

**AGENDA
PUBLIC MEETING
BOROUGH OF MONTVALE
Mayor and Council Meeting
December 11, 2018
Meeting to Commence 7:30 p.m.
Closed/Executive Session will commence at 7:00 p.m.**

CLOSED/EXECUTIVE SESSION:

Motion to move into Executive Session as provided for by Resolution No. 15-2018 adopted on January 1, 2018 and posted on the bulletin board in the Municipal Building:

The Mayor and Council will go into a Closed /Executive Session for the following:

Attorney Client Privilege

a. Ordinance

Minutes to be disclosed as per the Open Public Meetings Act and Resolution No. 15-2018 matters discussed will be disclosed to the public when such matters are finally determined and there is no reason to prohibit the public disclosure of information relating to such matters.

ROLL CALL:

Councilmember Arendacs

Councilmember Koelling

Councilmember Curry

Councilmember Lane

Councilmember Gloeggler

Councilmember Weaver

PRESENTATION: County of Bergen/Freeholder Sullivan/Grant Award LaTrenta Field Complex Clay Infield Removal & Synthetic Turf Replacement/\$113,538.00

MONTVALE ENVIRONMENTAL COMMISSION: Robert Hanrahan, Chairman/Presentation Pascack Brook Trail Plan

ORDINANCES:

PUBLIC HEARING ORDINANCE NO. 2018- 1464 AN ORDINANCE OF THE BOROUGH OF MONTVALE AMENDING AND SUPPLEMENTING CHAPTER 20 OF THE BOROUGH CODE TO REVISE THE REQUIREMENTS FOR OBTAINING A CERTIFICATE OF OCCUPANCY

MEETING OPEN TO PUBLIC:

Agenda Items Only

MEETING CLOSED TO PUBLIC:

Agenda Items Only

MINUTES:

November 27, 2018

MINUTES CLOSED/EXECUTIVE SESSION:

November 27, 2017

RESOLUTIONS: (CONSENT AGENDA*)

All items listed on a consent agenda are considered to be routine and non-controversial by the Borough Council and will be approved by a motion, seconded and a roll call vote. There will be no separate discussion on these items unless a Council member(s) so request it, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

213-2018 Authorize Hiring / Part Time Environmental Secretary/L. Anastasio

214-2018 Awarding Professional Service Contract/Engineering Services/Boundary Survey/ Metes Bounds Description/Property Corner Stakeout/Maser Consulting, LLC

215-2018 Authorize Release of Escrow /8 Rutherford Place/Block 1702/Lot 11

216-2018 Authorize Release of Escrow /20 Craig Road/Block 1902/Lot 11/Mountain Development Corporation

217-2018 Authorize Release of Escrow /Block 702/Lot 29/S. Huang

218-2018 Authorize Hiring / Part Time On Call / Crossing Guard / Lillian Dell'Aquila

BILLS:

REPORT OF REVENUE:

COMMITTEE REPORTS:

ENGINEER'S REPORT:

Andrew Hipolit

- a. Report Receipt of Bids/NJDOT FY2018 Municipal Aid- Upper Saddle River Road Improvements

ATTORNEY REPORT:

Joe Voytus, Esq.

Report/Update

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

None.

COMMUNICATION CORRESPONDENCE:

None.

MEETING OPEN TO THE PUBLIC:

HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

MEETING CLOSED TO THE PUBLIC:

ADJOURNMENT:

The next Workshop Session of the Mayor and Council will be held Thursday, December 27th, 2018 at 7:30 p.m.
Re-Organization Meeting held on Tuesday, January 1, 2019 7:00 p.m.

*******Disclaimer***** All M & C Meeting Are Subject To Additions, Deletions and Amendments –**



Pascack Brook Trail Plan

August 2018

Prepared by
New York-New Jersey Trail Conference

TABLE OF CONTENTS

Project Introduction.....	4
Updated Trail Map.....	10
Trail Assessment.....	13
Corridor Clearing.....	15
Tread Improvement.....	19
Wet Crossings.....	21
Vista Clearing.....	25
Signage.....	29
Benches.....	33
Visual Screening.....	35
Waste Receptacles.....	41
Invasive Species Treatment.....	43
Additional Paving.....	47
Extra Ideas to Consider.....	50
Trailbuilding Resources.....	51
Trail Standards and Structures Guide.....	52

Pascack Brook as seen from the Trail.



