

AGENDA
WORK SESSION MEETING
BOROUGH OF MONTVALE
Mayor and Council Meeting
October 25, 2016
Closed Executive Session 7:00 PM
Meeting to Commence 7:30 P.M.

CLOSED/EXECUTIVE SESSION:

Motion to move into Executive Session as provided for by Resolution No. 15-2016 adopted on January 3, 2016 and posted on the bulletin board in the Municipal Building:

The Mayor and Council will go into a Closed /Executive Session for the following:
Attorney Client Privilege

- a. Pending Litigation/Affordable Housing

Minutes to be disclosed as per the Open Public Meetings Act and Resolution No. 14-2016 matters discussed will be disclosed to the public when such matters are finally determined and there is no reason to prohibit the public disclosure of information relating to such matters

ROLL CALL:

Councilmember Curry	Councilmember Lane
Councilmember Koelling	Councilmember Talarico
Councilmember LaMonica	Councilmember Weaver

ORDINANCES:

None.

MINUTES:

October 13, 2016

MINUTES CLOSED/EXECUTIVE SESSION:

October 13, 2016

RESOLUTIONS:

171-2016 Authorize Payment #4/New Montvale Firehouse/Unimak LLC
172-2016 Authorize Payment Final/Emergency Repair/Huff Terrace/D.R. Mullen Const. Co. Inc.
173-2016 Authorize Release of Escrow/ Block 1301/Lot 17/Pucciarelli
174-2016 Authorize Release of Escrow/ Block 505/Lot 12/Palfrey
175-2016 Authorize Release of Escrow/ Block 1902/Lot 5/Morgan Properties
176-2016 A Resolution Requesting Permission For The Dedication By Rider For Recreational Purposes

RESOLUTIONS: (CONSENT AGENDA*)

All items listed on a consent agenda are considered to be routine and non-controversial by the Borough Council and will be approved by a motion, seconded and a roll call vote. There will be no separate discussion on these items unless a Council member(s) so request it, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. None

BILLS:

PRESENTATION: GovPilot/Sandy Lyna/Software/Borough of Montvale/Construction Dept./Various Depts/Budget Expenditure 2017/J. Fette/L.Hutter

ENGINEER'S REPORT:

Andrew Hipolit
Report/Update

- a. Professional Service Contract/Concept Plan & Coordination/GSP Northbound Ramp

ATTORNEY REPORT:

Joe Voytus, Esq.
Report/Update

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

None.

COMMUNICATION CORRESPONDENCE:

None.

MEETING OPEN TO THE PUBLIC:

HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

ADJOURNMENT:

The next Meeting of the Mayor and Council will be held **Monday, November 7th** at 7:30 p.m.

*******Disclaimer*******

All M & C Meeting Are Subject To Additions, Deletions and Amendments – Resolution No.11-2016

**PUBLIC MEETING
MINUTES**

The Public Meeting of the Mayor and Council was held in the Council Chambers and called to order at 7:42PM. Adequate notification was published in the official newspaper of the Borough of Montvale. Master Sergeant Koelling led the Pledge of Allegiance to the Flag, and roll call was taken.

OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was provided to The Bergen Record and/or The Ridgewood News, informing the public of the time and place according to the provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

Also Present: Mayor Mike Ghassali; Borough Attorney, Joe Voytus; Administrator/Municipal Clerk, Maureen Iarossi-Alwan; and Deputy Municipal Clerk, Fran Scordo

ROLL CALL:

Councilmember Curry - absent
Councilmember Koelling
Councilmember LaMonica

Councilmember Lane
Councilmember Talarico - absent
Councilmember Weaver

GET TO KNOW OUR MONTVALE CORPORATES PRESENTATION SERIES:

Jeff Thomson President CEO of Institute of Management Accountants / 10 Paragon Drive
Scheduling conflict – will come at a later date

Kenneth Sesholtz/Certified Municipal Finance Officer

Review/State of NJ Dept. of Community Affairs/Best Practices CY2016/SFY2017
Out of 30 questions, the borough has 26 positive answers and will most likely receive state aid

The Annual Hills Valley Coalition 2016-2017 Report

Gale Mangold

ORDINANCES:

PUBLIC HEARING ORDINANCE NO.2016-1420 AN ORDINANCE TO AMEND ORDINANCE NO. 2016-1417 TO PROVIDE FOR AND DETERMINE THE RATE, AMOUNT AND METHOD OF PAYMENT OF COMPENSATION TO PERSONS HOLDING CERTAIN OFFICES AND POSITIONS OF EMPLOYMENT IN THE BOROUGH OF MONTVALE, COUNTY OF BERGEN AND STATE OF NEW JERSEY

AN ORDINANCE TO AMEND ORDINANCE NO. 2016-1417 TO PROVIDE FOR AND DETERMINE THE RATE, AMOUNT AND METHOD OF PAYMENT OF COMPENSATION TO PERSONS HOLDING CERTAIN OFFICES AND POSITIONS OF EMPLOYMENT IN THE BOROUGH OF MONTVALE, COUNTY OF BERGEN AND STATE OF NEW JERSEY

BE IT ORDAINED BY the Mayor and Council of the Borough of Montvale as follows:

SECTION 1. Each of the offices and positions of employment hereinafter named that are not established or created by virtue of any statutes or of any ordinance, resolution, or other lawful authority heretofore exercised by the Borough of Montvale, is hereby established, created, ratified and confirmed.

SECTION 2. The rate of compensation of the persons holding any of the hereinafter named offices and positions of employment whose compensation shall be on an annual basis and shall be payable semi-monthly is hereby fixed and determined to be as set opposite the title of each of the hereinafter named offices and positions of employment.

Title		2016 Salary Range	
1.	Borough Administrator (PT)	\$40,000 -	50,000
2.	Safety Director	\$1,000 -	1,200
3.	Chief Financial Officer (PT)	\$15,000 -	25,000
4.	Municipal Clerk (PT)	\$70,000 -	92,000
5.	Deputy Municipal Clerk (PT)	\$38,000 -	47,000
6.	Floater/ Admin. Assistant to Administrator	\$35,000 -	45,000
7.	Tax Collector (PT)	\$53,000 -	63,000
8.	Tax Assessor	\$32,000 -	38,000
9.	Treasurer	\$75,000 -	85,000
10.	Accountant/Purchasing Agent	\$57,000 -	67,000
11.	Accounts Payable Clerk (PT)	\$20 -	\$28/hour
12.	Accounts Payable Clerk (FT)	\$43,000 -	50,000
13.	Secretary, Planning Board (PT)	\$70,000 -	82,000
14.	Planning Board Secretary Special Meetings	\$45 -	\$70/hour
15.	Board Secretary, Clerical/Recording	\$115 -	135
16.	Office Manager (PT)	\$4,000 -	7,000
17.	Registrar Vital Statistics	\$800 -	1,200
18.	Deputy Registrar Vital Statistics	\$250 -	500
19.	Construction Code Official	\$35,000 -	50,000
20.	Building Sub Code Official	\$35,000 -	50,000
21.	Building Inspector	\$25 -	\$50/hour
22.	Zoning Officer	\$8,000 -	10,000
23.	Property Maintenance Officer	\$2,900 -	5,000
24.	Construction Dept. Control Person	\$50,000 -	60,000
25.	Plumbing Sub Code Official	\$ 22,000 -	27,000
26.	Plumbing Inspector	\$25 -	\$50/hour
27.	Fire Sub Code Official	\$13,000 -	17,000
28.	Fire Sub Code Official special inspections	\$25 -	\$50/hour
29.	Electrical Sub Code Official	\$32,000 -	42,000
30.	Electrical Sub Code Official special inspections	\$25 -	\$50/hour

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31.	Fire Prevention Official	\$10,000 - 15,000
32.	Fire Inspector/Sr. Fire Inspector	\$6,000 - 10,000
33.	Municipal Court Administrator	\$64,000 - 75,000
34.	Deputy Municipal Court Administrator	\$38,000 - 46,000
35.	Court Security	\$18 - \$25/hour
36.	Violations Clerk (PT)	\$15 - \$25/hour
37.	Police Secretary	\$35,000 - 45,000
38.	Administrative Assistant for Police Chief	\$40,000 - 52,000
39.	Administrative Assistant for Mayor / Floater (PT)	\$15 - \$25/hour
40.	Emergency Mgmt. Coordinator	\$2,000 - 3,300
41.	Library Director	\$80,000 - 95,000
42.	Library – Youth Services Coordinator	\$40,000 - 55,000
43.	Library (PT)	\$13 - \$45/hour
44.	Library (PT) meetings	\$120 - \$200/mtg
45.	Facilities Building & Property Inspector	\$25,000 - 29,000
46.	Field Coordinator	\$5,000 - 6,000
47.	Director, Public Assistance	\$5,000 - 7,000
48.	Director of Recreation	\$23,000 - 30,000
49.	Dir. Of Recreation – Summer Stipend	\$5,500 - 8,000
50.	Van Drivers (PT)	\$17 - \$21/hour
51.	Station Technicians (PT)	\$15 - \$17/hour

SECTION 3. The rate of compensation of the persons holding any of the hereinafter named offices, whose compensation shall be on an annual basis and payable semi-monthly, is hereby fixed and determined as follows:

Title		2016 Salary Range
A.	Municipal Judge	\$25,000 - 40,000
B.	Mayor	\$6,990 - 10,000
C.	Councilpersons (each)	\$5,689 - 8,000

SECTION 4: The rate of compensation of persons holding any of the hereinafter named offices in the Police Department, whose compensation shall be on an annual basis, and payable semi-monthly, is hereby fixed and determined as follows:

Title		2016 Salary Range	
A.	Chief	\$170,000 -	210,000
B.	Captain	\$150,000 -	185,000
C.	Lieutenant (Base Wage)	\$120,019 -	147,032
D.	Sergeants (Base Wage)	\$111,685 -	136,822
E.	Detective – Additional per year	\$2,100 -	
F.	Juvenile Officer – Add'l per year	\$400 -	
G.	Asst. Juvenile Officer – Add'l per year	\$350 -	
H.	Special/Auxiliary Police	\$18/hour -	\$23/hour
I.	School Cross Guard/Police Matrons	\$18/hour -	\$23/hour

SECTION 4A: The rate of compensation of persons holding any of the hereinafter named offices in the Police Department, hired BEFORE January 1, 2005, whose compensation shall be on an annual basis, and payable semi-monthly, is fixed and determined as follows:

Police Officers Schedule (Base Wage Each) Per Contract hired BEFORE January 1, 2005		
0-6 months	\$34,027 -	41,685
6 months – 1 year	\$44,235 -	54,191
1 – 2 years	\$54,446 -	66,700
2 – 3 years	\$64,655 -	79,207
3 – 4 years	\$74,862 -	91,711
4 – 5 years	\$85,070 -	104,217
5 – 6 years	\$95,277 -	116,721
6 – 7 years	\$103,232 -	126,467

SECTION 4B: The rate of compensation of persons holding any of the hereinafter named offices in the Police Department, hired AFTER January 1, 2005, whose compensation shall be on an annual basis, and payable semi-monthly, is fixed and determined as follows:

Police Officers Schedule (Base Wage Each) Per Contract hired AFTER January 1, 2005		
0-6 months	\$34,027 -	41,685
6 months – 1 year	\$38,971 -	47,742
1 – 2 years	\$43,914 -	53,798
2 – 3 years	\$53,800 -	65,909
3 – 4 years	\$63,687 -	78,021
4 – 5 years	\$73,573 -	90,132

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5 – 6 years	\$83,459 - 102,243
6 – 7 years	\$93,346 - 114,356
7 – 8 years	\$103,232 - 126,467

SECTION 4C: In addition to the compensation stated above, Full Time Employees in Section 4, Categories "C", "D", Sections 4A and 4B shall be paid an annual longevity increment pursuant to the following schedule:

Years of Service	Officers Hired BEFORE January 1, 2006	Officers Hired AFTER January 1, 2006
After four (4) years	1%	-
After six (6) years	2%	-
After eight (8) years	3%	1%
After ten (10) years	4%	2%
After twelve (12) years	5%	3%
After fourteen (14) years	6%	4%
After sixteen (16) years	7%	5%
After eighteen (18) years	8%	6%
After twenty (20) years	-	7%
After twenty-two (22) years	-	8%
After twenty-three (23) years	9%	9%

SECTION 5. The Borough Treasurer shall present semi-monthly or as established by Resolution to the Governing Body for approval warrants drawn to the order of the Borough of Montvale Payroll Account and the Borough of Montvale Salary Account.

