

**AGENDA
PUBLIC MEETING
BOROUGH OF MONTVALE
Mayor and Council Meeting
October 13, 2016
Closed Executive Session 7:00 PM
Meeting to Commence 7:30 P.M.**

CLOSED/EXECUTIVE SESSION:

Motion to move into Executive Session as provided for by Resolution No. 15-2016 adopted on January 3, 2016 and posted on the bulletin board in the Municipal Building:

The Mayor and Council will go into a Closed /Executive Session for the following:

Contract Negotiations/Personnel/Tax Appeals

- a. Montvale Police Negotiations
- b. Tax Appeals

Minutes to be disclosed as per the Open Public Meetings Act and Resolution No. 14-2016 matters discussed will be disclosed to the public when such matters are finally determined and there is no reason to prohibit the public disclosure of information relating to such matters

ROLL CALL:

Councilmember Curry	Councilmember Lane
Councilmember Koelling	Councilmember Talarico
Councilmember LaMonica	Councilmember Weaver

Get To Know Our Montvale Businesses Presentation Series:

Jeff Thomson President CEO of Institute of Management Accountants /10 Paragon Drive

Kenneth Sesholtz/Certified Municipal Finance Officer

Review/State of NJ Dept. of Community Affairs/Best Practices CY2016/SFY2017

The Annual Hills Valley Coalition 2016-2017 Report

Gale Mangold

ORDINANCES:

PUBLIC HEARING ORDINANCE NO.2016-1420 AN ORDINANCE TO AMEND ORDINANCE NO. 2016-1417 TO PROVIDE FOR AND DETERMINE THE RATE, AMOUNT AND METHOD OF PAYMENT OF COMPENSATION TO PERSONS HOLDING CERTAIN OFFICES AND POSITIONS OF EMPLOYMENT IN THE BOROUGH OF MONTVALE, COUNTY OF BERGEN AND STATE OF NEW JERSEY

PUBLIC HEARING ORDINANCE NO.2016-1421 AN ORDINANCE OF THE BOROUGH OF MONTVALE AMENDING AND SUPPLEMENTING THE BOROUGH CODE TO ADD A NEW CHAPTER 65, "MUNICIPAL PROPERTY," TO ESTABLISH RULES AND REGULATIONS PERTAINING TO THE USE OF CERTAIN PROPERTIES OWNED AND/OR CONTROLLED BY THE BOROUGH INCLUDING THE MONTVALE TRAIN STATION

MEETING OPEN TO PUBLIC:

Agenda Items Only

MEETING CLOSED TO PUBLIC:

Agenda Items Only

MINUTES:

September 27, 2016

MINUTES CLOSED/EXECUTIVE SESSION:

September 13, 2016

September 27, 2016

RESOLUTIONS:

161-2016 Authorize Tax Court Settlement / 28 Chestnut Ridge LLC / Block 3101; Lot 4

162-2016 A Resolution Establishing a Policy Concerning Notification of Certain Matters
Pertaining to Tax Appeals

163-2016 A Resolution Awarding a Professional Services Contract to Raymond R. Wiss, Esq.
In Connection With a Personnel Matter

164-2016 Authorize Tennis Program Refunds

165-2016 Authorize Tax Court Settlement / CACH Investment, LLC / Block 2401; Lot 2

166-2016 Authorize Hiring / Part Time Temporary Building Inspector / Construction Department / John Peters

167-2016 Authorize Hiring / Part Time Temporary Plumbing Inspector / Construction Department / P. Kamecki

168-2016 Authorize Tax Court Settlement / 155 Upper Saddle River Road / Block 102; Lot 1.08 / Annette
Gardella

REPORT OF REVENUE:

COMMITTEE REPORTS:

ENGINEER'S REPORT:

Andrew Hipolit

Report/Update

ATTORNEY REPORT:

Joe Voytus, Esq.

Report/Update

UNFINISHED BUSINESS:

NEW BUSINESS:

- a. Memorial Sloan Kettering/225 Summit Ave/Request Early Start/Pouring Of Concrete

COMMUNICATION CORRESPONDENCE:

None.

MEETING OPEN TO THE PUBLIC:

HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

MEETING CLOSED TO THE PUBLIC:

ADJOURNMENT The next Meeting of the Mayor and Council will be held October 25, 2016 at 7:30 p.m.

*******Disclaimer*******

Subject To Additions And/Or Deletions

Best Practices Worksheet CY 2016/SFY2017

Montvale Borough (Bergen)				
0236	<i>Please see Color Key at bottom of sheet for limits on answers</i>			
Answer	Question		Comments	
	General Management - GM			
No	Has your municipality 1) explored all potential shared service opportunities; and 2) filed a copy of all shared service agreements presently in effect for which it provides the service, along with any amendments thereto, with the Division (excluding cooperative purchasing agreements governed by the Local Public Contracts Law)? In the Comments section, please identify all explored all potential shared service opportunities, whether an agreement resulted and, where no agreement was reached, the reason(s) why.			
Yes	Has your municipality adopted a written vehicle use policy prohibiting personal use of municipal vehicles (except for commuting), and providing that employees authorized to use such vehicles for commuting to/from work have a fringe benefit value added to the gross income reported on the employee's W-2 (unless the vehicle meets the "qualified non-personal vehicle" criteria specified by the IRS)? Only answer "N/A" if your municipality does not have any municipally-owned vehicles.			
Yes	Active monitoring management of a municipality's ratable base is fundamental to helping ensure fiscal stability. Does your municipality have an established written policy requiring its tax assessor to notify the chief financial officer and the governing body of all tax appeals upon filing, but no later than June 1st each year?			
Yes	Does your municipality maintain an up-to-date municipal website containing at minimum the following: past three years adopted budgets; the current year's proposed budget (including the full adopted budget for the current year when approved by the governing body); most recent annual financial statement and audits; notification(s) for solicitation of bids and RFPs; and meeting dates, minutes and agendas for the governing body, planning board, board of adjustment and all commissions?			

Best Practices Worksheet CY 2016/SFY2017

Montvale Borough (Bergen)				
0236	<i>Please see Color Key at bottom of sheet for limits on answers</i>			
Answer	Question	Comments		
N/A	A municipality's participation in FEMA's <u>National Flood Insurance Program Community Rating System</u> can lead to significant flood insurance premium reductions for its homeowners. An explanation of the program may be found on FEMA's website at http://www.fema.gov/national-flood-insurance-program/national-flood-insurance-program-community-rating-system , and more information on how the NJDEP's statewide CRS coordinator can assist with improving your rating can be found at http://www.nj.gov/dep/floodcontrol/about.htm . <u>Does your municipality have, or has your municipality made an application to FEMA for, a Community Rating System ranking of at least Class 9?</u>	The Borough is not in a flood zone.		
N/A	The "Director's Ratio" (the average ratio of assessed to true market value) for each municipality as determined by the Director of the Division of Taxation, in the Table of Equalized Valuations promulgated annually pursuant to <u>N.J.S.A. 54:1-35.1</u> . A Director's Ratio of lower than 85 percent generally denotes lack of uniformity in assessments and indicates a need for revaluation. <u>N.J.A.C. 18:12A-1.14</u> . <u>If the ratio of assessed values to market values in your municipality is presently less than 85%, has your municipality at minimum awarded a contract for the updating of tax maps and earmarked funds in its budget for the hiring of relevant firms and/or professionals?</u>	The Borough's ratio is not less than 85%.		
Yes	The Local Government Ethics Law, designed to ensure transparency in government, requires local government officers to file Financial Disclosure Forms. Compliance by local elected officials is particularly important. <u>Have all of your local elected officials filed their Financial Disclosure Form in 2016 that covers the 2015 calendar year?</u>			
No	While outside employment by municipal officials can sometimes be acceptable, it is imperative that no conflicts of interest impinge on municipal governance. Does your municipality have 1) an established documented process requiring department heads to submit notice of outside employment, and 2) upon receiving such notice, does your municipality have a documented process within its human resources function to determine whether or not a conflict of interest exists?			

Best Practices Worksheet CY 2016/SFY2017

Montvale Borough (Bergen)				
0236	<i>Please see Color Key at bottom of sheet for limits on answers</i>			
Answer	Question	Comments		
N/A	Many municipalities have created one or more authorities (including fire districts, utilities authorities, redevelopment authorities, housing authorities, port authorities, etc.) to provide greater focus and attention on addressing a public need, or to reduce governing body burdens. While creation of an authority is often appropriate, and many authorities successfully fulfill their missions, authorities with weak membership or insufficient local-level monitoring can become wasteful, inefficient and unresponsive to the public they serve. N.J.S.A. 40A:5A-20 allows a local governing body to dissolve an authority subject to certain parameters and with Local Finance Board approval. Municipalities should at least annually assess the authority or authorities they created and publicly discuss their findings and conclusions. Findings and conclusions should address whether their existing authorities 1) continue to serve the public interest, and 2) are more efficient than other potential alternatives in providing services and financing public facilities. <u>Within the past year, 1) has the above-referenced discussion appeared as a listed agenda item on a scheduled governing body meeting, and 2) do the findings and conclusion appear in publicly-available meeting minutes?</u> Please identify the meeting date under "Comments".	The Borough has not created any authorities.		
Finance & Audit - FA				
Yes	Audit findings address areas needing improvement. Ignoring these findings devalues the process; therefore, municipalities should correct noted deficiencies. <u>Have all audit findings from the 2014 audit been 1) identified in the corrective action plan and 2) addressed such that they are not repeated in the 2015 audit?</u> If the answer is no, please list the repeat findings, along with the date the corrective action plan was submitted to DLGS, under Comments. Only answer "N/A" if there were no audit findings in 2014.			

Best Practices Worksheet CY 2016/SFY2017

Montvale Borough (Bergen)				
<i>Please see Color Key at bottom of sheet for limits on answers</i>				
0236	Answer	Question	Comments	
	No	Payments In Lieu of Taxed (PILOTs) are often used as a tool for economic development. It is imperative that municipalities monitor PILOT agreements to ensure recipients complying with all agreement terms, including but not limited to timely payment and reporting. Does your municipality 1) have an official designated to monitor exemptions granted pursuant to the Long-Term Tax Exemption Law (N.J.S.A. 40A:20-1 et seq.) and Five-Year Exemptions/ Abatements granted pursuant to N.J.S.A. 40A:21-1 et seq., and 2) have in place a documented process for ensuring compliance with the terms of each PILOT agreement?	The Borough does not have any PILOT agreements granted pursuant to either of the referenced statutes.	
	Yes	<u>N.J.S.A. 40A:5-4</u> requires municipalities to complete their annual audit for the preceding fiscal year within 6 months after the close of their fiscal year. Further, <u>N.J.S.A. 40A:5-6</u> requires the municipality's auditor to submit a certified duplicate copy of the audit report and recommendations with the Division within 5 days after filing the original with the municipal clerk. <u>Has your municipality received its completed audit for the preceding fiscal year within the statutory timeframe, and confirmed that your auditor has filed a certified duplicate copy of the audit report with the Division?</u> You may only answer this question "N/A" if the Director expressly granted an extension in response to a governing body resolution petitioning for same.		
	Yes	Pursuant to <u>N.J.S.A. 40A: 2-40</u> , the chief financial officer each municipality shall, before the end of the first month of the fiscal year, file its Annual Debt Statement with the Division of Local Government Services. The annual debt statement must be filed electronically following the procedure described in Local Finance Notice 2013-3. <u>Did your municipality file its electronic Annual Debt Statement for the preceding fiscal year with the Division no later than January 31 (July 31 for SFY municipalities)?</u>		

Best Practices Worksheet CY 2016/SFY2017

Montvale Borough (Bergen)				
0236	Please see Color Key at bottom of sheet for limits on answers			
Answer	Question	Comments		
Yes	Local Finance Notice 2014-09 contains important information about the need for municipalities that have certain outstanding debt to abide by requirements to annually disclose certain information with respect to financial conditions. The continuing financial disclosure obligations are required by federal law and local agreements executed as part of past issuances of debt. Failure to comply can result in penalties against local governments and individual officers responsible for various filings. Failure to comply can also result in a lack of access to capital markets. <u>Is your municipality up to date and fully compliant with continuing disclosure obligations as discussed in Local Finance Notice 2014-09?</u>			
Yes	The Prompt Payment Law, enacted as P.L. 2006 c.96, establishes timing standards for the payment of obligations under a wide range of construction-related contracts. The law seeks to ensure that contractors submitting bills for completed work are paid on a timely, established schedule, and that the full chain of subcontractors receive timely payment from their hiring contractor. Local Finance Notice 2006-21 discusses the law and its impact on local governments. <u>Have your municipality's claim payment procedures been reviewed by legal counsel and appropriate municipal staff to ensure compliance with the Prompt Payment Law?</u>			
Yes	While the issuance and renewal of bond anticipation notes can be a reasonable and prudent financing mechanism, failing to take advantage of low interest rates on permanent financing can cause municipalities to incur unnecessary carrying costs and inflated costs of issuance. Has your municipality evaluated its outstanding bond anticipation notes and developed a strategy to move toward permanent financing?			
Procurement - P				