Summary

This project was brought to the attention of the New York-New Jersey Trail Conference by the Chairman of the Montvale Environmental Commission. The vision was for a nature trail that followed Pascack Brook, utilizing the wooded area along the brook's western bank to provide a pleasant and easy walk adjacent to the nearby Senior & Community Center, Huff Pond, and parks/fields associated with the Memorial Drive Complex.

Although the trail route is inside a relatively narrow belt of greenery, it provides a surprising sense of seclusion. The dense foliage and sound of running water make it easy to forget how close one is to a densely-populated community. This sense of enclosed green space is something to preserve, and throughout the document you will find recommendations on how to enhance this feeling through privacy screening, minimal trail markings, and trail maintenance techniques to preserve a "natural" feel along the path.

This document will also serve as a guide to prioritizing future work and opportunities to enhance the trail. The Trail Assessment portion is presented in recommended order of priority - starting with essentials like trail clearing, and working up to less critical (but still desirable) features such as benches and surfaced stretches of tread.

We hope that this Trail Plan helps see the Pascack Brook Trail to completion and serves as a guide to maintaining and improving it for years to come. If you ever need further clarification, advisement, or direction, feel free to contact the Trail Conference for answers or to take advantage of the many free workshop and learning opportunities available for volunteers and partners.



Access to Trails

The Pascack Brook Trail is located in the midst of a densely-populated area. As of the 2010 Census, the population of Montvale was 7,844. When combined with the six neighboring communities of Woodcliff Lake, Upper Saddle River, Park Ridge, River Vale, Pearl River and Chestnut Ridge, that number climbs to a combined 63,878 people who live within approximately 3.5 miles of the trail.

Because this trail is relatively short and not part of a larger trail network, we do not envision it being a "destination hike" that will draw hikers from afar. Rather, we believed it is best understood as a local "community trail" to serve those already using the Senior & Community Center, parks, and adjacent neighborhoods. The benefits of this smaller focus include lower construction costs and the preservation of the natural setting - because extreme heavy traffic is not expected, the trail should remain sustainable without resorting to more involved techniques such as tread hardening and surfacing.



Recreational Trail User Groups

Given the location and adjacent facilities, we expect most walkers on the Pascack Brook Trail to fall into one of three groups. These expected user groups have shaped the recommendations given throughout the document - if the goal was to design a trail for "rugged backcountry hikers," for example, some of the recommendations would look quite different!

Casual Walkers

Users in this category may be totally inexperienced when it comes to trails, hiking, and the outdoors. The Pascack Brook Trail may be incorporated into their existing exercise routines such as walking, jogging, or dog walking. They are likely to show up unprepared for prolonged outdoor exposure and should be expected to have casual footwear, inappropriate clothing for weather changes, and limited or no water.

For this reason it is important that the Pascack Brook Trail be well-maintained and easy to follow, with walking conditions that incorporate only moderately uneven footing or wet spots. It should be clear to users how to make a full loop out of the trail and Memorial Drive to arrive back at their starting point or vehicle, if desired.

Older Walkers

Trails suitable for older users should incorporate gentle grades, even walking surfaces, and minimize the use of steps in favor of climbing turns and ramps. Where possible, trails designed for these users should be simple loops which return the walker to their starting point without relying on maps for navigation, and should be wheelchair accessible. Clear directional signage should be in place to assuage any confusion or doubt at intersections. Resting spots, such as benches, should occur at regular intervals. Interpretive signage should incorporate pictures and fonts which are large and clear for easy reading. The walk from the parking area, along the path, and back to the parking area should be no more than one mile.

Children and Educational Groups

Whether walking with a family member, friend, or as part of a group, children have unique needs on trails. Although the standards and best practices for older walkers described above also work well for young children, many children also enjoy intermittent "challenges" such as stone stairs, bridges, stepping stones, etc. which add to the sense of adventure. If it is expected that educational groups will make use of the trail, it should incorporate at least one teaching area consisting of a circular clearing with room for 10-20 students comfortably standing shoulder-to-shoulder. Benches or sit-down logs around the periphery are ideal but not necessary, as are interpretive signage components along the trail. The trail corridor should be wide enough to comfortably walk two abreast (6' or more) so that students can walk side-by-side and hikers can pass by stopped groups without having to walk off-trail.



