

**WORK SESSION MEETING
BOROUGH OF MONTVALE
Mayor and Council Meeting
November 27, 2018**

**Closed Executive Session to Commence 6:00 PM
Meeting to Commence 7:30 PM**

CLOSED/EXECUTIVE SESSION:

Motion to move into Executive Session as provided for by Resolution No. 15-2018 adopted on January 1, 2018 and posted on the bulletin board in the Municipal Building:

The Mayor and Council will go into a Closed /Executive Session for the following:
Attorney/Client/Privilege/Contract/Negotiations/Litigation/Pending/Litigation/Police
Personnel/Promotions/Administrative Personnel

- a. Rice Notice Personnel/Accounting Department
 - 1) Angela McCain
 - 2) Christine Kalafut
- b. Rice Notice Police Personnel/Police Promotions
 - 1) Captain Sanfilippo
- c. Pending Litigation/Unimak
- d. Contract Negotiations / Pascack Valley DPW
- e. Rice Notice Police Chief Abrams /Exit Agreement

Minutes to be disclosed as per the Open Public Meetings Act and Resolution No. 15-2018 matters discussed will be disclosed to the public when such matters are finally determined and there is no reason to prohibit the public disclosure of information relating to such matters.

ROLL CALL:

Councilmember Arendacs	Councilmember Koelling
Councilmember Curry	Councilmember Lane
Councilmember Gloeggler	Councilmember Weaver

YOUNG WRITERS CONTEST:

5 Year Old George Nathanael
7 Year Old Leonardo Pinto
11 Year Old Giulia DiSalvo
14 Year Old Rebecca Lovett
16 Year Old Sofia Papadopoulos

PROCLAMATION: Lifetime Montvale Resident Miles Kuchar

BEST PRACTICES WORKSHEET CY 2018/SFY2019

(Ken Sesholtz, CMFO)

ORDINANCES:

INTRODUCTION ORDINANCE 2018- 1464 AN ORDINANCE OF THE BOROUGH OF MONTVALE AMENDING AND SUPPLEMENTING CHAPTER 20 OF THE BOROUGH CODE TO REVISE THE REQUIREMENTS FOR OBTAINING A CERTIFICATE OF OCCUPANCY

(Public Hearing 12-11-2018)

MINUTES:

October 30, 2018
November 13, 2018

RESOLUTIONS: (CONSENT AGENDA*)

All items listed on a consent agenda are considered to be routine and non-controversial by the Borough Council and will be approved by a motion, seconded and a roll call vote. There will be no separate discussion on these items unless a Council member(s) so request it, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

206-2018 Authorize Upper Saddle River Roadway Improvements Use of Funds from Escrow Account/
D& L Paving Contractors/Additional Screening Associated With Paving Project

207-2018 Authorize Appointment of Steve Cassiello/Fire Official/Fire Inspector

208-2018 Authorize Release Of Performance Guarantee/The Reserve At Montvale/ Block 302 Lot 1

209-2018 Amending Resolution No. 146-2018 Appointment Scott Ehalt / Special Law Enforcement
Officer Class III

210-2018 Budget Amendment – to be provided at meeting

BILLS:

ENGINEER'S REPORT:

Andrew Hipolit

Report/Update

A. Update Montvale Municipal Building HVAC Status/Improvements/State Contract

ATTORNEY REPORT:

Joseph Voytus, Esq.

Report/Update

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

- a. Schedule Re-Organization Meeting Date Mayor & Council/Proposed Recommendation 7:00 p.m.
January 1st, 2019

COMMUNICATION CORRESPONDENCE:

None.

MEETING OPEN TO THE PUBLIC:

HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

MEETING CLOSED TO THE PUBLIC:

ADJOURNMENT:

The next Meeting of the Mayor and Council will be held December 11, 2018 at 7:30 p.m.

*******Disclaimer******* All M & C Meeting Are Subject To Additions, Deletions and Amendments –

Mayor's Young Writers Contest

Details

 Published: November 02, 2018

All other young writers did a really good job and will each get a certificate of participation and appreciation. Great job done by all the young writers.

...and the winners of the Mayor's Young Writers Contest by age category are:

- 5 years old George Nathanael
- 7 years old Leonardo Pinto
- 11 years old Giulia DiSalvo
- 14 years old Rebecca Lovett
- 16 years old Sofia Papadopoulos

Theme was: My Neighbor.

Winners will each get a certificate and \$100 Staples gift card, and have the option to read their essay at a televised M&C meeting.

Montvale Mayor Mike Ghassali

Best Practices Worksheet CY 2018/SFY2019

		Montvale Borough (Bergen)		
0236		<i>Please see Color Key at bottom of sheet for limits on answers</i>		
	Answer	Question	Comments	
	Yes	Does your municipality maintain an up-to-date municipal website containing at minimum the following: past three years adopted budgets; the current year's proposed budget (including the full adopted budget for the current year when approved by the governing body); most recent annual financial statement and audits; notification(s) for solicitation of bids and RFPs; and meeting dates, minutes and agendas for the governing body, planning board, board of adjustment and all commissions?		
	Yes	Has your municipality filed a copy of all current shared service agreements and amendments thereto, for which it provides a shared service, along with the estimated savings for each party, with the Division as required by N.J.S.A. 40A:65-4b (excluding cooperative purchasing agreements governed by the Local Public Contracts Law)?		
	Yes	If a final judgment has been entered against the municipality in a legal matter such as a tax appeal, tort claim, or contractual dispute, and there is no further adjudication, or if the municipality reached a final settlement of a legal matter in the past year, has your municipality satisfied its obligations under the final judgment or settlement in a timely fashion pursuant to its terms? This question cannot be answered "Yes" if your municipality has satisfied a judgment or settlement but additional interest and/or other penalties have been imposed for noncompliance with its terms. This question does not apply to claims adjudicated or settled by the municipality's JIF or insurance carrier.		
	Yes	The Local Government Ethics Law, designed to ensure transparency in government, requires local government officers to file Financial Disclosure Forms. Compliance by local elected officials is particularly important. <u>Have all of your local elected officials filed their Financial Disclosure Form in 2018 that covers the 2017 calendar year?</u>		

Best Practices Worksheet CY 2018/SFY2019

		Montvale Borough (Bergen)		
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	Answer	Question	Comments	
5	N/A	If the amount of a final judgment not covered by a JIF or an insurance carrier exceeds the amount of reserves set aside through prudent fiscal planning, has your municipality submitted a timely refunding bond application to the Local Finance Board in order to satisfy the judgment?	Judgements have not exceeded reserves.	
	Yes	Has your municipality adopted a written vehicle use policy prohibiting personal use of municipal vehicles except for commuting? Only answer "N/A" if your municipality does not have any municipally-owned vehicles.		
7	Yes	Having conducted a review of several LOSAP Programs across the State, on June 30, 2015 the Office of the State Comptroller issued a report raising concerns about LOSAP program oversight and contributions not being made in compliance with applicable rules and regulations. Local Finance Notice 2016-3 discusses the report's findings and provides updated guidance on LOSAP administration. If your municipality administers a LOSAP Program, have relevant officials reviewed LFN 2016-3 to ensure compliance with the LOSAP statute and implementing regulations?		
	Yes	Did your municipality file its Annual Financial Statement (AFS) with DLGS by the statutory deadline (Which may include the extended deadline of February 26, where applicable)?		
	Yes	Have all audit findings from the 2017 audit been identified in the corrective action plan? Please list the date the corrective action plan was submitted to DLGS under Comments. Only answer "N/A" if there were no audit findings in the 2017 audit.	7/1/2018	
	No	Have all audit findings from the 2016 audit been addressed such that they are not repeated in the 2017 audit? If not, please list any repeat findings under Comments. Only answer "N/A" if there were no audit findings in the 2017 audit.	Attendance Records.	
	Yes	Has your municipality received its completed audit for the preceding fiscal year within the statutory timeframe, and confirmed that its auditor has filed a certified duplicate copy of the audit report with the Division? You may only answer this question "N/A" if the Director expressly granted an extension in response to a governing body resolution petitioning for same.		

Best Practices Worksheet CY 2018/SFY2019

		Montvale Borough (Bergen)		
0236		<i>Please see Color Key at bottom of sheet for limits on answers</i>		
	Answer	Question	Comments	
	Yes	Did your municipality file its Annual Debt Statement for the preceding fiscal year with the Division no later than January 31 or July 31, as appropriate?		
	Yes	Is your municipality fully compliant with all outstanding debt disclosure obligations as contained in Local Finance Notice 2014-09?		
	N/A	The "Director's Ratio" (the average ratio of assessed to true market value) for each municipality as determined by the Director of the Division of Taxation, in the Table of Equalized Valuations promulgated annually pursuant to N.J.S.A. 54:1-35.1. A Director's Ratio of lower than 85 percent generally reflects inequitable assessments and the need for revaluation. N.J.A.C. 18:12A-1.14. If the ratio of assessed values to market values in your municipality is presently less than 85%, has your municipality retained an assessor, issued an RFP for revaluation services, or voted to conduct a revaluation within the next two years?	The Borough's ratio is not less than 85%.	
15	N/A	Effective for CY2017/SFY2018 and CY2018/SFY2019 municipal budgets, the annual maximum contribution a municipality can appropriate for use by its volunteer fire companies or board of fire commissioners pursuant to N.J.S.A. 40A:14-34 is \$150,750. In any municipality where there are more than three volunteer fire companies or fire districts, the governing body may appropriate an additional \$50,000 annually for each additional volunteer company or fire district. At least 50% of the municipality's annual appropriation must be used by a volunteer fire company or board of fire commissioners for the purchase of fire equipment, materials and supplies. N.J.S.A. 40A:14-34 requires the volunteer fire company or fire district to provide the municipal governing body, on an annual basis, an accounting of the use of all municipal funds. See Local Finance Notice 2017-6R for further details. Is your municipality obtaining from each volunteer fire company or fire district an accounting of the use of all municipal funds?	The Borough does not appropriate an annual contribution for the volunteer fire company.	
	Yes	Did your municipality introduce and adopt its current year budget no later than the dates required by law or extended by the Director in Local Finance Notice 2017-26? This question may only be answered N/A if your municipality is under State Supervision or was instructed by the Division to delay budget adoption.		

Best Practices Worksheet CY 2018/SFY2019

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	Answer	Question	Comments	
17	Yes	Revenue earned from construction code enforcement fees must be dedicated to enforcing the UCC. N.J.A.C. 5:23-4.17 and 4.18 and Local Finance Notice 2017-15 establish detailed parameters governing municipal construction code fees. Can your municipality certify that its UCC enforcement fees do not exceed the level necessary?		
	N/A	Bid Prequalification standards can comprise an anti-competitive practice. to ensure a fair and open process, state law requires the Director of the Division of Local Government Services to approve all prequalification regulations enacted by contracting units subject to the Local Public Contracts Law. Is your municipality compliant with the obligations set forth in N.J.S.A. 40A:11-25, including seeking Director approval prior to implementing and enforcing all prequalification regulations? "N/A" is only applicable where the municipality has not adopted any prequalification regulations.	The Borough has not adopted any prequalification regulations.	
	Yes	Does your municipality publish the required notices regarding professional services contracts to keep the public informed about the cost of professional services?		
	Yes	N.J.S.A. 34:13A-8.2 requires public employers, including municipalities, to file with the Public Employment Relations Commission (PERC) a copy of all contracts negotiated with public employee representatives. This includes, but is not limited to, collective bargaining agreements, memoranda of understanding, contract amendments, and "side letter" or "side bar" agreements. Copies of same may be emailed to contracts@perc.state.nj.us . <u>Has your municipality filed all current contracts with PERC?</u>		
	Prospective	Has your municipality taken measures to prevent employee discrimination and promote equal pay for all groups protected under the Law Against Discrimination (N.J.S.A. 10:5-1 et seq.) in light of the "Diane B. Allen Equal Pay Act" (P.L. 2018, c. 9), which greatly increases municipal liability for the failure to assure such protections?		
		Additional Best Practices		

Best Practices Worksheet CY 2018/SFY2019

		Montvale Borough (Bergen)		
0236		<i>Please see Color Key at bottom of sheet for limits on answers</i>		
	<i>Answer</i>	<i>Question</i>	<i>Comments</i>	
	No	Has your municipality explored shared service opportunities with other local governments (including boards of education) within the past year? In the Comments section, please identify all shared service opportunities explored, whether an agreement resulted and, where no agreement was reached, the reason(s) why.		
23	N/A	Have sufficient reserves been allocated towards satisfying any potential final judgment or settlement in a legal matter that is presently ongoing, including toward any deductible requirement imposed by the municipality's JIF or insurance carrier?	The Borough vigorously contests all lawsuits and believes the ultimate resolution will not have a material adverse effect on the financial position of the Borough.	

