



## Borough Of Montvale

12 Mercedes Drive  
Montvale, NJ 07645  
(201) 391-5700 ext. 252

## Board of Health Food Establishment License Application

### Board of Health License Application for Retail Stores & Food Establishments

The Board of Health will approve the application & issue a license after a satisfactory health inspection. Contact Northwest Bergen Regional Health Commission at 201-445-7217 Monday thru Friday from 8:30am to 4:00pm to schedule an inspection prior to opening establishment.

Per Board of Health Ordinance #2015-002 the following fees are established. All annual fees are due no later than January 31 of each calendar year. Any fee not received by this date will be considered late and subject to a late fee equal to 50% of the annual license fee.

The operator and the employees must observe all applicable codes, ordinances, rules & regulations of the Montvale Board of Health & New Jersey State Department of Health. The establishment will be subject to periodic health inspections by Northwest Bergen Regional Health Commission.

If mailing, include application & payment to: [Borough of Montvale](#)  
[Board of Health](#)  
[12 Mercedes Drive](#)  
[Montvale, NJ 07645](#)

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Business Phone: \_\_\_\_\_

Establishment Location: \_\_\_\_\_

(If different then business address)

Contact Person Name: \_\_\_\_\_

Contact Person Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

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*Signature*

*Date*

**Please Indicate Type Of License**

**Fee**

<input type="checkbox"/>	Agricultural Market or Farmstand	\$ 300.00
<input type="checkbox"/>	Bakery	\$ 250.00
<input type="checkbox"/>	Convenience Store	\$ 400.00
<input type="checkbox"/>	Cattle or Horse Farm	\$ 200.00
<input type="checkbox"/>	Delicatessen	\$ 275.00
<input type="checkbox"/>	Health Spa or Exercise Facility (under 10,000 sq. ft.)	\$ 250.00
<input type="checkbox"/>	Health Spa or Exercise Facility (over 10,000 sq. ft.)	\$ 500.00
<input type="checkbox"/>	Hotel/Motel (1 to 50 rooms)	\$ 500.00
<input type="checkbox"/>	Hotel/Motel (over 50 rooms)	\$ 1,000.00
<input type="checkbox"/>	Misc. Retail Food Establishment	\$ 500.00
<input type="checkbox"/>	Massage Therapist (part of spa/exercise facility)	\$ 300.00
<input type="checkbox"/>	Mobile Ice Cream	\$ 200.00
<input type="checkbox"/>	Nursery School or Daycare	\$ 300.00
<input type="checkbox"/>	Pet Shop	\$ 200.00
<input type="checkbox"/>	Candy Counters (pre-package candy/goods)	\$ 100.00
<input type="checkbox"/>	Dairy Products Dispensing Truck	\$ 75.00
<input type="checkbox"/>	Public Amusement	\$ 500.00
<input type="checkbox"/>	Restaurant ( 1 to 50 seating capacity)	\$ 400.00
<input type="checkbox"/>	Restaurant (over 50 seating capacity)	\$ 800.00
<input type="checkbox"/>	Supermarket (under 50,000 sq. ft.)	\$ 1,000.00
<input type="checkbox"/>	Supermarket (over 50,000 sq. ft.)	\$ 2,000.00
<input type="checkbox"/>	Swimming Pool (year-round use)	\$ 1,000.00
<input type="checkbox"/>	Swimming Pool (seasonal use)	\$ 500.00
<input type="checkbox"/>	Temporary Food Establishment (per day)  Day(s)_____	\$ 100.00
<input type="checkbox"/>	Tanning Facility	\$ 100.00
<input type="checkbox"/>	Vending Machine (first machine at location)	\$ 75.00
<input type="checkbox"/>	Vending Machine (each additional machine at same location) Additional machines _____	\$ 25.00
<b>TOTAL LICENSE FEE</b>		<b>\$ 0</b>

Please make check payable to the Borough of Montvale