At the first meeting of the Governing Body in January of each year, there shall be approved accounts to be designated "The Borough of Montvale Payroll Account" and "The Borough of Montvale Salary Account" and from time to time the Borough Treasurer upon receipt of a warrant for the amount due each Payroll, shall deposit the same to the credit of these accounts, charging the appropriate budgetary accounts therewith. The Borough Treasurer shall thereafter draw checks on said accounts to the employees entitled to payment therefrom.

Any employee hired under the terms of a Special Library Grants, salary will be determined by the Authority making such grant.

The Mayor and Borough Council may by adoption of a resolution and by approved payroll advice, increase compensation (base wage adjustment or one-time merit/bonus increase) of any salaried employee in the above schedule, who has reached their maximum, up to 10% above the pay range maximum.

At each regular meeting of the Governing Body of the Borough of Montvale, the Treasurer shall submit for the approval or ratification as the case may be, the necessary payroll amounts due to the several officers and employees for compensation.

Such officers as may be determined by the Governing Body, as established by resolution, shall be authorized to sign warrants drawn in favor of the Payroll Account, upon due notice that the payrolls have been approved by the proper certifying authorities.

SECTION 6. This ordinance shall be operative as of January 1, 2016, and salaries paid shall be adjusted in accordance with the terms of this ordinance.

SECTION 7. All other ordinances and parts of ordinances inconsistent herewith are hereby appealed.

SECTION 8. This ordinance shall take effect immediately upon publication in the manner provided by Law.

Ordinance No. **2016-1420** was introduced for second reading by Councilmember Weaver; seconded by Councilmember Lane; Clerk read by title only;

Motion to open meeting to the public by Councilmember Lane; seconded by Councilmember Koelling
-- all ayes

NO PUBLIC COMMENT

Motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Koelling
- all ayes

Motion to adopt on Second and Final Reading in Ridgewood News by Councilmember Lane; seconded by Councilmember Koelling ; Clerk read by title only ----- A roll call vote was taken --- all ayes

PUBLIC HEARING ORDINANCE NO.2016-1421 AN ORDINANCE OF THE BOROUGH OF MONTVALE AMENDING AND SUPPLEMENTING THE BOROUGH CODE TO ADD A NEW CHAPTER 65, "MUNICIPAL PROPERTY," TO ESTABLISH RULES AND REGULATIONS PERTAINING TO THE USE OF CERTAIN PROPERTIES OWNED AND/OR CONTROLLED BY THE BOROUGH INCLUDING THE MONTVALE TRAIN STATION

WHEREAS, the Montvale Train Station (the "Station") located on West Grand Avenue between Railroad Avenue and Kinderkamack Road serves individuals utilizing the Pascack Valley Line operated by New Jersey Transit; and

WHEREAS, the Montvale Train Station and the property upon which it is located are owned by New Jersey Transit but have been leased to the Borough of Montvale continuously for at least the last thirty-three years; and

WHEREAS, the Lease Agreement between the Borough of Montvale and New Jersey Transit Corporation dated September 20, 1983 (the "Lease") is currently in effect on a month-to-month basis; and

WHEREAS, said Lease grants to the Borough the right to control, *inter alia*, the "maintenance, removal graffiti, minor repairs, [and] security" of the Station; and

WHEREAS, it has come to the attention of the Borough that a number of individuals have been utilizing the station building overnight, including for sleeping and hygiene-related purposes unrelated to the New Jersey Transit line; and

WHEREAS, in the interest of the health, safety and welfare of the public, it is necessary and desirable to establish certain regulations concerning the hours of operation and permitted use of the Montvale Train Station in order to best serve the public and the ticketed passengers on the Pascack Valley Line of New Jersey Transit; and

WHEREAS, Borough officials have discussed this matter with a representative for New Jersey Transit, who has confirmed that New Jersey Transit takes no exception to the Borough taking certain steps to ensure the security of the building and the ticketed passengers utilizing same as permitted by the Lease.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Montvale, as follows:

Section 1. The Code of the Borough of Montvale is hereby amended and supplemented by adding a new Chapter 65, entitled "Municipal Property," including a new Article I, "Montvale Train Station," as follows:

Chapter 65: Municipal Property

**Article I
Montvale Train Station**

§65-1 Identification of Property.

§65-2 Hours of operation.

§65-3 Miscellaneous regulations.

§65-4 Enforcement.

§65-5 Violations and penalties.

§65-1 Identification of Property.

The Property sought to be regulated by this Article is the Montvale Train Station, which is located on Grand Avenue between Railroad Avenue and Kinderkamack Road. The Property is triangular in shape, being located at the corner of Railroad Avenue and Grand Avenue in the Borough of Montvale. The Property is identified as Block 1605, Lot 1 on the official Tax Map of the Borough.

§65-2 Hours of operation; permitted use.

A. Hours of operation. The station building shall remain open at all times except during the hours of 2:00 a.m. and 5:00 a.m., when the building shall be closed. No one shall be permitted inside the building during the hours when the building is closed. Nothing herein shall be interpreted to prohibit the police, department of public works or other municipal employees from temporarily closing the station building at any other time when deemed in the best interest of the health, safety and welfare of the public.

B. Permitted use. During the hours in which the station building is open, the use of the station building is limited to ticketed passengers within two hours of their intended train. No person who intentionally misses the train shall be permitted to remain in the station building.

§65-3 Miscellaneous regulations.

A. The parking lot on the Property shall remain open at all times, subject to the parking restrictions currently in place.

B. The Montvale Police Department shall be empowered to take all appropriate security measures deemed necessary to ensure the safety and security of the public at the Montvale Train Station, which may include the placement of security cameras in, on, or near the station building.

§65-4 Enforcement.

The Borough of Montvale Police Department shall be primarily responsible for opening and locking the building on the Property, subject to assistance as necessary by the Department of Public Works serving the Borough.

§65-5 Violations and penalties.

Violations of this Article shall be punished as set forth in Chapter 1, Article II, General Penalty.

Section 2. Repeal of Inconsistent Ordinances.

All Ordinances or parts of Ordinances in conflict with this Ordinance are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 3. Savings Clause.

Nothing in this Ordinance shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed pursuant to this Ordinance, nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

Section 4. Severability.

The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.

Section 5. Effective Date.

This ordinance shall become effective immediately upon adoption and publication as required by law.

Ordinance No. **2016-1421** was introduced for second reading by Councilmember Weaver; seconded by Councilmember Lane; Clerk read by title only;

Motion to open meeting to the public by Councilmember Lane; seconded by Councilmember Koelling - all ayes

NO PUBLIC COMMENT

Motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Koelling - all ayes

Motion to adopt on Second and Final Reading in Ridgewood News by Councilmember Lane; seconded by Councilmember Koelling ; Clerk read by title only ----- A roll call vote was taken --- all ayes

MEETING OPEN TO PUBLIC:

Agenda Items Only

Motion to open meeting to the public by Councilmember Lane; seconded by Councilmember LaMonica - all ayes

NO PUBLIC COMMENT

Motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Koelling - All ayes

MEETING CLOSED TO PUBLIC:

Agenda Items Only

MINUTES:

September 27, 2016

A motion to accept minutes by Councilmember Koelling; seconded by Councilmember Lane - all ayes with the exception of Councilmember Weaver abstaining

MINUTES CLOSED/EXECUTIVE SESSION:

September 13, 2016

A motion to accept minutes by Councilmember Koelling; seconded by Councilmember Weaver - all ayes with the exception of Councilmember Lane abstaining

September 27, 2016

A motion to accept minutes by Councilmember Lane; seconded by Councilmember LaMonica - all ayes with the exception of Councilmember Weaver abstaining

RESOLUTIONS:

161-2016 Authorize Tax Court Settlement / 28 Chestnut Ridge LLC / Block 3101; Lot 4

WHEREAS, the Mayor and Council of the Borough of Montvale have been advised of the proposed settlement of a property Tax Appeal filed by 28 Chestnut Ridge, LLC (hereinafter the "Tax Appeal"), under Docket Numbers 005982-2014, 001251-2015 and 004286-2016, and;

WHEREAS, the aforesaid tax appeal involves a gas station property located at 28 Chestnut Ridge Road, and is otherwise referred to as Block 3101 Lot 4 on the tax assessment map of the Borough (hereinafter the "subject property"), and;

WHEREAS, the said Governing Body has been advised as to the merits of the subject Tax Appeal by legal counsel, the Borough Tax Assessor and the Borough Appraiser, and;

WHEREAS, the terms of the proposed settlement are set forth in the attached Schedule "A" included herein, and;

WHEREAS, it is in the best interest of the Borough of Montvale to settle the subject Tax Appeal in accordance with the settlement proposal set forth hereinabove.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, that the settlement of the aforesaid Tax Appeal be hereby approved, in accordance with the terms set forth in the attached Schedule "A", and;

BE IT FURTHER RESOLVED, that with respect to same, the Mayor, Borough Administrator, Tax Appeal Attorney and/or any other appropriate Borough official is hereby authorized to perform any act necessary to effectuate the purposes set forth in this Resolution.

SCHEDULE "A"

A. The terms of the aforesaid tax appeal settlement shall consist as follows:

- 2014 Appeal: Withdrawn
- 2015 Appeal: \$1,090,000
- 2016 Appeal: \$1,090,000

B. The provisions of N.J.S.A. 54:51A-8 (the "Freeze Act") shall be applicable to the terms of this settlement.

Introduced by: Councilmember Lane; seconded by Councilmember Koelling - All ayes

162-2016 A Resolution Establishing a Policy Concerning Notification of Certain Matters Pertaining to Tax Appeals

WHEREAS, active monitoring of a municipality's ratable base is fundamental to helping ensure fiscal stability; and

WHEREAS, the Borough of Montvale is desirous of establishing a written policy requiring yearly notification by the Tax Assessor to the Chief Financial Officer and the Governing Body of all filed tax appeals no later than June 1 of each year.

NOW, THEREFORE, BE IT RESOLVED that the following policy is hereby established concerning the filing and reporting of tax appeals:

- 1) No later than June 1 of each calendar year, the Tax Assessor shall issue a written report to the Borough Administrator, Chief Financial Officer and the Governing Body of all tax appeals to both the Bergen County Tax Board as well as the State Tax Court of New Jersey that were filed by April 1 of each calendar year (the "Tax Appeal Report").
- 2) The Tax Assessor shall amend the Tax Appeal Report with any cases where any judgment issued by the Bergen County Tax Board is subsequently appealed to the State Tax Court of New Jersey (Petitioners have 45 days to file to the State Tax Court once a judgment is received from the County Tax Board). The Tax Assessor shall issue this amended report within thirty (30) days of receiving a complaint from the appellant.

- 3) The Tax Assessor shall amend the most current Tax Appeal Report with any tax appeals filed to either the Bergen County Tax Board or to the State Tax Court of New Jersey as a result of an added assessment valuation. The Tax Assessor shall issue this amended report within thirty (30) days of receiving a complaint from the appellant.