Best Practices Worksheet CY 2016/SFY2017

Montvale Borough (Bergen)			
0236	Please see Color Key at bottom of sheet for limits on answers		
Answer	Question	Comments	
N/A	Pursuant to <u>N.J.S.A. 52:15C-10(a)</u> , municipalities (among other government entities) must notify the State Comptroller within no later than 20 business days of awarding most contracts greater than \$2 million but less than \$10 million. For contracts \$10 million or more, <u>N.J.S.A. 52:15C-10(b)</u> requires written notification to the State Comptroller of any negotiation or solicitation no later than 30 days before advertisement; from which point the State Comptroller has 30 days to approve the procurement moving forward unless said period is waived. Further information on the law and applicable forms is available on the State Comptroller's website. <u>Did your municipality comply with the notice and approval provisions of N.J.S.A. 52:15C-10 in the prior year?</u>	The Borough does not have contracts in excess of \$2,000,000.00.	
N/A	Pursuant to <u>N.J.S.A. 40A:11-25</u> , the Director of the Division of Local Government Services must approve all prequalification regulations enacted by contracting units subject to the Local Public Contracts Law. Prequalification requirements can be fixed according to experience, financial ability, capital, and equipment. Absent Director approval, bid prequalification regulations are of no force and effect and may not be required as a condition of bid acceptance on any public contract. Local Finance Notice 2016-12 goes into further detail concerning prequalification regulations under the Local Public Contracts Law. Is your municipality following the process set forth in <u>N.J.S.A. 40A:11-25</u> , including seeking Director approval prior to implementing and enforcing all prequalification regulations? "N/A" is only applicable where the municipality has not adopted any prequalification regulations.	The Borough has not adopted any prequalification regulations.	
Yes	<u>N.J.S.A. 40A:11-5 (a)(i)</u> states that, if a municipality utilizes the professional services exemption from the Local Public Contracts Law, "The governing body shall in each instance state supporting reasons for its action in the resolution awarding each contract and shall forthwith cause to be printed once, in the official newspaper, a brief notice stating the nature, duration, service and amount of the contract, and that the resolution and contract are on file and available for public inspection in the office of the clerk of the [] municipality...". <u>With respect to the award of professional services contracts, is your municipality complying with the above referenced provision of the Local Public Contracts Law?</u>		

Best Practices Worksheet CY 2016/SFY2017

Montvale Borough (Bergen)			
0236	Please see Color Key at bottom of sheet for limits on answers		
Answer	Question	Comments	
	Budget Preparation and Presentation: BP		
Yes	N.J.A.C. 5:30-3.8(a) requires that the introduced annual municipal budget incorporate a User-Friendly Budget section. Is your municipality providing the public with its introduced User-Friendly Budget at least one week prior to the date of the public hearing on adopting the annual budget?		
Yes	Unless the Director sets forth a later date pursuant to N.J.S.A. 40A:4-5.1, N.J.S.A. 40A:4-5 requires that calendar year municipalities approve their introduced budgets no later than February 10 (or August 10 for state fiscal year municipalities) and N.J.S.A. 40A:4-10 requires that calendar year municipalities adopt their budgets no later than March 20 (or September 20 for state fiscal year municipalities). <u>Did your municipality introduce and adopt its current year budget no later than the dates provided by law or as extended by the Director in Local Finance Notice 2015-27?</u> This question may only be answered N/A if your municipality is under State Supervision or if the Division instructed the municipality to delay budget adoption.		
	Health Insurance: HI		
Yes	Does your municipality exclude from healthcare coverage part-time elected and appointed officials (less than 35 hours per week)? Only answer "yes" if no part-time elected or appointed officials receive health benefits. If your municipality has part-time elected or appointed officials who elect to take State Health Benefits Program (SHBP) health benefits (or receive a waiver for not doing so) by virtue of serving in their position continuously since May 21, 2010, you must answer "No". If you answered "No", please list in the Comments section the name and title of each elected or appointed official receiving either health benefits or a waiver payment in lieu of health benefits.		
Yes	Is your municipality collecting at least the amount set forth by the Chapter 78 Grid for health benefit contributions (or 1.5% of base salary, whichever is greater) for all officers and employees?		

Best Practices Worksheet CY 2016/SFY2017

Montvale Borough (Bergen)				
0236	Please see Color Key at bottom of sheet for limits on answers			
Answer	Question	Comments		
Yes	<p>Payments for waivers filed before May 21, 2010, and maintained continuously since, cannot exceed fifty percent (50%) of the amount saved by the local unit as a result of the employee's waiver of coverage. For waivers filed on or after May 21, 2010, which is the effective date of P.L. 2010, c. 2, payments cannot exceed the lesser of twenty-five percent (25%) of the amount saved by the local unit as a result of the waiver, or \$5,000. When calculating an employee's waiver payment, the local unit must deduct the employee's healthcare contribution obligation from the total premium cost. Local units have sole discretion as to whether or not to offer employees payments for waiver of health benefits, and may offer waiver payments lower than the statutory maximum. Health benefit waiver payments are statutorily excluded from collective bargaining. See Local Finance Notices 2010-12 and 2016-10 for further discussion on health benefit waiver payments. <u>Does your municipality 1) refrain from paying waiver payments in excess of the statutory maximum; 2) deduct employee healthcare contribution obligations from the total premium cost when calculating waiver payments; and 3) refrain from incorporating healthcare waiver payments in any labor agreement?</u> "N/A" is only applicable where the municipality has a policy of not making payments in lieu of health benefits.</p>			

Best Practices Worksheet CY 2016/SFY2017

Montvale Borough (Bergen)				
0236	Please see Color Key at bottom of sheet for limits on answers			
Answer	Question	Comments		
	Personnel - PE			
No	The Fair Labor Standards Act (FLSA) is a federal law requiring that overtime pay must be paid for all hours over 40 hours in a work week except for those employees classified as exempt and thus not entitled to overtime. Management employees such as elected officials, managers/administrators, municipal clerks, CFOs, public works superintendents, police chiefs and other department heads are typically classified as having exempt status and thus not entitled to overtime pay. Other municipal employees may also be classified as exempt under the FLSA (you should consult with labor counsel for more detailed guidance). Exempt status would also preclude overtime pay for time worked during emergencies, attendance at night meetings and participation in training sessions. Compensated leave time in lieu of cash payments is considered to be a form of overtime pay unless such leave is utilized in the same pay period. <u>Does your municipality refrain from paying overtime to employees classified as exempt under the FLSA?</u>			
No	<u>For any employees covered by a collective bargaining agreement, has your municipality instituted a policy to not compensate said employees for sick leave accumulated after a certain date?</u> If such provisions were imposed by an arbitrator in binding arbitration but the municipality is seeking to eliminate such a contractual obligation through collective bargaining, your answer can be "N/A". If answering "N/A", the municipality must identify under "Comments" each such provision imposed by an arbitrator, along with the status of the collective bargaining negotiations to eliminate each such provision.			
Yes	Has your municipality instituted a written policy to not compensate non-union employees for sick leave accumulated after a certain date?			
Yes	Has your municipality adopted an ordinance, resolution, regulation or written policy eliminating longevity awards, bonuses or payments for non-union employees?			

Best Practices Worksheet CY 2016/SFY2017

Montvale Borough (Bergen)				
0236	<i>Please see Color Key at bottom of sheet for limits on answers</i>			
Answer	Question	Comments		
No	For any employees covered by a collective bargaining agreement, has your municipality <u>eliminated all longevity awards, bonuses or payments for employees hired on or after a specified date, and refrained from increasing any longevity awards, bonuses or payments for employees hired before a specified date?</u> The answer to this question can be "N/A" if such provisions were imposed by an arbitrator in binding arbitration but the municipality is seeking to eliminate such a contractual obligation through collective bargaining. If answering "N/A", the municipality must identify under "Comments" each such provision imposed by an arbitrator, along with the status of the collective bargaining negotiations to eliminate each such provision.			
Yes	Employee personnel manuals or handbooks serve as a valuable tool to convey a municipality's policies, procedures and benefits. Many insurance carriers encourage the adoption of such a document and offer discounted rates for their use. These publications should review employees' rights and obligations in areas ranging from discrimination, safety, violence, and harassment to vacation and sick days, holidays, use of township vehicles, smoking and political activity, among others. <u>Has your municipality adopted or updated an employee personnel manual/handbook by resolution or ordinance within the last five years?</u> If yes, please provide in the Comments section the date of the meeting at which the personnel manual was adopted or updated.	9/27/2016		

Best Practices Worksheet CY 2016/SFY2017

Montvale Borough (Bergen)			
0236	<i>Please see Color Key at bottom of sheet for limits on answers</i>		
	Answer	Question	Comments
	0	Select	
	19	Yes	
	6	No	
	5	N/A	
	30	Total Answered:	
	24	Score (Yes + N/A)	
	80%	Score %	
Chief Administrative Officer's Certification			
	I hereby certify that the information provided in this Best Practices Inventory is accurate to the best of my knowledge.		Certification #(s)
			N/A
	Name & Title		Date
	Maureen Larossi-Alwan, Borough Administrator		10/11/2016
Chief Financial Officer's Certification			
	I hereby certify that the information provided in this Best Practices Inventory is accurate to the best of my knowledge.		Certification #(s)
			N0167
	Name		Date
	Kenneth Sesholtz		10/11/2016
Municipal Clerk's Certification			
	I hereby certify that the Governing Body of the Borough of Montvale in the County of Bergen discussed the CY 2016/SFY 2017 Best Practice Inventory as		
	completed herein at a public meeting on October 11, 2016, with the Inventory results, and the certification thereof by the Chief Administrative and Chief Financial Officers, respectively, to be stated in the minutes of said public meeting.		Certification #(s)
			C0986
	Name		Date
	Maureen Larossi-Alwan		10/11/2016

Best Practices Worksheet CY 2016/SFY2017

Montvale Borough (Bergen)			
0296	<i>Please see Color Key at bottom of sheet for limits on answers</i>		
	Answer	Question	Comments
	Red = "Yes; "No"; "N/A answers permitted		
	Green = Only "Yes" and "No" answers permitted		
	Question	Table of Weblinks	
	5	http://www.fema.gov/national-flood-insurance-program-community-rating-system	
	5	http://www.nj.gov/dep/floodcontrol/about.htm	
	13	http://www.nj.gov/dca/divisions/dcas/fns/13/2013-3.pdf	
	14	http://www.nj.gov/dca/divisions/dcas/fns/14/2014-09.pdf	
	15	http://www.nj.gov/dca/divisions/dcas/fns/06/2006-21.doc	
	17	http://www.nj.gov/comptroller/compliance/index.html	
	18	http://www.nj.gov/dca/divisions/dcas/fns/16/2016-12.pdf	
	21	http://www.nj.gov/dca/divisions/dcas/fns/15/2015-27.pdf	
	24	http://www.nj.gov/dca/divisions/dcas/fns/10/2010-12.doc	
	24	http://www.nj.gov/dca/divisions/dcas/fns/16/2016-10.pdf	

BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY

ORDINANCE NO. 2016 –1420

NOTICE IS HEREBY GIVEN that the following Ordinance was introduced and passed on the first reading at the regular meeting of the Mayor and Council on the 27th day of September 2016, and that said Ordinance will be taken up for further consideration for final passage at a regular meeting of the Mayor and Council to be held on the 13th day of October 2016 at 7:30 pm or as soon thereafter as said matter can be reached, at which time and place all persons who may be interested therein will be given an opportunity to be heard concerning same.

Maureen Iarossi Alwan, Municipal Clerk
Borough of Montvale

AN ORDINANCE TO AMEND ORDINANCE NO. 2016-1417 TO PROVIDE FOR AND DETERMINE THE RATE, AMOUNT AND METHOD OF PAYMENT OF COMPENSATION TO PERSONS HOLDING CERTAIN OFFICES AND POSITIONS OF EMPLOYMENT IN THE BOROUGH OF MONTVALE, COUNTY OF BERGEN AND STATE OF NEW JERSEY

BE IT ORDAINED BY the Mayor and Council of the Borough of Montvale as follows:

SECTION 1. Each of the offices and positions of employment hereinafter named that are not established or created by virtue of any statutes or of any ordinance, resolution, or other lawful authority heretofore exercised by the Borough of Montvale, is hereby established, created, ratified and confirmed.

SECTION 2. The rate of compensation of the persons holding any of the hereinafter named offices and positions of employment whose compensation shall be on an annual basis and shall be payable semi-monthly is hereby fixed and determined to be as set opposite the title of each of the hereinafter named offices and positions of employment.

