

**WORKSHOP SESSION
MINUTES**

The Work Session Meeting of the Mayor and Council was held in the Council Chambers and called to order at 7:33pm. Adequate notification was published in the official newspaper of the Borough of Montvale. Master Sergeant Dieter Koelling led the Pledge of Allegiance. Roll call was taken.

OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was provided to The Bergen Record and/or The Ridgewood News, informing the public of the time and place according to the provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

Also Present: Mayor Mike Ghassali; Borough Attorney, Joe Voytus; Borough Engineer, Andrew Hipolit; Administrator/Municipal Clerk, Maureen Iarossi-Alwan and Deputy Municipal Clerk, Fran Scordo

ROLL CALL:

Councilmember Arendacs

Councilmember Curry

Councilmember Gloeggler

Councilmember Koelling

Councilmember Lane

Councilmember Weaver - absent

A motion to promote Captain Joe Sanfilippo by Councilmember Koelling; seconded by Councilmember Lane – a roll call vote was taken - all ayes

YOUNG WRITERS CONTEST:

5 Year Old George Nathanael

7 Year Old Leonardo Pinto

11 Year Old Giulia DiSalvo

14 Year Old Rebecca Lovett

16 Year Old Sofia Papadopoulos

PROCLAMATION: Lifetime Montvale Resident Miles Kuchar

BEST PRACTICES WORKSHEET CY 2018/SFY2019

(Ken Sesholtz, CMFO)

Councilmember Lane gave a brief explanation regarding the States requirements for each municipality. The Division of Local Government Services issues a checklist and each municipality must score within a certain range in order to keep receiving State Aid. The State will not be withholding State Aid from the borough.

ORDINANCES:

INTRODUCTION ORDINANCE 2018- 1464 AN ORDINANCE OF THE BOROUGH OF MONTVALE AMENDING AND SUPPLEMENTING CHAPTER 20 OF THE BOROUGH CODE TO REVISE THE REQUIREMENTS FOR OBTAINING A CERTIFICATE OF OCCUPANCY

(Public Hearing 12-11-2018)

A motion to Introduce Ordinance No. **2018-1464** for first reading was made by Councilmember Gloeggler; seconded by Councilmember Koelling; Clerk read by title only; Councilmember Lane made a motion that this ordinance be passed on first reading and advertised in The Bergen Record; seconded by Councilmember Koelling - A roll call was taken – all ayes

MINUTES:

October 30, 2018

A motion to accept minutes by Councilmember Lane; seconded by Councilmember Koelling – all ayes

November 13, 2018

A motion to accept minutes by Councilmember Gloeggler; seconded by Councilmember Curry – all ayes with the exception of Councilmembers Lane and Curry abstaining

MINUTES CLOSED/EXECUTIVE SESSION:

October 30, 2018

A motion to accept minutes by Councilmember Lane; seconded by Councilmember Koelling – all ayes

RESOLUTIONS: (CONSENT AGENDA*)

All items listed on a consent agenda are considered to be routine and non-controversial by the Borough Council and will be approved by a motion, seconded and a roll call vote. There will be no separate discussion on these items unless a Council member(s) so request it, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

206-2018 Authorize Upper Saddle River Roadway Improvements Use of Funds from Escrow Account/D& L Paving Contractors/Additional Screening Associated With Paving Project

WHEREAS, additional screening is required as per Maser Engineering for the Upper Saddle River Roadway Project; and

WHEREAS, Maser Consulting obtained quotations for this additional screening and is recommending in a letter dated November 7, 2018 hereto attached to the original of this resolution the Borough of Montvale authorize and use escrow funds in the amount of \$11,500.00 for this project; and

WHEREAS, funds are available in escrow in the amount of \$12,153.45 and the remainder will be used for related inspection services.

BE IT FURTHER RESOLVED, that a copy of this resolution shall be sent to Maser Consulting and the Borough Treasurer.

207-2018 Authorize Appointment of Steve Cassiello/Fire Official/Fire Inspector

WHEREAS, the Uniform Fire Safety Act, (P.L. 1983, c.383) was enacted for the purpose of establishing a system for the enforcement of fire safety standards throughout the State of New Jersey; and

WHEREAS, the Uniform Fire Safety Act authorizes municipalities to provide for local enforcement and to establish local enforcement agencies for that purpose; and

WHEREAS, the Borough of Montvale has opted to have the Uniform Fire Safety Act enforced locally; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale that Steven Cassiello, 29 Blueridge Road, Lodi, NJ 07644 is hereby appointed Part- Time Fire Official and Fire Inspector for a term commencing on January 1, 2019 through December 31, 2019; and

BE IT FURTHER RESOLVED, a copy of this resolution shall be provided to the Personnel & Labor Relations Coordinator Division of Fire Safety for the State of NJ.

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Montvale that the Fire Official shall carry out the duties in accordance with the Uniform Fire Safety Act and the NJ Administrative Code.

208-2018 Authorize Release Of Performance Guarantee/The Reserve At Montvale/ Block 302 Lot 1

WHEREAS, K. Hovnanian The Reserve At Montvale, 110 Fieldcrest Ave., Edison, NJ 08837 has requested a release of their remaining Performance Guarantee – Bond #1103208 Lenox Insurance Company LX-272633 for The Reserve At Montvale; and

WHEREAS, a completed inspection of the site has been conducted by Maser Consulting P.A., which takes no the release of the remainder of the performance guarantee in the amount of \$644,857.52 and the cash portion remaining in the amount \$71,650.84 subsequent to the posting of \$325,247.00 Two Year Maintenance Bond which is detailed in a letter dated October 24, 2018 from Borough Engineer, Andrew Hipolit and has been made a part of this resolution; and

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Montvale that Accounts Payable/Accounts Receivable Department is hereby authorized to release the cash performance guarantee for The Reserve at Montvale when the Two Year Maintenance Bond in the amount of \$325,247.00 shall be posted with the Borough of Montvale and a copy of this resolution shall be sent to The Reserve At Montvale, 110 Fieldcrest Ave., Edison, NJ 08837 Attn: Kathy C. Herity .

