



State of New Jersey Local Government Services

Year: **Municipal User Friendly Budget**

MUNICIPALITY: 0236 Montvale Borough - County of Bergen

Adopted

Municode: 0236

Filename: 0236_fba_2017.xlsm

Website: www.montvale.org

Phone Number: 201-391-5700

Mailing Address:

12 MERCEDES DRIVE

[Email the UFB if not using Outlook](#)

Municipality: MONTVALE **State:** NJ **Zip:** 07645

Mayor

First Name	Middle Name	Last Name	Term Expires	Business Email
MICHAEL		GHASSALI	12/31/2019	mghassali@montvaleboro.org

Chief Administrative Officer

MAUREEN		IAROSI-ALWAN		miarossi@montvaleboro.org
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Chief Financial Officer

KENNETH		SESHOLTZ		ksesholtz@comcast.net
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Municipal Clerk

MAUREEN		IAROSI-ALWAN		miarossi@montvaleboro.org
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Registered Municipal Accountant

JEFFREY		BLISS		jbliss@lvhcpa.com
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Governing Body Members

First Name	Middle Name	Last Name	Term Expires	Business Email
ROSE		CURRY	12/31/2017	rcurry@montvaleboro.org
ELIZABETH		GLOEGGLER	12/31/2019	dkoelling@montvaleboro.org
DIETER		KOELLING	12/31/2018	dkoelling@montvaleboro.org
TIMOTHY		LANE	12/31/2019	tlane@montvaleboro.org
MICHAEL		WEAVER	12/31/2018	mweaver@montvaleboro.org

USER FRIENDLY BUDGET SECTION - ANTICIPATED REVENUE SUMMARY (ALL OPERATING FUNDS)

FCOA		% Difference Current vs. Prior Year	\$ Difference Current vs. Prior Year	Total Realized Revenue (Prior Year)	Total Anticipated Revenue (Current Year)	General Budget	Open Space Budget	Utility	Utility	Utility	Utility	Utility	Utility
08	Surplus	16.43%	\$575,000.00	\$3,500,000.00	\$4,075,000.00	\$4,075,000.00							
08	Local Revenue	-21.82%	(\$138,534.00)	\$634,784.00	\$496,250.00	\$496,250.00							
09	State Aid (without offsetting appropriation)	0.00%	\$0.00	\$1,262,378.00	\$1,262,378.00	\$1,262,378.00							
08	Uniform Construction Code Fees	-19.83%	(\$210,297.00)	\$1,060,297.00	\$850,000.00	\$850,000.00							
	Special Revenue Items w/ Prior Written Consent												
11	Shared Services Agreements	6.81%	\$12,342.00	\$181,260.00	\$193,602.00	\$193,602.00							
08	Additional Revenue Offset by Appropriations	#DIV/0!	\$0.00		\$0.00								
10	Public and Private Revenue	2.88%	\$1,274.00	\$44,202.00	\$45,476.00	\$45,476.00							
08	Other Special Items	-6.21%	(\$24,829.00)	\$400,083.00	\$375,254.00	\$375,254.00							
15	Receipts from Delinquent Taxes	-23.08%	(\$52,497.00)	\$227,497.00	\$175,000.00	\$175,000.00							
	Amount to be raised by taxation												
07	Local Tax for Municipal Purposes	-9.53%	(\$1,207,394.00)	\$12,671,156.00	\$11,463,762.00	\$11,463,762.00							
07	Minimum Library Tax	4.64%	\$33,829.00	\$729,004.00	\$762,833.00	\$762,833.00							
54	Open Space Levy Tax	-1.90%	(\$1,988.00)	\$104,371.00	\$102,383.00		\$102,383.00						
07	Addition to Local District School Tax	#DIV/0!	\$0.00		\$0.00								
08	Deficit General Budget	#DIV/0!	\$0.00		\$0.00								
	Total	-4.87%	(\$1,013,094.00)	\$20,815,032.00	\$19,801,938.00	\$19,699,555.00	\$102,383.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

USER FRIENDLY BUDGET SECTION - APPROPRIATIONS SUMMARY (ALL OPERATING FUNDS)