Title		2016 Salary Range
1.	Borough Administrator (PT)	\$40,000 - 50,000
2.	Safety Director	\$1,000 - 1,200
3.	Chief Financial Officer (PT)	\$15,000 - 25,000
4.	Municipal Clerk (PT)	\$70,000 - 92,000
5.	Deputy Municipal Clerk (PT)	\$38,000 - 47,000
6.	Floater/ Admin. Assistant to Administrator	\$35,000 - 45,000
7.	Tax Collector (PT)	\$53,000 - 63,000
8.	Tax Assessor	\$32,000 - 38,000
9.	Treasurer	\$75,000 - 85,000
10.	Accountant/Purchasing Agent	\$57,000 - 67,000
11.	Accounts Payable Clerk (PT)	\$20 - \$28/hour

Title		2016 Salary Range	
12.	Accounts Payable Clerk (FT)	\$43,000	- 50,000
13.	Secretary, Planning Board (PT)	\$70,000	- 82,000
14.	Planning Board Secretary Special Meetings	\$45	- \$70/hour
15.	Board Secretary, Clerical/Recording	\$115	- 135
16.	Office Manager (PT)	\$4,000	- 7,000
17.	Registrar Vital Statistics	\$800	- 1,200
18.	Deputy Registrar Vital Statistics	\$250	- 500
19.	Construction Code Official	\$35,000	- 50,000
20.	Building Sub Code Official	\$35,000	- 50,000
21.	Building Inspector	\$25	- \$50/hour
22.	Zoning Officer	\$8,000	- 10,000
23.	Property Maintenance Officer	\$2,900	- 5,000
24.	Construction Dept. Control Person	\$50,000	- 60,000
25.	Plumbing Sub Code Official	\$ 22,000	- 27,000
26.	Plumbing Inspector	\$25	- \$50/hour
27.	Fire Sub Code Official	\$13,000	- 17,000
28.	Fire Sub Code Official special inspections	\$25	- \$50/hour
29.	Electrical Sub Code Official	\$32,000	- 42,000
30.	Electrical Sub Code Official special inspections	\$25	- \$50/hour
31.	Fire Prevention Official	\$10,000	- 15,000
32.	Fire Inspector/Sr. Fire Inspector	\$6,000	- 10,000
33.	Municipal Court Administrator	\$64,000	- 75,000
34.	Deputy Municipal Court Administrator	\$38,000	- 46,000
35.	Court Security	\$18	- \$25/hour
36.	Violations Clerk (PT)	\$15	- \$25/hour
37.	Police Secretary	\$35,000	- 45,000
38.	Administrative Assistant for Police Chief	\$40,000	- 52,000
39.	Administrative Assistant for Mayor / Floater (PT)	\$15	- \$25/hour
40.	Emergency Mgmt. Coordinator	\$2,000	- 3,300
41.	Library Director	\$80,000	- 95,000
42.	Library – Youth Services Coordinator	\$40,000	- 55,000
43.	Library (PT)	\$13	- \$45/hour
44.	Library (PT) meetings	\$120	- \$200/mtg
45.	Facilities Building & Property Inspector	\$25,000	- 29,000
46.	Field Coordinator	\$5,000	- 6,000

Title		2016 Salary Range	
47.	Director, Public Assistance	\$5,000	- 7,000
48.	Director of Recreation	\$23,000	- 30,000
49.	Dir. Of Recreation – Summer Stipend	\$5,500	- 8,000
50.	Van Drivers (PT)	\$17	- \$21/hour
51.	Station Technicians (PT)	\$15	- \$17/hour

SECTION 3. The rate of compensation of the persons holding any of the hereinafter named offices, whose compensation shall be on an annual basis and payable semi-monthly, is hereby fixed and determined as follows:

Title		2016 Salary Range	
A.	Municipal Judge	\$25,000	- 40,000
B.	Mayor	\$6,990	- 10,000
C.	Councilpersons (each)	\$5,689	- 8,000

SECTION 4: The rate of compensation of persons holding any of the hereinafter named offices in the Police Department, whose compensation shall be on an annual basis, and payable semi-monthly, is hereby fixed and determined as follows:

Title		2016 Salary Range	
A.	Chief	\$170,000	- 210,000
B.	Captain	\$150,000	- 185,000
C.	Lieutenant (Base Wage)	\$120,019	- 147,032
D.	Sergeants (Base Wage)	\$111,685	- 136,822
E.	Detective – Additional per year	\$2,100	-
F.	Juvenile Officer – Addt'l per year	\$400	-
G.	Asst. Juvenile Officer – Addt'l per year	\$350	-
H.	Special/Auxiliary Police	\$18/hour	- \$23/hour
I.	School Cross Guard/Police Matrons	\$18/hour	- \$23/hour

SECTION 4A: The rate of compensation of persons holding any of the hereinafter named offices in the Police Department, hired BEFORE January 1, 2005, whose compensation shall be on an annual basis, and payable semi-monthly, is fixed and determined as follows:

Police Officers Schedule (Base Wage Each) Per Contract hired BEFORE January 1, 2005		
0-6 months	\$34,027 -	41,685
6 months – 1 year	\$44,235 -	54,191
1 – 2 years	\$54,446 -	66,700
2 – 3 years	\$64,655 -	79,207
3 – 4 years	\$74,862 -	91,711
4 – 5 years	\$85,070 -	104,217
5 – 6 years	\$95,277 -	116,721
6 – 7 years	\$103,232 -	126,467

SECTION 4B: The rate of compensation of persons holding any of the hereinafter named offices in the Police Department, hired AFTER January 1, 2005, whose compensation shall be on an annual basis, and payable semi-monthly, is fixed and determined as follows:

Police Officers Schedule (Base Wage Each) Per Contract hired AFTER January 1, 2005		
0-6 months	\$34,027 -	41,685
6 months – 1 year	\$38,971 -	47,742
1 – 2 years	\$43,914 -	53,798
2 – 3 years	\$53,800 -	65,909
3 – 4 years	\$63,687 -	78,021
4 – 5 years	\$73,573 -	90,132
5 – 6 years	\$83,459 -	102,243
6 – 7 years	\$93,346 -	114,356
7 – 8 years	\$103,232 -	126,467

SECTION 4C: In addition to the compensation stated above, Full Time Employees in Section 4, Categories "C", "D", Sections 4A and 4B shall be paid an annual longevity increment pursuant to the following schedule:

Years of Service	Officers Hired BEFORE January 1, 2006	Officers Hired AFTER January 1, 2006
After four (4) years	1%	-
After six (6) years	2%	-
After eight (8) years	3%	1%
After ten (10) years	4%	2%
After twelve (12) years	5%	3%
After fourteen (14) years	6%	4%
After sixteen (16) years	7%	5%
After eighteen (18) years	8%	6%
After twenty (20) years	-	7%
After twenty-two (22) years	-	8%
After twenty-three (23) years	9%	9%

SECTION 5. The Borough Treasurer shall present semi-monthly or as established by Resolution to the Governing Body for approval warrants drawn to the order of the Borough of Montvale Payroll Account and the Borough of Montvale Salary Account.

At the first meeting of the Governing Body in January of each year, there shall be approved accounts to be designated "The Borough of Montvale Payroll Account" and "The Borough of Montvale Salary Account" and from time to time the Borough Treasurer upon receipt of a warrant for the amount due each Payroll, shall deposit the same to the credit of these accounts, charging the appropriate budgetary accounts therewith. The Borough Treasurer shall thereafter draw checks on said accounts to the employees entitled to payment therefrom.

Any employee hired under the terms of a Special Library Grants, salary will be determined by the Authority making such grant.

The Mayor and Borough Council may by adoption of a resolution and by approved payroll advice, increase compensation (base wage adjustment or one-time merit/bonus increase) of any salaried employee in the above schedule, who has reached their maximum, up to 10% above the pay range maximum.

At each regular meeting of the Governing Body of the Borough of Montvale, the Treasurer shall submit for the approval or ratification as the case may be, the necessary payroll amounts due to the several officers and employees for compensation.

Such officers as may be determined by the Governing Body, as established by resolution, shall be authorized to sign warrants drawn in favor of the Payroll Account, upon due notice that the payrolls have been approved by the proper certifying authorities.

SECTION 6. This ordinance shall be operative as of January 1, 2016, and salaries paid shall be adjusted in accordance with the terms of this ordinance.

SECTION 7. All other ordinances and parts of ordinances inconsistent herewith are hereby appealed.

SECTION 8. This ordinance shall take effect immediately upon publication in the manner provided by Law.

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk/Administrator

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY**

ORDINANCE NO. 2016 -1421

NOTICE IS HEREBY GIVEN that the following Ordinance was introduced and passed on the first reading at the regular meeting of the Mayor and Council on the 27th day of September 2016, and that said Ordinance will be taken up for further consideration for final passage at a regular meeting of the Mayor and Council to be held on the 13th day of October 2016 at 7:30 pm or as soon thereafter as said matter can be reached, at which time and place all persons who may be interested therein will be given an opportunity to be heard concerning same.

Maureen Iarossi Alwan, Municipal Clerk
Borough of Montvale

AN ORDINANCE OF THE BOROUGH OF MONTVALE AMENDING AND SUPPLEMENTING THE BOROUGH CODE TO ADD A NEW CHAPTER 65, "MUNICIPAL PROPERTY," TO ESTABLISH RULES AND REGULATIONS PERTAINING TO THE USE OF CERTAIN PROPERTIES OWNED AND/OR CONTROLLED BY THE BOROUGH INCLUDING THE MONTVALE TRAIN STATION

WHEREAS, the Montvale Train Station (the "Station") located on West Grand Avenue between Railroad Avenue and Kinderkamack Road serves individuals utilizing the Pascack Valley Line operated by New Jersey Transit; and

WHEREAS, the Montvale Train Station and the property upon which it is located are owned by New Jersey Transit but have been leased to the Borough of Montvale continuously for at least the last thirty-three years; and

WHEREAS, the Lease Agreement between the Borough of Montvale and New Jersey Transit Corporation dated September 20, 1983 (the "Lease") is currently in effect on a month-to-month basis; and

WHEREAS, said Lease grants to the Borough the right to control, *inter alia*, the "maintenance, removal graffiti, minor repairs, [and] security" of the Station; and

WHEREAS, it has come to the attention of the Borough that a number of individuals have been utilizing the station building overnight, including for sleeping and hygiene-related purposes unrelated to the New Jersey Transit line; and

WHEREAS, in the interest of the health, safety and welfare of the public, it is necessary and desirable to establish certain regulations concerning the hours of operation and permitted use of the Montvale Train Station in order to best serve the public and the ticketed passengers on the Pascack Valley Line of New Jersey Transit; and

WHEREAS, Borough officials have discussed this matter with a representative for New Jersey Transit, who has confirmed that New Jersey Transit takes no exception to the Borough taking certain steps to ensure the security of the building and the ticketed passengers utilizing same as permitted by the Lease.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Montvale, as follows:

Section 1. The Code of the Borough of Montvale is hereby amended and supplemented by adding a new Chapter 65, entitled "Municipal Property," including a new Article I, "Montvale Train Station," as follows:

Chapter 65: Municipal Property

**Article I
Montvale Train Station**

- §65-1 Identification of Property.**
- §65-2 Hours of operation.**
- §65-3 Miscellaneous regulations.**
- §65-4 Enforcement.**
- §65-5 Violations and penalties.**

§65-1 Identification of Property.

The Property sought to be regulated by this Article is the Montvale Train Station, which is located on Grand Avenue between Railroad Avenue and Kinderkamack Road. The Property is triangular in shape, being located at the corner of Railroad Avenue and Grand Avenue in the Borough of Montvale. The Property is identified as Block 1605, Lot 1 on the official Tax Map of the Borough.

§65-2 Hours of operation; permitted use.

- A. Hours of operation. The station building shall remain open at all times except during the hours of 2:00 a.m. and 5:00 a.m., when the building shall be closed. No one shall be permitted inside the building during the hours when the building is closed. Nothing herein shall be interpreted to prohibit the police, department of public works or other municipal employees from temporarily closing the station building at any other time when deemed in the best interest of the health, safety and welfare of the public.
- B. Permitted use. During the hours in which the station building is open, the use of the station building is limited to ticketed passengers within two hours of their intended train. No person who intentionally misses the train shall be permitted to remain in the station building.

§65-3 Miscellaneous regulations.

- A. The parking lot on the Property shall remain open at all times, subject to the parking restrictions currently in place.

- B. The Montvale Police Department shall be empowered to take all appropriate security measures deemed necessary to ensure the safety and security of the public at the Montvale Train Station, which may include the placement of security cameras in, on, or near the station building.

§65-4 Enforcement.

The Borough of Montvale Police Department shall be primarily responsible for opening and locking the building on the Property, subject to assistance as necessary by the Department of Public Works serving the Borough.

§65-5 Violations and penalties.

Violations of this Article shall be punished as set forth in Chapter 1, Article II, General Penalty.

Section 2. Repeal of Inconsistent Ordinances.

All Ordinances or parts of Ordinances in conflict with this Ordinance are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 3. Savings Clause.