209-2019 Amending Resolution No. 146-2018 Appointment Scott Ehalt / Special Law Enforcement Officer Class III

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey that Scott Ehalt was appointed effective June 29, 2018 as a Special Law Enforcement Officer Class III with the Borough of Montvale Police Department; and

BE IT RESOLVED, Two SLEO's were previously hired and Mr. Scott Ehalt is the Third (3) each appointed at the rate of \$3,547.00 per month.

210-2018 Special Item Of Revenue And Appropriation - Chapter 159

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item appropriation for an equal amount, and

WHEREAS, the Borough of Montvale has entered a shared service agreement with the Pascack Valley Regional School District for an additional amount of \$16,188.51 and wishes to amend its 2018 budget to include this amount as a revenue;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Montvale hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2018 in the sum of \$16,188.51 which is now available as a revenue from:

Miscellaneous Revenues:

Special Items of General Revenue Anticipated with
Prior Written Consent of the Director of Local Government
Services:

Shared Service Agreements Off-Set with Appropriations:
Pascack Valley Regional School District:
Special Police Officers III, and

BE IT FURTHER RESOLVED that a like sum of \$16,188.51 be and hereby appropriated under the caption of:

General Appropriations

(a) Operations Excluded from "CAPS"

Shared Service Agreements Off-Set by Revenues:
Pascack Valley Regional School District:
Special Police Officers III

211-2018 Special Item Of Revenue And Appropriation - Chapter 159

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item appropriation for an equal amount, and

WHEREAS, the Borough of Montvale has been awarded \$1,614.75 from Wegmans Food Markets, Inc. and wishes to amend its 2018 Budget to include this amount as a revenue;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Montvale hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2018 in the sum of \$1,614.75 which is now available as a revenue from:

Miscellaneous Revenues:

Special Items of General Revenue Anticipated with
Prior Written Consent of the Director of Local Government
Services:

Public and Private Revenues Off-Set with Appropriations:

Donation: Police – Other Expenses, and

BE IT FURTHER RESOLVED that a like sum of \$1,614.75 be and hereby appropriated under the caption of:

General Appropriations

(a) Operations Excluded from "CAPS"

Public and Private Programs Off-Set by Revenues:

Donation: Police – Other Expenses

212-2018 Transfer Of Appropriations

WHEREAS, certain transfer of funds for various 2018 budget appropriations are necessary to cover anticipated expenditures; and

WHEREAS, N.J.S.A. 40A:4-58 provides for transfers from appropriations with an excess over and above the amount deemed to be necessary to fulfill the purpose for such appropriations, to those appropriations deemed to be insufficient;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, that the transfers be made between the 2018 budget appropriations as follows:

	<u>FROM</u>	<u>TO</u>
<u>CURRENT FUND</u>		
General Appropriations		
Operations – Within "CAPS"		
Salary Adjustment Account	\$2,000.00	
Planning Board:		
Salaries and Wages		<u>\$2,000.00</u>
	\$2,000.00	\$2,000.00
	=====	=====

Introduced by: Councilmember Koelling; seconded by Councilmember Lane – a roll call was taken
- all ayes

BILLS:

Motion to pay bills by Councilmember Lane; seconded by Councilmember Gloeggler - all ayes

ENGINEER'S REPORT:

Andrew Hipolit

Report/Update

A. Update Montvale Municipal Building HVAC Status/Improvements/State Contract

Mr. Hipolit stated that the State vendor will be in next week to evaluate the 42 VAV boxes.

Milling and paving for the road program has begun. Update on the intersection of Woodland and Grand, part of it is in Park Ridge. It's a dangerous intersection. The improvement would have to be on the Park Ridge side. Accident reports from both towns have been submitted to the county. The county will be reviewing the data.

ATTORNEY REPORT:

Joseph Voytus, Esq.

Report/Update

No Report

UNFINISHED BUSINESS:

Update on the snow storm of November 15, the DPW was prepared with 18 plows and salters; the forecast was to turn from rain to snow by 1pm and the snow intensified by 3pm at that point, the schools and businesses all let out at the same time causing the traffic to build up, therefore, the DPW could not plow the streets; going forward the OEM will take the lead.

NEW BUSINESS:

- a. Schedule Re-Organization Meeting Date Mayor & Council/Proposed Recommendation 7:00 p.m. January 1st, 2019

Councilmembers all agreed on date and time

COMMUNICATION CORRESPONDENCE:

None

MEETING OPEN TO THE PUBLIC:

HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

Motion to open meeting to the public by Councilmember Lane; seconded by Councilmember Koelling - all ayes

NO PUBLIC COMMENT

Motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Curry - all ayes

ADJOURNMENT

Motion to adjourn Public Meeting by Councilmember Lane; seconded by Councilmember Koelling
- all ayes

Meeting was adjourned at 8:16pm

The next meeting of the Mayor and Council will be held December 11, 2018 at 7:30pm

Respectfully submitted, Fran Scordo, Deputy Municipal Clerk