Best Practices Worksheet CY 2018/SFY2019

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	<i>Answer</i>	<i>Question</i>	<i>Comments</i>	
	N/A	Does your municipality add a fringe benefit value to the gross income reported on the employee's W-2 for employees authorized to use municipal vehicles for commuting to/from work (unless the vehicle meets the "qualified non-personal vehicle" criteria specified by the IRS)? Only answer "N/A" if your municipality does not have any municipally-owned vehicles.	The vehicles used meet the "qualified non-personal vehicle" criteria specified by the IRS.	
	N/A	Within the past year, has your municipality's governing body assessed the authority or authorities it has created to ascertain whether they continue to serve the public interest and are more efficient than other means of providing the same services and/or financing public facilities?	The Borough has not created any authorities.	
	N/A	Have the governing body's findings and conclusions from the annual review of its authorities been discussed as a public agenda item at a scheduled governing body meeting?	The Borough has not created any authorities.	
	N/A	Has the governing body's findings and conclusion from the annual review of its authorities been incorporated into the publicly available meeting minutes? (Please identify the meeting date under "Comments.")	The Borough has not created any authorities.	

Best Practices Worksheet CY 2018/SFY2019

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	Answer	Question	Comments	
	N/A	Payments In Lieu of Taxes (PILOTs) are often used to spur economic development. It is imperative that municipalities monitor PILOT agreements to ensure recipients comply with all agreement terms, including timely payment and reporting. Does your municipality have an appropriate official designated to monitor exemptions granted pursuant to the Long-Term Exemption Law, N.J.S.A. 40A:20-1 et seq., and Five-Year Exemptions/Abatements granted pursuant to N.J.S.A. 40A:21-1 et seq.?	The Borough does not have any PILOT agreements granted pursuant to either of the referenced statutes.	
	N/A	Does your municipality have a documented process for ensuring compliance with the terms of each PILOT agreement?	The Borough does not have any PILOT agreements granted pursuant to either of the referenced statutes.	
30	Yes	In the past year, has your municipality analyzed whether changes to its master plan and zoning ordinances could improve flood and storm resiliency? For towns that have experienced repeated or extended power outages in the past few years, please note in the comments whether public utilities have improved a) communications and b) performance in responding to those outages.		
31	Yes	If your engineer, planner, or land use board has recommended changes as part of the municipality's review of its master plan and zoning ordinances for flood and storm resiliency, is there a plan to implement the recommended changes? Please answer "No" or "Prospective" if your municipality has not reviewed its master plan and zoning ordinances to analyze whether changes could improve flood and storm resiliency.		
32	Yes	Has your municipality designated at least one staff member or consultant for community and economic development? One example would be a liaison designated to engage with businesses, developers, and investors to solicit redevelopment proposals.		
33	Prospective	Does your municipality regularly coordinate planning, zoning, and development review activities (e.g. interdepartmental meetings)?		
34	Prospective	Does your municipality actively maintain an inventory of blighted and vacant properties that would benefit from redevelopment?		

Best Practices Worksheet CY 2018/SFY2019

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	Answer	Question	Comments	
35	Yes	Does your municipality have a current community and/or economic development plan with established metrics?		
36	Yes	Does your municipality regularly review and measure progress toward the development goals set forth in its community and/or economic development plan?		
37	Yes	Does your municipality's capital improvement program coordinate the replacement of infrastructure to avoid disturbance of recent capital projects and avoid duplicated efforts?		
38	Prospective	Is your municipality dedicating sufficient revenues to fund maintenance, repair and replacement of environmental and transportation infrastructure?		
39	Yes	Municipalities are encouraged to investigate all available grant opportunities; however, certain grants require commitment of matching funds, staffing levels, etc. For each grant accepted within the past year, have each grant's benefits exceeded or are they expected to exceed the actual and/or potential costs of the grant.		
	Yes	While the issuance and renewal of bond anticipation notes can be a reasonable and prudent financing mechanism, failing to take advantage of low interest rates on permanent financing can cause municipalities to incur unnecessary carrying and issuing costs. Has your municipality evaluated its outstanding bond anticipation notes and developed a strategy to move toward permanent financing?		
	Prospective	Local Finance Notice 2018-13 discusses the Local Finance Board's recent adoption of regulations permitting all local units, county colleges, and school district boards of education/boards of trustees to use standard electronic funds transfer (EFT) technologies for payments. Has your municipality's chief financial officer and head procurement official reviewed this Notice with the governing body to determine where the use of electronic payment methods could benefit the municipality?		
42	Prospective	Has your municipality assessed whether the Local Finance Board's adopted EFT regulations require changes in the municipality's current claims payment procedures as pertain to electronic payment methods?		

Best Practices Worksheet CY 2018/SFY2019

Montvale Borough (Bergen)				
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	Answer	Question	Comments	
43	Prospective	Does your municipality have a professional or professionals capable of evaluating and recommending PILOTs assess the utility and value of a PILOT before formalizing negotiations and entering into a PILOT agreement?		
44	Prospective	Other states such as California and Florida have enacted Property Assessed Clean Energy (PACE) legislation that authorizes municipalities to establish programs for public or private financing of energy, water and storm resilience projects through the use of voluntary special assessments for certain property owners. There is currently a bill pending before the New Jersey Legislature, S-1611, that would authorize these PACE programs in New Jersey. Is this something that your municipality would take advantage of?		
45	Yes	Does your municipality have a professional planner on staff?		
46	Yes	The New Jersey Infrastructure Bank (NJIB, formerly NJEIT) offers low-cost financing to local governments to reduce the cost of transportation and environmental infrastructure projects. If your municipality will require financing for such projects, will it consider financing through NJIB?		
47	Prospective	Have you evaluated the SALT Charitable Contribution Law (P.L. 2018, c.8) and considered its implementation?		
48	Prospective	Does your municipality buy hybrid vehicles in all cases except where no hybrid is available that meets the municipality's needs? You may respond "N/A" only if the municipality does not own any vehicles.		
49	No	Does your municipality own any electric vehicles?		
50	Yes	Is your municipality adhering to the mandatory, proven emergency procurement standards to ensure a process that minimizes costs to the municipality?		
51	Yes	Has your municipality adopted and implemented a more restrictive pay-to-play ordinance than the state's pay-to-play laws?		
52	Yes	Does your municipality only provide health care benefits for full time employees and officials (ie: >30 hours per week)? Only answer "yes" if no part-time elected or appointed officials receive health benefits. If your municipality has part-time elected or appointed officials who elect to take State Health Benefits Program (SHBP) health benefits (or receive a waiver for not doing so) by virtue of serving in their position continuously since May 21, 2010, you must answer "No".		

Best Practices Worksheet CY 2018/SFY2019

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0236		Please see Color Key at bottom of sheet for limits on answers		
	Answer	Question	Comments	
53	Yes	Does your municipality have a policy that fixes the reimbursement rate for full-time employees who waive benefits at the lesser of 25% or \$5,000, after deducting the employee's required contribution from the premium cost?		
	No	The Fair Labor Standards Act (FLSA) is a federal law that establishes minimum wage, overtime pay, recordkeeping, and child labor standards affecting full-time and part-time workers in the private sector and in Federal, State, and local governments. The law requires that overtime pay must be paid for all hours over 40 hours in a work week except for those employees classified as exempt and thus not entitled to overtime. Management employees such as elected officials, managers/administrators, municipal clerks, CFOs, public works superintendents, police chiefs and other department heads are typically classified as having exempt status and thus not entitled to overtime pay. Other municipal employees may also be classified as exempt under the FLSA (you should consult with labor counsel for more detailed guidance). <u>Does your municipality refrain from paying overtime to employees who are classified as exempt under the FLSA?</u>		
	Yes	Does your municipality ensure that employees complete and file standardized forms to verify all employee time worked (e.g. time cards, electronic time keeping)?		
	No	Does your municipality maintain centralized records accounting for all employee leave time earned and used?		
	Yes	Are all employee time and attendance documentation reviewed and independently verified before payroll/processing?		

Best Practices Worksheet CY 2018/SFY2019

Montvale Borough (Bergen)				
0236	<i>Please see Color Key at bottom of sheet for limits on answers</i>			
	Answer	Question	Comments	
	Yes	Has your governing body reviewed the municipality's policies on the use of criminal history when making personnel decisions, to ensure that it does not violate Title VII in light of the 2017 amendments to the Local Budget Law (P.L. 2017, c. 183)?		
	No	Does your municipality have an established, documented process requiring department heads to submit notice of outside employment to the municipality prior to undertaking that employment?		
	No	Upon receiving a notice of outside employment from a department head, does your municipality's human resources office or equivalent assess whether a conflict of interest exists?		
	Yes	Employee personnel manuals serve as a valuable tool to convey a municipality's policies, procedures and benefits. Many insurance carriers encourage the adoption of such a document and offer discounted rates for their use. These publications should review employees' rights and obligations in areas ranging from discrimination, safety, violence, and harassment to vacation and sick days, holidays, use of municipal vehicles, smoking and political activity, among others. <u>Has your municipality adopted or updated an employee personnel manual by resolution or ordinance within the last five years? If yes, please provide in the Comments section the date of the meeting during which the personnel manual was adopted.</u>	Resolution #182-2018 (9/25/18)	
Opportunity Zones Survey				
If your municipality is on the list found in Column K, also answer the questions below. If not, please ignore and proceed to row 223:				
The Opportunity Zones program was enacted as part of the 2017 federal Tax Cuts and Jobs Act and is designed to drive long-term capital investments into low-income rural and urban communities. This federal program provides opportunities for private investors to support investments in distressed communities through participation in Qualified Opportunity Funds.				

