

**PUBLIC MEETING
MINUTES**

The Public Meeting of the Mayor and Council was held in the Council Chambers and called to order at 10AM. Adequate notification was published in the official newspaper of the Borough of Montvale.

OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was provided to The Bergen Record and/or The Ridgewood News, informing the public of the time and place according to the provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

Also Present: Mayor Mike Ghassali; Administrator/Municipal Clerk, Maureen Iarossi-Alwan; and Deputy Municipal Clerk, Fran Scordo

ROLL CALL:

Councilmember Arendacs	Councilmember Koelling
Councilmember Curry - absent	Councilmember Lane - absent
Councilmember Gloeggler – via telephone	Councilmember Weaver - absent

ORDINANCES:

None

MEETING OPEN TO PUBLIC:

Agenda Items Only

A motion to open the meeting to the public by Councilmember Koelling; seconded by Councilmember Arendacs – all ayes

NO PUBLIC COMMENT

MEETING CLOSED TO PUBLIC:

Agenda Items Only

A motion to close meeting to the public by Councilmember Koelling; seconded by Councilmember Arendacs – all ayes

RESOLUTIONS: (CONSENT AGENDA*)

All items listed on a consent agenda are considered to be routine and non-controversial by the Borough Council and will be approved by a motion, seconded and a roll call vote. There will be no separate discussion on these items unless a Council member(s) so request it, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

204-2018 Transfer of Appropriations

WHEREAS, certain transfer of funds for various 2018 budget appropriations are necessary to cover anticipated expenditures; and

WHEREAS, N.J.S.A. 40A:4-58 provides for transfers from appropriations with an excess over and above the amount deemed to be necessary to fulfill the purpose for such appropriations, to those appropriations deemed to be insufficient;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, that the transfers be made between the 2018 budget appropriations as follows:

	<u>FROM</u>	<u>TO</u>
<u>CURRENT FUND</u>		
General Appropriations		
Operations – Within “CAPS”		
Planning Board:		
Other Expenses	\$9,000.00	
Police:		
Acquisition of Police Vehicles		\$9,000.00
Salary Adjustment Account	7,000.00	
Uniform Fire Safety Act:		
Salaries and Wages		7,000.00
Planning Board:		
Other Expenses	15,000.00	
Construction Coded Officials:		
Salaries and Wages		15,000.00
	<u>\$31,000.00</u>	<u>\$31,000.00</u>
	=====	=====

205-2018 Award Professional Service Contract / Engineering Design Services, Construction Contract Administration Services, and Bidding / Montvale Building Department Renovations / SNS Architects & Engineers

WHEREAS, the Borough of Montvale has deemed it necessary to engage the professional services of an Architect & Engineer to provide professional services to design, construction administration services and bidding specifications for renovations to the Building Department at the Montvale Municipal Complex; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

WHEREAS, SNS Architects & Engineers, PC, One Paragon Drive, Montvale, NJ 07645 has submitted a proposal dated June 8, 2018 to provide these services which are detailed and attached to the original of this resolution, and

WHEREAS, the Certified Municipal Finance Officer has certified funds are available certification hereto attached to the original of this resolution.

NOW, THEREFORE BE IT RESOLVED by the Borough of Montvale as follows:

- 1) That the proposal for the scope of engineering services is attached to this resolution which is made part of this resolution shall be awarded to SNS Architects & Engineers, PC.
- 2) That the following be provided: Interior Design Development, Construction Documentation Phase, Bidding & Negotiations Phase, Construction Contract Administration
- 3) The cost not to exceed shall be \$31,400.00. The Engineer shall be required to submit itemized bills and payment shall be made based upon services rendered. The rates for this work are in accordance with the hourly contractual agreement with the Borough of Montvale.

BE IT FURTHER RESOLVED, that a copy of this resolution be published an official newspaper of the Borough of Montvale, be on file, available for public inspection, in the office of the Municipal Clerk, Municipal Complex, 12 Mercedes Drive, Montvale, NJ 07645.

Introduced by: Councilmember Koelling; seconded by Councilmember Arendacs – all ayes

BILLS: Municipal Clerk read the Bill Report.

Motion to pay bills by Councilmember Koelling; seconded by Councilmember Arendacs - all ayes

ENGINEER'S REPORT:

Andrew Hipolit

Report/Update

No Report

ATTORNEY REPORT:

Joe Voytus, Esq.

Report/Update

No Report

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

None.

COMMUNICATION CORRESPONDENCE:

None.

MEETING OPEN TO THE PUBLIC:

HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

Motion to open meeting to the public by Councilmember Koelling; seconded by Councilmember Arendacs - all ayes

NO PUBLIC COMMENT

Motion to close meeting to the public by Councilmember Koelling; seconded by Councilmember Arendacs - all ayes

ADJOURNMENT

Motion to adjourn Public Meeting by Councilmember Koelling; seconded by Councilmember Arendacs - all ayes

Meeting was adjourned at 10:06am

The next meeting of the Mayor and Council will be held November 27, 2018 at 7:30 p.m.

Respectfully submitted, Fran Scordo, Deputy Municipal Clerk