BE IT FURTHER RESOLVED that a copy of this Resolution shall be provided to the Tax Assessor, Borough Administrator and Chief Financial Officer.

Introduced by: Councilmember Lane; seconded by Councilmember Koelling - All ayes
Mr. Voytus clarified that this resolution is a result of the best practices checklist required by the state

163-2016 A Resolution Awarding a Professional Services Contract to Raymond R. Wiss, Esq. In Connection With a Personnel Matter

WHEREAS, the Governing Body has been advised by the Borough Attorney that there exists a need to hire special labor counsel in connection with a police personnel matter; and

WHEREAS, the Borough has received a proposal from Raymond R. Wiss, Esq. to perform all services necessary and appropriate in connection with same; and

WHEREAS, Mr. Wiss's proposal sets forth an hourly rate that is the same as the municipal attorney; and

WHEREAS, the Governing Body is satisfied that Mr. Wiss possesses the requisite experience pertaining to such matters; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(a)(i), a professional services contract is exempt from public bidding requirements; and

WHEREAS, the Governing Body is desirous of awarding a contract to Mr. Wiss, in an initial amount not to exceed \$5,000 without further authorization of the Governing Body; and

WHEREAS, the Borough's Chief Financial Officer has certified that funds have been appropriated and are available for this purpose.

NOW, THEREFORE, BE IT RESOLVED that a contract is hereby awarded to Raymond R. Wiss, Esq. to serve as special labor counsel in connection with the pending police personnel matter, pursuant to the terms and conditions set forth herein.

Introduced by: Councilmember Lane; seconded by Councilmember Koelling - All ayes
Councilmember Weaver asked for clarification as to the not to exceed amount

164-2016 Authorize Tennis Program Refunds

WHEREAS, a refund is hereby authorize to the following participants due to the tennis classes did not run:

Esther & Boaz Kwon - \$160.00

Siir Acar - \$80.00

Aahana Wadhwa - \$80.00

Carina Recine - \$80.00

Giovanna Springer - \$80.00

Rachel Kim - \$80.00

WHEREAS, the amount of the refunds totaling \$560.00; and

BE IT FUTHER RESOLVED, the Borough Treasurer shall receive a copy of this resolution for processing.

Introduced by: Councilmember Lane; seconded by Councilmember Koelling - All ayes

165-2016 Authorize Tax Court Settlement / CACH Investment, LLC / Block 2401; Lot 2

WHEREAS, the Mayor and Council of the Borough of Montvale have been advised of the proposed settlement of a property Tax Appeal filed by CACH Investment, LLC (hereinafter the "Tax Appeal"), under Docket Numbers 002394-2015 and 005018-2016, and;

WHEREAS, the aforesaid tax appeal involves an office building located at 28 W. Grand Avenue, and is otherwise referred to as Block 2401 Lot 2 on the tax assessment map of the Borough (hereinafter the "subject property"), and;

WHEREAS, the said Governing Body has been advised as to the merits of the subject Tax Appeal by legal counsel, the Borough Tax Assessor and the Borough Appraiser, and;

WHEREAS, the terms of the proposed settlement are set forth in the attached Schedule "A" included herein, and;

WHEREAS, it is in the best interest of the Borough of Montvale to settle the subject Tax Appeal in accordance with the settlement proposal set forth hereinabove.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, that the settlement of the aforesaid Tax Appeal be hereby approved, in accordance with the terms set forth in the attached Schedule "A", and;

BE IT FURTHER RESOLVED, that with respect to same, the Mayor, Borough Administrator, Tax Appeal Attorney and/or any other appropriate Borough official is hereby authorized to perform any act necessary to effectuate the purposes set forth in this Resolution.

SCHEDULE "A"

C. The terms of the aforesaid tax appeal settlement shall consist as follows:

2015 Appeal: \$6,100,000

2016 Appeal: \$6,100,000

D. The provisions of N.J.S.A. 54:51A-8 (the "Freeze Act") shall be applicable to the terms of this settlement.

Introduced by: Councilmember Lane; seconded by Councilmember Koelling - All ayes

166-2016 Authorize Hiring / Part Time Temporary Building Inspector / Construction Department / John Peters

WHEREAS, the Construction Department desires to hire a temporary part-time employee in the Borough of Montvale in the capacity of Building Inspector; and,

WHEREAS, John Peters has met the qualifications for this position, agrees to the terms and conditions of employment, and has completed a satisfactory background investigation; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey that the above named individual is hereby appointed to the position of Part-time Temporary Building Inspector, effective September 19, 2016.

Introduced by: Councilmember Lane; seconded by Councilmember Koelling - All ayes

167-2016 Authorize Hiring / Part Time Temporary Plumbing Inspector / Construction Department / Piotr Kamecki

WHEREAS, the Construction Department desires to hire a temporary part-time employee in the Borough of Montvale in the capacity of Building Inspector; and,

WHEREAS, Piotr Kamecki has met the qualifications for this position, agrees to the terms and conditions of employment, and has completed a satisfactory background investigation; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey that the above named individual is hereby appointed to the position of Part-time Temporary Plumbing Inspector, effective September 14, 2016

Introduced by: Councilmember Lane; seconded by Councilmember LaMonica - All ayes

168-2016 Authorize Tax Court Settlement / 155 Upper Saddle River Road / Block 102; Lot 1.08 / Annette Gardella

WHEREAS, the Mayor and Council of the Borough of Montvale have been advised of the proposed settlement of a property tax appeal filed by Annette Gardella (hereinafter the "Tax Appeal"), under Docket Number 013425-2015, and;

WHEREAS, the aforesaid tax appeal involves a residential property located at 155 Upper Saddle River Road, and is otherwise referred to as Block 102 Lot 1.08 on the tax assessment map of the Borough (hereinafter the "subject property"), and;

WHEREAS, the said Governing Body has been advised as to the terms of the proposed tax appeal settlement by legal counsel and the Borough Tax Assessor, and;

WHEREAS, the proposed tax appeal settlement will reduce the assessment of the subject property from \$1,381,100 to \$1,215,000, and;

WHEREAS, the provisions of N.J.S.A. 54:51A-8 (the "Freeze Act") shall be applicable to the terms of this settlement, and;

WHEREAS, it is in the best interest of the Borough of Montvale to settle the subject Tax Appeal in accordance with the settlement proposal set forth hereinabove.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, that the settlement of the aforesaid Tax Appeal be hereby approved, and;

BE IT FURTHER RESOLVED, that with respect to same, the Mayor, Borough Administrator, Tax Appeal Attorney and/or any other appropriate Borough official is hereby authorized to perform any act necessary to effectuate the purposes set forth in this Resolution.

Introduced by: Councilmember Lane; seconded by Councilmember LaMonica - All ayes

169-2016 A Resolution Requesting that the County of Bergen Repair and/or Replace the Magnolia Avenue Bridge

WHEREAS, the Borough Engineer has advised the Borough Council that the bridge on Magnolia Avenue located between Woodland Road and Greenbriar Lane is currently in need of repair and/or replacement; and

WHEREAS, the maintenance and repair of the bridge are the responsibility of the County of Bergen; and

WHEREAS, in recent years, the Borough of Montvale has obtained grants and expended municipal funds in repairing the streets in the proximity of the bridge, including Magnolia Avenue and Woodland Road; and

WHEREAS, the Borough Council is desirous of expressing to the County of Bergen the need for the County to set aside funds in its 2017 budget for the repair and/or replacement of the Magnolia Avenue bridge for the health, safety and welfare of the residents of the Borough of Montvale and the County of Bergen who travel on Magnolia Avenue.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council does hereby formally request that the County of Bergen set aside sufficient funds in its 2017 budget to repair and/or replace the Magnolia Avenue bridge as soon as possible.

BE IT FURTHER RESOLVED that the Borough Council does further request that the County of Bergen take all steps necessary to ensure that one lane of the bridge is kept open at all times during repair and/or replacement of the bridge, due to the importance of Magnolia Avenue to the flow of traffic through the Borough.

BE IT FURTHER RESOLVED that the Borough Clerk shall forward a copy of this Resolution to the County Executive and all members of the Board of Chosen Freeholders.

Introduced by: Councilmember Lane; seconded by Councilmember Koelling - All ayes
Councilmember Weaver mentioned if one lane could be open during construction, Joe Voytus stated an amended resolution will be done to include that one lane should be open during construction

170-2016 – A Resolution Authorizing the Commencement of Testing Procedures for the Position of Police Officer in the Borough of Montvale

WHEREAS, certain development and other changes in the Borough of Montvale may necessitate the hiring of additional officers in the Police Department in the near future; and

WHEREAS, the Chief of Police has requested authorization to commence the hiring process for potential new officers in the Borough; and

WHEREAS, in order to properly prepare for such situation, it is necessary to promptly commence testing procedures to allow for enough time for the testing, hiring and training of such officers; and

WHEREAS, the Borough Council is desirous of authorizing the Chief of Police to commence the appropriate testing procedures, with the understanding that no decisions have yet been made as to future staffing levels.

NOW, THEREFORE, BE IT RESOLVED that the Chief of Police is hereby directed to commence the appropriate testing procedures for the position of police officer; and

BE IT FURTHER RESOLVED that all appropriate officials are hereby authorized and empowered to take all actions necessary to effectuate the purposes of this resolution; and

BE IT FURTHER RESOLVED that all actions previously taken in furtherance of this purpose are hereby ratified.

Introduced by: Councilmember Lane; seconded by Councilmember LaMonica - All ayes
Councilmember Weaver mentioned that the process has already been started, the borough attorney stated it mentions in the resolution that this is to ratify the process

BILLS:

A motion to pay bills by Councilmember Lane; seconded by Councilmember Koelling - All ayes

REPORT OF REVENUE: Municipal Clerk read the Report of Revenue – September

COMMITTEE REPORTS:

Council President Lane

Fire Dept.

The wetdown of the new firetruck was a great event; construction of the firehouse is on going

Councilmember LaMonica

Chamber of Commerce

Street Fair has been re-scheduled for Oct 23rd from 10-5pm;

Stigma-Free

Montvale is very fortunate to be part Hills-Valley Coalition; also fortunate to be part of Stigma-free with Park Ridge

Seniors

Added a book club, few trips have been scheduled

Historic Preservation

United Way will be starting construction soon on school #2

Councilmember Koelling

Police Report

Included with original minutes

Councilmember Weaver

Regional Board of Ed

Discussions are still ongoing with parents and the school board with regards to busing of students to the high school; it was also mentioned that the School Resource Officer has been pulled from the school to accommodate the police schedule due to officers being out;

Planning Board

Use permits issued for 136 Summit Ave occupying 10,000 square feet; 50 Chestnut Ridge Road occupying 9,000 square feet; ongoing discussions with Environmental committee regarding the tree ordinance;

MAYOR

Report

Street Fair is October 23; Bail Reform Act will take effect January 2017, there is a training session scheduled for October 20 at 7pm at Westwood Borough Hall; the mayor urge councilmembers to attend as this reform act will increase overtime in the police department; Looking for residents that are interested in using a passenger van for up to 20 riders to go to Hoboken; Councilmember LaMonica mentioned that it might not be needed as the train service to Hoboken is up and running; Would like to propose the painting of blue lines representing Police, red lines for Fire and White lines for Tri-boro; these lines will be painted in between the double yellow line on certain roads that will be determined at a later date; this will show support for all emergency responders; attended a Mass at St Joes in honor of the first responders; urge residents to save water, there is a possibility a drought warning might be issued in the coming weeks; Wegmans construction is ongoing;

ENGINEER'S REPORT:

Andrew Hipolit
Report/Update
No Report

ATTORNEY REPORT:

Joe Voytus, Esq.
Report/Update
No Report

UNFINISHED BUSINESS:

None

NEW BUSINESS:

a. Memorial Sloan Kettering / 225 Summit Ave / Request Early Start – Pouring of Concrete
Councilmembers agreed to allow the early start

COMMUNICATION CORRESPONDENCE:

None

MEETING OPEN TO THE PUBLIC:

HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

Motion to open meeting to the public by Councilmember Lane; seconded by Councilmember LaMonica
- all ayes

Marina Joukhadarian, Joe Sorrentino and Singleton Beato all spoke in regards to busing and are willing to pay for busing service; 90 families have signed petitions; they are asking for support of the mayor and councilmembers to continue a dialogue with the Board of Education members;

Jared Shoemacher

Wanted to know an update in regards to the swim club bonds; Councilmember Weaver stated that approximately \$150,000 is outstanding in bond debt and that would probably not be paid back to the members; wanted to know if tax rates can be changed for apartments;

Motion to close meeting to the public by Councilmember LaMonica; seconded by Councilmember Koelling
- all ayes

MEETING CLOSED TO THE PUBLIC:

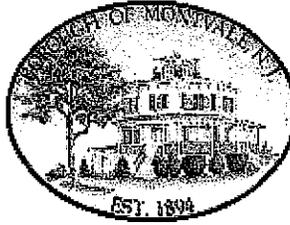
ADJOURNMENT:

Motion to adjourn Public Meeting by Councilmember Lane; seconded by Councilmember Koelling
- all ayes

Meeting was adjourned at 9:00pm

The next Meeting of the Mayor and Council will be held October 25, 2016 at 7:30 p.m.

