



MONTVALE POLICE DEPARTMENT

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Chief Douglas McDowell



FIREARMS APPLICATION INSTRUCTION SHEET

THE FOLLOWING PROCEDURE MUST BE FOLLOWED IN ORDER TO PROPERLY PROCESS ALL FIREARMS RELATED APPLICATIONS

1. FIREARMS ID CARDS AND HANDGUN PERMIT APPLICATIONS WILL BE PROCESSED ONLINE THROUGH THE **NEW JERSEY STATE POLICE WEBSITE - FIREARMS APPLICATION & REGISTRATION SYSTEM**. www.njsp.org/firearms/fars.shtml
2. WHEN PROMPTED TO ENTER YOUR **ORI NUMBER**, INPUT **NJ0023600**
3. **CONCEALED CARRY PERMITS** APPLICATIONS WILL BE PROCESSED ONLINE THROUGH THE NEW JERSEY STATE POLICE WEBSITE **APPLICATION & REGISTRATION SYSTEM** <https://www.njportal.com/NJSP/ConcealedCarry/>
4. ALL FORMS MUST BE COMPLETED IN THEIR ENTIRETY. INCOMPLETE OR INCORRECT APPLICATIONS WILL HAVE TO BE RESUBMITTED AND CAUSE A DELAY IN PROCESSING.
5. FINGERPRINTING IS NOW PERFORMED BY **IdentoGo (MorphTrust)**. **APPOINTMENTS ARE MADE ONLINE** uenroll.identogo.com **OR BY TELEPHONE** (TOLL FREE 877-503-5981) PAYMENT TO **MORPHOTRUST** IS DUE AT TIME OF SCHEDULING. PROPER IDENTIFICATION IS REQUIRED AT FINGERPRINTING.

FEES: Updated 12/22/22

****FEES MUST BE PAID BEFORE APPLICATIONS ARE PROCESSED****

MORPHOTRUST FINGERPRINT FEE

\$53.91 Credit Card OR Debit Card (Paid when scheduling fingerprints)

FIREARMS PURCHASER ID CARD (FPIC) – (applies to Initial Card only, not duplicates)

\$50.00 Check or Money Order payable to: Borough of Montvale

PERMIT TO PURCHASE HANDGUN

\$25.00 PER PERMIT. Check or Money Order payable to: Borough of Montvale

CONCEALED CARRY PERMIT

\$150 Processing fee – Check or Money Order payable to: Borough of Montvale

\$50 Administrative fee- Money Order payable to: State of New Jersey - Treasurer