Nothing in this Ordinance shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed pursuant to this Ordinance, nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

Section 4. Severability.

The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.

Section 5. Effective Date.

This ordinance shall become effective immediately upon adoption and publication as required by law.

MICHAEL GHASSALI, Mayor

ATTEST:

MAUREEN IAROSSO-ALWAN, RMC
Municipal Clerk

**MINUTES
WORK SESSION**

The Work Session Meeting of the Mayor and Council was held in the Council Chambers and called to order at 7:40pm. Adequate notification was published in the official newspaper of the Borough of Montvale. Roll call was taken.

OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was provided to The Bergen Record and The Ridgewood News, informing the public of the time and place according to the provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

ROLL CALL:

Councilmember Curry	Councilmember Lane
Councilmember Koelling	Councilmember Talarico
Councilmember LaMonica	Councilmember Weaver - absent

Also present: Mayor Mike Ghassali; Borough Attorney, Phil Boggia; Borough Engineer, Andy Hipolit; Administrator/Clerk, Maureen Iarossi-Alwan and Deputy Municipal Clerk, Fran Scordo

PROCLAMATION: Put On the Brakes On Fatalities Day

Included with original minutes

The Annual Hills Valley Coalition 2016-2017 Report

Gale Mangold moved to Oct 13th

ORDINANCES:**INTRODUCTION ORDINANCE NO.2016-1420**

AN ORDINANCE TO AMEND ORDINANCE NO. 2016-1417 TO PROVIDE FOR AND DETERMINE THE RATE, AMOUNT AND METHOD OF PAYMENT OF COMPENSATION TO PERSONS HOLDING CERTAIN OFFICES AND POSITIONS OF EMPLOYMENT IN THE BOROUGH OF MONTVALE, COUNTY OF BERGEN AND STATE OF NEW JERSEY

(Public Hearing 10/13/16)

A motion to Introduce Ordinance **2016-1420** for first reading was made by Councilmember Curry; seconded by Councilmember Lane; Clerk read by title only; Councilmember Lane made a motion that this ordinance be passed on first reading and advertised in The Ridgewood News; seconded by Councilmember Curry - A roll call was taken – all ayes

Councilmember Curry asked why are we doing this ordinance again; the clerk responded because of the new hires in the construction department, their temporary positions were not part of the original ordinance

INTRODUCTION ORDINANCE NO.2016-1421 AN ORDINANCE OF THE BOROUGH OF MONTVALE AMENDING AND SUPPLEMENTING THE BOROUGH CODE TO ADD A NEW CHAPTER 65, "MUNICIPAL PROPERTY," TO ESTABLISH RULES AND REGULATIONS PERTAINING TO THE USE OF CERTAIN PROPERTIES OWNED AND/OR CONTROLLED BY THE BOROUGH INCLUDING THE MONTVALE TRAIN STATION

(Public Hearing 10/13/16)

A motion to Introduce Ordinance **2016-1421** for first reading was made by Councilmember Curry; seconded by Councilmember Lane; Clerk read by title only; Councilmember Lane made a motion that this ordinance be passed on first reading and advertised in The Ridgewood News; seconded by Councilmember LaMonica - A roll call was taken - all ayes

MINUTES:

September 13, 2016

A motion to accept the minutes by Councilmember Koelling; seconded by Councilmember Curry - all ayes with the exception of Councilmember Lane abstaining
Councilmember Curry mentioned a typo - on page 7 - it should read "Trunk or Treat" not "truck"

RESOLUTIONS:

149-2016 Awarding Professional Service Contract/Engineering Services/Environmental Services /Montvale Swim Club/Building/Pool Demolition/Site Restoration/ Maser Consulting, LLC

WHEREAS, the Borough of Montvale has deemed it necessary to engage the professional services of an Engineer to provide professional engineering services for professional engineering and environmental services related to the demolition of the former Montvale Swim Club pool and buildings on Memorial Drive; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

WHEREAS, Maser Consulting, 200 Valley Road, Suite 400, Mt. Arlington, NJ 07856 has submitted a proposal dated September 8, 2016 to provide these services which is attached to the original of this resolution, and

WHEREAS, the Certified Municipal Finance Officer has certified funds are available certification hereto attached to the original of this resolution.

NOW, THEREFORE BE IT RESOLVED by the Borough of Montvale as follows:

- 1) That the proposal for the scope of professional engineering services is attached to this resolution which is made part of this resolution shall be awarded to Maser Consulting.
- 2) That the following be provided: Environmental/Engineering Services
- 3) The cost not to exceed shall be \$32,500.00. The Engineer shall be required to submit itemized bills and payment shall be made based upon services rendered. The rates for this work are in accordance with the hourly contractual agreement with the Borough of Montvale.

BE IT FURTHER RESOLVED, that a copy of this resolution be published an official newspaper of the Borough of Montvale, be on file, available for public inspection, in the office of the Municipal Clerk, Municipal Complex, 12 Mercedes Drive, Montvale, NJ 07645.

Introduced by: Councilmember Lane; seconded by Councilmember Koelling - All ayes

150-2016 Adopting Revised Policies & Procedures Manual

WHEREAS, it is the policy of Borough of Montvale to treat employees and prospective employees in a manner consistent with all applicable employment laws and regulations including, but not limited to Title VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, the Age Discrimination in Employment Act, the Equal Pay for Equal Work Act, the Fair Labor Standards Act, the New Jersey Law Against Discrimination, the Americans with Disabilities Act, the Family and Medical Leave Act, the Conscientious Employee Protection Act, the Public Employee Occupational Safety and Health Act, (the New Jersey Civil Service Act,) (the New Jersey Attorney General's guidelines with respect to Police Department personnel matters,) the New Jersey Workers Compensation Act, the Federal Consolidated Omnibus Budget Reconciliation Act (COBRA) and the Open Public Meeting Act; and

WHEREAS, the Mayor & Council has determined that there is a need for personnel policies and procedures to ensure that employees and prospective employees are treated in a manner consistent with these laws and regulations.

NOW, THEREBY, BE IT RESOLVED by the Mayor & Council that the Personnel Policies and Procedures Manual attached hereto is hereby adopted.

BE IT FURTHER RESOLVED that these personnel policies and procedures shall apply to all officials, appointees, employees, volunteers and independent contractors. In the event there is a conflict between these rules and any collective bargaining agreement, personnel services contract or Federal or State law, the terms and conditions of that contract or law shall prevail. In all other cases, these policies and procedures shall prevail.

BE IT FURTHER RESOLVED that this manual is intended to provide guidelines covering public service by Borough of Montvale employees and is not a contract. The provisions of this manual may be amended and supplemented from time to time without notice and at the sole discretion of the Mayor & Council.

BE IT FURTHER RESOLVED that to the maximum extent permitted by law, employment practices for the Borough of Montvale shall operate under the legal doctrine known as "employment at will."

BE IT FURTHER RESOLVED that the Administration and all managerial/supervisory personnel are responsible for these employment practices. The Borough's General Counsel shall assist the Administrator in the implementation of the policies and procedures in this manual.

Introduced by: Councilmember Lane; seconded by Councilmember Talarico - All ayes

151-2016 Resolution To Affirm The Borough Of Montvale's Civil Rights Policy With Respect To All Officials, Volunteers, Independent Contractors, Members Of The Public That Come Into Contact With Municipal Employees, Officials and Volunteers

WHEREAS, it is the policy of Borough of Montvale to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

WHEREAS, the governing body of Borough of Montvale has determined that certain procedures need to be established to accomplish this policy

NOW, THEREFORE BE IT ADOPTED by the Mayor & Council of the Borough of Montvale that:

Section 1: No official, employee, appointee or volunteer of the Borough of Montvale by whatever title known, or any entity that is in any way a part of the Borough of Montvale shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Borough of Montvale's business or using the facilities or property of the Borough of Montvale.

Section 2: The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Borough of Montvale to provide services that otherwise could be performed by the Borough of Montvale.

Section 3: Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

Section 4: The Borough Administrator shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

Section 5: No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

Section 6: The Borough Administrator shall establish written procedures that require all officials, employees, appointees and volunteers of the Borough of Montvale as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

Section 7: The Borough Administrator shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

Section 8: At least annually, the Borough Administrator shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Borough of Montvale. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Borough of Montvale web site.

Section 9: This resolution shall take effect immediately.

Section 10: A copy of this resolution shall be published in the official newspaper of the Borough of Montvale in order for the public to be made aware of this policy and the Borough of Montvale's commitment to the implementation and enforcement of this policy.

Introduced by: Councilmember Lane; seconded by Councilmember Curry - All ayes

152-2016 Sale of Surplus/Property/Use of GovDeals/Online Auction

WHEREAS, the Borough of Montvale is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Governing Body is desirous of selling said surplus property in an "as is" condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the Governing Body of The Borough of Montvale, Bergen County, State of New Jersey, as follows:

- (1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Borough of Montvale.
- (2) The sale will be conducted online and the address of the auction site is govdeals.com.
- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9.
- (4) A list of the surplus property to be sold is as follows is attached to the original of this resolution.

(5) The surplus property as identified shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

(6) The Borough of Montvale reserves the right to accept or reject any bid submitted.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey the Mayor and/or Municipal Clerk are authorized to execute the agreement with GovDeals, and any and all documents necessary for the auction of surplus municipal property.

Introduced by: Councilmember Lane; seconded by Councilmember Koelling - All ayes

153-2016 Authorize Payment #3/New Montvale Firehouse/Unimak, LLC

WHEREAS, the Borough of Montvale awarded a contract on April 26, 2016 in connection with the New Montvale Firehouse Project; and

WHEREAS, the original contract amount is \$4,449,000.00 via Resolution #82-2016; and

WHEREAS, the Robbie Conley Architect, LLC approved said payment based on the contract as per the documentation transmittal dated September 2, 2016 which is attached to the original of this resolution; and

WHEREAS, Payment #3 is hereby authorized in the amount of \$188,081.60 to be issued to Unimak, LLC, 82 Midland Avenue, Saddle Brook, NJ 076633 Franklin Avenue, Suite 170 Nutley, NJ 07110-1209; and

WHEREAS, the Borough's Chief Financial Officer has certified that funds have been appropriated and are available for this purpose.

Total Contract Amount	\$4,449,000.00	Resolution #82-2016
Payment	\$207,230.80	Resolution 138-2016 Payment #1
Payment	\$125,696.76	Resolution 144-2016 Payment #2
Payment	\$188,081.60	Resolution 153-2016 Payment #3
Total Remaining:	\$3,927,990.84	

Introduced by: Councilmember Lane; seconded by Councilmember Talarico - All ayes

154-2016 Authorize Payment #1/Eagle Ridge Road Sanitary Sewer Extension

WHEREAS, the Borough of Montvale awarded a contract on May 10, 2016 via Resolution No. 87-2016 in connection with the Eagle Ridge Sanitary Sewer Extension Project; and

Original Contract Amount	\$356,490.44
Payment #1	<u>\$114,847.43</u>
Balance	\$241,643.01

WHEREAS, the Borough Engineer based upon inspection of the sites recommends release of Payment #1 to Your Way Construction, Inc., 404 Coit Street Irvington, New Jersey 07111 in a letter dated September 19, 2016 which is attached to the original of this resolution; and

WHEREAS, the Borough's Chief Financial Officer has certified that funds have been appropriated and are available for this purpose.

BE IT FURTHER RESOLVED, The Governing Body hereby authorizes Payment #1 in the amount of \$114,847.43 to Your Way Construction.

Introduced by: Councilmember Lane; seconded by Councilmember Koelling - All ayes

155-2016 Authorize Payment #2 Final Payment/Terkuile Road & Magnolia Avenue

WHEREAS, The Borough of Montvale awarded a contracts via Resolution No. 165-2015 and and 184-2015 on June 10, 2014 in November and December of 2015 awarding contracts to D.L.S. Contracting, Inc for the NJDOT Municipal Aid FY2014 (Magnolia Avenue Section #2) and NJDOT Municipal Aid FY2015 (Terkuile Road) for road improvements; and

WHEREAS, the Borough Engineer in a detailed letter dated September 20, 2016 which is attached to the original of this resolution recommends to authorize release of Payment # 2 which is the Final Payment for this project as follows:

- 1) Magnolia Avenue \$ 8,742.57
- 2) Terkuile Road \$14,190.40

Total Amount \$22,932.97

WHEREAS, a two year maintenance bond has been posted in the amount of \$41,701.93 which is 15% of the adjusted contract amount; and

NOW, THEREFORE BE IT RESOLVED by the Borough of Montvale as follows:

Payment # 2 Final Payment in the amount of \$22,932.97 is hereby authorized to D.L.S. Contracting, Inc. 633 Franklin Avenue, Nutley, New Jersey 07110

Introduced by: Councilmember Lane; seconded by Councilmember LaMonica - All ayes

156-2016 Authorize Hiring Part Time Acting Recreation Director/L Dent

WHEREAS, the Borough of Montvale is desirous of hiring an Acting Recreation Director in the Montvale Recreation Department; and

WHEREAS, Lisa Dent, meets the qualifications for this position, agrees to the terms and conditions of employment as directed by the Mayor and Council and by Ordinance; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey that the above named individual is hereby appointed Recreation Director effective October 3, 2016.