View of Pascoek Brook from the trail, showcasing the secluded feel of the trail.

Items Covered in Plan

- | | |
|----------------------|-------------------------------|
| 1. Corridor Clearing | 6. Benches |
| 2. Tread Improvement | 7. Visual Screening |
| 3. Wet Crossings | 8. Waste Receptacles |
| 4. Vista Clearing | 9. Invasive Species Treatment |
| 5. Signage | 10. Additional Paving |

Recommendation 1

Corridor Clearing

Resources Needed: Workers, Trail Tools (Loppers, Pruners, Rakes, Hand Saws, Chainsaw), Gloves, Safety Glasses, Chainsaw PPE


Budget: If volunteers can undertake the work with personal gardening and yardwork tools, trail clearing could be done for free. This is the preferred method of trail clearing for local trail buy-in and "ownership," promotion, public engagement, and establishing volunteers for long-term maintenance.

Long-Term Considerations: Especially with the dense invasive species present in parts of the trail, it should get a full walkthrough and clipping a minimum of twice a year. Best practices on how to do this can be found in the Trail Conference's Trail Maintenance Manual, and a link to the digital document is included in the Trailbuilding Resources portion of this document.

Rationale:

The first priority for the Pascack Brook Trail is to open up a clear, well-defined trail corridor along the yellow portion of the trail indicated opposite. The excluded sections are grassy fields with no clearing needed. Without this corridor clearing, the rest of the considerations in this document become obsolete. Maintaining a wide cleared corridor is important not just for navigation and maintenance but also to avoid the thorns, ticks, and wet leaves that hikers encounter on hemmed-in trails. This is particularly important for the comfort of the inexperienced hikers that this trail will attract.

Recommendations:

- 
1. Most of the Pascack Brook Trail only requires basic clipping and hand saw work to clear. The Trail Maintenance Manual mentioned above is an excellent resource for this sort of work, and the Trail Conference offers regular Trail Maintenance Workshops for free to anyone interested. It is recommended that on any trail work days at least one person present has attended one of these workshops and can act in an instructional and supervisory capacity.
 2. Several larger blowdowns will require chainsaw work, which should only be undertaken by qualified individuals. Local Department of Public Works employees are usually the best option for this. If not available, local arborist companies can also provide trained chainsawyers.
 3. As explained in the "budget" section above, it is recommended to involve local volunteers as much as possible. If volunteerism is not an option, Borough employees should be able to complete the work in short order.
 4. A Trail Conference staff person will have marked out the trail route with pin flags upon the completion of this document. These pin flags represent the center line of the trail, and foliage should be cut back approximately 3' on either side. As a rough guideline, a person of average size should be able to walk down the middle of the trail with arms extended and only have their fingertips brush against foliage.

Next Step – Dead Tree Removal

Page | 17



Certified chainsawyers should remove downed trees blocking the trail.

Next Steps - Spring 2019

Recommendation 2

Tread Improvement

Resources Needed: Workers, Trail Tools (Pick-Mattocks, Rock Bars, Rakes, Shovels, Long-Handled Tampers), Gloves, Safety Glasses, Scissors, Bolt Cutters

Budget: If volunteers can undertake the work with personal tools, tread improvement could be done for free. This is the preferred method of trail work for local trail buy-in and "ownership," promotion, public engagement, and establishing volunteers for long-term maintenance.

Long-Term Considerations: Depending on the substrate, areas of disturbed tread may be difficult to compact and prone to future erosion. During routine trail maintenance, any eroded trail should be made note of and addressed as needed.

Rationale:

After the trail corridor is cleared and a final route established, the length of the trail indicated in yellow opposite and look out for any tripping hazards embedded in the trail surface (called the "tread" or "treadway"). In addition to making the trail safer, removing these obstacles will make the trail more attractive.

Recommendations:

1. Uncover as much of the obstacle as possible with rakes and shovels. If it cannot be removed fully, cut as much out as possible using scissors or bolt cutters. Embedded or heavy objects may need to be removed with picks or rock bars.
2. If soil was disturbed during removal, return as much as possible and tamp into place. If a hole was left after an object's removal, fill it with loose stone before tamping over with soil.

Next Steps – Spring 2019

Recommendation 3

Wet Crossings

Resources Needed: Experienced trailbuilder oversight, Eagle Scout candidate(s), lumber and hardware for bog bridging, basic carpentry tools (power drill etc).