Respectfully submitted, Fran Scordo, Deputy Municipal Clerk



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 171-2016**

RE: Authorize Payment #4/New Montvale Firehouse/Unimak LLC

WHEREAS, the Borough of Montvale awarded a contract on April 26, 2016 in connection with the New Montvale Firehouse Project; and

WHEREAS, the original contract amount is \$4,449,000.00 via Resolution #82-2016; and

WHEREAS, the Robbie Conley Architect, LLC approved said payment based on the contract as per the documentation transmittal dated October 4, 2016 which is attached to the original of this resolution; and

WHEREAS, Payment #4 is hereby authorized in the amount of \$219,199.20 to be issued to Unimak, LLC, 82 Midland Avenue, Saddle Brook, NJ 076633 Franklin Avenue, Suite 170 Nutley, NJ 07110-1209; and

WHEREAS, the Borough's Chief Financial Officer has certified that funds have been appropriated and are available for this purpose.

Total Contract Amount	\$4,449,000.00	Resolution #82-2016
Payment	\$207,230.80	Resolution 138-2016 Payment #1
Payment	\$125,696.76	Resolution 144-2016 Payment #2
Payment	\$188,081.60	Resolution 153-2016 Payment #3
Payment	\$219,199.20	Resolution 171-2015 Payment #4
Total Remaining Balance, Including Retainage	\$3,708,791.64	

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Koelling						
LaMonica						
Lane						
Talarico						
Weaver						

Adopted: October 25, 2016

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor

ATA[®] Document G702[™] – 1992

RECEIVED

OCT 05 2016

BY: _____

Application and Certificate for Payment

TO OWNER: The Borough of Montvale 12 Mercedes Drive Montvale, NJ 07645	PROJECT: The New Montvale Fire House 35 W. Grand Ave. Montvale, NJ 07645	APPLICATION NO: 4	Distribution to:
FROM CONTRACTOR: UniMak LLC 82 Midland Ave. Suite D Saddle Brook, NJ 07663	VIA ARCHITECT: Robbie Conley Architect, LLC 596 Glassboro Road Woodbury Hights, NJ 08097	APPLICATION DATE: October 4, 2016	OWNER <input checked="" type="checkbox"/>
		PERIOD TO: September 30, 2016	ARCHITECT <input checked="" type="checkbox"/>
		CONTRACT FOR:	CONTRACTOR <input type="checkbox"/>
		CONTRACT DATE: 05/03/2016	FIELD <input type="checkbox"/>
		PROJECT NOS: 1	OTHER <input type="checkbox"/>

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703[™], Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM	\$	4,449,000.00
2. NET CHANGE BY CHANGE ORDERS	\$	0.00
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$	4,449,000.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	754,482.00
5. RETAINAGE:		
a. <u>2</u> % of Completed Work (Columns D + E on G703)	\$	14,273.64
b. <u>2</u> % of Stored Material (Column F on G703)	\$	
Total Retainage (Lines 5a + 5b, or Total in Column I of G703)	\$	14,273.64
6. TOTAL EARNED LESS RETAINAGE	\$	740,208.36
<i>(Line 4 minus Line 5 Total)</i>		
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$	521,009.16
<i>(Line 6 from prior Certificate)</i>		
8. CURRENT PAYMENT DUE		219,199.20
9. BALANCE TO FINISH, INCLUDING RETAINAGE	\$	3,708,791.64
<i>(Line 3 minus Line 6)</i>		

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 0.00	\$ 0.00
Total approved this month	\$	\$
TOTAL	\$	\$
NET CHANGES by Change Order	\$	0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: _____
By: _____ Date: October 4, 2016

State of: New Jersey
County of: Bergen

Subscribed and sworn to before me this 4th day of October 2016
LISA COLON
NOTARY PUBLIC OF NEW JERSEY
Comm. # 50038974
My Commission Expires 5/24/2021

Notary Public: _____
My commission expires: _____

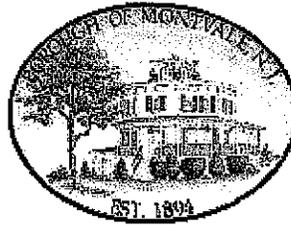
ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 219,199.20
(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: _____
By: _____ Date: 10/6/16

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 172-2016**

RE: Authorize Payment Final/Emergency Repair/Huff Terrace/D.R. Mullen Const. Co. Inc.

WHEREAS, the Borough of Montvale authorized Maser Consulting via Resolution 160-2016 to solicit contractors for the Huff Terrace Emergency Repair; and

WHEREAS, an emergency contract was awarded to the lowest responsible bidder D.R. Mullen Construction Co. Inc. 38 Edison Avenue, Oakland, NJ 07436 see attached letter dated September 23, 2016 for results of solicited bid proposals; and

WHEREAS, the contract amount was \$79,125.00; and

WHEREAS, the Maser Consulting approved said payment based on the contract as per the a letter dated October 10, 2016 which is attached to the original of this resolution; and

WHEREAS, Final Payment is hereby authorized in the amount of \$79,125.00 to be issued to D.R. Mullen Construction Co. Inc.; and

WHEREAS, the Borough's Chief Financial Officer has certified that funds have been appropriated and are available for this purpose.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Koelling						
LaMonica						
Lane						
Talarico						
Weaver						

Adopted: October 25, 2016

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor



Engineers
Planners
Surveyors
Landscape Architects
Environmental Scientists

400 Valley Road, Suite 304
Mount Arlington, NJ 07856
T: 973.398.3110
F: 973.398.3199
www.maserconsulting.com

October 10, 2016

VIA EMAIL

Maureen Iarossi-Alwan
Borough Clerk/Borough Administrator
Borough of Montvale
12 Mercedes Drive
Montvale, NJ 07645

Re: Huff Terrace – Emergency Repair
Recommendation of Payment (Final)
Borough of Montvale, Bergen County, New Jersey
MC Project No. MVB-473

Dear Ms. Iarossi-Alwan:

As you are aware, our office was requested by the Borough of Montvale to prepare a Request for Proposal and directly solicit contractors for the Huff Terrace Emergency Repairs. The sink hole that had developed on Huff Terrace posed a threat to the roadway, as well as represented a danger to the health and safety of the general public. Maser Consulting recommended award to the lowest responsible bidder. D.R. Mullen Construction Co., Inc., the Contractor who was awarded the project, has requested Payment (Final) for the Huff Terrace Emergency Repairs. It should be noted that the Contractor completed the repairs within the five (5) day requirement.

Enclosed please find the following documents:

- Invoice from D.R. Mullen Construction, dated October 10, 2016 in the amount of \$79,125.00
- Purchase Order #16-01099-01, dated October 7, 2016 in the amount of \$79,125.00.

This office therefore recommends approval for the lump sum Contract in the amount of \$79,125.00. Thank you for your kind attention to this matter. Please contact me if you have any questions.

Very truly yours,

MASER CONSULTING P.A.

A handwritten signature in black ink, appearing to read 'Andrew R. Hipolit'.

Andrew R. Hipolit, P.E., P.P., C.M.E.
Borough Engineer

ARH/dw
Enclosure

cc: Mayor and Council (via Clerk)
Carl Bello, Borough Treasurer (via e-mail)
D.R. Mullen Construction Co., Inc.



Engineers
Planners
Surveyors
Landscape Architects
Environmental Scientists

400 Valley Road, Suite 304
Mount Arlington, NJ 07856
T: 973.398.3110
F: 973.398.3199
www.maserconsulting.com

September 23, 2016

VIA EMAIL

Maureen Iarossi-Alwan
Borough Administrator / Borough Clerk
Borough of Montvale
12 Mercedes Drive
Montvale, NJ 07645

Re: Huff Terrace
Emergency Repair
Borough of Montvale
Bergen County, New Jersey
MC Project No. MVB-473

Dear Ms. Iarossi-Alwan:

As you are aware, our office was requested by the Borough of Montvale to prepare a Request for Proposals and directly solicit contractors for the Huff Terrace Emergency Repairs. The current condition of the culvert running beneath Huff Terrace represents a danger to the health and safety of the general public. Maintaining a safe traveled way and public utilities are essential to public health and safety of the residents of Montvale, as well as visitors traveling on Huff Terrace. The existing sink hole poses a threat to the roadway, as well as the utilities (gas/water/sanitary sewer) and a potential stream erosion problem.

The Request for Proposals was issued to the following firms via e-mail on September 16, 2016 with Bid Proposals due on or before 5:00 pm on September 22, 2016. The results are as follows:

1. Montana Construction – \$196,627.00
2. Jo Med Contracting Corp. – Declined to Bid;
3. Matina & Sons – Declined to Bid;
4. Adamsville Maintenance, Inc. - \$122,000.00;
5. Dutra Excavating & Sewer – Declined to Bid ;
6. D.R Mullen Construction Co., Inc. - \$79,125.00.

Our Office, therefore, recommends that the Contract for this work be awarded to D.R. Mullen Construction Co., Inc. in the amount of \$79,125.00. Their proposal is attached.

We should note that the Request specified that the work must be completed within five (5) days, weather permitting. Assuming the approval by the Borough, work could commence as early as next week. We recommend that Huff Terrace at the culvert be closed for the duration of the project. The successful bidder will coordinate this effort with the Montvale Police Department and Maser Consulting.



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 173-2016**

RE: Authorize Release of Escrow/ Block 1301/Lot 17/Pucciarelli

WHEREAS, Pucciarelli, 32 Donnybrook Road , Montvale, NJ 07645 has requested release in escrow for Block 1301Lot 17; and

WHEREAS, the Borough Engineer and other Borough professionals take no exception to the release; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale the amount of \$39.84 is hereby released to Anthony Pucciarelli; and

BE IT FURHTER RESOLVED, the Treasurer shall receive a copy of this resolution for processing.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Koelling						
LaMonica						
Lane						
Talarico						
Weaver						

Adopted: October 25, 2016

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor



Engineers
Planners
Surveyors
Landscape Architects
Environmental Scientists

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T: 973.398.3110
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www.maserconsulting.com

October 11, 2016

VIA EMAIL

Maureen Iarossi-Alwan
Borough Clerk/Borough Administrator
12 Mercedes Drive, 2nd Floor
Montvale, NJ 07645

Re: Pucciarelli Residence Pool
32 Donnybrook Road
Block 1301, Lot 17
Borough of Montvale, Bergen County, NJ
MC Project No. MVP-293

Dear Ms. Iarossi-Alwan:

This office has reviewed the site plan and has performed an inspection for the above-referenced project. This office finds that the site improvements have been constructed in substantial conformance with the approved plan and there appear to be no outstanding items from other departments.