Best Practices Worksheet CV 2018/SFY2019

		Montvale Borough (Bergen)	
0236		<i>Please see Color Key at bottom of sheet for limits on answers</i>	
Answer	Question		Comments
	<i>This survey is intended to gauge the needs, priorities, and capacities of municipalities with designated Opportunity Zones, to aid the State in helping these communities attract locally-appropriate businesses, investment, and development and make the most of their Opportunity Zone designations.</i>		
	<i>For more information about Opportunity Zones, click the following link:</i>	https://www.state.nj.us/dca/divisions/lps/opp_zones.html	
	<i>For an interactive map of New Jersey Opportunity Zones, click the following link:</i>	http://njdea.maps.arcgis.com/apps/View/index.html?appid=a2612634ced450d91c5c528a3f9956	
62	Select	Has your municipality developed a strategy around attracting businesses and investment to its Opportunity Zones?	
63	Select	If "No", would you like help developing a strategy?	
64	Select	Does your municipality employ a professional or professionals that engage with developers, investors, or businesses and thoroughly review proposed projects?	
65	Select	Has your municipality been approached by developers, investors, or businesses interested in making Opportunity Zone investments (i.e. business development/expansion, property development) within your municipality?	
66		<i>If "Yes", who were you specifically approached by (check all that apply)?</i>	
		<input type="checkbox"/> Local Business Owner	
		<input type="checkbox"/> Other Business Owner	
		<input type="checkbox"/> Local Investor	
		<input type="checkbox"/> Other Investor	
		<input type="checkbox"/> Local Developer	
		<input type="checkbox"/> Other Developer	
67		<i>If approached by a developer or business owner, which category would they fall into?</i>	
		<input type="checkbox"/> Residential developer, real estate development, or property management company	
		<input type="checkbox"/> Retail	
		<input type="checkbox"/> Light industrial	

Best Practices Worksheet CY 2018/SFY2019

Montvale Borough (Bergen)			
0236	Answer	Question	Comments
		<input type="checkbox"/> Heavy industrial	
		<input type="checkbox"/> Restaurant, entertainment, or hospitality	
		<input type="checkbox"/> Professional services	
		<input type="checkbox"/> Information technology	
		<input type="checkbox"/> Other (please describe in column E)	
68		What information were they seeking from your municipality (if applicable)?	
		<input type="checkbox"/> Info on zoning, permitting, and approval process	
		<input type="checkbox"/> Info on local tax incentives and subsidies such as tax abatements, PILOTs, & Redevelopment Area Bonds	
		<input type="checkbox"/> Info on vacant land and available properties	
		<input type="checkbox"/> Info on redevelopment areas	
		<input type="checkbox"/> Info on existing development activity	
		<input type="checkbox"/> Other (please describe in column E)	
69	Select	If your municipality has one or more Areas in Need of Redevelopment, has it reviewed and updated them within the past three years?	
70	Select	In terms of real estate and economic development, which area (if any) is your top priority?	
71	Select	Which is more important, development of vacant sites and land or redevelopment of existing structures?	
72	Select	What type of capital improvement does your municipality see as its top priority?	
73		After people, what are your municipality's distinctive assets?	
		<input type="checkbox"/> Education	
		<input type="checkbox"/> Tourism	
		<input type="checkbox"/> Affordable	
		<input type="checkbox"/> Transit Access	
		<input type="checkbox"/> Industrial Hub	
		<input type="checkbox"/> Transportation	

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Answer	Question		Comments
	<input type="checkbox"/> Business Hub		
	<input type="checkbox"/> Cultural Center		
	<input type="checkbox"/> Entertainment Venue		
	<input type="checkbox"/> Other (please describe in column E)		
74	What are the major challenges to development in your municipality?		
	<input type="checkbox"/> Lack of employment opportunities		
	<input type="checkbox"/> Limited range of housing options		
	<input type="checkbox"/> Lack of developable sites		
	<input type="checkbox"/> Preserving existing community character		
	<input type="checkbox"/> Limited access to public services		
	<input type="checkbox"/> Poor public infrastructure		
	<input type="checkbox"/> Poor access to transportation		
	<input type="checkbox"/> Access to essential services reachable within 10 min. by foot or other mode of transport		
	<input type="checkbox"/> Below average math and language arts proficiency scores		
	<input type="checkbox"/> Lack of child care facilities		
	<input type="checkbox"/> Stranded assets		
	<input type="checkbox"/> Lack of high speed internet connectivity		
	<input type="checkbox"/> Environmental contamination		
	<input type="checkbox"/> Lack of interest from developers and investors		
75	What type of economic development is your municipality actively pursuing?		
	<input type="checkbox"/> Retail		
	<input type="checkbox"/> Light industrial		
	<input type="checkbox"/> Heavy industrial		
	<input type="checkbox"/> Transportation/logistics		
	<input type="checkbox"/> Tourism		
	<input type="checkbox"/> Transit		
	<input type="checkbox"/> Restaurants/entertainment/leisure activity		
	<input type="checkbox"/> Office space		
	<input type="checkbox"/> Tech		
	<input type="checkbox"/> Higher Ed		
	<input type="checkbox"/> Energy		

Best Practices Worksheet CY 2018/SFY2019

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0236	<i>Please see Color Key at bottom of sheet for limits on answers</i>			
	Answer	Question	Comments	
		<input type="checkbox"/> Not pursuing economic development		
		Do you have an up-to-date list of:		
76	Select	Distinctive community assets		
77	Select	Abandoned and blighted properties		
78	Select	Foreclosed properties		
79	Select	Commercial projects planned to begin within 1 year		
80	Select	Municipal projects planned to begin within 1 year		
81	Select	Planned business expansions		
82	Select	The 10 largest private employers in your municipality		
83	Select	Stalled projects due to funding gaps		
84		If "Yes", provide the name of each project, the full address, a short description that includes the primary developer (if applicable), the estimated value of the development (i.e. total permitted value), and the reason for lack of progress.		
	Name	Address (street number, street name, town, zip code)	Description and Developer	Estimated Value
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
85	Select	Does your municipality have any other known, upcoming development projects within its Opportunity Zone(s)? (See DCA interactive map for zone boundaries):		
		http://njdca.maps.arcgis.com/apps/View/index.html?appid=c2c7f72634c0d45ad91c3ca52eb3f8989		
86		If "Yes", provide the name of each project, the full address, a short description that includes the primary developer (if applicable), the estimated value of the development (i.e. total permitted value), and its status (if known)		
	Name	Address (street number, street name, town, zip code)	Description and Developer	Estimated Value

Best Practices Worksheet CY 2018/5FY2019

		Montvale Borough (Bergen)		
0236		Please see Color Key at bottom of sheet for limits on answers		
	Answer	Question	Comments	
1				
2				
3				
4				
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Best Practices Worksheet CY 2018/SFY2019

		Montvale Borough (Bergen)	
0236		<i>Please see Color Key at bottom of sheet for limits on answers</i>	
	<i>Answer</i>	<i>Question</i>	<i>Comments</i>
	0	Select	
	33	Yes	
	7	No	
	11	N/A	
	10	Prospective	
	61	Total Answered:	
	54	Score (Yes + N/A + Prospective)	
	89%	Score %	
	0%	Percent Withheld	
		Chief Administrative Officer's Certification	
		I hereby certify that the information provided in this Best Practices Inventory is accurate to the best of my knowledge.	Certification #(s) N/A
		Name & Title	Date
		Maureen Iarossi-Alwan, Borough Administrator	11/11/2018
		Chief Financial Officer's Certification	
		I hereby certify that the information provided in this Best Practices Inventory is accurate to the best of my knowledge.	Certification #(s) N0167
		Name	Date
		Kenneth Seshultz	11/11/2018
		Municipal Clerk's Certification	
		I hereby certify that the Governing Body of the Borough of Montvale in the County of Bergen will discuss the CY 2018/SFY 2019 Best Practice Inventory as completed herein at a public meeting on November 27, 2018, with the Inventory results, and the certification thereof by the Chief Administrative and Chief Financial Officers, respectively, to be stated in the minutes of said public meeting.	Certification #(s) C-0986
		Name	Date
		Maureen Iarossi-Alwan	11/11/2018

Best Practices Worksheet CY 2018/SFY2019

		Montvale Borough (Bergen)		
0236		<i>Please see Color Key at bottom of sheet for limits on answers</i>		
	Answer	Question	Comments	
		Red = Repeat Question; Prospective answers not permitted		
		Blue = Questions where neither "not applicable" nor "N/A" answers are permitted		
		Green = Questions where neither "Prospective" nor "Not Applicable" are permitted		
		No Color = "Yes", "No", "Prospective" and "Not Applicable" are all permissible answers		
	Score	Aid Withheld		
	46-61	No aid withholding		
	36-45	25% of final aid payment withheld		
	26-35	50% of final aid payment withheld		
	0-25	100% of final aid payment withheld		
	Question	Table of Weblinks		
	8	https://www.nj.gov/dca/divisions/digs/fns/17/2017-07.pdf		
	13	http://www.nj.gov/dca/divisions/digs/fns/14/2014-09.pdf		
	15	https://www.nj.gov/dca/divisions/digs/fns/17/2017-6R.pdf		
	16	https://www.nj.gov/dca/divisions/digs/fns/17/2017-26.pdf		
	17	https://www.nj.gov/dca/divisions/digs/fns/17/2017-15.pdf		
	18	https://www.nj.gov/dca/divisions/digs/fns/18/2018-12.pdf		
	41	https://www.nj.gov/dca/divisions/digs/fns/18/2018-13.pdf		
	51	http://www.nj.gov/dca/divisions/digs/resources/muni_sl_docs/pay_to_play_ordinance-contractor.doc		
	58	https://www.nj.gov/dca/divisions/digs/fns/17/2017-27.pdf		

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
ORDINANCE NO. 2018-1464**

NOTICE IS HEREBY GIVEN that the following Ordinance was introduced and passed on the first reading at the regular meeting of the Mayor and Council on the 27th day of November 2018, and that said Ordinance will be taken up for further consideration for final passage at a regular meeting of the Mayor and Council to be held on the 11th day of December at 7:30 pm, or as soon thereafter as said matter can be reached, at which time and place all persons who may be interested therein will be given an opportunity to be heard concerning same.

Maureen Iarossi Alwan, Municipal Clerk
Borough of Montvale

AN ORDINANCE OF THE BOROUGH OF MONTVALE AMENDING AND SUPPLEMENTING CHAPTER 20 OF THE BOROUGH CODE TO REVISE THE REQUIREMENTS FOR OBTAINING A CERTIFICATE OF OCCUPANCY

WHEREAS, when inspecting a property prior to the issuance of a Certificate of Occupancy or a Certificate of Continued Occupancy, it is necessary and desirable for the health, safety and welfare of the public for the Construction Official to have a certified property survey that shows the then-current uses and structures on the property; and

WHEREAS, in order to ensure compliance with this requirement, it is necessary to amend the Borough Code to mandate the submission of a certified property survey prior to the issuance of a Certificate of Occupancy or a Certificate of Continued Occupancy.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Montvale as follows:

Section 1. The Code of the Borough of Montvale, Chapter 20, "Building Code," Section 4, "Amendments, additions and deletions," is hereby amended and supplemented by adding the underlined text and deleting the [bracketed] text, as follows:

§20-4 Amendments, additions and deletions.

...

- (4)** Section 118.9, Certificate of occupancy and certificate of continued occupancy, is added to read as follows:

...

118.9 Certificate of occupancy and certificate of continued occupancy:

...

118-9.4 Inspections:

1. The Construction Official or his agent shall conduct an inspection of the premises to ensure compliance with applicable municipal ordinances and rules and regulations affecting the use and occupation of all such buildings, structures or dwellings. The inspection shall also require compliance with, but not limited to, the following:
 - A. Flue connections are properly sealed;
 - B. Sump pumps are not connected to the sanitary sewer;
 - C. All electrical outlets, switches and panel boxes are properly covered;
 - D. Relief valves from boilers and water heaters are properly piped;
 - E. All plumbing fixtures are in working order;
 - F. Pools are properly fenced;
 - G. There are rails on all interior stairs of more than two risers;
 - H. Exterior rails must be properly secured;
 - I. Property must not be in violation of the Property Maintenance Code; [and]
 - J. The property is being used for the use it is zoned[.]; and
 - K. The submission of a certified property survey that shows the current uses and structures on the property.
2. No certificate permitting occupancy shall be issued unless there is full and complete compliance with all of the foregoing, unless otherwise specified in writing by the Construction Official or his agent.
3. At the discretion of the Construction Official, the submission of a certified property survey pursuant to Subsection 1(K) above may be waived under the following circumstances: 1) the applicant submits a certified survey of the property; 2) any changes to the property that have been approved and performed since the date of said survey have received the appropriate permits and/or approvals from the Borough of Montvale; 3) such changes are shown on the survey with appropriate specificity and detail to allow the Construction Official to confirm the accuracy thereof; and 4) such changes are minor in nature and do not create any reasonable doubts concerning the property's compliance with zoning, property maintenance, or other applicable codes, standards, rules, or regulations.

Section 2. Repeal of Inconsistent Ordinances.

All Ordinances or parts of Ordinances in conflict with this Ordinance are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 3. Savings Clause.