Budget: Approximately \$1,140 to build 37' of bog bridging. A suitable Eagle Scout should be found to build the recommended bridge at no expense to the Borough.

Long-Term Considerations: Wood rots, and falling trees can cause damage. All structures should be inspected as part of routine trail maintenance.

Rationale:

Wet areas can provide an unpleasant or even unsafe hiking experience and, if improperly maintained, can lead to significant trail erosion and environmental damage (such as sediment deposition into Pascack Brook). Wet conditions that already exist on the proposed trail route will be exacerbated by foot traffic and are best addressed as soon as possible before they worsen.



Recommendations (Northern Wet Crossing):

1. The northmost wet section is a depression in which water will collect. Although no water was seen pooling at the time of trail scouting, soil saturation and detritus in conjunction with local drainage patterns made it clear that this area will be seasonally muddy.
2. This area can be addressed with the construction of bog bridging (see the Structures Guide on page 88). The estimate at time of writing is that 23 linear feet of structure will be needed in one section and then 14 additional linear feet nearby to entirely cross the low-

lying spots, though this may change after observing patterns of use and the effect of wet seasons on the trail. The span of bog bridging should begin and end in firm, dry soil to avoid muddy "landings" on either end.

3. Bog bridging is relatively easy to construct and can do a great deal to improve the hiking experience. With the guidance provided in the Structures Guide of this document, its construction makes an excellent Eagle Scout project. For the Pascack Brook Trail's intended audience, who may be new to hiking, we recommend having all bog bridging be three planks wide instead of the standard two. This additional width will help some people feel more comfortable when crossing or passing others.

4. Over time, more muddy areas may appear in sections of the trail with poor drainage. If they do, additional bog bridging is the recommended solution.

Recommendation 4

Vista Clearing

Resources Needed: Workers, Trail Tools (Loppers, Pruners, Hand Saws), Gloves, Safety Glasses.

Budget: If volunteers undertake the work with personal gardening and yardwork tools, vista clearing could be done for free. This is the preferred method of trail clearing for local trail buy-in and "ownership," promotion, public engagement, and establishing volunteers for long-term maintenance.

Long-Term Considerations: Especially with the dense invasive species present in parts of the trail, vista clearing should be a component of the regular annual trail maintenance described earlier in this document.

Rationale:

One of the main attractions of the Pascack Brook Trail is its scenic water views. People are naturally drawn to water, and if intentional viewing points are not created along the trail people will make their own – or, more likely, wander off-trail to find direct water access. By cutting back foliage in select areas and creating open "windows," we can give people views that will greatly enhance their trail experience while keeping them on the established trail route.

Recommendations:

1. Vista clearing should be considered part of regular trail maintenance activities, with all the recommendations that apply in that portion of the document.
2. A Trail Conference staff person will have marked out the proposed locations for vista clearing with brightly-colored flagging tape. Approximate locations are indicated on the map opposite.



Recommendation 5

Signage

Resources Needed: Highly dependent on style chosen - see below.

Budget: Highly variable. Low-end budget would be a 4"x4" ground contact pressure-treated post (~\$10) sunk into the ground with a custom aluminum sign screwed on containing the Pascack Brook Trail name and information (~\$15). High-end would be a prefabricated outdoor message board (~\$300-1000, depending on size and style). Alternatively, kiosks make excellent Eagle Scout projects - more on this below.

Long-Term Considerations: Signs and signposts are attractive targets for vandals. Even without active destruction, full sun exposure quickly fades even the most durable outdoor materials. Purchase extra signs when placing orders and keep them on hand for quick replacement.

Rationale:

In addition to providing clear branding for the Pascack Brook Trail and showing people how to access it, signage is an important tool for educating trail users about risk, proper behavior, designated uses, and natural resources. The map opposite indicates recommended locations for sign installation.