Therefore, this office takes no exception with the Borough releasing the Bond and any cash deposit less the Engineering review fees associated with closing out this project in the amount of \$232.50.

\$39.84

If you have any questions or require any additional information, please do not hesitate to contact the undersigned.

Very truly yours,

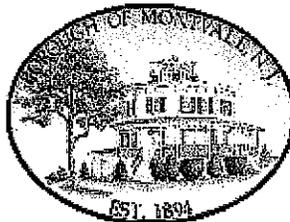
MASER CONSULTING P.A.

Andrew R. Hipolit, P.E., P.P., C.M.E.
Borough Engineer

ARH/tva

cc: Carl Bello (via email)
Jeffrey Fette (via email)
Lorraine Hutter (via email)
Cynthia Peterson (via email)

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**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 174-2016**

RE: Authorize Release of Escrow/ Block 505/Lot 12/Palfrey

WHEREAS, 23 Sheppard Drive, Montvale, NJ 07645 has requested release in escrow for Block 505 Lot 12; and

WHEREAS, the Borough Engineer and other Borough professionals take no exception to the release; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale the amount of \$21.35 is hereby released to Erik Palfrey; and

BE IT FURHTER RESOLVED, the Treasurer shall receive a copy of this resolution for processing.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Koelling						
LaMonica						
Lane						
Talarico						
Weaver						

Adopted: October 25, 2016

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor



Engineers
Planners
Surveyors
Landscape Architects
Environmental Scientists

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F: 973.398.3199
www.maserconsulting.com

October 11, 2016

VIA EMAIL

Maureen Iarossi-Alwan
Borough Clerk/Borough Administrator
12 Mercedes Drive, 2nd Floor
Montvale, NJ 07645

Re: Palfrey – Cabana & Soil Movement
23 Sheppard Drive, Block 505, Lot 12
Borough of Montvale, Bergen County, NJ
MC Project No. MVG-359

Dear Ms. Iarossi-Alwan:

This office has reviewed the site plan and has performed an inspection for the above-referenced project. This office finds that the site improvements have been constructed in substantial conformance with the approved plan and there appear to be no outstanding items from other departments.

Therefore, this office takes no exception with the Borough releasing the Bond and any cash deposits less the Engineering costs incurred for closing out this project in the amount of \$232.50.

If you have any questions or require any additional information, please do not hesitate to contact the undersigned.

Very truly yours,

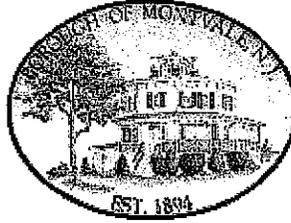
MASER CONSULTING P.A.

Andrew R. Hipolit, P.E., P.P., C.M.E.
Borough Engineer

ARH/tva

cc: Carl Bello (via email)
Jeffrey Fette (via email)
Lorraine Hutter (via email)
Cynthia Peterson (via email)

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**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 175-2016**

RE: Authorize Release of Escrow/ Block 1902/Lot 5/Morgan Properties

WHEREAS, Morgan Properties Mgmt., LLC, Montvale, NJ 07645 has requested release in escrow for Block 1902 Lot 5; and

WHEREAS, the Borough Engineer and other Borough professionals take no exception to the release; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale the amount of \$199.49 is hereby released to Morgan Properties Mgmt. LLC, 505, Main Street, Suite 208, Hackensack, NJ 07601; and

BE IT FURHTER RESOLVED, the Treasurer shall receive a copy of this resolution for processing.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Koelling						
LaMonica						
Lane						
Talarico						
Weaver						

Adopted: October 25, 2016

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor



Engineers
Planners
Surveyors
Landscape Architects
Environmental Scientists

400 Valley Road, Suite 304
Mount Arlington, NJ 07856
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F: 973.398.3199
www.maserconsulting.com

October 11, 2016

VIA E-MAIL

Maureen Iarossi-Alwan
Borough Clerk/Borough Administrator
12 Mercedes Drive, 2nd Floor
Montvale, NJ 07645

Re: 305 West Grand Avenue
Block 1902, Lot 5
Borough of Montvale, Bergen County, NJ
MC Project No. MVP-143

Dear Ms. Iarossi-Alwan:

Our office has reviewed the site plan and has performed an inspection for the above referenced project. This office finds that the site improvements have been constructed in substantial conformance with the approved plan and there appear to be no outstanding items from other departments.

Therefore, this office takes no exception with the Borough releasing the Bond and any cash deposit less engineering fees associated with this review in the amount of \$465.00.

Thank you for your kind attention in this matter. Please contact me should you have any questions.

Very truly yours,

MASER CONSULTING P.A.

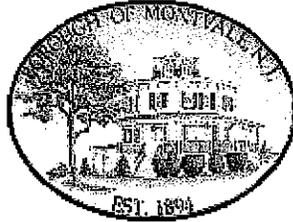
A handwritten signature in black ink, appearing to read 'Andrew R. Hipolit'.

Andrew R. Hipolit, P.E., P.P., C.M.E.
Borough Engineer

ARH/tva

cc: Carl Bello (via email)
Jeffrey Fette (via email)
Lorraine Hutter (via email)
Cynthia Peterson (via email)

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**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 176-2016**

RE: A RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION BY RIDER FOR RECREATIONAL PURPOSES

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a county or municipality when the revenue is not subject to reasonably accurate estimates in advance; and

WHEREAS, N.J.S.A.40A:4-39 provides that the Director of the Division of Local Government Services may approve expenditures or moneys by dedication by rider; and

NOW, THEREFORE, BE IT RESOLVED, The Mayor & Council of the Borough of Montvale, County of Bergen, State of NJ as follows:

1. The Borough Council does hereby request permission of the Director of the Division of Local Government Services to pay expenditures under the provisions of N.J.S.A.40A:4-39, as amended by P.L. 1999, c.292, for the exclusive purpose of depositing and expending funds paid by individuals to offset the costs of operating municipal "fee-based" Recreation Programs.
2. The Municipal Clerk is hereby directed to forward two certified copies of this Resolution to the Director of the Division of Local Government Services.

Councilmember	Motion	Second	Yes	No	Absent	Abstain
Curry						
Koelling						
LaMonica						
Lane						
Talarico						
Weaver						

Adopted: October 25, 2016

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor

New Jersey Department of Community Affairs
Division of Local Government Services

CFO 2000-4

Notice Number

2/21/2000

Date

LOCAL FINANCE NOTICE

CHRISTINE TODD WHITMAN
GOVERNOR

JANE M. KENNY
COMMISSIONER

ULRICH H. STEINBERG, JR.
DIRECTOR

Creation and use of Recreation Trust Funds (Dedication by Rider)

N.J.S.A. 40A:4-39, Dedication by Rider, has been amended (P.L.1999, c.292) to authorize the creation of a non-lapsing Recreation Trust Fund by counties and municipalities. The new law permits any county or municipality, which has not established a Board of Recreation Commissioners under N.J.S.A. 40:12-1 et seq., to create a Recreation Trust Fund for the deposit of fees paid by individuals to offset the costs of operating county or municipal recreation programs. This Notice is intended to provide an explanation and technical guidance on the use of the fund.

The law provides that amounts expended from the fund shall be used exclusively for the purpose of operating programs for which fees are collected and to refund payments, as necessary, to program participants." It is not authorized for funding routine operations or overhead of operating a recreation program.

The use of such dedicated revenues is subject to approval of the Director. A sample Dedication by Rider resolution is on the reverse side of this Notice for your use. The Division will endeavor to provide a timely approval on Rider requests. A copy of the law is also attached.

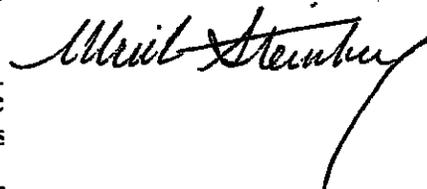
The authority for the creation of a dedicated trust fund for recreational purposes has been long awaited by those local governmental units with numerous, fee-based recreation programs. It eliminates the need to estimate user fees and include self-funded programs in the annual budget. It will also provide for ease in processing refunds due to program participants. Participant refunds from the trust fund do not require a governing body resolution.

However, this dedicated fund is not to be used for recreational programs funded by the local governmental unit through local property taxes. In other words, you are not permitted to eliminate the annual budget appropriation for Recreation, Salaries and Wages or Other Expenses and expend non-fee based programs through the Rider. This is specifically prohibited in the law as the law states that the fund "is to be used exclusively for the purpose of operating programs for which fees are collected and to refund payments," as necessary, to program participants.

Examples of permitted activities include receipts and payments for bus trips and event ticket costs, and the cost for non-salaried (i.e. paid by voucher or per program) instructors for programs that are offset by the fees paid. Capital costs, facility maintenance, salaries of permanent staff are not permitted. The local unit should maintain subsidiary ledgers for each fee based program or event to ensure appropriate dedication and segregation of revenues and expenditures.

The authority for the establishment of this fund is effective with this Notice. While the law permits the Division to adopt rules regulating the use of the funds, no rules are planned at this time. The Division will work with the New Jersey Recreation and Parks Association to assist in answering questions about the law. Contact the Bureau of Financial Regulation at (609) 292-4806 if you have questions concerning this

Ulric
Divis



Distribution: Chief Financial Officers

Director's Office
(609) 292-6613

Local Government
Research
(609) 292-6110

Financial Regulation
and Assistance
(609) 292-4806

Local Finance
Board
(609) 292-0479

Local Management
Services
(609) 292-7842

Authority Regulation
(609) 984-0132

Fax
(609) 984-7388

101 South Broad Street

P.O. Box 803

Trenton, New Jersey 08625-0803

<http://www.state.nj.us/dca/lgs/pages/dcadlgs.htm>

RESOLUTION

BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, N.J., that the following bills, having been referred to the Borough Council and found correct, be and the same hereby be paid:

<u>FUND</u>	<u>AMOUNT</u>	<u>NOTES</u>
Current	\$257,303.24	Bill List Wire10/25/16
	<u>211,171.81</u>	Wires/Manual Checks
Current TOTAL	468,475.05	
Engineering Trust	440.00	Bill List Wire10/25/16
Escrow - Trust	47,059.50	Bill List Wire10/25/16
Open Space Trust	550.00	Bill List Wire10/25/16
Capital Fund	322,300.20	Bill List Wire10/25/16

This resolution was adopted by the Mayor and Council of Montvale at a meeting held on 10/25/16

Introduced by: _____

Approved: 10/25/16

Seconded by: _____

Michael Ghassali, Mayor

ATTEST:

Maureen Iarossi-Alwan, Municipal Clerk

MANUAL/VOID CHECKS - WIRES
October 25, 2016

<u>Check #</u>	<u>PO #</u>	<u>Date</u>	<u>Transaction/Vendor</u>	<u>Amount</u>
WIRE		10/11/16	Payroll Account	127,745.72
WIRE		10/11/16	Salary Account	82,996.27
WIRE		10/11/16	FSA Account	<u>429.82</u>
	Total			<u>211,171.81</u>