Introduced by: Councilmember Lane; seconded by Councilmember Koelling - All ayes
Councilmember Curry asked where will the salary be paid from; the Clerk stated the recreation budget

157-2016 Authorize Change Order No. 4 Final (Reduction)/Final Payment #4/2015 Road Improvement Program/D.L.S. Contracting, Inc.

WHEREAS, the Borough of Montvale awarded a contract on July 14, 2015 in connection with the 2015 Road Improvement Project; and

WHEREAS, the original contract amount was \$876,936.50 via Resolution #95-2015; and

WHEREAS, a complete payment breakdown of the 2015 Montvale Paving program is attached to the original of this resolution in a letter September 20, 2016 from Maser Consulting; and

WHEREAS, the Borough Engineer based upon inspection of various sites completed roadwork recommends release of payment #4 and Change Order No. 4 (reduction) to D.L.S. Contracting, Inc. 633 Franklin Avenue, Suite 170 Nutley, NJ 07110-1209; and

WHEREAS, the Borough's Chief Financial Officer has certified that funds have been appropriated and are available for this purpose.

WHEREAS, the contractor has provided a two year maintenance bond in the amount of \$122,355.81 15% of the total adjusted contract amount; and

BE IT FURTHER RESOLVED Final Payment #4 in the amount of \$14,510.86 shall be issued to D.L.S. Contracting, Inc.

Introduced by: Councilmember Lane; seconded by Councilmember Curry - All ayes

158-2016 A Resolution Authorizing a Negotiated Procurement Process Pursuant to N.J.S.A. 40A:11-5(3) for the Montvale Municipal Building HVAC Project and Roof Replacement

WHEREAS, the Borough of Montvale did twice publicly advertise for bids for the project entitled "BOROUGH HALL HVAC AND ROOF REPLACEMENT"; and

WHEREAS, zero (0) bids were received in response to said solicitations despite the fact that numerous prospective bidders requested and received the bid package; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(3), after two unsuccessful attempts at obtaining bids under a public bidding process, municipalities are authorized and empowered to negotiate and award a contract subject to certain requirements set forth in the applicable statute; and

WHEREAS, the Borough Engineer has requested that the Governing Body authorize a negotiated procurement process for this project, which will be subject to approval of any contract by adoption of a resolution of two-thirds of the full membership of the governing body; and

WHEREAS, the Governing Body is desirous of authorizing the Borough Engineer to solicit and negotiate a potential contract for this project with the assistance of the Borough Attorney.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Montvale as follows:

1. The Borough Engineer is hereby authorized to proceed with negotiations with prospective contractors for this project with the assistance of the Borough Attorney.
2. The negotiation process shall comply in all respects with the requirements of the Local Public Contracts Law, and specifically N.J.S.A. 40A:11-5(3).
3. The final contract negotiated by the Borough Engineer shall be presented to the Governing Body for approval by a two-thirds vote of the full membership of the Governing Body

Introduced by: Councilmember Lane; seconded by Councilmember Koelling - All ayes

159-2016 Awarding Professional Service Contract/Planning Services/Analysis Of Affordable Housing Options/Municipal Planner/D.Green/Maser Consulting LLC

WHEREAS, the Borough of Montvale deems it necessary to engage the professional services of our Municipal Planner to provide the Governing Body with an analysis of affordable housing options specifically focusing on areas on the Borough which should be rezoned or have an overlay zone; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

WHEREAS, Maser Consulting, Inc. 200 Valley Road, Suite 306, Mt. Arlington, NJ 07856 has submitted a detailed proposal dated September 22, 2016 which is attached to this resolution; and

WHEREAS, the scope of work is provided in the attached proposal in a not to exceed amount of \$19,500.00 for these professional services other services will be billed at the hourly rate included in the Planner's professional service agreement between the Borough of Montvale and Maser Consulting; and

WHEREAS, the Certified Municipal Finance Officer certifies funds are available said certification is hereto attached to the original of this resolution; and.

BE IT FURTHER RESOLVED a copy of this resolution shall be published in an official newspaper of the Borough of Montvale, be on file, available for public inspection, in the office of the Municipal Clerk, 12 Mercedes Drive, Montvale, NJ 07645.

Introduced by: Councilmember Lane; seconded by Councilmember Talarico - All ayes

BILLS:

A motion to pay bills by Councilmember Lane; seconded by Councilmember Koelling - All ayes

ENGINEER'S REPORT:

Andrew Hipolit

Report/Update

a. Report Non-Receipt of Bids/2nd Round/Borough Hall HVAC/Roof Replacement

Reference: Resolution Receipt of Quotations For Project

The Engineer will solicit contractors for both projects; Councilmember LaMonica asked why we could not get bidders; the engineer responded stating that some contractors do not bid on municipal work because of the posting of bonds and other requirements.

b. Huff Terrace / Culvert Emergency

The engineer solicited contractors and D.R. Mullen was the lowest bidder and recommends awarding the contract – resolution below

160-2016 A Resolution Declaring an Emergency Affecting Public Health, Safety and Welfare and Ratifying the Emergency Contract Awarded Pursuant to N.J.S.A. 40A:11-6 and N.J.A.C. 5:34-6.1

WHEREAS, the Borough Engineer by letter report dated September 14, 2016, has advised the Borough that recently a sink-hole appeared on the east side of Huff Terrace revealing the failure of the corrugated culvert pipe below; and

WHEREAS, maintaining a safe traveled way and public utilities are essential to public health and safety of the residents of Montvale, as well as visitors traveling on Huff Terrace, and the Borough Engineer has advised that the existing sink hole poses a threat to the roadway, as a well as the utilities (gas/water/sanitary sewer) and a potential stream erosion problem; and

WHEREAS, the Borough Engineer has advised that the pipe under Huff Terrace on the east side is in poor condition and if is not repaired immediately it could collapse and require the closure of the road and could potentially damage the sanitary sewer gravity main, force main and pump station, and if the sanitary sewer facilities in the area were damaged as a result of the collapse, the cost of the repair could exceed \$500,000.00, and such failure would cause major disruption to the residents in the area and a discharge of sanitary sewers to public open waters in the state of New Jersey; and

WHEREAS, based upon the advice of the Borough Engineer, conducting a full public bidding process would delay the execution of the critically necessary repair by a minimum of three (3) to six (6) months, during which time a major failure of the roadway would have been more likely to occur; and

WHEREAS, based upon discussions with potential contractors, it is the opinion of the Borough Engineer that there is no feasible way economically, or from an engineering standpoint, to do a smaller repair to stabilize the pipe in the short term; and

WHEREAS, this emergency situation could not have been reasonably foreseen by the Borough; and

WHEREAS, as a result of the Borough Engineer's September 14, 2016 report, the Borough Administrator was satisfied that the situation constituted an "imminent emergency" for purposes of N.J.S.A. 40A:11-6 and N.J.A.C. 5:34-6.1; and

WHEREAS, the Borough Engineer did therefore solicit proposals from six (6) interested and qualified contractors, and three (3) proposals were received by the Borough, as detailed in a letter dated September 23, 2016, by the Borough Engineer, after which a contract was awarded by the Borough's Qualified Purchasing Agent to D.R. Mullen Construction Co., Inc. in the total amount of \$79,125.00; and

WHEREAS, the scope of said contract is intended only to meet the immediate needs of the emergency; and

WHEREAS, the Borough Council is satisfied based upon the letter report from the Borough Engineer dated September 14, 2016, that the conditions on Huff Terrace represented a danger to

the health and safety of the general public and thus constituted an "imminent emergency" for purposes of N.J.S.A. 40A:11-6 and N.J.A.C. 5:34-6.1; and

WHEREAS, the Borough Council is desirous of ratifying the contract awarded by the Borough's Qualified Purchasing Agent to ensure prompt payment thereon.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council as follows:

1. The recitals set forth above are incorporated herein as if set forth at length.
2. The Borough Council hereby declares that the situation on Huff Terrace constitutes an "imminent emergency" justifying the use of emergency procurement procedures by the Borough Engineer and Qualified Purchasing Agent.
3. The contract entered into with D.R. Mullen Construction Co., Inc. is hereby ratified and reaffirmed.
4. A copy of the September 14, 2016 letter report and the September 23, 2016 letter concerning the receipt of proposals, both from the Borough Engineer, shall be filed in the minutes along with this resolution.

Introduced by: Councilmember Lane; seconded by Councilmember Curry - All ayes

c. Status Woodland Road/Proposed Recommendation/Guiderail

Orange & Rockland trimmed all the vegetation along Woodland Road exposing a slope which was always there; in further research by the engineer, the two utility poles need to be moved; the engineer will meet with Orange & Rockland next week to go over options.

d. Wegmans Intersection Projects

The engineer met with the county – the plans are approved and will go out to bid in mid November and construction will start in March

ATTORNEY REPORT:

Phil Boggia, Esq.
Report/Update
No report

UNFINISHED BUSINESS:

Councilmember Talarico asked for approval for the Police Department to purchase signs for Zero Tolerance for Distracted Driving Program; 20 signs are needed for approximately \$1,000 -- A motion by Councilmember Lane; seconded Councilmember Koelling – all ayes

NEW BUSINESS:

Councilmember LaMonica mentioned about a welcome to Montvale sign that needs to be either replaced or taken down by Spring Valley Road and Grand Ave

Mayor Ghassali mentioned that Councilmember Weaver suggested the borough purchase 25 W Grand Ave to make it a walkway; this will be further discussed at future meeting.

Mayor Ghassali mentioned that Flight Center had their grand opening, they have a state of the art facility

COMMUNICATION CORRESPONDENCE:

None

MEETING OPEN TO THE PUBLIC:

HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

A motion to open meeting to the public by Councilmember Lane; seconded by Councilmember Koelling – all ayes

NO PUBLIC COMMENT

A motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Koelling – all ayes

ADJOURNMENT:

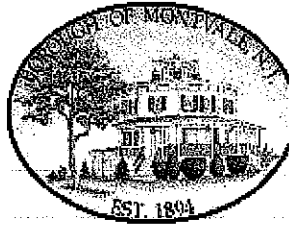
Motion to adjourn by Councilmember Lane; seconded by Councilmember Koelling – all ayes

ADJOURNMENT

Meeting adjourned at 8:17pm

The next Meeting of the Mayor and Council will be held Thursday, October 13, 2016 at 7:30 p.m.

Respectfully submitted, Fran Scordo, Deputy Municipal Clerk



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 161-2016**

RE: Authorize Tax Court Settlement / 28 Chestnut Ridge LLC / Block 3101; Lot 4

WHEREAS, the Mayor and Council of the Borough of Montvale have been advised of the proposed settlement of a property Tax Appeal filed by 28 Chestnut Ridge, LLC (hereinafter the "Tax Appeal"), under Docket Numbers 005982-2014, 001251-2015 and 004286-2016, and;

WHEREAS, the aforesaid tax appeal involves a gas station property located at 28 Chestnut Ridge Road, and is otherwise referred to as Block 3101 Lot 4 on the tax assessment map of the Borough (hereinafter the "subject property"), and;

WHEREAS, the said Governing Body has been advised as to the merits of the subject Tax Appeal by legal counsel, the Borough Tax Assessor and the Borough Appraiser, and;

WHEREAS, the terms of the proposed settlement are set forth in the attached Schedule "A" included herein, and;

WHEREAS, it is in the best interest of the Borough of Montvale to settle the subject Tax Appeal in accordance with the settlement proposal set forth hereinabove.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, that the settlement of the aforesaid Tax Appeal be hereby approved, in accordance with the terms set forth in the attached Schedule "A", and;

BE IT FURTHER RESOLVED, that with respect to same, the Mayor, Borough Administrator, Tax Appeal Attorney and/or any other appropriate Borough official is hereby authorized to perform any act necessary to effectuate the purposes set forth in this Resolution.

SCHEDULE "A"

A. The terms of the aforesaid tax appeal settlement shall consist as follows:

2014 Appeal: Withdrawn

2015 Appeal: \$1,090,000

2016 Appeal: \$1,090,000

B. The provisions of N.J.S.A. 54:51A-8 (the "Freeze Act") shall be applicable to the terms of this settlement.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Koelling						
LaMonica						
Lane						
Talarico						
Weaver						

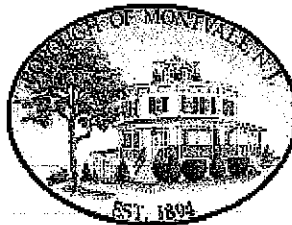
Adopted: October 13, 2016

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 162-2016**

**RE: A Resolution Establishing a Policy Concerning Notification of Certain Matters
Pertaining to Tax Appeals**

Whereas, active monitoring of a municipality's ratable base is fundamental to helping ensure fiscal stability; and

Whereas, the Borough of Montvale is desirous of establishing a written policy requiring yearly notification by the Tax Assessor to the Chief Financial Officer and the Governing Body of all filed tax appeals no later than June 1 of each year.