Nothing in this Ordinance shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed pursuant to this Ordinance, nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

Section 4. Severability.

The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.

Section 5. Effective Date.

This ordinance shall become effective upon adoption and publication as required by law.

MICHAEL GHASSALI, Mayor

ATTEST:

Maureen Iarossi-Alwan, Municipal Clerk

INTRODUCED: 11-27-2018

Councilmember	Yes	No
Arendacs		
Curry		
Gloeggler		
Koelling		
Lane		
Weaver		

ADOPTED: 12-11-2018

Councilmember	Yes	No
Arendacs		
Curry		
Gloeggler		
Koelling		
Lane		
Weaver		

**WORKSHOP SESSION
MINUTES**

OCTOBER 30, 2018

The Work Session Meeting of the Mayor and Council was held in the Council Chambers and called to order at 7:36pm. Adequate notification was published in the official newspaper of the Borough of Montvale. Master Sergeant Dieter Koelling led the Pledge of Allegiance. Roll call was taken.

OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was provided to The Bergen Record and/or The Ridgewood News, informing the public of the time and place according to the provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

Also Present: Mayor Mike Ghassali; Borough Attorney, Joe Voytus; Borough Engineer, Andrew Hipolit; and Deputy Municipal Clerk, Fran Scordo

ROLL CALL:

Councilmember Arendacs
Councilmember Curry
Councilmember Gloeggler

Councilmember Koelling
Councilmember Lane
Councilmember Weaver

SURVEY RESULTS: Jarret Schumacher

Included with original minutes. Councilmembers thanked all who worked on the survey and will review the report.

ORDINANCES:

PUBLIC HEARING ORDINANCE 2018-1463 AN ORDINANCE OF THE BOROUGH OF MONTVALE AMENDING AND SUPPLEMENTING CHAPTER 20 OF THE BOROUGH CODE TO REVISE THE REQUIREMENTS FOR OBTAINING A CERTIFICATE OF OCCUPANCY

WHEREAS, when inspecting a property prior to the issuance of a Certificate of Occupancy or a Certificate of Continued Occupancy, it is necessary and desirable for the health, safety and welfare of the public for the Construction Official to have a certified property survey that shows the then-current uses and structures on the property; and

WHEREAS, in order to ensure compliance with this requirement, it is necessary to amend the Borough Code to mandate the submission of an accurate property survey prior to the issuance of a Certificate of Occupancy or a Certificate of Continued Occupancy.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Montvale as follows:

Section 1. The Code of the Borough of Montvale, Chapter 20, "Building Code," Section 4, "Amendments, additions and deletions," is hereby amended and supplemented by adding the underlined text and deleting the [bracketed] text, as follows:

§20-4 Amendments, additions and deletions.

- (4) Section 118.9, Certificate of occupancy and certificate of continued occupancy, is added to read as follows:

118.9 Certificate of occupancy and certificate of continued occupancy:

118-9.4 Inspections:

1. The Construction Official or his agent shall conduct an inspection of the premises to ensure compliance with applicable municipal ordinances and rules and regulations affecting the use and occupation of all such buildings, structures or dwellings. The inspection shall also require compliance with, but not limited to, the following:

- A. Flue connections are properly sealed;
- B. Sump pumps are not connected to the sanitary sewer;
- C. All electrical outlets, switches and panel boxes are properly covered;
- D. Relief valves from boilers and water heaters are properly piped;
- E. All plumbing fixtures are in working order;
- F. Pools are properly fenced;
- G. There are rails on all interior stairs of more than two risers;
- H. Exterior rails must be properly secured;
- I. Property must not be in violation of the Property Maintenance Code; [and]
- J. The property is being used for the use it is zoned[.]; and
- K. The submission of a certified property survey that shows the current uses and structures on the property.

Section 2. Repeal of Inconsistent Ordinances.

All Ordinances or parts of Ordinances in conflict with this Ordinance are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 3. Savings Clause.

Nothing in this Ordinance shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed pursuant to this Ordinance, nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

Section 4. Severability.

The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.

Section 5. Effective Date.

This ordinance shall become effective upon adoption and publication as required by law.

Mr. Voytus, Borough Attorney, gave a brief explanation, he stated that this has been the current practice of the construction department to require a survey before receiving a certificate of occupancy. This allows the construction official to confirm what is on the property was done lawfully.

Ordinance No. **2018-1463** was introduced for second reading by Councilmember Weaver; seconded by Councilmember Lane; Clerk read by title only;

Motion to open meeting to the public by Councilmember Lane; seconded by Councilmember Koelling
- all ayes

Several residents asked for clarification as to what is an acceptable survey and what is needed for certain minor upgrades to the property such as replacing a fence, deck or driveway. Mr. Fette stated that a new survey is NOT needed if you are replacing an existing fence, deck or driveway. A survey is needed if you are changing measurements to the existing surface.

Motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Gloeggler
- all ayes

Motion to adopt on Second and Final Reading in Bergen Record by Councilmember Lane; seconded by Councilmember Gloeggler;

After a brief discussion by Councilmembers, it was decided to amend the language in the ordinance, a motion to table Ordinance No. 2018-1463 by Councilmember Gloeggler; seconded by Councilmember Lane - all ayes

MINUTES:

October 9, 2018

A motion to accept minutes by Councilmember Koelling; seconded by Councilmember Curry – all ayes with the exception of Councilmembers Lane and Weaver abstaining

MINUTES CLOSED/EXECUTIVE SESSION:

October 9, 2018

A motion to accept minutes by Councilmember Gloeggler; seconded by Councilmember Curry – all ayes with the exception of Councilmembers Lane and Weaver abstaining

RESOLUTIONS: (CONSENT AGENDA*)

All items listed on a consent agenda are considered to be routine and non-controversial by the Borough Council and will be approved by a motion, seconded and a roll call vote. There will be no separate discussion on these items unless a Council member(s) so request it, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

199-2018 Authorize Reduction Performance Bond/KPMG LLP/75 Chestnut Ridge Road/Block 3102 Lot 1.01 & Block 2701 Lot 2

WHEREAS, KMPG requested a reduction of the Performance Guarantee issued by Liberty Mutual Insurance Company dated April 28, 2017 in the amount of \$3,160,440.00; and

WHEREAS, in a letter dated October 8, 2018 which is attached to this resolution the Borough Engineer takes no exception to a reduction of the performance in the amount \$3,080,440.00 and withhold \$80,000.00 to monitor pavement through the spring of 2019 and to continue to develop a tree banking plan; and

WHEREAS, KMPG shall provide a new Performance Guarantee in the amount of \$80,000.00 for this project; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale that the Performance Guarantee is hereby reduced by \$3,080,440.00 for KPMG LLP; and

BE IT FURTHER RESOLVED, a copy of this resolution is to be provided to Beattie Padovano, Counsellors At Law, 50 Chestnut Ridge Road, Suite 208, P.O. Box 244, Montvale, NJ

Attn: Antimo A. DeVecchio

200-2018 Tax Appeal Settlement/Lukoil/North America, LLC/107 Spring Valley Road

WHEREAS, the Mayor and Council of the Borough of Montvale have been advised of the proposed settlement of a property Tax Appeal filed by Lukoil North America, LLC (hereinafter the "Tax Appeal"), under Docket Numbers 002361-2017 and 003926-2018, and;

WHEREAS, the aforesaid tax appeal involves a commercial property located at 107 Spring Valley Road, which is otherwise referred to as Block 403 Lot 5 on the tax assessment map of the Borough (hereinafter the "subject property"), and;

WHEREAS, the said Governing Body has been advised as to the merits of the subject Tax Appeal by legal counsel and the Borough Tax Assessor, and;

WHEREAS, the terms of the proposed settlement are set forth in the attached Schedule "A" included herein, and;

WHEREAS, it is in the best interest of the Borough of Montvale to settle the subject Tax Appeal in accordance with the settlement proposal set forth hereinabove.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, that the settlement of the aforesaid Tax Appeal be hereby approved, in accordance with the terms set forth in the attached Schedule "A", and;

BE IT FURTHER RESOLVED, that with respect to same, the Mayor, Borough Administrator, Tax Appeal Attorney and/or any other appropriate Borough official is hereby authorized to perform any act necessary to effectuate the purposes set forth in this Resolution.

SCHEDULE "A"

- A. The terms of the aforesaid tax appeal settlement shall consist as follows:
 - 2017 Appeal: Withdrawn
 - 2018 Appeal: Withdrawn
- B. The assessment of the Subject Property shall be set at an amount not exceed \$975,000 for the 2019 tax year.

201-2018 Award Professional Service Contract/Engineering/Authorization to Bid FY2018 NJDOT Municipal Aid/USR Road Between CRR & The Boarder with USR

WHEREAS, the Borough of Montvale has deemed it necessary to engage the professional services of an Engineer to provide professional services to design, construction observation services and bidding municipal road improvements for the Upper Saddle River Road 2018 NJDOT Grant Program Roadway Improvements Project; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

WHEREAS, Maser Consulting, 400 Valley Road, Suite 304, Mt. Arlington, NJ 07856 has submitted a proposal dated October 3, 2018 to provide the engineering services for services which are detailed and attached to the original of this resolution, and

WHEREAS, the Certified Municipal Finance Officer has certified funds are available certification hereto attached to the original of this resolution.

NOW, THEREFORE BE IT RESOLVED by the Borough of Montvale as follows:

- 1) That the proposal for the scope of engineering services is attached to this resolution which is made part of this resolution shall be awarded to Maser Consulting.
- 2) That the following be provided: Design & Bidding Services
- 3) The cost not to exceed shall be \$28,500.00. The Engineer shall be required to submit itemized bills and payment shall be made based upon services rendered. The rates for this work are in accordance with the hourly contractual agreement with the Borough of Montvale.

BE IT FURTHER RESOLVED, that a copy of this resolution be published an official newspaper of the Borough of Montvale, be on file, available for public inspection, in the office of the Municipal Clerk, Municipal Complex, 12 Mercedes Drive, Montvale, NJ 07645.

202-2018 Award Professional Service Contract/Engineering Design/Construction Contract Administration Montvale Senior Community Center/Toilet Rooms Renovations/SNS Architects & Engineers

WHEREAS, the Borough of Montvale has deemed it necessary to engage the professional services of an Architect & Engineer to provide professional services to design, construction administration services and bidding specifications for the renovations to the restrooms at the Montvale Senior Community Center ; and

OCTOBER 30, 2018

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and
WHEREAS, SNS Architects & Engineers, PC, One Paragon Drive, Montvale, NJ 07645 has submitted a proposal dated September 26, 2018 to provide these services which are detailed and attached to the original of this resolution, and
WHEREAS, the Certified Municipal Finance Officer has certified funds are available certification hereto attached to the original of this resolution.
NOW, THEREFORE BE IT RESOLVED by the Borough of Montvale as follows:

- 1) That the proposal for the scope of engineering services is attached to this resolution which is made part of this resolution shall be awarded to SNS Architects & Engineers, PC.
- 2) That the following be provided: Interior Design Development, Construction Documentation Phase, Bidding & Negotiations Phase, Construction Contract Administration
- 3) The cost not to exceed shall be \$16,400.00. The Engineer shall be required to submit itemized bills and payment shall be made based upon services rendered. The rates for this work are in accordance with the hourly contractual agreement with the Borough of Montvale.

BE IT FURTHER RESOLVED, that a copy of this resolution be published an official newspaper of the Borough of Montvale, be on file, available for public inspection, in the office of the Municipal Clerk, Municipal Complex, 12 Mercedes Drive, Montvale, NJ 07645.

203-2018 Authorize Change Order #9/Montvale Intersection Improvements /Chestnut Ridge Road Widening/New Prince Concrete Construction Co., Inc.