Recommendations:

1. Start with small, simple signage options emphasizing the trail name and allowed uses. A year of public use will show where people are mostly accessing the trail, what rules they are breaking, and what questions they have. You can then develop content that best addresses these needs and find a signage solution that fits.
2. Eagle Scouts can be an excellent resource for kiosk installation. Contact the local Boy Scouts of America Troop and look for Scouts who are seeking a project. They may need some initial guidance, but they should do all of the fundraising and work on their own.
3. If an enclosed outdoor message board or kiosk is installed, do not rely on paper signage. Even laminated paper quickly fades and is inadequate for anything beyond temporary postings. The Trail Conference has found that lawn sign material (corrugated PVC) is ideal for creating lasting outdoor signage. It is relatively cheap, long-lasting, and resistant to outdoor conditions such as humidity and UV. Many sign shops, including the Office Centers at certain Staples locations, can produce lawn signs in a variety of sizes based on an image you provide them.
4. Regardless of what materials you select for signs - aluminum, corrugated PVC, wood - do your best to ensure that signs are not exposed to direct sunlight. Even expensive "permanent weather-proof" composite-laminate signs will degrade in direct sun exposure. Choose a shaded location for signs or, if none is available, mount a sloped roof on the sign post/kiosk to cast shade on the display area.

Recommendation 6

Benches

Resources Needed: Benches, workers to install them.

Budget: Dependent on style selected. Can vary from free natural material benches made with local downed trees and a chainsaw, or prefabricated benches in the style seen elsewhere in the trail vicinity (estimated approximately \$500 each).

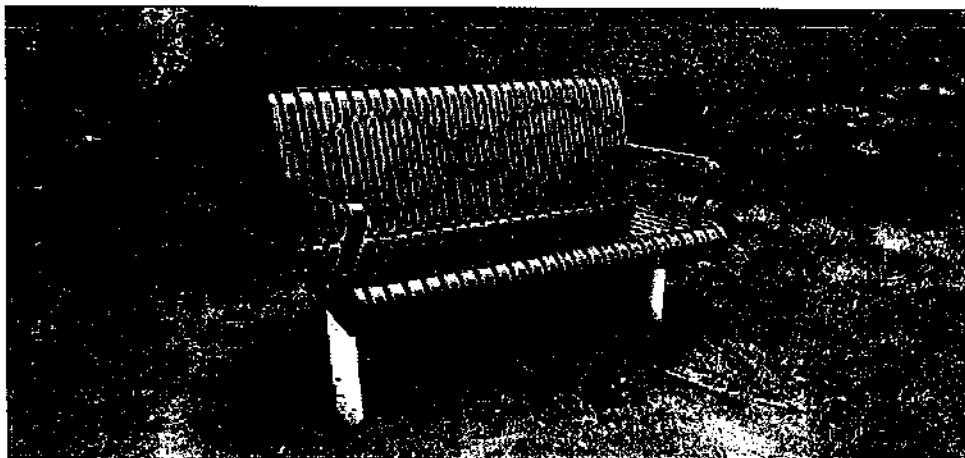
Long-Term Considerations: As with any structure, benches are prone to both vandalism and the natural passage of time. As part of routine trail maintenance, benches should be inspected and their condition assessed.

Rationale:

The Pascack Brook Trail is short and takes little time to hike in its entirety. Having benches along the trail will invite people to sit and enjoy the experience of being immersed in nature. It also provides a welcome place to rest for older walkers, small children, or anyone who has difficulty with prolonged time on their feet.

Recommendations:

1. While "rustic" benches made from natural materials can be tempting along trails, they do have some downsides. Such benches often decay, retain moisture after rainfall, and can produce splinters. In addition, local youth may find log benches at scenic overlooks tempting to roll right into Pascack Brook!
2. To provide a durable structure, visual continuity, and comfort for people unused to sitting on natural materials, we recommend installing benches in the style of those found existing directly adjacent to the trail.



Bench overlooking Huff Pond.

Recommendation 7

Visual Screening

Resources Needed: Workers, fencing, tools and hardware for installation, paint.

Budget: Home Depot sells their standard "stockade fence" for \$36.78 per 8-foot section. Based on the 610 linear feet recommended for the Pascack Brook Trail, the total is \$2,804.48. This does not include the labor and tools to install the fencing.

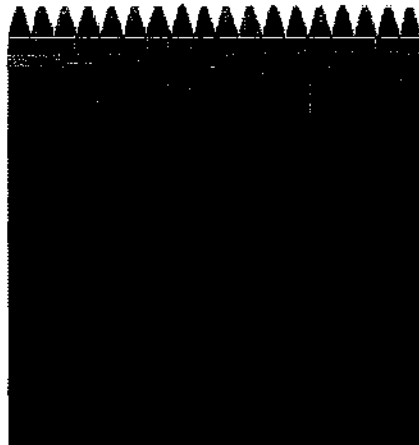
Long-Term Considerations: The recommended stockade fence can prove an attractive canvas for vandals. Painting the fence might take a good deal of effort up front, but it would make it easier to paint over future vandalism.