FCOA	Budgeted Full-Time	Positions Part-Time	% Difference Current v. Prior Year	\$ Difference Current v. Prior Year	Total Modified Appropriation for Service Type (Prior Year)	Total Appropriation for Service Type (Current Year)	General Budget	Public&Private Offsets	Open Space Budget	Utility	Utility	Utility	Utility	Utility	Utility
20	General Government	5.18	11.86	-1.41%	(\$36,583.00)	\$2,586,805.00	\$2,550,222.00	\$2,550,222.00							
21	Land-Use Administration	0.93	0.10	50.81%	\$107,905.00	\$212,370.00	\$320,275.00	\$320,275.00							
22	Uniform Construction Code	2.30	5.32	46.85%	\$136,224.00	\$290,755.00	\$426,979.00	\$426,979.00							
23	Insurance			8.53%	\$119,600.00	\$1,402,000.00	\$1,521,600.00	\$1,521,600.00							
25	Public Safety	26.00	12.00	6.28%	\$245,047.63	\$3,899,608.37	\$4,144,656.00	\$4,130,047.00	\$14,609.00						
26	Public Works		0.21	9.26%	\$18,904.09	\$204,220.91	\$223,125.00	\$223,125.00							
27	Health and Human Services		2.06	3.14%	\$4,805.00	\$152,945.00	\$157,750.00	\$157,750.00							
28	Parks and Recreation		1.04	-15.94%	(\$38,550.27)	\$241,913.27	\$203,363.00	\$97,450.00	\$3,530.00	\$102,383.00					
29	Education (including Library)			2.06%	\$16,258.00	\$787,648.00	\$803,906.00	\$803,906.00							
30	Unclassified			#DIV/0!	\$0.00		\$0.00								
31	Utilities and Bulk Purchases			2.18%	\$28,500.00	\$1,306,500.00	\$1,335,000.00	\$1,335,000.00							
32	Landfill / Solid Waste Disposal			1.54%	\$9,069.73	\$590,392.27	\$599,462.00	\$592,000.00	\$7,462.00						
35	Contingency			0.00%	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00							
36	Statutory Expenditures			6.69%	\$63,239.00	\$945,273.00	\$1,008,512.00	\$1,008,512.00							
37	Judgements			#DIV/0!	\$0.00		\$0.00								
42	Shared Services			1.84%	\$35,354.00	\$1,926,498.00	\$1,961,852.00	\$1,961,852.00							
43	Court and Public Defender	2.00	3.00	0.69%	\$795.04	\$114,413.96	\$115,209.00	\$113,958.00	\$1,251.00						
44	Capital			361.10%	\$686,093.00	\$190,000.00	\$876,093.00	\$855,000.00	\$21,093.00						
45	Debt			4.01%	\$72,000.00	\$1,795,955.00	\$1,867,955.00	\$1,867,955.00							
46	Deferred Charges			-69.69%	(\$50,578.71)	\$72,578.71	\$22,000.00	\$22,000.00							
48	Debt - Type 1 School District			#DIV/0!	\$0.00		\$0.00								
50	Reserve for Uncollected Taxes			5.16%	\$81,535.92	\$1,581,443.08	\$1,662,979.00	\$1,662,979.00							
55	Surplus General Budget			#DIV/0!	\$0.00		\$0.00								
	Total	36.41	35.59	8.19%	\$1,499,618.43	\$18,302,319.57	\$19,801,938.00	\$19,651,610.00	\$47,945.00	\$102,383.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