WHEREAS, the Borough of Montvale awarded a contract on April 11, 2017 in connection with the Montvale Intersection Improvements Project throughout the Borough of Montvale; and

WHEREAS, base bid was awarded in the amount of \$2,064,244.05 to the following:

New Prince Concrete, 215 Eileen Terrace, Hackensack, New Jersey 07601

WHEREAS, this contract was awarded via Resolution #92-2017; and

WHEREAS, the Borough Engineer in a detailed letter dated October 25, 2018 recommends Change Order #9 in the amount of a decrease of (\$22,721.64) to the contract for invoices as detailed in the documentation attached; and

WHEREAS, Change Order #9 is hereby authorized to New Prince Concrete Construction Co., Inc. in the decreased amount of \$22,721.64; and

WHEREAS, the Borough's Chief Financial Officer has certified that funds have been appropriated and are available for this purpose.

Total Contract Base Bid Amount	\$2,064,244.05
Change Order #1	\$ 485,445.54
Change Order #2	\$ 20,000.00
Change Order #3	\$ 80,000.00
Change Order #4	\$ (25,819.34) decrease
Change Order #5	\$ 8,928.00
Change Order #6	\$ 35,000.00
Change Order #7	\$ (24,857.14) decrease
Change Order #8	\$ 26,564.00
Change Order #9	\$ (22,721.64) decrease
New Project Total	\$ 2,646,783.47

Introduced by: Councilmember Lane; seconded by Councilmember Koelling – a roll call was taken
- all ayes

BILLS:

Motion to pay bills by Councilmember Koelling; seconded by Councilmember Lane - all ayes

A motion to pull Unimak payment by Councilmember Koelling; seconded by Councilmember Lane - all ayes

ENGINEER'S REPORT:

Andrew Hipolit

Report/Update

A. Update Montvale Municipal Building HVAC Status/Improvements/State Contract

Mr. Hipolit explained that through the Direct Install program, the new HVAC has been installed. The next step will be to replace and or repair the VAV boxes; they contacted a vendor on State contract to evaluate the VAV boxes and to submit a proposal; the boiler will be replaced in the Spring.

Councilmember Curry asked for an update with the Woodland Ave intersection; Mr. Hipolit stated he spoke with the County and they have no issue with putting temporary barrels there until a light is installed; Park Ridge will have to approve the temporary fix.

Councilmember Weaver mentioned about the curbing by 71 Kinderkamack Road; Mr. Hipolit stated that the county will be paving it in 2019; once the county awards a contract, Mr. Hipolit can see about adding the curbing along with the cost estimate so it can be added to the 2019 budget.

Councilmember Weaver asked for an update about the turf field; Mr. Hipolit will be meeting with the manufacturer.

ATTORNEY REPORT:

Joseph Voytus, Esq.

Report/Update

No Report

UNFINISHED BUSINESS:

Councilmember Koelling asked for an update on the Huff Pond Plaque;

NEW BUSINESS:

a. Report of Property Maintenance Lien / 37 Akers Ave

Per requirements of Ordinance #2018-1462, a lien will be placed on the above property for property maintenance; a motion to approve by Councilmember Lane; seconded by Councilmember Curry - all ayes

b. Ulla Beauty Request

Would like to request to be open on November 23rd (black Friday) from 6am-10pm and to stock the store Thursday evening from 6pm - 2am; a motion to approve by Councilmember Koelling; seconded by Councilmember Lane - all ayes

Councilmember Koelling mentioned the Police Department is requesting adding more parking spaces by in the municipal parking lot; this will be considered to be included in the 2019 budget.

COMMUNICATION CORRESPONDENCE:

None

MEETING OPEN TO THE PUBLIC:**HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:**

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

Motion to open meeting to the public by Councilmember Koelling; seconded by Councilmember Lane
- all ayes

Carole Adams

Suggested to the Mayor, to put a little blurb in the newsletter letting residents know if they did not want to receive an absentee ballot in the future, they would have to call the county to opt-out; Ms. Adams also suggested to have a public meeting to inform residents about smart meters that Orange and Rockland Electric have been installing.

Motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Koelling
- all ayes

ADJOURNMENT

Motion to adjourn Public Meeting by Councilmember Lane; seconded by Councilmember Koelling
- all ayes

Meeting was adjourned at 9:35pm

Town Hall Meeting will be held on Thursday, November 1st, 7:30 p.m. 12 Mercedes Drive, Council Chambers.

The next meeting of the Mayor and Council will be held November 13, 2018 at 10am

Respectfully submitted, Fran Scordo, Deputy Municipal Clerk

**PUBLIC MEETING
MINUTES**

The Public Meeting of the Mayor and Council was held in the Council Chambers and called to order at 10AM. Adequate notification was published in the official newspaper of the Borough of Montvale.

OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was provided to The Bergen Record and/or The Ridgewood News, informing the public of the time and place according to the provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

Also Present: Mayor Mike Ghassali; Administrator/Municipal Clerk, Maureen Iarossi-Alwan; and Deputy Municipal Clerk, Fran Scordo

ROLL CALL:

Councilmember Arendacs	Councilmember Koelling
Councilmember Curry - absent	Councilmember Lane - absent
Councilmember Gloeggler – via telephone	Councilmember Weaver - absent

ORDINANCES:

None

MEETING OPEN TO PUBLIC:

Agenda Items Only

A motion to open the meeting to the public by Councilmember Koelling; seconded by Councilmember Arendacs – all ayes

NO PUBLIC COMMENT

MEETING CLOSED TO PUBLIC:

Agenda Items Only

A motion to close meeting to the public by Councilmember Koelling; seconded by Councilmember Arendacs – all ayes

RESOLUTIONS: (CONSENT AGENDA*)

All items listed on a consent agenda are considered to be routine and non-controversial by the Borough Council and will be approved by a motion, seconded and a roll call vote. There will be no separate discussion on these items unless a Council member(s) so request it, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

204-2018 Transfer of Appropriations

WHEREAS, certain transfer of funds for various 2018 budget appropriations are necessary to cover anticipated expenditures; and

WHEREAS, N.J.S.A. 40A:4-58 provides for transfers from appropriations with an excess over and above the amount deemed to be necessary to fulfill the purpose for such appropriations, to those appropriations deemed to be insufficient;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, that the transfers be made between the 2018 budget appropriations as follows:

	<u>FROM</u>	<u>TO</u>
<u>CURRENT FUND</u>		
General Appropriations		
Operations – Within "CAPS"		
Planning Board:		
Other Expenses	\$9,000.00	
Police:		
Acquisition of Police Vehicles		\$9,000.00
Salary Adjustment Account	7,000.00	
Uniform Fire Safety Act:		
Salaries and Wages		7,000.00
Planning Board:		
Other Expenses	15,000.00	
Construction Coded Officials:		
Salaries and Wages		15,000.00
	<u>\$31,000.00</u>	<u>\$31,000.00</u>
	=====	=====

205-2018 Award Professional Service Contract / Engineering Design Services, Construction Contract Administration Services, and Bidding / Montvale Building Department Renovations / SNS Architects & Engineers

WHEREAS, the Borough of Montvale has deemed it necessary to engage the professional services of an Architect & Engineer to provide professional services to design, construction administration services and bidding specifications for renovations to the Building Department at the Montvale Municipal Complex; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

WHEREAS, SNS Architects & Engineers, PC, One Paragon Drive, Montvale, NJ 07645 has submitted a proposal dated June 8, 2018 to provide these services which are detailed and attached to the original of this resolution, and

WHEREAS, the Certified Municipal Finance Officer has certified funds are available certification hereto attached to the original of this resolution.

NOW, THEREFORE BE IT RESOLVED by the Borough of Montvale as follows:

- 1) That the proposal for the scope of engineering services is attached to this resolution which is made part of this resolution shall be awarded to SNS Architects & Engineers, PC.
- 2) That the following be provided: Interior Design Development, Construction Documentation Phase, Bidding & Negotiations Phase, Construction Contract Administration
- 3) The cost not to exceed shall be \$31,400.00. The Engineer shall be required to submit itemized bills and payment shall be made based upon services rendered. The rates for this work are in accordance with the hourly contractual agreement with the Borough of Montvale.

BE IT FURTHER RESOLVED, that a copy of this resolution be published an official newspaper of the Borough of Montvale, be on file, available for public inspection, in the office of the Municipal Clerk, Municipal Complex, 12 Mercedes Drive, Montvale, NJ 07645.

Introduced by: Councilmember Koelling; seconded by Councilmember Arendacs – all ayes

BILLS: Municipal Clerk read the Bill Report.

Motion to pay bills by Councilmember Koelling; seconded by Councilmember Arendacs - all ayes

ENGINEER'S REPORT:

Andrew Hipolit
Report/Update
No Report

ATTORNEY REPORT:

Joe Voytus, Esq.
Report/Update
No Report

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

None.

COMMUNICATION CORRESPONDENCE:

None.

MEETING OPEN TO THE PUBLIC:

HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

Motion to open meeting to the public by Councilmember Koelling; seconded by Councilmember Arendacs - all ayes

NO PUBLIC COMMENT

Motion to close meeting to the public by Councilmember Koelling; seconded by Councilmember Arendacs - all ayes

ADJOURNMENT

Motion to adjourn Public Meeting by Councilmember Koelling; seconded by Councilmember Arendacs - all ayes

Meeting was adjourned at 10:06am

The next meeting of the Mayor and Council will be held November 27, 2018 at 7:30 p.m.

Respectfully submitted, Fran Scordo, Deputy Municipal Clerk

BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 206-2018

**RE: Authorize Upper Saddle River Roadway Improvements Use of Funds from Escrow Account/
D&L Paving Contractors/Additional Screening Associated With Paving Project.**

WHEREAS, additional screening is required as per Maser Engineering for the Upper Saddle River Roadway Project; and

WHEREAS, Maser Consulting obtained quotations for this additional screening and is recommending in a letter dated November 7, 2018 hereto attached to the original of this resolution the Borough of Montvale authorize and use escrow funds in the amount of \$11,500.00 for this project; and

WHEREAS, funds are available in escrow in the amount of \$12,153.45 and the remainder will be used for related inspection services.

BE IT FURTHER RESOLVED, that a copy of this resolution shall be sent to Maser Consulting and the Borough Treasurer.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Curry							
Gloeggler							
Koelling							
Lane							
Weaver							

Adopted: November 27, 2018

Account: E-08-00-217-03A

Amount: \$11,500.00

ATTEST:

APPROVED:

Maureen-Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor



Engineers
Planners
Surveyors
Landscape Architects
Environmental Scientists

400 Valley Road, Suite 304
Mount Arlington, NJ 07856
T: 973.398.3110
F: 973.398.3199
www.maserconsulting.com

November 7, 2018

VIA EMAIL

Maureen Iarossi-Alwan, Borough Clerk/Administrator
Borough of Montvale
12 Mercedes Drive
Montvale, NJ 07645

Re: Upper Saddle River Road Roadway Improvements
Project Planting – Escrow Contribution
Borough of Montvale, Bergen County, New Jersey
MC Project No. MVB-434

Dear Ms. Iarossi-Alwan:

As you know, we recommended the Final Payment for this project on September 17, 2018, and the Mayor & Council authorized the Final Payment at their September 25, 2018 meeting. Subsequently, it was determined that additional screening is required associated with the paving project.

Our office requested quotes to perform this work and received quotes from D & L Paving Contractors, Inc., the Contractor for the above referenced project in the amount of \$11,500.00, and from Covino Sons Construction Company, Inc. in the amount of \$12,100.00.


Although the project was closed out in September 2018, funding for these improvements remains in an existing escrow account set up pursuant to the Planning Board approval for K Hovnanian as part of their contribution towards the required road improvements on Upper Saddle River Road.

Based on the above, we are recommending that the Borough authorize the utilization of a portion of the \$12,153.45 remaining escrow funds for the payment to D&L Paving Contractors, Inc. in the amount of \$11,500.00, with the remainder available for related inspection services for this work.

Thank you for your kind attention to this matter. Please contact me if you have any questions.

Very truly yours,

MASER CONSULTING P.A.