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099	Exc
00019 MUNICIPAL CAPITAL CORPORATION															
	16-00146	01/21/16	SHREDDER LEASE 2016		B										
	11		SHREDDER LEASE 2016/OCTOBER	69.00	6-01-20-701-061		B LEASED EQUIPMENT	R	01/21/16	10/20/16			4975260916/OCT.	N	
16-00162 01/25/16 COLOR COPIER/PRINTER SCANNER															
	11		COLOR COPIER/PRINTER SCANNER	259.00	6-01-21-720-061		B LEASED EQUIPMENT	R	01/25/16	10/20/16			4975260916/OCT.	N	
	Vendor Total:			328.00											
00043 NORTH JERSEY MEDIA GROUP															
	16-01115	10/12/16	ACCT# 1101718 ADV SEPT 2016												
	1		ACCT# 1101718 CLERK ADV SEPT	802.10	6-01-20-701-021		B ADVERTISING	R	10/12/16	10/20/16			SEPT 2016	N	
	2		PLANNING ADV SEPT	115.08	6-01-21-720-021		B ADVERTISING	R	10/12/16	10/20/16			SEPT 2016	N	
	3		BOH ADV SEPT	46.74	6-01-27-785-021		B ADVERTISING	R	10/12/16	10/20/16			SEPT 2016	N	
				963.92											
	Vendor Total:			963.92											
00047 D & E UNIFORMS															
	16-00990	09/08/16	UNIFORMS/BADGES/PINS												
	1		UNIFORMS/BADGES/PINS	2,498.00	6-01-25-752-032		B CLOTHING & UNIFORMS	R	09/08/16	10/20/16			6047	N	
	Vendor Total:			2,498.00											
00071 SUEZ WATER NEW JERSEY															
	16-01138	10/18/16	3825412222 FIRE HYDRANTS/OCT.												
	1		3825412222 FIRE HYDRANTS/OCT.	15,996.08	6-01-31-834-029		B OTHER CONTRACTUAL ITEMS	R	10/18/16	10/20/16			OCTOBER	N	
	Vendor Total:			15,996.08											
00088 KAY PRINTING & ENVEL CO., INC.															
	16-00781	07/05/16	UCC Forms												
	1		UCC Forms	591.00	6-01-22-725-023		B PRINTING & BINDING	R	07/05/16	10/20/16			133555+133602	N	
	2		UCC Forms - Special order	139.00	6-01-22-725-023		B PRINTING & BINDING	R	07/05/16	10/20/16			133555+133602	N	

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Exc1
00088	KAY PRINTING & ENVEL CO., INC. Continued											
16-00781	07/05/16	UCC Forms	Continued									
	3	SHIPPING CHARGES		16.37	6-01-22-725-023	B PRINTING & BINDING	R	10/03/16	10/20/16		133555+133602	N
				746.37								
		Vendor Total:		746.37								
00097	CABLEVISION											
16-01117	10/12/16	07873-204461-01-0	CABLEVISION									
	1	07873-204461-01-0	CABLEVISION	121.82	6-01-20-701-029	B OTHER CONTRACTUAL ITEMS	R	10/12/16	10/20/16		OCT.NOV.	N
16-01118	10/12/16	07873-109890-01-7	CABLEVISION									
	1	07873-109890-01-7	CABLEVISION	70.64	6-01-20-701-029	B OTHER CONTRACTUAL ITEMS	R	10/12/16	10/20/16		OCT.NOV.	N
16-01119	10/12/16	07873-218840-01-0	CABLEVISION									
	1	07873-218840-01-0	CABLEVISION	6.45	6-01-27-791-063	B SENIOR ACTIVITIES	R	10/12/16	10/20/16		OCTOBER	N
		Vendor Total:		198.91								
00118	NJ STATE LEAGUE OF											
16-01128	10/17/16	Mayor's Luncheon										
	1	Mayor's Luncheon		75.00	6-01-20-703-125	B MAYORS EXPENSES	R	10/17/16	10/20/16		MAYOR LUNCHEON	N
		Vendor Total:		75.00								
00125	NORTHWEST BERGEN REGIONAL											
16-01071	10/04/16	VALUNTEER FIREMEN FLU VACCIN.										
	1	VOLUNTEER FIREMEN FLU VACCIN.		100.00	6-01-27-785-029	B OTHER CONTRACTUAL ITEMS	R	10/04/16	10/20/16		0527-16	N
		Vendor Total:		100.00								
00146	PSE&G CO.											
16-01148	10/19/16	PSE&G CHARGES SEPTEMBER										
	1	6502643000 MEMORIAL DR SR CTR.		47.97	6-01-31-829-086	B NATURAL GAS - ONE MEMORIAL	R	10/19/16	10/20/16		SEPTEMBER	N
	2	6772525604 12 MERCEDES DR		156.30	6-01-31-829-078	B NATURAL GAS - 12 MERCEDES	R	10/19/16	10/20/16		SEPTEMBER	N
	3	6532701009 CHESTNUT RDG TS ELE		207.65	6-01-31-829-070	B NATURAL GAS	R	10/19/16	10/20/16		SEPTEMBER	N
	4	6530025502 RAILROAD REC		13.42	6-01-31-829-070	B NATURAL GAS	R	10/19/16	10/20/16		SEPTEMBER	N
	5	6673192003 31 W GRAND AVE DPW		16.01	6-01-31-829-070	B NATURAL GAS	R	10/19/16	10/20/16		SEPTEMBER	N

Vendor # Name	PO #	PO Date	Description	Amount	Contract Charge	PO Type Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
00146 PSE&G CO.			Continued										
16-01148	10/19/16	PSE&G CHARGES	SEPTEMBER			Continued							
6 6702243308	159	CHESTNUT RDG RD		19.89	6-01-31-829-070		B NATURAL GAS	R	10/19/16	10/20/16		SEPTEMBER	N
7 6703262608	43	HUFF TER		14.78	6-01-31-829-070		B NATURAL GAS	R	10/19/16	10/20/16		SEPTEMBER	N
				476.02									
Vendor Total:				476.02									
00164 STATELINE FIRE & SAFETY, INC.													
16-01057	09/30/16	PD FIRE EXT REFILL/ REPAIR											
1 PD FIRE EXT REFILL/ REPAIR				35.35	6-01-25-745-102		B OXYGEN TANK/FIRE EXT - M & R	R	09/30/16	10/20/16		106427	N
Vendor Total:				35.35									
00178 FAIR GAME GOOSE CONTROL INC.													
16-00083	01/12/16	GOOSE CHASING 2016				B							
12 GOOSE CHASING/CONTROL/SEPT.				550.00	T-14-56-286-001		B RESERVE FOR OPEN SPACE TRUST	R	01/12/16	10/20/16		56 BD OF HEALTH	N
16-01066	10/03/16	GOOSE CONTROL BD OF EDUCATION											
1 GOOSE CONTROL BD OF EDUCATION				550.00	6-01-27-785-092		B GEESE CONTROL	R	10/03/16	10/20/16		56 BD OF ED	N
Vendor Total:				1,100.00									
00215 TOWNSHIP OF RIVER VALE													
16-00024	01/06/16	PASCACK VALLEY DPW 2016 SERVIC				B							
11 PASCACK VALLEY DPW/OCT. 2016				125,656.00	6-01-37-850-029		B OTHER CONTRACTUAL - PASCACK VALLEY DPW	R	05/02/16	10/20/16		OCTOBER 2016	N
Vendor Total:				125,656.00									
00258 ROCKLAND ELECTRIC													
16-01140	10/18/16	ROCKLAND ELECTRIC CHARGES/SEPT											
1 8822932014	12	MERCEDES DR		11,462.08	6-01-31-825-078		B ELECTRICITY - 12 MERCEDES	R	10/18/16	10/20/16		SEPTEMBER	N
2 9555848004		BORO STREET LITES		9,783.43	6-01-31-826-075		B STREET LIGHTING	R	10/18/16	10/20/16		OCTOBER	N
3 8906935008		E GRAND OTHR UNMTR		24.13	6-01-31-825-071		B ELECTRICITY	R	10/18/16	10/20/16		SEPTEMBER	N
4 9515932009		GRAND OTHR UNMTR		136.51	6-01-31-825-071		B ELECTRICITY	R	10/18/16	10/20/16		SEPTEMBER	N

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
00430 REGISTRARS' ASSOC. OF NJ	16-01133	10/18/16	Registrar's mtg @ NJLM	65.00	6-01-20-701-042	B EDUCATION/TRAINING/SEMINARS	R	10/18/16	10/20/16		11/15/16	N
Vendor Total:				65.00								
00532 ROBBIE CONLEY ARCHITECT, LLC	15-00538	05/07/15	PROFESSIONAL ARCHITECTURAL SV	3,650.00	C-04-56-090-000	B PROFESSIONAL SERVICES - FIRE HOUSE	R	05/07/15	10/20/16		15003.14	N
Vendor Total:				3,650.00								
00595 KEY - TECH	16-01054	09/30/16	CORE LABORATORY TESTING	1,300.00	5-01-44-861-029	B OTHER CONTRACTUAL ITEMS	R	09/30/16	10/20/16		45267	N
Vendor Total:				1,300.00								
00699 ATLANTIC TOMORROWS OFFICE	16-00156	01/25/16	COPY MACHINE MAINTENANCE 2016	634.62	6-01-20-701-062	B OFFICE EQUIP - MAINT/REPAIR	R	01/25/16	10/20/16		CNIN578897	N
Vendor Total:				634.62								
00705 APPROVED SURGICAL SUPPLIES INC	16-00899	08/10/16	PD OXYGEN REFILLS	171.25	6-01-25-745-102	B OXYGEN TANK/FIRE EXT - M & R	R	08/10/16	10/20/16		38629+38642+387	N
Vendor Total:				171.25								
00730 BOGGIA & BOGGIA, ESQS.	16-00098	01/14/16	LEGAL FEES 2016	1,379.70	6-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	06/29/16	10/20/16		26817	N
293			LEGAL SERVICES THRU 8/31/16	56.00	6-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	06/29/16	10/20/16		26818	N
294			HOVNANIAN (COAH)	56.00	6-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	06/29/16	10/20/16		26819	N
295			GENERAL BID MATTERS	98.00	6-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	06/29/16	10/20/16		26820	N
296			VALLEY VIEW CONDO ASSOC.	1,666.00	6-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	06/29/16	10/20/16		26821	N
297			DPW FEDERAL ACTION	224.00	6-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	06/29/16	10/20/16		26822	N
298			2015 AFFORDABLE HOUSING LITIG.									