ASSESSED PROPERTY VALUATIONS - EXEMPT PROPERTY - PROPERTY TAX APPEAL DATA

<u>Property Tax Assessments - Taxable Properties (October 1, 2016 Value)</u>				<u>Property Tax Assessments - Exempt Properties (October 1, 2016 Value)</u>			
	# of Parcels	Assessed Value	% of Total		# of Parcels	Assessed Value	% of Total
1 Vacant Land	137	\$36,933,900.00	1.80%	15A Public Schools	5	\$47,464,600.00	40.67%
2 Residential	2,753	\$1,429,043,800.00	69.79%	15B Other Schools	1	\$32,528,900.00	27.87%
3A/3B Farm	11	\$1,957,100.00	0.10%	15C Public Property	42	\$23,673,800.00	20.28%
4A Commercial	114	\$548,778,970.00	26.80%	15D Church and Charities	5	\$7,342,500.00	6.29%
4B Industrial	5	\$11,044,100.00	0.54%	15E Cemeteries & Graveyards			0.00%
4C Apartments	1	\$17,653,000.00	0.86%	15F Other Exempt	10	\$5,702,100.00	4.89%
5A/5B Railroad			0.00%				
6A/6B Business Personal Property	1	\$2,242,777.00	0.11%				
Total	3,022	\$2,047,653,647.00	100.00%	Total	63	\$116,711,900.00	100.00%
Average Ratio (%), Assessed to True Value				Percentage of Exempt vs. Non-Exempt Properties			
89.01%				5.70%			
Equalized Valuation, Taxable Properties				County Tax Board			
\$2,300,475,954.39				12.00			
Total # of property tax appeals filed in 2016				State Tax Court			
				27.00			
Number of 2016 County Tax Board decisions appealed to Tax Court				Number of 2016 County Tax Board decisions appealed to Tax Court			
				2.00			
Number of pending property tax appeals in State Tax Court				Number of pending property tax appeals in State Tax Court			
				24.00			
Amount paid out by municipality for tax appeals in 2016				Amount paid out by municipality for tax appeals in 2016			
				\$2,019,601.86			

<u>Prior Budget Year's Payments in Lieu of Tax (PILOT) - 5 Year Exemptions/Abatements</u>				
	# of Parcels	PILOT Billing/Revenue	Assessed Value	Taxes if Billed in Full 2016 Total Tax Rate
G Commercial/Industrial Exemption				
I Dwelling Exemption				
J Dwelling Abatement				
K New Dwelling/Conversion Exemption			N/A	
L New Dwelling/Conversion Abatement				
N Multiple Dwelling Exemption				
O Multiple Dwelling Abatement				
Total 5 Yr Exemptions/Abatements	0	0.00	0.00	0.00

**USER FRIENDLY BUDGET SECTION
BUDGETED PERSONNEL COSTS**

Organization / Individuals Eligible for Benefit	# of Full-Time Employees	# of Part-Time Employees	Total Personnel Cost	Base Pay	Overtime and other Compensation	Pension (Estimate)	Health Benefits Net of Cost Share	Employment Taxes and Other Benefits
Governing Body		7.00	51,810.00	\$46,150.00				\$5,660.00
Supervisory Staff (Department Heads & Managers)	3.46	7.43	819,666.00	\$583,450.00	\$9,000.00	\$55,389.00	\$113,347.00	\$58,480.00
Police Officers (Including Superior Officers)	24.00		4,700,101.00	\$2,933,230.00	\$286,200.00	\$647,271.00	\$671,250.00	\$162,150.00
Fire Fighters (Including Superior Officers)			117,500.00					\$117,500.00
All Other Union Employees not listed above			0.00					
All Other Non-Union Employees not listed above	8.95	21.16	1,645,640.00	\$1,009,675.00	\$43,400.00	\$95,852.00	\$323,103.00	\$173,610.00
Totals	36.41	35.59	7,334,717.00	\$4,572,505.00	\$338,600.00	\$798,512.00	\$1,107,700.00	\$517,400.00

Is the Local Government required to comply with NJSA 11A **(Civil Service)**? - YES or NO

NO

Note - **Base Pay** is the annualized rate of pay to which overtime (if eligible) and/or pension is calculated. Either calculation is fine at the discretion of the Local Unit. Overtime and other compensation is any other item that is charged as a salary and wage expense but not included in Base Pay.