Now, Therefore, Be It Resolved that the following policy is hereby established concerning the filing and reporting of tax appeals:

- 1) No later than June 1 of each calendar year, the Tax Assessor shall issue a written report to the Borough Administrator, Chief Financial Officer and the Governing Body of all tax appeals to both the Bergen County Tax Board as well as the State Tax Court of New Jersey that were filed by April 1 of each calendar year (the "Tax Appeal Report").
- 2) The Tax Assessor shall amend the Tax Appeal Report with any cases where any judgment issued by the Bergen County Tax Board is subsequently appealed to the State Tax Court of New Jersey (Petitioners have 45 days to file to the State Tax Court once a judgment is received from the County Tax Board). The Tax Assessor shall issue this amended report within thirty (30) days of receiving a complaint from the appellant.
- 3) The Tax Assessor shall amend the most current Tax Appeal Report with any tax appeals filed to either the Bergen County Tax Board or to the State Tax Court of New Jersey as a result of an added assessment valuation. The Tax Assessor shall issue this amended report within thirty (30) days of receiving a complaint from the appellant.

Be It Further Resolved that a copy of this Resolution shall be provided to the Tax Assessor, Borough Administrator and Chief Financial Officer.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Koelling						
LaMonica						
Lane						
Talarico						
Weaver						

Adopted: October 13, 2016

ATTEST:

Maureen Iarossi-Alwan
Municipal Clerk

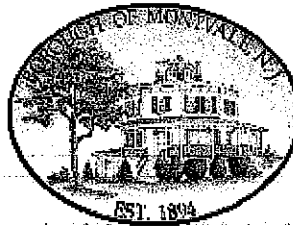
APPROVED:

Michael Ghassali
Mayor

BOROUGH OF MONTVALE

TAX APPEAL NOTIFICATION POLICY

- 1) The Tax Assessor will issue a report to the Business Administrator, Chief Financial Officer and the Governing Body of all tax appeals filed to both the Bergen County Tax Board as well as the State Tax Court of New Jersey by April 1 of each calendar year. The Tax Assessor will issue this report by no later than June 1 of each calendar year.
- 2) The Tax Assessor will amend the initial report filed with the Business Administrator, Chief Financial Officer and the Governing Body of all tax appeals filed by April 1 of each calendar year with any cases where any judgment issued by the Bergen County Tax Board is subsequently appealed to the State Tax Court of New Jersey (Petitioners have 45 days to file to the State Tax Court once a judgment is received from the County Tax Board). The Tax Assessor will issue this amended report once complaints are received from the appellant.
- 3) The Tax Assessor will amend the most current report of all tax appeals filed with the Business Administrator, Chief Financial Officer and the Governing Body for each calendar year with any tax appeals filed to either the Bergen County Tax Board or to the State Tax Court of New Jersey as a result of an added assessment valuation. The Tax Assessor will issue this amended report once complaints are received from the appellant.



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 163-2016**

**RE: A Resolution Awarding a Professional Services Contract to Raymond R. Wiss, Esq.
In Connection With a Personnel Matter**

Whereas, the Governing Body has been advised by the Borough Attorney that there exists a need to hire special labor counsel in connection with a police personnel matter; and

Whereas, the Borough has received a proposal from Raymond R. Wiss, Esq. to perform all services necessary and appropriate in connection with same; and

Whereas, Mr. Wiss's proposal sets forth an hourly rate that is the same as the municipal attorney; and

Whereas, the Governing Body is satisfied that Mr. Wiss possesses the requisite experience pertaining to such matters; and

Whereas, pursuant to N.J.S.A. 40A:11-5(a)(i), a professional services contract is exempt from public bidding requirements; and

Whereas, the Governing Body is desirous of awarding a contract to Mr. Wiss, in an initial amount not to exceed \$5,000 without further authorization of the Governing Body; and

Whereas, the Borough's Chief Financial Officer has certified that funds have been appropriated and are available for this purpose.

Now, Therefore, Be It Resolved that a contract is hereby awarded to Raymond R. Wiss, Esq. to serve as special labor counsel in connection with the pending police personnel matter, pursuant to the terms and conditions set forth herein.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Koelling						
LaMonica						
Lane						
Talarico						
Weaver						

Adopted: October 13, 2016

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor

Wiss & Bouregy, P.C.

Counsellors at Law

Raymond R. Wiss*
Certified Civil Trial Attorney

Thomas K. Bouregy, Jr.

Timothy J. Wiss*
**Also Member New York Bar*

NEW JERSEY OFFICE

345 KINDERKAMACK ROAD
WESTWOOD, NEW JERSEY 07675
PHONE NO. (201) 497-6680
FAX NO. (201) 497-6677

NEW YORK OFFICE

55 Main Street
P.O. Box 362
Goshen, NEW YORK 10924
PHONE NO. (845) 638-1415
E-MAIL. WISSBOUREGY@WISS-LAW.COM

October 3, 2016

VIA EMAIL

Philip N. Boggia, Esq.
Boggia & Boggia, LLC
71 Mount Vernon Street
P.O. Box 378
Ridgefield Park, NJ 07628

RE: Borough of Montvale

Dear Mr. Boggia:

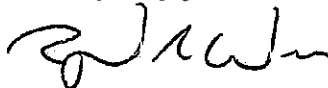
By way of follow up to my telephone conversations with your office regarding a pending Internal Affairs matter involving the Montvale Police Department, I am enclosing herewith my Professional Resume, as well as an Executive Summary. Kindly provide the same to the Governing Body for their review and consideration.

As you will note, I have had extensive experience for an extended period of time in representing Municipal Employers, including Police Departments, in handling disciplinary matters.

In terms of rate structure, I would be most pleased to represent the Borough based upon its prevailing rate for outside counsel, which I understand to be \$140.00 an hour.

Should you or the Governing Body wish to discuss this matter further, or to meet with me, I will certainly make myself available for such purpose.

Very truly yours,



Raymond R. Wiss

RRW/cb



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 164-2016**

RE: Authorize Tennis Program Refunds

WHEREAS, a refund is hereby authorize to the following participants due to the tennis classes did not run:

Esther & Boaz Kwon - \$160.00
Siir Acar - \$80.00
Aahana Wadhwa - \$80.00
Carina Recine - \$80.00
Giovanna Springer - \$80.00
Rachel Kim - \$80.00

WHEREAS, the amount of the refunds totaling \$560.00; and

BE IT FUTHER RESOLVED, the Borough Treasurer shall receive a copy of this resolution for processing.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Koelling						
LaMonica						
Lane						
Talarico						
Weaver						

Adopted: October 13, 2016

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 165-2016**

RE: Authorize Tax Court Settlement / CACH Investment, LLC / Block 2401; Lot 2

WHEREAS, the Mayor and Council of the Borough of Montvale have been advised of the proposed settlement of a property Tax Appeal filed by CACH Investment, LLC (hereinafter the "Tax Appeal"), under Docket Numbers 002394-2015 and 005018-2016, and;

WHEREAS, the aforesaid tax appeal involves an office building located at 28 W. Grand Avenue, and is otherwise referred to as Block 2401 Lot 2 on the tax assessment map of the Borough (hereinafter the "subject property"), and;

WHEREAS, the said Governing Body has been advised as to the merits of the subject Tax Appeal by legal counsel, the Borough Tax Assessor and the Borough Appraiser, and;

WHEREAS, the terms of the proposed settlement are set forth in the attached Schedule "A" included herein, and;

WHEREAS, it is in the best interest of the Borough of Montvale to settle the subject Tax Appeal in accordance with the settlement proposal set forth hereinabove.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, that the settlement of the aforesaid Tax Appeal be hereby approved, in accordance with the terms set forth in the attached Schedule "A", and;

BE IT FURTHER RESOLVED, that with respect to same, the Mayor, Borough Administrator, Tax Appeal Attorney and/or any other appropriate Borough official is hereby authorized to perform any act necessary to effectuate the purposes set forth in this Resolution.

SCHEDULE "A"

A. The terms of the aforesaid tax appeal settlement shall consist as follows:

2015 Appeal: \$6,100,000

2016 Appeal: \$6,100,000

B. The provisions of N.J.S.A. 54:51A-8 (the "Freeze Act") shall be applicable to the terms of this settlement.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Koelling						
LaMonica						
Lane						
Talarico						
Weaver						

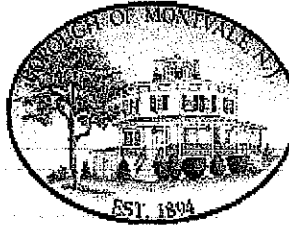
Adopted: October 13, 2016

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 166-2016**

RE: Authorize Hiring / Part Time Temporary Building Inspector / Construction Department / John Peters

WHEREAS, the Construction Department desires to hire a temporary part-time employee in the Borough of Montvale in the capacity of Building Inspector; and,

WHEREAS, John Peters has met the qualifications for this position, agrees to the terms and conditions of employment, and has completed a satisfactory background investigation; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey that the above named individual is hereby appointed to the position of Part-time Temporary Building Inspector, effective September 19, 2016.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Koelling						
LaMonica						
Lane						
Talarico						
Weaver						

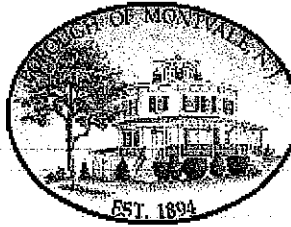
Adopted: October 13, 2016

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 167-2016**

**RE: Authorize Hiring / Part Time Temporary Plumbing Inspector / Construction Department
/ Piotr Kamecki**

WHEREAS, the Construction Department desires to hire a temporary part-time employee in the Borough of Montvale in the capacity of Building Inspector; and,

WHEREAS, Piotr Kamecki has met the qualifications for this position, agrees to the terms and conditions of employment, and has completed a satisfactory background investigation; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey that the above named individual is hereby appointed to the position of Part-time Temporary Plumbing Inspector, effective September 14, 2016.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Koelling						
LaMonica						
Lane						
Talarico						
Weaver						

Adopted: October 13, 2016

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 168-2016**

RE: Authorize Tax Court Settlement / 155 Upper Saddle River Road / Block 102; Lot 1.08 / Annette Gardella

WHEREAS, the Mayor and Council of the Borough of Montvale have been advised of the proposed settlement of a property tax appeal filed by Annette Gardella (hereinafter the "Tax Appeal"), under Docket Number 013425-2015, and;

WHEREAS, the aforesaid tax appeal involves a residential property located at 155 Upper Saddle River Road, and is otherwise referred to as Block 102 Lot 1.08 on the tax assessment map of the Borough (hereinafter the "subject property"), and;

WHEREAS, the said Governing Body has been advised as to the terms of the proposed tax appeal settlement by legal counsel and the Borough Tax Assessor, and;

WHEREAS, the proposed tax appeal settlement will reduce the assessment of the subject property from \$1,381,100 to \$1,215,000, and;

WHEREAS, the provisions of N.J.S.A. 54:51A-8 (the "Freeze Act") shall be applicable to the terms of this settlement, and;

WHEREAS, it is in the best interest of the Borough of Montvale to settle the subject Tax Appeal in accordance with the settlement proposal set forth hereinabove.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, that the settlement of the aforesaid Tax Appeal be hereby approved, and;

BE IT FURTHER RESOLVED, that with respect to same, the Mayor, Borough Administrator, Tax Appeal Attorney and/or any other appropriate Borough official is hereby authorized to perform any act necessary to effectuate the purposes set forth in this Resolution.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Koelling						
LaMonica						
Lane						
Talarico						
Weaver						

Adopted: October 13, 2016

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor

RESOLUTION

BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, N.J., that the following bills, having been referred to the Borough Council and found correct, be and the same hereby be paid:

<u>FUND</u>	<u>AMOUNT</u>	<u>NOTES</u>
Current	\$4,349,257.97	Bill List Wire 10/13/16
	<u>214,246.67</u>	Wires/Manual Checks
Current TOTAL	4,563,504.64	
Escrow - Trust	8,217.00	Bill List Wire 10/13/16
Dog Trust	9.80	Bill List Wire 10/13/16

*This resolution was adopted by the Mayor and Council of Montvale
at a meeting held on 10/13/16*

Introduced by: _____

Approved: 10/13/16

Seconded by: _____

Michael Ghassali, Mayor

ATTEST:

Maureen Iarossi-Alwan, Municipal Clerk

MANUAL/VOID CHECKS - WIRES
October 13, 2016

<u>Check #</u>	<u>PO #</u>	<u>Date</u>	<u>Transaction/Vendor</u>	<u>Amount</u>
WIRE		9/27/16	Payroll Account	131,534.68
WIRE		9/27/16	Salary Account	82,282.17
WIRE		9/27/16	FSA Account	<u>429.82</u>
	Total			<u>214,246.67</u>