Rationale:

Because the Pascack Brook Trail traverses a narrow green corridor, some stretches of the trail pass in close proximity to residential or industrial developments. Having some sort of privacy screening or fencing helps block the less scenic views while also protecting the privacy of adjacent residents or workers.

Recommendations:

1. The more opaque the screening, the better. Simple wood fencing accomplishes this easily and affordably.
2. Installing mass-produced fence segments means that, should vandalism or storm damage necessitate a replacement, it can be done quickly and easily.
3. Residents are depositing yard waste along the northern section of the trail, and at least one structure may need to be removed. To avoid conflict and neighborly ill-will, it is recommended that a conversation be had with all households adjacent to the trail to ensure they are aware of the surveyed property lines prior to any fence installation.



Recommended fence (HomeDepot.com) and a stretch of trail in need of screening.

Recommendation 8

Waste Receptacles

Resources Needed: Ability to empty waste regularly. One to three receptacles.

Budget: ~\$250-400 each, depending on style.

Long-Term Considerations: The most important consideration is the ability to empty the waste from each receptacle on a regular basis - the only thing worse than no place to put trash is an overflowing place to put it!

Rationale:

Garbage is already in evidence along the proposed Pascack Brook Trail route, and it will only become more common as people are encouraged to use it. If the ability to empty trash receptacles is feasible, their presence will help keep the trail cleaner.

Recommendations:

1. The opposite page shows recommended locations for waste receptacles. The most important one is the center option. A receptacle here would be close to the playground, which likely has existing waste receptacles in need of emptying, and would serve as the approximate halfway point for most hikers.
2. If waste receptacles are not considered feasible for the Pascack Brook Trail due to the cost and labor of maintaining them, signage along the trail should remind people to "Leave No Trace" and pack out all garbage with them. This message can occur as one component of a larger sign about rules or, for greater impact, on smaller signs at several locations along the trail.



Recommendation 9

Invasive Species Treatment

Resources Needed: Professional invasive species assessment.

Budget: Based on advisement from an invasive species expert, treatment can vary widely based on species and management techniques. Developing an invasive species management plan and budget is beyond the scope of this document.

Long-Term Considerations: Any long-term management considerations should be provided by the invasive species assessment.

Rationale:

Routine trail maintenance can keep most normal annual growth under control, but the portion of the trail indicated opposite has extremely dense populations of invasive species - including garlic mustard (*Alliaria petiolata*), Japanese knotweed (*Fallopia japonica*), porcelain berry (*Ampelopsis glandulosa*), wineberry (*Rubus phoenicolasius*), and more. Even aggressive trail maintenance can struggle to keep the tread and corridor clear of growth by these species.

Recommendations:

1. Aggressive removal combined with calculated herbicide application can keep certain invasive species under control. The Trail Conference has an on-staff PhD ecologist who specializes in invasive species removal and can provide some initial guidance in pursuing a formal assessment if needed.
2. Herbicide application is inadvisable without professional direction, especially given the trail's proximity to Pascack Brook.

Recommendation 10

Additional Paving

Resources Needed: Dependent on technique chosen.

Budget: The 528' linear feet of paving recommended here is beyond the scope of standard trail building. The Local Department of Public Works should be able to help with paving questions and planning.

Long-Term Considerations: As with all paving projects, long term exposure to the elements must be considered - freeze and thaw cycles, water flow, soil undercutting the pavement, etc.

Rationale:

The stretch of trail indicated opposite is located on lawn grass. Over time, if the trail sees significant use, foot traffic will cause the grass to die along this stretch. Compaction and erosion may also cause the stretch to become wet and muddy. Additionally, the lack of a defined treadway makes it feel like walkers are not on the correct path or may be walking where they're not supposed to.

Recommendations:

1. This stretch of trail does not need to be traditional sidewalk-style paving. Alternatives include paving stones, porous rubberized surfacing made from recycled materials, or crushed stone (see Trail Structures Guide, pages 75 and 91).
2. The new paved path should connect directly to the barrier at its southern end. An opening should be made in this barrier so that people can enter the trail without having to climb over it or walk around it into the street.

