

*MEETING OF THE MONTVALE BOARD OF HEALTH  
CONFERENCE ROOM #1, 2<sup>nd</sup> floor  
12 MERCEDES DRIVE  
MONTVALE, NJ 07645*

*March 2, 2020*

President Cohen called the meeting of the Board of Health to order at 7:45pm. Adequate notice of the meeting was provided to *The Record* informing the public of the time and place, according to the Provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975). The Sunshine Law is in effect.

Roll Call

Members: J. Cohen, President (P), G. Clark (P) M. Danna, Vice- President (P), L. Hopper (P), J. Jacobson (P), J. Landzberg (P), & P. Lennon (A)

Non- Members: Council Liaison Koelling (P), & Secretary J. Russo (P)

Contracted Professionals: A. Musella, NW Bergen Regional Health Commission Health Officer (P)  
C. Batista, Hackensack Meridian Health Public Health Nurse (P)

Non- members in attendance: Council members: Arendacs, Russo-Vogelsang, Roche. Montvale Police Lt. Foley, Tri- Boro Ambulance volunteer A. Baratta & Capt. K. Kilmurray, Montvale School Superintendent Dr. Petersen, OEM Officers F. DiPalma, & G. March

President Cohen asked for a motion to approve the January minutes. L. Hopper made a motion to approve the minutes & J. Jacobson seconded it. The minutes were approved on a roll call vote. The minutes will be posted on the Borough website.

President Cohen asked for motion to open meeting to the public. J. Landzberg made a motion, M. Danna seconded it.

President Cohen suspended from the order of regularly scheduled meeting. She asked members and guests to introduce themselves and welcomed all attendees. She explained that she was not expecting this many attendees or would have scheduled the council chambers and prepared packets of meeting information.

President Cohen began the meeting by showing a video by Dr. Peter Lin, a renowned Canadian physician, explaining Novel Coronavirus Disease 2019 (COVID-19) in detail and its origin, how it spreads, symptoms and how to protect from contracting it. President Cohen explained that the Board of Health role is to provide education, communicate information to the residents, and coordinate as needed. A. Musella reported that she receives alerts from NJLINC & BC Human Health Services. At this time BC OEM office has not communicated any specific instructions for Bergen County. News and updates on number of cases is changing daily. Borough website contains information with links to the Center of Disease Control and NJ Health. A. Musella asked F. DiPalma if he had received alerts. He did not, however, but was interested in pursuing. Last year, there was a meeting held with A. Musella, President Cohen, Police representative and OEM outlining how to respond to different levels of emergency events. As a result of this meeting, an Emergency Procedure Algorithm for the Board of Health was developed and distributed for discussion/revision at a regularly scheduled Board of health meeting.

Public Health Nurse, C. Batista reported that there is a fifty five minute presentation regarding COVID-19 if any group is interested in scheduling a presentation. HARP Annual Report was read and reviewed.

The 2020 HARP contracted was signed by the President and the secretary and returned to C. Batista. The Board is waiting for a fully executed contract. The contract had been requested since December and was just received by email. President Cohen also, wished the record to show that HARP communication and availability is poor and needs to be improved.

After the video, Health Officer Angela Musella distributed information as per the NJDOH and the CDC on steps to prepare for community transmission. All the attendees discussed their concerns and how to avoid the spread, if and when the virus is present in Montvale and the surrounding communities. President Cohen, member and physician, Dr.Landzberg and A. Musella fielded additional questions.

A. Musella reported that, without the presence of a vaccine or medicine to be distributed, the only measures to follow are those suggested by the CDC which includes being prepared and continue with proper hand washing. Flyers reminding everyone to practice good hand washing practices are posted at the community center and at Borough hall. This week the Board requested DPW to check all liquid hand sanitizers in the community center and at Borough hall.

Dr. Petersen said during winter recess Memorial & Fieldstone schools undergo a deep cleaning to help control germs. If the virus spreads, virtual school days are an option. Starting in third grade to eighth grade all students are a school issued laptop or tablet. Pascack Hills High School students are all issued school laptops.

A. Musella asked the Lt. Foley and ambulance volunteers if, prior to responding to call, they know the nature of the call and are they wearing N95 masks should a virus be at any home. At the present time, there is a mask shortage. Lt. Foley reported that they are responding as usual. If a person is contagious, the ambulance that was used to respond is removed from rotation, and given disinfection. They are concerned since they are first one on the scene. All respiratory precautions are practiced when responding to calls.

The Board has an emergency algorithm that was implemented during the presence of a case of measles at a local establishment. After discussion it was agreed that the algorithm need revisions. President Cohen asked for a motion to revise the procedures. J. Landzberg made the motion to add Tri-Boro Ambulance to the algorithm and J. Jacobsen seconded it. All in favor. The chart will be revised and forwarded to all attendees and a copy with contact information will be emailed to all essential personnel.

President Cohen said a letter that explained that the Board is enforcing routine cleaning of grease traps as per new ordinance was sent. A deadline, partial copy of the ordinance and documentation, which is required to be completed after grease trap has been serviced was sent by certified mail to all establishments operating a grease trap. If establishments fail to send cleaning reports, the Board will issue a financial penalty as per ordinance. If any penalties are required to be issued the Borough attorney will be contacted for guidance.

Last day to register pets was February 28. A late fee is now in effect. Food Establishment Licenses were required by March 1. Violation notices with fee to those in non-compliance will be mailed.

President Cohen reminded members that the Board is ordering sweatshirts for the rabies clinic. It had been decided by the show of hands that a long sleeve polo would be preferred. The cost of the items will be charged to the animal license fee trust account.

### Monthly Reports

Tyco Animal Report for January & February - M. Danna.

NW Bergen Reg. Health Commission Activity Reports for January & February were emailed to members and items discussed.

Registrar & Vital Static Reports- M. Danna.

Food & Retail Establishments Reports- M.Danna.

Child Health Conference Report- No report

Council Liaison Report- D.Koelling

### Adjournment

A motion to adjourn at 9:20 pm was made by J.Landzberg & second by J. Jacobson. All in favor. Meeting adjourned.

**REMINDER:** The next meeting will be held on *Monday, May 4*. The Board will schedule an additional meeting if there are any matters that require immediate action.