USER FRIENDLY BUDGET SECTION - HEALTH BENEFITS

	Current Year # of Covered Members (Medical & Rx)	Current Year Annual Cost Estimate per Employee	Total Current Year Cost	Prior Year # of Covered Members (Medical & Rx)	Prior Year Annual Cost per Employee (Average)	Total Prior Year Cost
<u>Active Employees - Health Benefits - Annual Cost</u>						
Single Coverage	12.00	\$16,688.00	\$200,256.00	9.00	\$16,331.00	\$146,979.00
Parent & Child	1.00	\$20,252.00	\$20,252.00	1.00	\$20,084.00	\$20,084.00
Employee & Spouse (or Partner)	8.00	\$33,377.00	\$267,016.00	8.00	\$34,781.00	\$278,248.00
Family	16.00	\$43,369.00	\$693,904.00	15.00	\$43,210.00	\$648,150.00
Employee Cost Sharing Contribution (enter as negative -)			(\$73,728.00)			(\$82,461.00)
Subtotal	37.00		\$1,107,700.00	33.00		\$1,011,000.00
<u>Elected Officials - Health Benefits - Annual Cost</u>						
Single Coverage			\$0.00			\$0.00
Parent & Child			\$0.00			\$0.00
Employee & Spouse (or Partner)			\$0.00			\$0.00
Family			\$0.00			\$0.00
Employee Cost Sharing Contribution (enter as negative -)						
Subtotal	0.00		\$0.00	0.00		\$0.00
<u>Retirees - Health Benefits - Annual Cost</u>						
Single Coverage			\$0.00			\$0.00
Parent & Child			\$0.00			\$0.00
Employee & Spouse (or Partner)			\$0.00			\$0.00
Family			\$0.00			\$0.00
Employee Cost Sharing Contribution (enter as negative -)						
Subtotal	0.00		\$0.00	0.00		\$0.00
GRAND TOTAL	37.00		\$1,107,700.00	33.00		\$1,011,000.00

Note - other health insurances such as dental and vision are not included in this analysis unless included in the employees total premium. Therefore, the total from this sheet may not agree with the budgeted appropriation.

Is medical coverage provided by the SHBP (Yes or No)?

NO

Is prescription drug coverage provided by the SHBP (Yes or No)?

NO

USER FRIENDLY BUDGET SECTION - OUTSTANDING DEBT; PER CAPITA AND BUDGET IMPACT

	Gross	Deductions	Net				
	Debt		Debt	Current Year	2018	2019	All Additional Future
				Budget	Budget	Budget	Years' Budgets
Local School Debt	\$3,314,000.00	\$3,314,000.00	\$0.00				
Regional School Debt	\$5,462,539.19	\$5,462,539.19	\$0.00				
Utility Fund Debt							
0			\$0.00				
0			\$0.00				
0			\$0.00				
0			\$0.00				
0			\$0.00				
0			\$0.00				
<u>Municipal Purposes</u>							
Debt Authorized	\$580,000.00		\$580,000.00				
Notes Outstanding	\$5,700,000.00		\$5,700,000.00				
Bonds Outstanding	\$4,985,000.00	\$5,058.54	\$4,979,941.46				
Loans and Other Debt			\$0.00				
Total (Current Year)	\$20,041,539.19	\$8,781,597.73	\$11,259,941.46				
Population (2010 census)	7,844						
Per Capita Gross Debt	\$2,555.02						
Per Capita Net Debt	\$1,435.48						
3 Yr. Average Property Valuation		\$2,223,617,878.33					
Net Debt as % of 3 Year Avg Property Valuation		0.51%					
Utility Fund - Principal							
Utility Fund - Interest							
Bond Anticipation Notes - Principal							
Bond Anticipation Notes - Interest				\$85,500.00			
Bonds - Principal				\$1,630,000.00	\$1,625,000.00	\$875,000.00	\$855,000.00
Bonds - Interest				\$152,455.00	\$105,900.00	\$47,563.00	\$32,125.00
Loans & Other Debt - Principal							
Loans & Other Debt - Interest							
Total				\$1,867,955.00	\$1,730,900.00	\$922,563.00	\$887,125.00
Total Principal				\$1,630,000.00	\$1,625,000.00	\$875,000.00	\$855,000.00
Total Interest				\$237,955.00	\$105,900.00	\$47,563.00	\$32,125.00
% of Total Current Year Budget				9.43%			
Description	Debt Not Listed Above						
Total Guarantees - Governmental							
Total Guarantees - Other					N/A		
Total Capital/Equipment Leases							
Total Other							
Bond Rating				<u>Moody's</u>	<u>Standard & Poors</u>	<u>Fitch</u>	
Rating					AAA		
Year of Last Rating					2014		
Mark "X" if Municipality has no bond rating							

USER FRIENDLY BUDGET SECTION - Notes

(Press ALT-Enter to go to a new line in each cell)