Seeking Approval for Continuation of Trail

- Remove dead trees blocking the trail
 - DPW and/or contractors
 - Working with Building and Grounds
- Survey Work and DEP permit efforts by Boswell Engineering
 - Cost proposal for 2019 will be presented during at 12/27/18 meeting
 - \$25,900 for Topographic Survey, \$35,475 for DEP work and other engineering work needed for completion
 - EC Will Need Funding for 2019
- Seeking donations for screening, Bog Bridge, Benches, Waist Baskets, Signage, etc
- Spring 2019 Trail Blazing by local volunteers

Huff Pond Refurbish Plan

- Pond and surrounding area requires significant Investment to bring water quality and vegetation to an acceptable state
- Boswell Engineering preparing a Two Phase proposal for 2019 and 2020
 - Will present to M&C in January

Thank You

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
ORDINANCE NO. 2018-1464**

NOTICE IS HEREBY GIVEN that the following Ordinance was introduced and passed on the first reading at the regular meeting of the Mayor and Council on the 27th day of November 2018, and that said Ordinance will be taken up for further consideration for final passage at a regular meeting of the Mayor and Council to be held on the 11th day of December at 7:30 pm, or as soon thereafter as said matter can be reached, at which time and place all persons who may be interested therein will be given an opportunity to be heard concerning same.

Maureen Iarossi Alwan, Municipal Clerk
Borough of Montvale

AN ORDINANCE OF THE BOROUGH OF MONTVALE AMENDING AND SUPPLEMENTING CHAPTER 20 OF THE BOROUGH CODE TO REVISE THE REQUIREMENTS FOR OBTAINING A CERTIFICATE OF OCCUPANCY

WHEREAS, when inspecting a property prior to the issuance of a Certificate of Occupancy or a Certificate of Continued Occupancy, it is necessary and desirable for the health, safety and welfare of the public for the Construction Official to have a certified property survey that shows the then-current uses and structures on the property; and

WHEREAS, in order to ensure compliance with this requirement, it is necessary to amend the Borough Code to mandate the submission of a certified property survey prior to the issuance of a Certificate of Occupancy or a Certificate of Continued Occupancy.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Montvale as follows:

Section 1. The Code of the Borough of Montvale, Chapter 20, "Building Code," Section 4, "Amendments, additions and deletions," is hereby amended and supplemented by adding the underlined text and deleting the [bracketed] text, as follows:

§20-4 Amendments, additions and deletions.

...

- (4) Section 118.9, Certificate of occupancy and certificate of continued occupancy, is added to read as follows:

...

118.9 Certificate of occupancy and certificate of continued occupancy:

...

118-9.4 Inspections:

1. The Construction Official or his agent shall conduct an inspection of the premises to ensure compliance with applicable municipal ordinances and rules and regulations affecting the use and occupation of all such buildings, structures or dwellings. The inspection shall also require compliance with, but not limited to, the following:
 - A. Flue connections are properly sealed;
 - B. Sump pumps are not connected to the sanitary sewer;
 - C. All electrical outlets, switches and panel boxes are properly covered;
 - D. Relief valves from boilers and water heaters are properly piped;
 - E. All plumbing fixtures are in working order;
 - F. Pools are properly fenced;
 - G. There are rails on all interior stairs of more than two risers;
 - H. Exterior rails must be properly secured;
 - I. Property must not be in violation of the Property Maintenance Code; [and]
 - J. The property is being used for the use it is zoned[.]; and
 - K. The submission of a certified property survey that shows the current uses and structures on the property.
2. No certificate permitting occupancy shall be issued unless there is full and complete compliance with all of the foregoing, unless otherwise specified in writing by the Construction Official or his agent.
3. At the discretion of the Construction Official, the submission of a certified property survey pursuant to Subsection 1(K) above may be waived under the following circumstances: 1) the applicant submits a certified survey of the property; 2) any changes to the property that have been approved and performed since the date of said survey have received the appropriate permits and/or approvals from the Borough of Montvale; 3) such changes are shown on the survey with appropriate specificity and detail to allow the Construction Official to confirm the accuracy thereof; and 4) such changes are minor in nature and do not create any reasonable doubts concerning the property's compliance with zoning, property maintenance, or other applicable codes, standards, rules, or regulations.