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	chk/Void	1099
Item Description	Amount	Charge Account	Acct Type Description				Enc Date	Date	Date Invoice	Excl
00730 BOGGIA & BOGGIA, ESQS.			Continued							
16-00098 01/14/16 LEGAL FEES 2016			Continued							
299 LIBOCK V.BEAR BAN BUILDERS LLC	224.00	6-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	06/29/16	10/20/16			26824	N
300 POLICE DEPT.DISCIPL.MATTER	294.00	6-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	06/29/16	10/20/16			26825	N
301 TRAIN STATION	476.00	6-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	06/29/16	10/20/16			26826	N
302 ABANDONED PROPERTIES	196.00	6-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	06/29/16	10/20/16			26827	N
303 ZONING ORDINANCE ASSISTED LIV.	770.00	6-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	06/29/16	10/20/16			26828	N
304 BERGEN COUNTY TAX APPEALS 2016	2,352.00	6-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	06/29/16	10/20/16			26829	N
305 MACK PROPERTIES CO. TAX APPEAL	56.00	6-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	06/29/16	10/20/16			26830	N
306 KSL TAX APPEAL	2,600.40	6-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	06/29/16	10/20/16			26831	N
307 RECKITT BENCKISER TAX APPEAL	28.00	6-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	06/29/16	10/20/16			26832	N
308 KPMG TAX APPEAL	658.00	6-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	06/29/16	10/20/16			26833	N
309 SUMMIT PLAZA INC. TAX APPEAL	84.00	6-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	06/29/16	10/20/16			26834	N
310 JEFLER COMPANY TAX APPEAL	294.00	6-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	06/29/16	10/20/16			26835	N
311 MONTVALE KOSKINEN TAX APPEAL	168.00	6-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	06/29/16	10/20/16			26836	N
312 BANK OF AMERICA TAX APPEAL	168.00	6-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	06/29/16	10/20/16			26837	N
313 GECMC 2005 TAX APPEAL	84.00	6-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	06/29/16	10/20/16			26838	N
314 ARE100 PHILIPS TAX APPEAL	182.00	6-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	06/29/16	10/20/16			26839	N
315 SUMMIT PARTNERS TAX APPEAL	70.00	6-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	06/29/16	10/20/16			26840	N
316 HUB PROPERTIES TAX APPEAL	56.00	6-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	06/29/16	10/20/16			26841	N
317 HORNROCK PROPERTIES TAX APPEAL	2,018.60	6-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	06/29/16	10/20/16			26842	N
318 GREGG KRAVATZ TAX APPEAL	168.00	6-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	06/29/16	10/20/16			26843	N
319 ANNETTE GARDELLA TAX APPEAL	252.00	6-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	06/29/16	10/20/16			26844	N
320 120 CHESTNUT RDG RD TAX APPEAL	70.00	6-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	06/29/16	10/20/16			26845	N
321 140 HOPPER AVENUE TAX APPEAL	112.00	6-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	06/29/16	10/20/16			26846	N
322 301 W GRAND AVENUE TAX APPEAL	252.00	6-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	06/29/16	10/20/16			26847	N
323 CLAMASUKA REALTY TAX APPEAL	42.00	6-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	06/29/16	10/20/16			26848	N
324 CASH INVESTMENTS TAX APPEAL	70.00	6-01-20-712-028	B OTHER PROF/CONSULTANT SERVICES	R	06/29/16	10/20/16			26849	N
	15,224.70									
16-01043 09/26/16 ESCROW PAYMENT A&P LITIGATION										
1 ESCROW PAYMENT A&P LITIGATION	14.00	E-08-00-213-08A	B Mtv1 Dev Assoc-MP/Ord Litigation	R	09/26/16	10/20/16			26823	N
Vendor Total:	15,238.70									
00731 MASER CONSULTING P.A.										
15-01343 12/31/15 CONSTRUCTION OBSERVATION			B							
9 TERKUILE ROAD/MAGNOLIA SECT 2	93.75	5-01-44-861-029	B OTHER CONTRACTUAL ITEMS	R	12/31/15	10/20/16			357229	N

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
00731 MASER CONSULTING P.A.			Continued									
16-00995	09/12/16		ESCROW PAYMENT									
1	MONTV.HEKEMIAN GRP. 2802/2&3	620.00	E-08-00-213-07A	B Mtv\ Dev-Hekemian Group (2802/2&3)	R	09/12/16	10/20/16			351722	N	
2	MONTV.DEV. ROAD IMPROV. 21309	29,013.50	E-08-00-213-09A	B Mtv\ Dev Assoc-Road Improv/Maser	R	09/12/16	10/20/16			351734	N	
3	NEW JERSEY CVS 2404/1	465.00	E-08-00-208-20A	B NEW JERSEY CVS 2404/1	R	09/12/16	10/20/16			351729	N	
4	NJ ENERGY CORP. 2405/1,2,26	176.25	E-08-00-213-13A	B NJ Energy Corp (2405/1,2,26)	R	09/12/16	10/20/16			351725	N	
5	SUPER VALUE INC. 1601/15	697.50	E-08-00-214-21A	B Montvale Super Value (1601/15)	R	09/12/16	10/20/16			351727	N	
		<u>30,972.25</u>										
16-01038	09/26/16		ESCROW PAYMENT SUPER VALUE									
1	MONTVALE SUPER VALUE 1601/15	2,632.50	E-08-00-214-21A	B Montvale Super Value (1601/15)	R	09/26/16	10/20/16			354920	N	
16-01046	09/27/16		MARESCA 108/3									
1	MARESCA 108/3	200.00	T-03-56-286-008	B TRUST - RESERVE FOR ENGINEER	R	09/27/16	10/20/16			351856	N	
16-01047	09/28/16		EAGLE RIDGE SANITARY SEWER EXT									
2	EAGLE RIDGE SANITARY SEWER	5,622.25	C-04-55-413-B00	B EAGLE RIDGE SANITARY SEWER/PASCACK BROOK R	R	09/28/16	10/20/16			346781	N	
3	EAGLE RIDGE SANITARY SEWER	14,703.75	C-04-55-413-B00	B EAGLE RIDGE SANITARY SEWER/PASCACK BROOK R	R	09/28/16	10/20/16			351705	N	
		<u>20,326.00</u>										
16-01101	10/07/16		MARSIGLIANO 2509/44									
1	MARSIGLIANO 2509/44	240.00	T-03-56-286-008	B TRUST - RESERVE FOR ENGINEER	R	10/07/16	10/20/16			356196	N	
16-01121	10/13/16		ESCROW PAYMENTS									
1	MTVL DEV-HEKEMIAN GR. 2802/2&3	8,236.25	E-08-00-213-07A	B Mtv\ Dev-Hekemian Group (2802/2&3)	R	10/13/16	10/20/16			357244	N	
2	NJ ENERGY CORP.2405/1,2,26	600.00	E-08-00-213-13A	B NJ Energy Corp (2405/1,2,26)	R	10/13/16	10/20/16			357246	N	
3	MONTVALE SUPER VALUE 1601/15	3,978.75	E-08-00-214-21A	B Montvale Super Value (1601/15)	R	10/13/16	10/20/16			357247	N	
4	SLOAN KETTERING 2601/32	165.00	E-08-00-215-05A	B Memorial Sloan Kettering (2601/32)	R	10/13/16	10/20/16			357248	N	
5	KEVIN CHERVEN 2504/21	348.75	E-08-00-216-06A	B KEVIN CHERVEN (2504/21)	R	10/13/16	10/20/16			357249	N	
		<u>13,328.75</u>										
	Vendor Total:	67,793.25										
00745	WASTE MANAGEMENT OF NEW JERSEY											
16-00164	01/26/16		GARBAGE COLLECTION 2016									
19	GARBAGE COLLECTION /SEPTEMBER	45,515.01	6-01-26-770-029	B OTHER CONTRACTUAL ITEMS	R	05/13/16	10/20/16			2522839-1374-4	N	

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00745 WASTE MANAGEMENT OF NEW JERSEY Continued	16-00164	01/26/16	GARBAGE COLLECTION 2016	Continued										
			20 RECYCLING TAX SEPTEMBER			468.99	6-01-26-771-029	B RECYCLING TAX - OTHER CONTRACTUAL	R	05/13/16	10/20/16		2522839-1374-4	N
						45,984.00								
			Vendor Total:			45,984.00								
00762 HARBORTOUCH	16-01096	10/06/16	COURT CREDIT CARD FEES -SEPT											
			1 COURT CREDIT CARD FEES -SEPT			103.34	6-01-42-855-029	B OTHER CONTRACTUAL ITEMS	R	10/06/16	10/20/16		SEPT 2016	N
			2 COURT CREDIT CARD FEES -SEPT			111.95	6-01-41-250-029	B OTHER CONTRACTUAL ITEMS	R	10/06/16	10/20/16		SEPT 2016	N
						215.29								
			Vendor Total:			215.29								
00903 INSIDECREDIT	16-01049	09/28/16	DENT, LISA - CREDIT CHECK											
			1 DENT, LISA - CREDIT CHECK			22.00	6-01-20-701-029	B OTHER CONTRACTUAL ITEMS	R	09/28/16	10/20/16		1458	N
			Vendor Total:			22.00								
01018 READY REFRESH BY NESTLE	16-01080	10/04/16	WATER DELIVERY 12 MERCEDES DR											
			1 WATER DELIVERY 12 MERCEDES DR			49.84	6-01-20-701-036	B OFFICE SUPPLIES	R	10/04/16	10/20/16		0610437545114	N
			Vendor Total:			49.84								
01055 VALLEY HEALTH MEDICAL GROUP	16-00944	08/26/16	CROSGING GUARD YEARLY MEDICAL											
			1 CROSGING GUARD YEARLY MEDICAL			1,350.00	6-01-20-701-028	B OTHER PROF/CONSULTANT SERVICES	R	08/26/16	10/20/16		169737C5622	N
			Vendor Total:			1,350.00								
01132 COOPERATIVE COMMUNICATIONS, INC	16-01018	09/19/16	side panel for Manhart											
			1 manhart side panel for phone			270.00	6-01-20-701-058	B OTHER EQUIPMENT & SUPPLIES	R	09/19/16	10/20/16		SIDE PANEL	N

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Item Description	Amount	Charge	Account	Acct Type	Description		Enc Date	Date	Date	Invoice	Excl
01293 NJ DIV.PENSIONS & BENEF./DCRP											
16-00100 01/14/16 DCRP LIFE INS/LONG TERM DISAB.				B							
18 DCRP GROUP LIFE INSURANCE/SEPT	98.36		6-01-36-846-029	B	OTHER CONTRACTUAL - DCRP	R	01/14/16	10/20/16		SEPTEMBER 2016	N
19 DCRP LONG TERM DISABILITY/SEPT	41.19		6-01-36-846-029	B	OTHER CONTRACTUAL - DCRP	R	01/14/16	10/20/16		SEPTEMBER 2016	N
	139.55										
Vendor Total:	139.55										
01409 NARITA MARAJ, LLC											
16-00099 01/14/16 RECORDS MANAGEMENT SVS 2016				B							
19 RECORDS MANAGEMENT SVS 2016	596.75		6-01-20-701-028	B	OTHER PROF/CONSULTANT SERVICES	R	02/10/16	10/20/16		MTV-2016-018	N
Vendor Total:	596.75										
01513 FLANAGAN PRODUCTIONS, LLC											
16-00229 02/11/16 WEBSITE DESIGN, HOSTING & SUPP				B							
7 WEBSITE MANGEMENT 2016	1,530.00		6-01-20-701-028	B	OTHER PROF/CONSULTANT SERVICES	R	04/01/16	10/20/16		00002842	N
Vendor Total:	1,530.00										
01517 LUDWIG, DAVID											
16-01129 10/17/16 Mileage reimbursement											
1 Mileage reimbursement	67.23		6-01-22-725-045	B	TRAVEL	R	10/17/16	10/20/16		REIMB.MILEAGE	N
Vendor Total:	67.23										
01531 UNIMAK, LLC											
16-00504 04/27/16 CONSTRUCTION OF NEW FIREHOUSE				B							
5 PAYMENT TO UNIMAK,LLC	219,199.20		C-04-55-405-A00	B	CONSTRUCTION OF FIRE HOUSE	R	04/27/16	10/20/16		10/6/16	N
Vendor Total:	219,199.20										
01557 RAYMOND BROTHERS LANDSCAPING											
16-00734 06/22/16 LAWN CUTTING/24 LADIK PLACE				B							
6 LAWN MAINTENANCE LADIK PLACE	200.00		6-01-26-772-029	B	OTHER CONTRACTUAL ITEMS	R	09/28/16	10/20/16		184097	N