Andrew R. Hipolit, P.E. P.P., C.M.E.
Borough Engineer

ARH/tva

Attachments

cc: Mayor and Council (via Clerk/Administrator)
Carl Bello, Borough Treasurer
D&L Paving Contractors

P:\MVB\MVB-434 USRR\Correspondence\OUT\181107_MVB-434_Upper Saddle River Rd_Landscaping_Escrow.docx



INDUSTRIAL AND COMMERCIAL PAVING
INSTALLATION OF PETRO MAT FABRIC
675 FRANKLIN AVENUE
NUTLEY, NEW JERSEY 07110
(973) 667-7300 • FAX (973) 667-1190

November 6, 2018

Proposal / Contract

Maser Consulting
200 Valley Road
Suite 304
Mt. Arlington, NJ 07856
Attn: Robert Culvert

Email: RCulvert@maserconsulting.com

D & L Paving Contractors, Inc. is pleased to submit our proposal to furnish all equipment, labor and material necessary to complete the following work for above referenced project.

- Supply and install (10) Green Giant Arborvitae.
- Approx. 3 yards of mulch.
- Approx. 3 yards of ¾" Clean Stone.
- Supply and Install 4 Canada Red Cherry and 4 Ivory Silk trees.
- Total Job Cost: \$11,500.00

Exclusions:

- | | |
|---|---|
| 1. Permits, Testing, Survey and Layout, Engineering. | 4. Ponding of Areas less than 2% Slope. |
| 2. Excavation and repair of soft areas in sub-base. | 5. Nights, Saturdays and Holidays. |
| 3. Traffic Control, Saw cutting, Adjustment of Utilities. | |

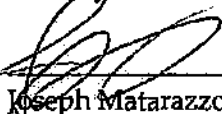
Terms and Conditions

1. Quantities stated above are approximate only. Payment will be based on actual field measurements.
2. Sales Tax will be charged on all invoices for all work, unless a valid Sales Tax Exemption Certificate is received.
3. If rock/concrete and such is encountered and cannot be removed by on-site machinery, and blasting services are required, the cost of blasting shall be the owner's responsibility.

4. If we encounter soft areas during proof rolling of the sub base, then excavating, backfill and compaction will be charged as an extra.
5. **Cold Weather Paving-** Paving done under cold weather conditions can cause asphalt imperfections. Cold, frost, rain, winds, snow, and moisture can cause defects. Paving work done under these conditions will be done at owner's responsibility with repair work done at the owner's expense.
6. All Asphalt Paving should be left to "set-up" a minimum of 72 hours. Exposure to vehicle use in any manner could result in damage to new paving. D & L will not be held responsible for damages.
7. The prices listed in this proposal shall be valid for thirty days.
8. A reduction in quantities may result in an increase in prices.
9. This proposal becomes effective as a **CONTRACT**, after the purchaser has executed its acceptance.
10. Conditions, which are not specifically incorporated in this contract, will not be recognized. No modification or transfer of this contract after acceptance shall be binding upon Seller, unless made in writing and signed by one of the Seller's Officers.
11. **All prices are based on the current asphalt/cement index for liquid AC20 and are subject to change without written notification.**
12. This proposal may be withdrawn pending the results of a credit investigation or it may be necessary to post a bond or establish an escrow account with sufficient funds and a guarantee of payment upon completion of our work.
13. Invoices will be rendered monthly, or at completion of work, whichever comes first, and payments are expected on any portion of the work performed and/or materials furnished during that 30-day period.
14. **Final Payment-** Payment in full is required within 30 days. A service charge of 1 ½ % per month will be added to any unpaid portion of our invoice, which is annual percentage rate of 18%.

If the proposal is satisfactory, please sign, date, and return one copy at your earliest convenience. If applicable, please submit a copy of your tax-exempt or capital improvements certificate.

Thank you,



Joseph Matarazzo

D & L Paving Contractors, Inc.

Accepted By: _____

Name and Title: _____

Date: _____

Recipient of the Rutgers Paving Conference
New Jersey Asphalt Pavement Association Award of Excellence

Commercial

Residential

Covino Sons Construction Company, Inc.

All

Masonry &

Excavation • Demolition • Pavers • Asphalt

Concrete Sidewalks • Driveways •

Steps • Retaining Walls & Brick Work

39 North Drive • Rochelle Park, New Jersey 07662 Tel:

(201) 843-0092 Fax: (201) 843-0992

PROPOSAL SUBMITTED TO:	JOB DESCRIPTION:
Township of Montvale	JOB: Upper Saddle River Road- Culvert Tree Planting
	ADDRESS:
	CITY: STATE:
	DATE: PG. OF

We hereby submit specifications and estimates for the following:

Install 10 Green Giant Arborvitae, mulch and stone.

WE HERBY PROPOSE TO FURNISH LABOR AND MATERIALS COMPLETE IN ACCORDANCE WITH THE ABOVE SPECIFICATIONS.

FOR THE SUM OF \$ **\$12,100.00**

WITH PAYMENT TO BE MADE AS FOLLOWS:

ALL MATERIAL IS GUARANTEED TO BE AS SPECIFIED. ALL WORK IS TO BE COMPLETED IN A WORKMANLIKE MANNER ACCORDING TO STANDARD PRACTICES. ANY ALTERATION OR DEVIATION FROM ABOVE SPECIFICATIONS INVOLVING EXTRA COSTS WILL BE EXECUTED ONLY UPON WRITTEN ORDERS, AND WILL BECOME AN EXTRA CHARGE OVER AND ABOVE THE ESTIMATE. ALL AGREEMENTS CONTINGENT UPON STRIKES, ACCIDENTS
OUR CONTROL. OWNER TORNADO OTHER

OR DELAYS BEYOND TO CARRY FIRE, AND NECESSARY INSURANCE. OUR WORKERS ARE FULLY COVERED BY WORKMEN'S

COMPENSATION INSURANCE.

AUTHORIZED SIGNATURE:

Account No: E-08-00-217-03A
 Description: KHOV -USRR Repaving
 Starting Date: 0
 Ending Date: 11/06/18
 Po Transactions: Summarized
 * Transaction is included in Previous and/or Opening Balance ** Transaction is not included in Balance
 En = PO Line Item First Encumbrance Date BC = Blanket Control BS = Blanket Sub

Date	Description	Trans Amount	Balance
01/24/17	Add Acct New: 0.00 Temporary Budget	0.00	0.00
01/23/17	Reimbursement Check: CK KHOV - USRR repaving Post Ref: R 17996 1 Source: ESCRO	200,000.00	200,000.00
05/09/17	PO 17-00144 2 Paid Ck 13125 UPPER SADDLE RIVER RD. IMPROV. Vn 00731 MASER CONSULTING P.A. En 01/25/17 BS	10,789.00-	189,211.00
07/11/17	PO 17-00144 3 Paid Ck 13397 UPPER SADDLE RIVER RD. IMPROV. Vn 00731 MASER CONSULTING P.A. En 01/25/17 BS	13,697.00-	175,514.00
08/08/17	PO 17-00144 4 Paid Ck 13508 UPPER SADDLE RIVER RD. IMPROV. Vn 00731 MASER CONSULTING P.A. En 01/25/17 BS	10,644.25-	164,869.75
08/29/17	PO 17-00144 5 Paid Ck 13565 UPPER SADDLE RIVER RD. IMPROV. Vn 00731 MASER CONSULTING P.A. En 01/25/17 BS	3,011.00-	161,858.75
09/26/17	PO 17-00144 6 Paid Ck 13680 UPPER SADDLE RIVER RD. IMPROV. Vn 00731 MASER CONSULTING P.A. En 01/25/17 BS	1,336.50-	160,522.25
07/31/18	PO 17-00880 7 Paid Ck 14917 UPPER SADDLE RIVER RD. IMPROV. Vn 00790 D & L PAVING CONTRACTORS, INC En 08/02/17 BS	126,230.92-	34,291.33
10/09/18	PO 17-00880 10 Paid Ck 15216 UPPER SADDLE RIVER RD IMPROV. Vn 00790 D & L PAVING CONTRACTORS, INC En 08/02/17 BS	22,137.88-	12,153.45

8,500.00

BERGEN COUNTY, NEW JERSEY**RESOLUTION NO. 207-2018****RE: Authorize Appointment of Steve Cassiello/Fire Official/Fire Inspector**

WHEREAS, the Uniform Fire Safety Act, (P.L. 1983, c.383) was enacted for the purpose of establishing a system for the enforcement of fire safety standards throughout the State of New Jersey; and

WHEREAS, the Uniform Fire Safety Act authorizes municipalities to provide for local enforcement and to establish local enforcement agencies for that purpose; and

WHEREAS, the Borough of Montvale has opted to have the Uniform Fire Safety Act enforced locally; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale that Steven Cassiello, 29 Blueridge Road, Lodi, NJ 07644 is hereby appointed Part- Time Fire Official and Fire Inspector for a term commencing on January 1, 2019 through December 31, 2019; and

BE IT FURHTER RESOLVED, a copy of this resolution shall be provided to the Personnel & Labor Relations Coordinator Division of Fire Safety for the State of NJ.

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Montvale that the Fire Official shall carry out the duties in accordance with the Uniform Fire Safety Act and the NJ Administrative Code.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Curry							
Gloeggler							
Koelling							
Lane							
Weaver							

Adopted: November 27, 2018**ATTEST:****APPROVED:**

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor

BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 208-2018

RE: Authorize Release Of Performance Guarantee/The Reserve At Montvale/ Block 302 Lot 1

WHEREAS, K. Hovnanian The Reserve At Montvale, 110 Fieldcrest Ave., Edison, NJ 08837 has requested a release of their remaining Performance Guarantee – Bond #1103208 Lenox Insurance Company LX-272633 for The Reserve At Montvale; and

WHEREAS, a completed inspection of the site has been conducted by Maser Consulting P.A., which takes no exception to the release of the remainder of the performance guarantee in the amount of \$644,857.52 and the cash portion remaining in the amount \$71,650.84 subsequent to the posting of \$325,247.00 Two Year Maintenance Bond which is detailed in a letter dated October 24, 2018 from Borough Engineer, Andrew Hipolit and has been made a part of this resolution; and

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Montvale that Accounts Payable/Accounts Receivable Department is hereby authorized to release the cash performance guarantee for The Reserve at Montvale when the Two Year Maintenance Bond in the amount of \$325,247.00 shall be posted with the Borough of Montvale and a copy of this resolution shall be sent to The Reserve At Montvale, 110 Fieldcrest Ave., Edison, NJ 08837 Attn: Kathy C. Herity .

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Curry							
Gloeggler							
Koelling							
Lane							
Weaver							

Adopted: November 27, 2018

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor



Planners
Surveyors
Landscape Architects
Environmental Scientists

Mount Arlington, NJ 07856
T: 973.398.3110
F: 973.398.3199
www.maserconsulting.com

October 24, 2018

VIA E-MAIL

Maureen Iarossi-Alwan
Borough Clerk/Borough Administrator
Borough of Montvale
12 Mercedes Drive, 2nd Floor
Montvale, NJ 07645

Re: **Performance Guarantee Release**
The Reserve at Montvale
Block 302, Lot 1
MC Project No. MVP-083A

Dear Ms. Iarossi-Alwan:

The Applicant, K. Hovnanian, for the above-referenced matter is requesting release of their remaining Performance Guarantee for the Reserve at Montvale. Our July 21, 2016 letter recommended a reduction of the original Performance Guarantee from \$2,388,361.20 (\$2,149,525.08 surety bond and \$238,836.12 cash) to \$644,857.52 surety and \$71,650.84 cash.

The Applicant originally requested release of their Guarantee on November 30, 2017 (attached letter from Kathy C. Herity/K. Hovnanian to Maureen Iarossi-Alwan). Several outstanding punch list items remained which have been resolved. In addition, on September 19, 2018, the Applicant provided the outstanding as-built survey for this project (see attached letter from Kathy C. Herity/K. Hovnanian to Maser Consulting).