October 6, 2016
12:50 PM

Borough of Montvale
Bill List By Vendor Id

Page No: 1

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099
Item Description	Amount	Charge Account	Acct Type Description	Date	Date	Date	Invoice	Exc1		
<hr/>										
00023 BERGEN CTY UTILITIES AUTHORITY										
16-00266 02/23/16 SEWER SERVICE COST 2016		B								
5 SEWER SERVICE COST	218,670.00	6-01-31-832-029	B OTHER CONTRACTUAL ITEMS	R	07/07/16	10/06/16	INV0004729	N		
Vendor Total:	218,670.00									
<hr/>										
00027 BT SPECIALTIES										
16-01031 09/22/16 BANNER -STREET FAIR										
1 BANNER -STREET FAIR	154.00	6-01-20-703-125	B MAYORS EXPENSES	R	09/22/16	10/06/16	3226	N		
Vendor Total:	154.00									
<hr/>										
00046 COUNTY OF BERGEN, TREASURER										
16-00152 01/22/16 COUNTY TAXES - 2016		B								
5 COUNTY TAXES 4TH QUARTER 2016	1,295,648.00	6-01-55-208-000	B COUNTY TAXES	R	07/14/16	10/06/16	4TH QTR 2016	N		
Vendor Total:	1,295,648.00									
<hr/>										
00065 GENERAL CODE PUBLISHERS, LLC										
16-01088 10/05/16 GC TERMTRACKER NETWORK										
1 GC TERMTRACKER NETWORK	200.00	6-01-20-704-108	B MAINTENANCE/RENTAL AGREEMENTS	R	10/05/16	10/06/16	C0022619	N		
Vendor Total:	200.00									
<hr/>										
00102 MGL PRINTING SOLUTIONS										
16-01000 09/13/16 TAX DEPT SUPPLIES										
1 TAX DEPARTMENT SUPPLIES	671.50	6-01-20-708-023	B PRINTING AND BINDING	R	09/13/16	10/06/16	140410+140255	N		
Vendor Total:	671.50									
<hr/>										
00104 MONTVALE BOARD OF EDUCATION										
16-00014 01/05/16 2016 LOCAL SCHOOL TAX		B								
12 2016 LOCAL SCHOOL TAX /OCTOBER	1,265,968.00	6-01-55-207-000	B LOCAL SCHOOL TAXES	R	05/16/16	10/06/16	OCTOBER	N		

October 6, 2016
12:50 PM

Borough of Montvale
Bill List By Vendor Id

Page No: 2

Vendor # Name											
PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		1099	
Item Description			Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl
00104 MONTVALE BOARD OF EDUCATION Continued											
16-00014	01/05/16	2016 LOCAL SCHOOL TAX		Continued							
13 INTEREST & PRINCIPAL		201,672.00	6-01-55-207-000	B	LOCAL SCHOOL TAXES	R	05/16/16	10/06/16		OCTOBER	N
		1,467,640.00									
Vendor Total: 1,467,640.00											
00125 NORTHWEST BERGEN REGIONAL											
16-00078	01/12/16	HEALTH SERVICES 2016		B							
5 HEALTH SERVICES 2016 4TH QTR.		13,774.31	6-01-27-785-029	B	OTHER CONTRACTUAL ITEMS	R	04/04/16	10/06/16		0475/16 4TH QTR	N
Vendor Total: 13,774.31											
00135 PASCACK VALLEY MAYORS' ASSOC											
16-01036	09/26/16	PRO-RATA SHARE 3RD QUARTER									
1 PRO-RATA SHARE 3RD QUARTER		329.38	6-01-20-703-044	B	PROFESSIONAL ASSOCIATION DUES	R	09/26/16	10/06/16		3RD QUARTER	N
Vendor Total: 329.38											
00137 PASCACK VALLEY REGIONAL HS DST											
16-00013	01/05/16	REGIONAL SCHOOL TAX 2016		B							
11 REGIONAL SCHOOL TAX 2016/OCT.		1,117,409.25	6-01-55-206-000	B	REGIONAL SCHOOL TAX	R	05/18/16	10/06/16		OCTOBER	N
Vendor Total: 1,117,409.25											
00139 MAUREEN IAROSSEI-ALWAN											
16-01076	10/04/16	PETTY CASH SEPTEMBER									
1 PETTY CASH SEPTEMBER		5.00	T-12-56-286-001	B	RESERVE FOR DOG LICENSE	R	10/04/16	10/06/16		SEPTEMBER	N
2		6.00	6-01-20-701-026	B	MAINTENANCE OF OTHER EQUIPMENT	R	10/04/16	10/06/16		SEPTEMBER	N
3		17.91	6-01-20-701-036	B	OFFICE SUPPLIES	R	10/04/16	10/06/16		SEPTEMBER	N
4		23.52	6-01-20-701-036	B	OFFICE SUPPLIES	R	10/04/16	10/06/16		SEPTEMBER	N
5		29.00	6-01-20-708-042	B	EDUCATION/TRAINING/SEMINARS	R	10/04/16	10/06/16		SEPTEMBER	N
6		30.00	6-01-20-714-042	B	EDUCATION/TRAINING/SEMINARS	R	10/04/16	10/06/16		SEPTEMBER	N
7		85.00	6-01-25-745-103	B	POLICE VEHICLE EQUIPMENT	R	10/04/16	10/06/16		SEPTEMBER	N
8		161.48	6-01-21-720-045	B	TRAVEL	R	10/04/16	10/06/16		SEPTEMBER	N

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Vendor # Name		PO # PO Date		Description	Contract	PO Type	First Rcvd		Chk/Void	1099
Item Description		Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	
00139	MAUREEN IAROSI-ALWAN	Continued								
16-01076	10/04/16 PETTY CASH SEPTEMBER		Continued							
9		26.78	6-01-27-785-041	B MEAL REIMBURSEMENT	R	10/04/16	10/06/16		SEPTEMBER	N
		384.69								
Vendor Total:		384.69								
00151	LAMENDOLA, BRIAN									
16-01010	09/15/16 REIMBURSEMENT CLOTHING & EQUIP									
1	REIMBURSEMENT CLOTHING & EQUIP	109.96	6-01-25-745-262	B LAMENDOLA, BRIAN - CLOTHING	R	09/15/16	10/06/16		CLOTHING	N
Vendor Total:		109.96								
00186	PRIMEPAY, LLC									
16-00023	01/06/16 FSA FEES 2016		B							
9	FSA FEES 2016/SEPTEMBER	100.00	6-01-20-701-028	B OTHER PROF/CONSULTANT SERVICES	R	01/06/16	10/06/16		54669943	N
Vendor Total:		100.00								
00258	ROCKLAND ELECTRIC									
16-01087	10/05/16 ROCKLAND ELECTRIC CHARGES SEPT									
1	2310843006 ALAYNA HOMEOWN ASSO	47.61	6-01-38-854-029	B OTHER CONTRACTUAL ITEMS	R	10/05/16	10/06/16		SEPTEMBER	N
2	0674933003 1 MEMORIAL DR SR CT	957.58	6-01-31-825-086	B ELECTRICITY - 1 MEMORIAL	R	10/05/16	10/06/16		SEPTEMBER	N
3	9767932024 CHESTNUT RDG TFLT	48.75	6-01-31-825-071	B ELECTRICITY	R	10/05/16	10/06/16		SEPTEMBER	N
4	0052060009 30 CHESTNUT RDG TFL	36.40	6-01-31-825-071	B ELECTRICITY	R	10/05/16	10/06/16		SEPTEMBER	N
5	9534844006 SPRING VALLEY MTLBX	47.86	6-01-31-825-071	B ELECTRICITY	R	10/05/16	10/06/16		SEPTEMBER	N
6	0563019009 GRAND SOPK 67/62	47.58	6-01-31-825-071	B ELECTRICITY	R	10/05/16	10/06/16		SEPTEMBER	N
7	0195092007 GRAND SOPK 87/97	34.19	6-01-31-825-071	B ELECTRICITY	R	10/05/16	10/06/16		SEPTEMBER	N
8	0787127002 GRAND SOPK 75/77	32.74	6-01-31-825-071	B ELECTRICITY	R	10/05/16	10/06/16		SEPTEMBER	N
9	9494934001 S MIDDLETOWN SWR LF	443.35	6-01-31-825-071	B ELECTRICITY	R	10/05/16	10/06/16		SEPTEMBER	N
10	2413158015 13 W GRAND FIRE SGN	10.68	6-01-31-825-071	B ELECTRICITY	R	10/05/16	10/06/16		SEPTEMBER	N
11	0611933003 MEMORIAL DPW	852.88	6-01-31-825-071	B ELECTRICITY	R	10/05/16	10/06/16		SEPTEMBER	N
12	0716933005 MEMORIAL TENNIS CRT	48.65	6-01-31-825-071	B ELECTRICITY	R	10/05/16	10/06/16		SEPTEMBER	N
13	0758933005 1 MEMORIAL SHED 1	12.32	6-01-31-825-071	B ELECTRICITY	R	10/05/16	10/06/16		SEPTEMBER	N
14	1908079006 MEMORIAL GATE TRFC	12.02	6-01-31-825-071	B ELECTRICITY	R	10/05/16	10/06/16		SEPTEMBER	N
15	5103845006 CHESTNUT RDG SUMMIT	152.67	6-01-31-825-071	B ELECTRICITY	R	10/05/16	10/06/16		SEPTEMBER	N
16	5229845000 LA TRENTA FIELD LTS	338.01	6-01-31-825-071	B ELECTRICITY	R	10/05/16	10/06/16		SEPTEMBER	N
17	0357844001 SUMMIT OTHR UNMTR	102.90	6-01-31-825-071	B ELECTRICITY	R	10/05/16	10/06/16		SEPTEMBER	N

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00329 NJ STATE DEPT. OF HEALTH	16-01078	10/04/16	SEPT. DOG LIC. FEE	4.80	T-12-56-286-001	B RESERVE FOR DOG LICENSE	R	10/04/16	10/06/16		SEPTEMBER	N
Vendor Total:				4.80								
00402 MUNICIPAL CAPITAL CORPORATION	16-00093	01/14/16	2016 POLICE DEPARTMENT COPY MA		B							
10 2016 POLICE DEPARTMENT COPIER	169.00	6-01-25-745-061	B LEASED EQUIPMENT	R	07/13/16	10/06/16	497531	0816/SEPT	N			
Vendor Total:				169.00								
00406 RUTGERS, STATE UNIVERSITY NJ	16-01086	10/05/16	Affd. Housing Class									
1 Class Mun. Pro. For Res. Dev.	239.00	6-01-21-720-042	B EDUCATION/TRAINING/SEMINARS	R	10/05/16	10/06/16	PL BD	CLASS	N			
Vendor Total:				239.00								
00420 BERGEN COUNTY CLERK	16-01077	10/04/16	ESCROW PAMT RECORD DEVELOP AGR									
1 RECORD DEVELOPER'S AGREEMENT	833.00	E-08-00-215-05A	B Memorial Sloan Kettering (2601/32)	R	10/04/16	10/06/16	MONTSL	LOANKE	N			
Vendor Total:				833.00								
00426 TREASURER, STATE OF NEW JERSEY	16-01067	10/03/16	Qrtly Report July - Sept 2016									
1 Qrtly Report July - Sept 2016	350.00	6-01-55-271-015	B MARRIAGE LICENSES	R	10/03/16	10/06/16	JULY-SEPT.2016		N			
Vendor Total:				350.00								
00448 V.E. RALPH & SON, INC.	16-00945	08/26/16	PD MEDICAL SUPPLIES									
1 PD MEDICAL SUPPLIES	150.03	6-01-25-745-094	B MEDICAL SUPPLIES	R	08/26/16	10/06/16	325302		N			
Vendor Total:				150.03								