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Item Description	Amount	Charge Account	Acct Type Description	Enc Date	Date	Date	Invoice	Excl		
01557 RAYMOND BROTHERS LANDSCAPING Continued										
16-00734 06/22/16 LAWN CUTTING/24 LADIK PLACE		Continued								
7 LAWN MAINTENANCE	400.00	6-01-26-772-029	B OTHER CONTRACTUAL ITEMS	R	06/22/16	10/20/16	184098	N		
	600.00									
Vendor Total:	600.00									
01585 RYAN C. GATTO										
16-00977 09/06/16 FIELD USE REFUND										
1 FIELD USE REFUND	400.00	6-01-55-300-004	B REFUND OF FEES & PERMITS	R	09/06/16	10/20/16	RES.NO.145-2016	N		
Vendor Total:	400.00									
01594 GALLS, LLC										
16-00848 07/22/16 CRUISE NEW CLOTHING										
1 CRUISE NEW CLOTHING	210.92	6-01-25-745-271	B CRUISE, EARL - CLOTHING	R	07/22/16	10/20/16	BC0312960	N		
16-01006 09/13/16 GAS MASKS & EQUIP										
1 GAS MASKS & EQUIP	975.00	6-01-25-745-058	B OTHER EQUIPMENT & SUPPLIES	R	09/13/16	10/20/16	BC0321173	N		
Vendor Total:	1,185.92									
01603 D.R. MULLEN CONSTRUCTION CO. INC										
16-01099 10/07/16 HUFF TERRACE SINK HOLE EMERG.										
2 HUFF TERRACE SINK HOLE	79,125.00	C-04-55-386-A00	B VARIOUS ROAD IMPROVEMENTS	R	10/07/16	10/20/16	2475	N		
Vendor Total:	79,125.00									
02141 REGAN, ROBERT T., ESQ.										
16-01142 10/07/16 ESCROW PAYMENT CVS										
1 CVS 2404/1	112.00	E-08-00-208-20A	B NEW JERSEY CVS 2404/1	R	10/07/16	10/20/16	13496	N		
Vendor Total:	112.00									
02426 VERIZON WIRELESS										
16-01142 10/18/16 423308956 VERIZON WIRELESS										
1 423308956 VERIZON WIRELESS	1,512.97	6-01-31-827-076	B TELEPHONE CHARGES	R	10/18/16	10/20/16	9773437051	N		

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Invoice	1099 Excl
02426 VERIZON WIRELESS	Continued							
16-01142 10/18/16 423308956 VERIZON WIRELESS	Continued							
2 423308956 VERIZON WIRELESS			160.04	6-01-22-725-059	B COMPUTER EQUIPMENT & SUPPL	R	10/18/16 10/20/16	9773437051 N
			1,673.01					
Vendor Total:			1,673.01					
03060 TRI-STATE TECHNICAL SERVICES								
16-00076 01/12/16 2016 COMPUTER MAINTENANCE		B						
9 2016 COMPUTER MAINTENANCE			676.08	6-01-20-701-108	B MAINTENANCE/RENTAL AGREEMENTS	R	04/04/16 10/20/16	25596/OCTOBER N
16-00079 01/12/16 ACCESS/SPECIAL MICROSOFT 2016		B						
11 ACCESS/SPECIAL MICROSOFT 2016			260.00	6-01-20-701-108	B MAINTENANCE/RENTAL AGREEMENTS	R	04/04/16 10/20/16	24645/OCTOBER N
16-00080 01/12/16 CABLE TV ADOBE SOFTW.LEASE2016		B						
11 CABLE TV ADOBE SOFTW.LEASE2016			21.39	6-01-20-716-061	B LEASED EQUIPMENT & SOFTWARE	R	01/12/16 10/20/16	24596/OCTOBER N
16-01037 09/26/16 EMAIL BLAST FOR JIM FREEMAN								
1 EMAIL BLAST FOR JIM FREEMAN			109.99	6-01-28-795-108	B MAINTENANCE/RENTAL AGREEMENTS	R	09/26/16 10/20/16	25282 N
Vendor Total:			1,067.46					
03084 WESLEY SICOMAC DAIRY								
16-00161 01/25/16 MILK DELIVERY ADMINSTR.2016		B						
10 MILK DELIVERY ADMINSTR.SEPTEMB			40.62	6-01-20-701-041	B MEAL REIMBURSEMENT	R	07/07/16 10/20/16	SEPTEMBER N
Vendor Total:			40.62					
03215 UNUM LIFE INSURANCE								
16-00159 01/25/16 2016 LIFE INSURANCE		B						
10 2016 LIFE INSURANCE/& AD&D/SEP			193.05	6-01-23-735-029	B OTHER CONTRACTUAL ITEMS	R	09/06/16 10/20/16	SEPTEMBER 2016 N
Vendor Total:			193.05					
03615 FRASCIELLO, MARLY								
16-01143 10/19/16 PD PETTY CASH								
1 PD PETTY CASH			54.18	6-01-25-745-077	B COMMUNICATIONS EQUIPMENT	R	10/19/16 10/20/16	PD PETTY CASH N

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Item Description	Amount	Charge Account	Acct Type Description	Enc	Date	Date	Date	Invoice	Excl	
03615 FRASCIELLO, MARLY	Continued									
16-01143 10/19/16 PD PETTY CASH	Continued									
2 PD PETTY CASH	239.90	6-01-25-745-041	B MEAL REIMBURSEMENT	R	10/19/16	10/20/16		PD PETTY CASH	N	
	294.08									
Vendor Total:	294.08									
03683 PIERRI, JASON	Continued									
16-01104 10/11/16 REIMBURSEMENT CLOTHING	Continued									
1 REIMBURSEMENT CLOTHING	263.39	6-01-25-745-256	B PIERRI, JASON - CLOTHING	R	10/11/16	10/20/16		CLOTHING	N	
Vendor Total:	263.39									
03727 STAPLES BUSINESS ADVANTAGE	Continued									
16-00978 09/06/16 office supplies	Continued									
1 kleenex	16.71	6-01-20-701-036	B OFFICE SUPPLIES	R	09/06/16	10/20/16		3314509614+	N	
2 tissues	7.20	6-01-20-701-036	B OFFICE SUPPLIES	R	09/06/16	10/20/16		3314509614+	N	
3 paper plates	44.06	6-01-20-701-036	B OFFICE SUPPLIES	R	09/06/16	10/20/16		3314509614+	N	
4 knives	15.81	6-01-20-701-036	B OFFICE SUPPLIES	R	09/06/16	10/20/16		3314509614+	N	
5 paper	6.79	6-01-20-701-036	B OFFICE SUPPLIES	R	09/06/16	10/20/16		3314509614+	N	
6 pen holders	2.44	6-01-20-701-036	B OFFICE SUPPLIES	R	09/06/16	10/20/16		3314509614+	N	
7 wire mesh holders	1.50	6-01-20-701-036	B OFFICE SUPPLIES	R	09/06/16	10/20/16		3314509614+	N	
8 binder	6.63	6-01-20-701-036	B OFFICE SUPPLIES	R	09/06/16	10/20/16		3314509614+	N	
9 binders	10.99	6-01-20-701-036	B OFFICE SUPPLIES	R	09/06/16	10/20/16		3314509614+	N	
10 desk pads 2017	39.12	6-01-20-701-036	B OFFICE SUPPLIES	R	09/06/16	10/20/16		3314509614+	N	
11 at a glance	19.99	6-01-20-701-036	B OFFICE SUPPLIES	R	09/06/16	10/20/16		3314509614+	N	
12 tylenol	9.99	6-01-20-701-036	B OFFICE SUPPLIES	R	09/06/16	10/20/16		3314509614+	N	
13 aspirin	15.29	6-01-20-701-036	B OFFICE SUPPLIES	R	09/06/16	10/20/16		3314509614+	N	
	196.52									
16-01011 09/15/16 PD OFFICE SUPPLIES	Continued									
1 PD OFFICE SUPPLIES	239.16	6-01-25-745-036	B OFFICE SUPPLIES	R	09/15/16	10/20/16		3315734492+	N	
Vendor Total:	435.68									

Total Purchase Orders: 68 Total P.O. Line Items: 155 Total List Amount: 627,652.94 Total Void Amount: 0.00

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Item Description			Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND 2015 BUDGET	5-01	1,393.75	0.00	1,393.75	0.00	0.00	1,393.75
CURRENT FUND 2016 BUDGET	6-01	255,909.49	0.00	255,909.49	0.00	0.00	255,909.49
CAPITAL FUND	C-04	322,300.20	0.00	322,300.20	0.00	0.00	322,300.20
BOA ESCROW ACCOUNTS	E-08	47,059.50	0.00	47,059.50	0.00	0.00	47,059.50
OTHER TRUST ACCOUNT	T-03	440.00	0.00	440.00	0.00	0.00	440.00
OPEN SPACE TRUST ACCT	T-14	550.00	0.00	550.00	0.00	0.00	550.00
Year Total:		990.00	0.00	990.00	0.00	0.00	990.00
Total of All Funds:		627,652.94	0.00	627,652.94	0.00	0.00	627,652.94



Engineers . Surveyors . Construction Managers
KS Engineers, P.C. 494 Broad Street, 4th Floor, Newark, NJ 07102 . P: 973.623.2999 . F: 973.242.2955 . www.kseng.com

September 12, 2016

Mayor Michael Ghassali
Borough of Montvale
12 Mercedes Drive
Montvale, NJ 07645

**Re: Garden State Parkway Interchange #172
Proposal to Provide Professional Services
KSE # 2016-517**

Dear Mayor Ghassali:

Thank you for meeting with Sam Lahdo-Abdi and myself this morning to discuss the proposed new northbound connection ramp to the Garden State Parkway (GSP) from Summit Avenue. As we discussed, before initiating the design work, KS Engineers, P.C. (KSE) will contact the New Jersey Turnpike Authority (Authority) to set up a meeting between the Borough of Montvale and the Authority to discuss the construction of the northbound on-ramp from Summit Avenue.

Our SCOPE OF WORK is as follows:

1. KSE will meet with the Borough of Montvale to discuss the project and proposed developments that will benefit and/or impact this proposed project. KSE will develop a map showing the location and the various types of development to be constructed. We will also prepare a list summarizing the number of vehicle trips that will be generated by each of these projects from previous traffic impact reports. The Borough will provide the traffic impact reports or sufficient information so KSE can calculate the number of vehicle trips that would be generated by each project.
2. KSE will prepare a letter to the Authority's Chief Engineer, Mr. Robert Fischer, P.E., explaining the history and rationale for the proposed project. This letter will be signed by KSE and the Mayor.
3. KSE will schedule a meeting with the Authority at their offices at 581 Main Street in Woodbridge, NJ, to further discuss this project. The goal of the meeting is to establish the procedures and schedule to move this project forward from conceptual design through construction. We will also discuss the design standards to be used and funding mechanisms for the project.

Mayor Michael Ghassali

October 18, 2016

Re: Garden State Parkway Interchange #172
Proposal to Provide Professional Services
KSE Project # 2016-517

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4. KSE will prepare a conceptual sketch showing the location of the proposed on-ramp and its connection to the existing northbound (GSP). This sketch will be included with the letter to the chief engineer.
5. KSE will attend the meeting with the Mayor and Borough representatives to explain the project and answer NJTA's questions related to traffic and construction.

As a follow up to the meeting, KSE will prepare meeting minutes summarizing the next steps that should be undertaken by the Borough and NJTA to move this project forward.

FEE

We propose a not-to-exceed fee of \$19,000.00. Our hourly rate schedule for out of scope work or continued work once the not-to-exceed amount is expended is:

Project Manager	- \$220.00/hr
Senior Traffic Engineer	- \$197.00/hr
CADD Technician	-\$87.50/hr

**Sincerely yours,
KS Engineers, P.C.**

Harry Baker

Harry Baker
Vice-President