Based on our review of this request, and our recent site inspections, the site improvements have been completed in substantial conformance with the approved plans, and we take no exception to the release of the remainder of the Performance Guarantee in the amount of \$644,857.52 and the Cash portion remaining in the amount of \$71,650.84 subsequent to posting a \$325,247.00 Two-year Maintenance Bond with the Borough (representing 15 percent of the cost of the installation of site improvements - see our June 19, 2014 letter also attached).

Customer Loyalty through Client Satisfaction

Thank you for your kind attention in this matter. Please do not hesitate to contact me should you have any questions.

Very truly yours,

MASER CONSULTING P.A.



Andrew R. Hipolit, P.E., P.P., C.M.E.
Borough Engineer

ARH/cd

Attachments

cc: Borough of Montvale, Mayor and Council (via Clerk/Administrator)
Jeffrey Fette, Construction Official (via e-mail)
Philip Boggia, Borough Attorney (via e-mail)
Carl Bello, Borough Treasurer (via e-mail)
Robert Regan, Planning Board Attorney (via e-mail)
Lorraine Hutter, Planning Board Secretary (via e-mail)
Kathy C. Herity, K. Hovnanian (via e-mail) Kherity@khov.com

P:\MVP\MVP-083A - KHov Reserve\Correspondence\OUT\181024_arh_alwan_MVP-083A_PerformanceBondRelease.docx

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 209-2018**

RE: Amending Resolution No. 146-2018 Appointment Scott Ehalt / Special Law Enforcement Officer Class III

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey that Scott Ehalt was appointed effective June 29, 2018 as a Special Law Enforcement Officer Class III with the Borough of Montvale Police Department; and

BE IT RESOLVED, Two SLEO's were previously hired and Mr. Scott Ehalt is the Third (3) each appointed at the rate of \$3,547.00 per month.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Curry							
Gloeggler							
Koelling							
Lane							
Weaver							

Adopted: November 27, 2018

ATTEST:

APPROVED:

Maureen Iarossi-Aiwan
Municipal Clerk

Michael Ghassali
Mayor

RESOLUTION

BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, N.J., that the following bills, having been referred to the Borough Council and found correct, be and the same hereby be paid:

<u>FUND</u>	<u>AMOUNT</u>	<u>NOTES</u>
Current	\$128,554.71	Bill List Wire11/27/18
	<u>251,421.08</u>	Wires/Manual Checks
Current TOTAL	379,975.79	
Capital Fund	14,295.95	Bill List Wire11/27/18

*This resolution was adopted by the Mayor and Council of Montvale
at a meeting held on 11/27/18*

Introduced by: _____

Approved: 11/27/18

Seconded by: _____

Michael Ghassali, Mayor

ATTEST:

Maureen Iarossi-Alwan, Municipal Clerk

MANUAL/VOID CHECKS - WIRES
November 27, 2018

<u>Check #</u>	<u>PO #</u>	<u>Date</u>	<u>Transaction/Vendor</u>	<u>Amount</u>
WIRE		11/9/18	Payroll Account	162,744.67
WIRE		11/9/18	Salary Account	88,323.91
WIRE		11/9/18	FSA Account	<u>352.50</u>
Total				<u>251,421.08</u>

November 20, 2018
12:09 PM

Borough of Montvale
Bill List By Vendor Id

Page No: 1

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name

PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void		109
Item Description			Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice
00050 DEPIERO'S FARM										
18-01286	10/03/18	HALLOWEEN CARN. SUPPLIES								
1		LARGE HAY BALES	32.00	8-01-28-795-068	B SPECIAL EVENTS	R	10/03/18	11/20/18		4558
2		SMALL HAY BALES	24.00	8-01-28-795-068	B SPECIAL EVENTS	R	10/03/18	11/20/18		4558
3		LARGE PUMPKINS	80.00	8-01-28-795-068	B SPECIAL EVENTS	R	10/03/18	11/20/18		4558
4		MEDIUM PUMPKINS	36.00	8-01-28-795-068	B SPECIAL EVENTS	R	10/03/18	11/20/18		4558
5		CONRSTALKS	24.00	8-01-28-795-068	B SPECIAL EVENTS	R	10/03/18	11/20/18		4558
			196.00							
Vendor Total:			196.00							
00064 MUNNOS ITALIAN DELI										
18-01427	11/06/18	ELECTION FOOD 11/6/18								
1		ELECTION FOOD 11/6/18	500.00	8-01-20-702-041	B MEAL REIMBURSEMENT	R	11/06/18	11/20/18		11/6/18
Vendor Total:			500.00							
000920 FORD MOTOR CREDIT COMPANY										
18-00711	05/30/18	2019 CHEVY TAHOE-POLICE pymt 1								
1		2019 CHEVY TAHOE-POLICE pymt 1	13,806.12	8-01-25-760-051	B PURCHASE OF VEHICLES	R	05/30/18	11/20/18		RESO. 128-2018
Vendor Total:			13,806.12							
00097 CABLEVISION										
18-01327	10/15/18	07873-204461-01-0 CABLEVISION								
1		07873-204461-01-0 CABLEVISION	132.12	8-01-20-701-029	B OTHER CONTRACTUAL ITEMS	R	10/15/18	11/20/18		OCT. NOV.
Vendor Total:			132.12							
00112 MONTVALE SENIOR CLUB										
18-01463	11/15/18	SENIOR EVENTS -9/20,10/18 & 31								
1		SENIOR EVENTS -9/20,10/18 & 31	900.00	8-01-28-795-063	B SENIOR ACTIVITIES	R	11/15/18	11/20/18		9-20-18
2		BLUE CHIP CHORUS 10/18/18	200.00	8-01-28-795-063	B SENIOR ACTIVITIES	R	11/15/18	11/20/18		10/18/18

November 20, 2018
12:09 PM

Borough of Montvale
Bill List By Vendor Id

Page No: 2

Vendor # Name

PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099
Item Description	Amount	Charge Account	Acct Type Description	Date	Enc Date	Date	Date	Invoice	Exc

00112	MONTVALE SENIOR CLUB	Continued							
18-01463	11/15/18 SENIOR EVENTS -9/20,10/18 & 31	Continued							
3	PANORAMA TOURS TRANSP	10/31/18	965.00	8-01-28-795-063	B SENIOR ACTIVITIES	R	11/15/18	11/20/18	10/31/18
			2,065.00						

Vendor Total: 2,065.00

00123	P & A AUTO PARTS								
18-01402	10/30/18 PD AIR INTAKE SYSTEM MOD								
1	PD AIR INTAKE SYSTEM MOD		256.49	8-01-25-745-103	B POLICE VEHICLE EQUIPMENT	R	10/30/18	11/20/18	15043-98031+
2	T-ONE TOW READY TR WIRING KIT		44.55	8-01-25-745-103	B POLICE VEHICLE EQUIPMENT	R	11/20/18	11/20/18	15043-98748
			301.04						

Vendor Total: 301.04

00146	PSE&G CO.								
18-01465	11/16/18 PSEG CHARGES OCTOBER 2018								
1	6772525604 12 MERCEDES DR		1,499.65	8-01-31-829-078	B NATURAL GAS - 12 MERCEDES	R	11/16/18	11/20/18	OCTOBER 2018
2	65026430000 1 MEMORIAL DRIVE		345.80	8-01-31-829-086	B NATURAL GAS - ONE MEMORIAL	R	11/16/18	11/20/18	OCTOBER 2018
3	6702243308 FIELD HOUSE		191.37	8-01-31-829-086	B NATURAL GAS - ONE MEMORIAL	R	11/16/18	11/20/18	OCTOBER 2018
4	6600192208 VLY VIEW TER		12.03	8-01-31-829-070	B NATURAL GAS	R	11/16/18	11/20/18	OCTOBER 2018
5	6532701009 CHESTNUT RIDGE TS		144.87	8-01-31-829-070	B NATURAL GAS	R	11/16/18	11/20/18	OCTOBER 2018
6	6530025502 RECREATION		12.03	8-01-31-829-070	B NATURAL GAS	R	11/16/18	11/20/18	OCTOBER 2018
7	6673192003 31 W GRAND AVE		261.71	8-01-31-829-070	B NATURAL GAS	R	11/16/18	11/20/18	OCTOBER 2018
			2,467.46						

Vendor Total: 2,467.46

00164	STATELINE FIRE & SAFETY, INC.								
18-01411	10/31/18 PD FIRE EXT REFILL & MAINT								
1	PD FIRE EXT REFILL & MAINT		36.80	8-01-25-745-102	B OXYGEN TANK/FIRE EXT - M & R	R	10/31/18	11/20/18	116337

Vendor Total: 36.80

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Invoice	109 Exc
00244 EAST COAST EMERGENCY LIGHTING	18-00616 05/08/18 365 LIGHT REPLACEMENT							
	1 365 LIGHT REPLACEMENT		600.00 8-01-25-745-103	B POLICE VEHICLE EQUIPMENT	R	05/08/18 11/20/18	18170	
	Vendor Total:		600.00					
00258 ROCKLAND ELECTRIC COMPANY	18-01466 11/16/18 ROCKLAND ELECTRIC CHARGES OCT							
	1 0674933003 1 MEMORIAL DR		837.62 8-01-31-825-086	B ELECTRICITY - 1 MEMORIAL	R	11/16/18 11/20/18	OCTOBER 2018	
	2 1619931002 VALLEY VIEW SEWER		714.52 8-01-31-825-071	B ELECTRICITY	R	11/16/18 11/20/18	OCTOBER 2018	
	3 0716933005 MEMORIAL TENNIS CT		72.98 8-01-31-825-071	B ELECTRICITY	R	11/16/18 11/20/18	OCTOBER 2018	
	4 07589330051 MEMORIAL SHED		12.48 8-01-31-825-071	B ELECTRICITY	R	11/16/18 11/20/18	OCTOBER 2018	
	5 0157026009 1 MEMORIAL LITE		35.64 8-01-31-825-071	B ELECTRICITY	R	11/16/18 11/20/18	OCTOBER 2018	
	6 1472933002 GRAND TFLT 1		50.47 8-01-31-825-071	B ELECTRICITY	R	11/16/18 11/20/18	OCTOBER 2018	
	7 1908079006 MEMORIAL GATE TRFC		12.26 8-01-31-825-071	B ELECTRICITY	R	11/16/18 11/20/18	OCTOBER 2018	
	8 9767932024 CHESTNUT RIDGE TFLT		39.27 8-01-31-825-071	B ELECTRICITY	R	11/16/18 11/20/18	OCTOBER 2018	
	9 9494934001 S MIDLLTWN SWR LIFT		467.72 8-01-31-825-071	B ELECTRICITY	R	11/16/18 11/20/18	OCTOBER 2018	
	10 0611933003 MEMORIAL DPW		430.25 8-01-31-825-071	B ELECTRICITY	R	11/16/18 11/20/18	OCTOBER 2018	
	11 0653933003 W GRAND OTHR MTLBX		104.70 8-01-31-825-071	B ELECTRICITY	R	11/16/18 11/20/18	OCTOBER 2018	
	12 1451933002 1 MEMORIAL SHED 2		16.76 8-01-31-825-071	B ELECTRICITY	R	11/16/18 11/20/18	OCTOBER 2018	
	13 0128933004 KINDERKAMACK RD		166.18 8-01-31-825-071	B ELECTRICITY	R	11/16/18 11/20/18	OCTOBER 2018	
	14 0897137012 MEMORIAL LITE FIELD		54.65 8-01-31-825-071	B ELECTRICITY	R	11/16/18 11/20/18	OCTOBER 2018	
			3,015.50					
	Vendor Total:		3,015.50					
00502 BOROUGH OF HILLSDALE	18-01416 10/31/18 CHILD HEALTH CONF./OCTOBER							
	1 CHILD HEALTH CONF./OCTOBER		35.00 8-01-27-785-028	B OTHER PROF/CONSULTANT SERVICES	R	10/31/18 11/20/18	OCTOBER 2018	
	Vendor Total:		35.00					
00699 ATLANTIC TOMORROWS OFFICE	18-01340 10/16/18 PD COPIER MAINTENANCE							
	1 PD COPIER MAINTENANCE		83.97 8-01-25-745-028	B OTHER PROF/CONSULTANT SERVICES	R	10/16/18 11/20/18	CNIN816024	
	Vendor Total:		83.97					

