

Borough of Montvale, 12 Mercedes Drive, 2nd Fl., Montvale, NJ 07645-1816
Joan Dondero, Registrar, tel.#201-391-5700 x284 or x225 Cynthia Peterson, Deputy , x222

INSTRUCTIONS FOR APPLYING FOR A MARRIAGE LICENSE

BRIDE, GROOM AND ONE WITNESS (18 YEARS +) CAN SCHEDULE AN APPOINTMENT TO COME TO THE BORO HALL, MONDAY TO FRIDAY, 8:30AM - 4:30PM, WITH A FILLED OUT APPLICATION FROM THE WEB SITE. TYPE IN THE INFORMATION ON THE 1ST PAGE, ONLY SOCIAL SECURITY NUMBERS ON THE 2nd PAGE, THEN PRINT OUT. **DO NOT SIGN THE APPLICATION.** PRESENT IT TO THE LOCAL REGISTRAR, WITH THE CORRECT I.D. AND SIGN THE APPLICATION, WHILE UNDER OATH.

THE BRIDE OR GROOM MUST BE A MONTVALE RESIDENT TO FILL OUT A MARRIAGE APPLICATION IN ORDER TO GET MARRIED IN A NEW JERSEY TOWN OF THEIR CHOICE. IF BOTH THE BRIDE AND GROOM ARE FROM OUT OF STATE, THEY MUST APPLY IN THE TOWN WHERE THEY ARE GETTING MARRIED, I.E., GETTING MARRIED IN MONTVALE, APPLY IN MONTVALE; IN WASHINGTON TWP., APPLY IN WASHINGTON TWP., ETC. IF YOU WANT TO GET MARRIED IN ANOTHER STATE, YOU MUST APPLY FOR A LICENSE IN THAT STATE.

BRIDE & GROOM WILL NEED: (BLOOD TEST NO LONGER REQUIRED)

- A. DRIVERS LICENSE, AND/OR PROOF OF MONTVALE RESIDENCY.
 - a. Need bride's **maiden** name.
- B. BIRTHPLACE-TOWN & STATE; OR TOWN & COUNTRY IF NOT U.S.A.
- C. DIVORCE PAPERS, DEATH CERTIFICATE. ETC., IF MARRIED PREVIOUSLY.
 - a. Need former wife's **maiden** name and/or former husband's full name.
- D. PARENTS FULL NAME AND BIRTH PLACE
 - a. Need both mothers' **maiden** name; both fathers' full name.
 - b. State or country **only** needed.
- E. TOWN WHERE THE MARRIAGE CEREMONY IS BEING PERFORMED.
- F. DATE OF MARRIAGE AND TELEPHONE # WHERE YOU CAN BE REACHED.
- G. NAME & ADDRESS OF PERSON PERFORMING THE MARRIAGE.
- H. MAILING ADDRESS OF **BRIDE & GROOM** AFTER MARRIAGE.
- I. SOCIAL SECURITY NUMBERS.

THE LICENSE FEE IS \$28.00, ANYONE CAN PICK UP THE LICENSE FOR YOU AFTER THE **72-HOUR WAITING PERIOD.** AFTER THAT, THE LICENSE IS **GOOD FOR 30 DAYS** AND **ONLY IN THE STATE OF NEW JERSEY.**

YOU NEED **2** WITNESSES AT THE MARRIAGE CEREMONY. GIVE THE LICENSE TO THE PERSON PERFORMING THE MARRIAGE. AFTER THE CEREMONY, HE/SHE WILL SEND IT TO THE TOWN HALL IN THE TOWN YOU WERE MARRIED. YOU WILL RECEIVE A COPY OF YOUR SIGNED MARRIAGE LICENSE AFTER THE CEREMONY, BUT IT IS **NOT** A LEGAL, **CERTIFIED** COPY.

YOU CAN OBTAIN A **CERTIFIED** MARRIAGE CERTIFICATE FROM **THE TOWN YOU WERE MARRIED IN.** THIS IS NOT AUTOMATIC, YOU MUST REQUEST IT.

CONGRATULATIONS!!!