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Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
00707 BOMAN, DONALD	16-01048	09/28/16	REIMBURSEMENT MEALS TRAINING									
	1		REIMBURSEMENT MEALS TRAINING	69.55	6-01-25-745-041	B MEAL REIMBURSEMENT	R	09/28/16	10/06/16		REIM.MEALS	N
			Vendor Total:	69.55								
00731 MASER CONSULTING P.A.	16-00996	09/12/16	ESCROW PAYMENTS									
	1		FOUR SEAS.RINK 3301&3102/3&4/1	1,376.25	E-08-00-204-09A	B HOUVNANIAN 3301&3102/3&4	R	09/12/16	10/06/16		351718	N
	2		K.HOV DELBEN 302&1002/1,4,7	3,812.50	E-08-00-208-21A	B KHOV DELBEN II 302&1002/1,4&7	R	09/12/16	10/06/16		351720	N
	3		WOODLAND HGHTS (BEAR BAN)	650.00	E-08-00-207-23A	B WOODLAND HGHTS 1301/24+-2204/39&40	R	09/12/16	10/06/16		351719	N
				5,838.75								
16-01039	09/26/16	GENERAL WORK THROUGH 9/11/16										
	1		GENERAL WORK THROUGH 9/11/16	362.50	6-01-20-715-029	B ENGINEERING - OTHER CONTRACTUAL ITEMS	R	09/26/16	10/06/16		354915	N
			Vendor Total:	6,201.25								
00737 NORTHWEST BERGEN CENTRAL	16-00077	01/12/16	DISPATCH SERVICE FEES 2016		B							
	5		DISPATCH SERVICE 4TH QTR 2016	46,304.69	6-01-40-250-029	B OTHER CONTRACTUAL ITEMS	R	04/07/16	10/06/16		10015/4TH QTR.	N
			Vendor Total:	46,304.69								
00762 HARBORTOUCH	16-01008	09/14/16	Credit Card Fees -Aug 2016									
	1		Credit Card Fees -Aug 2016	135.62	6-01-42-855-029	B OTHER CONTRACTUAL ITEMS	R	09/14/16	10/06/16		AUG 2016	N
	2		Credit Card Fees -Aug 2016	146.92	6-01-41-250-029	B OTHER CONTRACTUAL ITEMS	R	09/14/16	10/06/16		AUG 2016	N
				282.54								
			Vendor Total:	282.54								
00896 GIAMMARINO, MICHAEL	16-00081	01/12/16	INTERPREPER SERVICES 2016		B							
	23		INTERPREPER SERVICE 10/12/2016	72.00	6-01-42-855-028	B OTHER PROF/CONSULTANT SERVICES	R	05/02/16	10/06/16		OCTOBER 12,2016	N

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Vendor # Name		PO #	PO Date	Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099	Exc1
00896 GIAMMARINO, MICHAEL		Continued													
16-00081 01/12/16 INTERPREPER SERVICES 2016		Continued													
24 INTERPREPER SERVICE 10/12/2016		78.00	6-01-41-250-028	B OTHER PROFESSIONAL/CONSULTING SERVICES	R	05/02/16	10/06/16		OCTOBER	12,2016	N				
		150.00													
Vendor Total:		150.00													
01123 ENCLAVE @ MONTVALE															
15-01266 12/08/15 SNOW REMOVAL /STREET LIGHTING															
1 SNOW REMOVAL @ MAXIMUM 2015		1,976.00	5-01-38-854-029	B OTHER CONTRACTUAL ITEMS	R	12/08/15	10/06/16		2015 MAXIMUM	N					
2 STREET LIGHTING @ MAXIMUM 2015		660.00	5-01-38-854-029	B OTHER CONTRACTUAL ITEMS	R	12/08/15	10/06/16		2015 MAXIMUM	N					
		2,636.00													
Vendor Total:		2,636.00													
01134 RESERVE ACCOUNT															
16-01045 09/27/16 REFILL POSTAGE METER/OCTOBER															
1 REFILL POSTAGE METER/OCTOBER		250.00	6-01-20-704-022	B POSTAGE & EXPRESS CHARGES	R	09/27/16	10/06/16		OCTOBER	N					
2 REFILL POSTAGE METER/OCTOBER		100.00	6-01-20-705-022	B POSTAGE AND EXPRESS CHARGES	R	09/27/16	10/06/16		OCTOBER	N					
3 REFILL POSTAGE METER/OCTOBER		50.00	6-01-20-708-022	B POSTAGE AND EXPRESS CHARGES	R	09/27/16	10/06/16		OCTOBER	N					
4 REFILL POSTAGE METER/OCTOBER		150.00	6-01-20-710-022	B POSTAGE & EXPRESS CHARGES	R	09/27/16	10/06/16		OCTOBER	N					
5 REFILL POSTAGE METER/OCTOBER		50.00	6-01-21-720-022	B POSTAGE & EXPRESS CHARGES	R	09/27/16	10/06/16		OCTOBER	N					
		600.00													
16-01052 09/29/16 POSTAGE COURT 3RD QUARTER 2016															
1 POSTAGE COURT 3RD QUARTER 2016		370.80	6-01-42-855-022	B POSTAGE & EXPRESS CHARGES	R	09/29/16	10/06/16		3RD QTR 2016	N					
2 POSTAGE COURT 3RD QUARTER 2016		401.70	6-01-41-250-022	B POSTAGE AND EXPRESS CHARGES	R	09/29/16	10/06/16		3RD QTR 2016	N					
		772.50													
Vendor Total:		1,372.50													
01211 TURN OUT UNIFORMS & CO.															
16-00678 06/08/16 MCNEICE HI VISIBILITY SHIRT															
1 MCNEICE HI VISIBILITY SHIRT		51.24	6-01-25-745-264	B MC NEICE, ALLISON - CLOTHING	R	06/08/16	10/06/16		154256-80	N					

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Item Description	Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Exc]
01524 CHARLES BATCH									
16-01082 10/05/16 Mileage reimbursement									
1 Mileage reimbursement	113.40	6-01-22-725-045	B TRAVEL	R	10/05/16	10/06/16		JUL.AUG.SEPT.	N
Vendor Total:	113.40								
01557 RAYMOND BROTHERS LANDSCAPTING									
16-00734 06/22/16 LAWN CUTTING/24 LADIK PLACE			B						
5 LAWN CUTTING/WHIPPING WEED	1,450.00	6-01-26-772-029	B OTHER CONTRACTUAL ITEMS	R	06/22/16	10/06/16		183983	N
Vendor Total:	1,450.00								
01580 CALIBRE PRESS									
16-00928 08/22/16 ROBALINO TNT TRAINING									
1 ROBALINO TNT TRAINING	139.00	6-01-25-745-042	B EDUCATION/TRAINING/SEMINARS	R	08/22/16	10/06/16		41910	N
Vendor Total:	139.00								
01589 THE PAIGE COMPANY CONTAINER									
16-00991 09/08/16 50 BOXES									
1 50 BOXES	222.50	6-01-20-701-036	B OFFICE SUPPLIES	R	09/08/16	10/06/16		243014	N
Vendor Total:	222.50								
01594 GALLS, LLC									
16-00822 07/18/16 HANNA ASP & BOOTS									
1 HANNA ASP & BOOTS	318.99	6-01-25-745-272	B HANNA, JEFFREY - CLOTHING	R	07/18/16	10/06/16		BC0305529	N
Vendor Total:	318.99								
01596 SIIR ACAR									
16-01090 10/06/16 TENNIS LESSONS REFUND									
1 TENNIS LESSONS REFUND	80.00	6-01-55-280-001	B RESERVE FOR TENNIS LESSON REFUND	R	10/06/16	10/06/16		CLASS REFUND	N
Vendor Total:	80.00								

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Vendor # Name	PO #	PO Date	Description	Contract	PO Type	First	Rcvd	Chk/Void	1099
Item Description	Amount	Charge Account	Acct Type Description	Stat/chk	Enc Date	Date	Date	Invoice	Exc1
02056 LERCH, VINCI & HIGGINS, LLP									
16-01040 09/26/16 ELECTRONIC DIRECT CONFIRMATION									
1 ELECTRONIC DIRECT CONFIRMATION	138.00	6-01-20-705-151	B FINANCIAL SERVICES	R	09/26/16	10/06/16		45648	N
Vendor Total:	138.00								
02141 REGAN, ROBERT T., ESQ.									
16-01079 10/04/16 ESCROW PAYMENTS									
1 SUPER VALUE APPL.1601/15	210.00	E-08-00-214-21A	B Montvale Super Value (1601/15)	R	10/04/16	10/06/16		13544	N
2 MONTVALE CHERVEN 2504/21	784.00	E-08-00-216-06A	B KEVIN CHERVEN (2504/21)	R	10/04/16	10/06/16		13447	N
3 UNITED WAY 1606/6	55.25	E-08-00-214-22A	B United Way of BC (1606/6)	R	10/04/16	10/06/16		13548	N
4 GENWORTH APPLICATION 1102/2.01	96.00	E-08-00-216-04A	B Genworth(GNWLAAC Real Est) (1102/2.01)	R	10/04/16	10/06/16		13549	N
5 SLOAN KETTERING APPL.2601/32	208.00	E-08-00-215-05A	B Memorial Sloan Kettering (2601/32)	R	10/04/16	10/06/16		13550	N
6 BANK OF AMERICA APPL. 2904/4	112.00	E-08-00-211-13A	B Bank of America 2904/4	R	10/04/16	10/06/16		13551	N
7 NJ ENERGY CORP.2405/1,2,26	80.00	E-08-00-213-13A	B NJ Energy Corp (2405/1,2,26)	R	10/04/16	10/06/16		13552	N
	1,545.25								
Vendor Total:	1,545.25								
02426 VERIZON WIRELESS									
16-01051 09/29/16 PD BROADBAND SERVICE									
1 PD BROADBAND SERVICE	214.62	6-01-31-827-076	B TELEPHONE CHARGES	R	09/29/16	10/06/16		9772191923	N
16-01089 10/05/16 982182917 VERIZON WIRELESS									
1 982182917 VERIZON WIRELESS	494.86	6-01-31-827-076	B TELEPHONE CHARGES	R	10/05/16	10/06/16		9772361664	N
Vendor Total:	709.48								
02559 INS.DESIGN ADMINSTRATORS									
16-00082 01/12/16 CONTRACT FOR ADMINSTR.VISION P B									
11 VISION ADMINSTR. FEE OCTOBER	231.00	6-01-20-701-028	B OTHER PROF/CONSULTANT SERVICES	R	08/24/16	10/06/16		392355	N
Vendor Total:	231.00								
02757 TYCO ANIMAL CONTROL SERVICES									
16-00158 01/25/16 ANIMAL CONTROL - 2016 B									
14 ANIMAL CONTROL SEPTEMBER	800.00	6-01-27-788-029	B OTHER CONTRACTUAL ITEMS	R	04/01/16	10/06/16		SEPTEMBER	N

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Total Purchase Orders:	71	Total P.O. Line Items:	136	Total List Amount:	4,357,484.77	Total Void Amount:	0.00
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Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND 2015 BUDGET	5-01	3,531.64	0.00	3,531.64	0.00	0.00	3,531.64
CURRENT FUND 2016 BUDGET	6-01	4,345,726.33	0.00	4,345,726.33	0.00	0.00	4,345,726.33
BOA ESCROW ACCOUNTS	E-08	8,217.00	0.00	8,217.00	0.00	0.00	8,217.00
DOG TRUST ACCOUNT	T-12	9.80	0.00	9.80	0.00	0.00	9.80
Total of All Funds:		<u>4,357,484.77</u>	<u>0.00</u>	<u>4,357,484.77</u>	<u>0.00</u>	<u>0.00</u>	<u>4,357,484.77</u>

Maureen Iarossi

From: Mike Ghassali
Sent: Friday, October 07, 2016 4:15 PM
To: Abbracciamento, Salvatore J - (NYC)
Cc: Maureen Iarossi; Kellerman, Donald S - (SOM); Frank, Scott W - (PHI); Wilson, Scott A - (NYC); Card, Evan F - (SOM); Piernot, James A. - (SOM); Henry, Michael - (SOM)
Subject: Re: 225 Summit Ave Variance Request

Sal, will have it on the agenda at our 10/13 council meeting for approval.

Mayor Mike Ghassali
Mobile: 201-927-8000

On Oct 7, 2016, at 2:12 PM, Abbracciamento, Salvatore J - (NYC) <sabbracciame@tcco.com> wrote:

My apologies.

This request is for Friday, October 14, 2016 with a rain date of Monday October 17, 2016. Thank you.

Sal Abbracciamento | Project Superintendent
Turner Construction Company |
Mobile 646.737.4541 | smento@tcco.com
Website | LinkedIn | facebook | Twitter | youtube

From: Abbracciamento, Salvatore J - (NYC)
Sent: Friday, October 07, 2016 2:10 PM
To: mghassali@montvaleboro.org; miarossi@montvaleboro.org
Cc: Kellerman, Donald S - (SOM); Frank, Scott W - (PHI); Wilson, Scott A - (NYC); Card, Evan F - (SOM); Piernot, James A. - (SOM); Henry, Michael - (SOM)
Subject: 225 Summit Ave Variance Request

Hello:

My name is Sal Abbracciamento, I am the Project Superintendent for the construction being performed at 225 Summit Avenue for Memorial Sloan Kettering Cancer Center. We are constructing one of the new additions to the building that will require us to pour 650 yards of concrete in one day. Our present permit, allows us to start no earlier than 7AM. I am respectfully requesting a variance for this occurrence, as this pour will take a minimum of 12 hours to be completed. We are unable to break this pour into smaller sections, due to regulations when constructing a Linear Accelerator. We are requesting to start to pour at 5:30AM. Will this be acceptable? Thank you for your consideration.

Respectfully,

Sal Abbracciamento | Project Superintendent
Turner Construction Company |
Mobile 646.737.4541 | smento@tcco.com
Website | LinkedIn | facebook | Twitter | youtube