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00705 APPROVED SURGICAL SUPPLIES INC	18-01252	09/27/18	PD OXYGEN REFILLS	120.00	8-01-25-745-102	B OXYGEN TANK/FIRE EXT - M & R	R	09/27/18	11/20/18		42144+42207+	
			1 PD OXYGEN REFILLS									
			Vendor Total:	120.00								
00737 NORTHWEST BERGEN CENTRAL	18-00095	01/15/18	DISPATCH SERVICES FEES 2018		B							
			5 DISPATCH SERVICES FEES 2018	48,175.39	8-01-40-250-029	B OTHER CONTRACTUAL ITEMS	R	04/26/18	11/20/18		06012018-9	
			Vendor Total:	48,175.39								
00745 WASTE MANAGEMENT OF NEW JERSEY	18-00190	01/30/18	GARBAGE COLLECTION 2018		B							
			25 GARBAGE COLLECTION OCT 2018	50,318.20	8-01-26-770-029	B OTHER CONTRACTUAL ITEMS	R	04/26/18	11/20/18		2562760-1374-3	
			26 MONTVALE BORO -THE RESERVE	1,480.00	8-01-26-770-029	B OTHER CONTRACTUAL ITEMS	R	04/26/18	11/20/18		2811668-1374-7	
				51,798.20								
			Vendor Total:	51,798.20								
00896 GIAMMARINO, MICHAEL	18-00048	01/09/18	INTERPRETER SERVICES 2018		B							
			35 INTERPRETER SERVICES 2018	78.00	8-01-41-250-028	B OTHER PROFESSIONAL/CONSULTING SERVICES	R	04/26/18	11/20/18		11/14/18	
			36 INTERPRETER SERVICES 2018	72.00	8-01-42-855-028	B OTHER PROF/CONSULTANT SERVICES	R	04/26/18	11/20/18		11/14/18	
				150.00								
			Vendor Total:	150.00								
01042 MCMANIMON, SCOTLAND, BAUMANN LLC	18-01380	10/24/18	PROFESSIONAL SERVICES RENDERED									
			1 PROFESSIONAL SERVICES RENDERED	7,104.08	C-04-55-405-A00	B CONSTRUCTION OF FIRE HOUSE	R	10/24/18	11/20/18		156722	
			2	938.92	C-04-55-413-B00	B SANITARY SEWER SYSTEM IMPROVEMENTS	R	10/24/18	11/20/18		156722	
			3	1,109.63	C-04-55-413-C00	B IMPROVEMENT TO BUILDINGS AND GROUNDS	R	10/24/18	11/20/18		156722	
			4	1,737.61	C-04-55-425-B00	B SANITARY SEWER SYSTEM IMPROVEMENTS	R	10/24/18	11/20/18		156722	
			5	973.06	C-04-55-430-A00	B ACQUISITION OF PROPERTY (BL 1601/LOT 1)	R	10/24/18	11/20/18		156722	
			6	1,390.09	C-04-55-447-A00	B ROAD IMPROVEMENTS	R	10/24/18	11/20/18		156722	
			7	347.52	C-04-55-447-B00	B SANITARY SEWER SYSTEM	R	10/24/18	11/20/18		156722	

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	Item Description		Amount	Charge Account	Acct Type Description						
01042	McMANIMON, SCOTLAND, BAUMANN, LLC Continued										
	18-01380 10/24/18 PROFESSIONAL SERVICES RENDERED Continued										
	8		695.04	C-04-55-447-C00	B BUILDINGS AND GROUNDS	R	10/24/18	11/20/18		156722	
			14,295.95								
	Vendor Total:		14,295.95								
01211	TURN OUT UNIFORMS & CO. Continued										
	18-00761 06/06/18 FOLEY UNIFORMS										
	I FOLEY UNIFORMS		289.76	8-01-25-745-268	B FOLEY, ALISHA R - CLOTHING	R	06/06/18	11/20/18		196365+	
	Vendor Total:		289.76								
01464	JEFFREY R. SURENIA & ASSOC. LLC Continued										
	17-00879 08/02/17 SPECIAL COAH COUNSEL										
	16 SPECIAL COAH COUNSEL		146.00	7-01-21-720-028	B OTHER PROF/CONSULTANT SERVICES	R	01/15/18	11/20/18		SEPTEMBER 2018	
	Vendor Total:		146.00								
01855	DE LA HOZ, CARLY Continued										
	18-01409 10/31/18 REIMBURSEMENT EXPENSES										
	I REIMBURSEMENT EXPENSES		70.00	8-01-20-718-044	B PROFESSIONAL ASSOCIATION DUES	R	10/31/18	11/20/18		REIMBURSE EXP.	
	Vendor Total:		70.00								
02426	VERIZON WIRELESS Continued										
	18-01441 11/07/18 642140176 VERIZON WIRELESS										
	1 642140176 VERIZON WIRELESS		480.12	8-01-31-827-076	B TELEPHONE CHARGES	R	11/07/18	11/20/18		9817392579	
	2 642140176 VERIZON WIRELESS		404.81	8-01-31-827-076	B TELEPHONE CHARGES	R	11/07/18	11/20/18		9817392579	
			884.93								
	18-01446 11/07/18 982182917 VERIZON WIRELESS										
	1 982182917 VERIZON WIRELESS		206.23	8-01-31-827-076	B TELEPHONE CHARGES	R	11/07/18	11/20/18		9816912664	
	Vendor Total:		1,091.16								

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02559 INS. DESIGN ADMINISTRATORS	18-00006	01/03/18	BOROUGH VISION PLAN		B							
	11		VISION ADMIN. FEES/OCTOBER	266.00	8-01-20-701-028	B OTHER PROF/CONSULTANT SERVICES	R	04/26/18	11/20/18		410105/OCT	
Vendor Total:				266.00								
03060 TRI-STATE TECHNICAL SERVICES	18-01334	10/16/18	PD COMPUTER MAINTENANCE									
	1		PD COMPUTER MAINTENANCE	320.00	8-01-25-745-060	B COMPUTER EQUIP - MAINT/REPAIR	R	10/16/18	11/20/18		18207	
18-01371	10/24/18		COMPUTER SERVICE/INSTALLATION									
	1		COMPUTER SERVICE/INSTALLATION	949.15	7-01-20-701-059	B COMPUTER EQUIPMENT S/W & SUPPL	R	10/24/18	11/20/18		25615	
	2		COMPUTER SERVICE/INSTALLATION	399.85	8-01-20-701-059	B COMPUTER EQUIPMENT S/W & SUPPL	R	10/24/18	11/20/18		25615	
				1,349.00								
Vendor Total:				1,669.00								
03084 WESLEY SICOMAC DAIRY	18-00221	02/06/18	2018 MILK DELIVERY		B							
	10		MILK DELIVERY ADMINISTR.	51.30	8-01-20-701-041	B MEAL REIMBURSEMENT	R	04/26/18	11/20/18		SEPTEMBER 2018	
	11		MILK DELIVERY ADMINISTR.	76.45	8-01-20-701-041	B MEAL REIMBURSEMENT	R	04/26/18	11/20/18		OCTOBER 2018	
				127.75								
Vendor Total:				127.75								
03727 STAPLES INC	18-01330	10/15/18	office supplies									
	1		toner bldg dept	769.78	8-01-22-725-059	B COMPUTER EQUIPMENT & SUPPL	R	10/15/18	11/20/18		3394371414	
	2		water	89.90	8-01-20-702-036	B OFFICE SUPPLIES	R	10/15/18	11/20/18		3394371414	
	3		tylenol	9.99	8-01-20-702-036	B OFFICE SUPPLIES	R	10/15/18	11/20/18		3394371414	
	4		advil	14.49	8-01-20-702-036	B OFFICE SUPPLIES	R	10/15/18	11/20/18		3394371414	
	5		sheet protectors	4.15	8-01-25-752-058	B OTHER EQUIPMENT & SUPPLIES	R	10/15/18	11/20/18		3394371414	
	6		frames certificates	16.44	8-01-25-752-058	B OTHER EQUIPMENT & SUPPLIES	R	10/15/18	11/20/18		3394371414	
	7		desk calendars 2019	29.34	8-01-25-752-058	B OTHER EQUIPMENT & SUPPLIES	R	10/15/18	11/20/18		3394371414	
	8		binders	9.24	8-01-25-752-058	B OTHER EQUIPMENT & SUPPLIES	R	10/15/18	11/20/18		3394371414	
				943.33								

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Item Description		Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Exc
03727	STAPLES INC	Continued								
18-01342	10/16/18 office supplies									
1	file pockets	27.45	8-01-20-701-036	B OFFICE SUPPLIES	R	10/16/18	11/20/18		3394371416+	
2	file pckets large	94.80	8-01-20-701-036	B OFFICE SUPPLIES	R	10/16/18	11/20/18		3394371416+	
3	3 tab legal file folders	7.23	8-01-20-701-036	B OFFICE SUPPLIES	R	10/16/18	11/20/18		3394371416+	
4	frames	59.88	8-01-20-701-036	B OFFICE SUPPLIES	R	10/16/18	11/20/18		3394371416+	
5	paper towels	23.60	8-01-20-701-036	B OFFICE SUPPLIES	R	10/16/18	11/20/18		3394371416+	
6	pens	25.95	8-01-20-701-036	B OFFICE SUPPLIES	R	10/16/18	11/20/18		3394371416+	
7	2019 at a glance	23.42	8-01-20-701-036	B OFFICE SUPPLIES	R	10/16/18	11/20/18		3394371416+	
8	letter size file folders	12.67	8-01-20-701-036	B OFFICE SUPPLIES	R	10/16/18	11/20/18		3394371416+	
		275.00								
18-01391	10/29/18 office supplies									
1	office supplies calendar	9.65	8-01-21-720-036	B OFFICE SUPPLIES	R	10/29/18	11/20/18		3395367224	
2	file folders	34.39	8-01-21-720-036	B OFFICE SUPPLIES	R	10/29/18	11/20/18		3395367224	
3	file folders	12.48	8-01-21-720-036	B OFFICE SUPPLIES	R	10/29/18	11/20/18		3395367224	
4	wall calendar planner	21.77	8-01-20-701-036	B OFFICE SUPPLIES	R	10/29/18	11/20/18		3395367224	
5	desk calendars	39.12	8-01-20-701-036	B OFFICE SUPPLIES	R	10/29/18	11/20/18		3395367224	
		117.41								
18-01406	10/30/18 OFFICE SUPPLIES									
1	Office Supplies	39.88	8-01-41-250-036	B OFFICE SUPPLIES	R	10/30/18	11/20/18		3395367228+	
2	Office Supplies	36.82	8-01-42-855-036	B OFFICE SUPPLIES	R	10/30/18	11/20/18		3395367228+	
		76.70								
Vendor Total:		1,412.44								
<hr/>										
Total Purchase Orders:	30	Total P.O. Line Items:	87	Total List Amount:	142,850.66	Total Void Amount:	0.00			

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Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND 2017 BUDGET	7-01	1,095.15	0.00	1,095.15	0.00	0.00	1,095.15
CURRENT FUND 2018 BUDGET	8-01	127,459.56	0.00	127,459.56	0.00	0.00	127,459.56
CAPITAL FUND	C-04	14,295.95	0.00	14,295.95	0.00	0.00	14,295.95
Total of All Funds:		142,850.66	0.00	142,850.66	0.00	0.00	142,850.66