Section 2. Repeal of Inconsistent Ordinances.

All Ordinances or parts of Ordinances in conflict with this Ordinance are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 3. Savings Clause.

Nothing in this Ordinance shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed pursuant to this Ordinance, nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

Section 4. Severability.

The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.

Section 5. Effective Date.

This ordinance shall become effective upon adoption and publication as required by law.

MICHAEL GHASSALI, Mayor

ATTEST:

Maureen Iarossi-Alwan, Municipal Clerk

INTRODUCED: 11-27-2018

Councilmember	Yes	No
Arendacs		
Curry		
Gloeggler		
Koelling		
Lane		
Weaver		

ADOPTED: 12-11-2018

Councilmember	Yes	No
Arendacs		
Curry		
Gloeggler		
Koelling		
Lane		
Weaver		

**WORKSHOP SESSION
MINUTES**

The Work Session Meeting of the Mayor and Council was held in the Council Chambers and called to order at 7:33pm. Adequate notification was published in the official newspaper of the Borough of Montvale. Master Sergeant Dieter Koelling led the Pledge of Allegiance. Roll call was taken.

OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was provided to The Bergen Record and/or The Ridgewood News, informing the public of the time and place according to the provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

Also Present: Mayor Mike Ghassali; Borough Attorney, Joe Voytus; Borough Engineer, Andrew Hipolit; Administrator/Municipal Clerk, Maureen Iarossi-Alwan and Deputy Municipal Clerk, Fran Scordo

ROLL CALL:

Councilmember Arendacs	Councilmember Koelling
Councilmember Curry	Councilmember Lane
Councilmember Gloeggler	Councilmember Weaver - absent

A motion to promote Captain Joe Sanfilippo by Councilmember Koelling; seconded by Councilmember Lane – a roll call vote was taken - all ayes

YOUNG WRITERS CONTEST:

5 Year Old George Nathanael
7 Year Old Leonardo Pinto
11 Year Old Giulia DiSalvo
14 Year Old Rebecca Lovett
16 Year Old Sofia Papadopoulos

PROCLAMATION: Lifetime Montvale Resident Miles Kuchar

BEST PRACTICES WORKSHEET CY 2018/SFY2019

(Ken Sesholtz, CMFO)

Councilmember Lane gave a brief explanation regarding the States requirements for each municipality. The Division of Local Government Services issues a checklist and each municipality must score within a certain range in order to keep receiving State Aid. The State will not be withholding State Aid from the borough.

ORDINANCES:

INTRODUCTION ORDINANCE 2018- 1464 AN ORDINANCE OF THE BOROUGH OF MONTVALE AMENDING AND SUPPLEMENTING CHAPTER 20 OF THE BOROUGH CODE TO REVISE THE REQUIREMENTS FOR OBTAINING A CERTIFICATE OF OCCUPANCY

(Public Hearing 12-11-2018)

A motion to Introduce Ordinance No. **2018-1464** for first reading was made by Councilmember Gloeggler; seconded by Councilmember Koelling; Clerk read by title only; Councilmember Lane made a motion that this ordinance be passed on first reading and advertised in The Bergen Record; seconded by Councilmember Koelling - A roll call was taken – all ayes

MINUTES:

October 30, 2018

A motion to accept minutes by Councilmember Lane; seconded by Councilmember Koelling – all ayes

November 13, 2018

A motion to accept minutes by Councilmember Gloeggler; seconded by Councilmember Curry – all ayes with the exception of Councilmembers Lane and Curry abstaining

MINUTES CLOSED/EXECUTIVE SESSION:

October 30, 2018

A motion to accept minutes by Councilmember Lane; seconded by Councilmember Koelling – all ayes

RESOLUTIONS: (CONSENT AGENDA*)

All items listed on a consent agenda are considered to be routine and non-controversial by the Borough Council and will be approved by a motion, seconded and a roll call vote. There will be no separate discussion on these items unless a Council member(s) so request it, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

206-2018 Authorize Upper Saddle River Roadway Improvements Use of Funds from Escrow Account/D& L Paving Contractors/Additional Screening Associated With Paving Project

WHEREAS, additional screening is required as per Maser Engineering for the Upper Saddle River Roadway Project; and

WHEREAS, Maser Consulting obtained quotations for this additional screening and is recommending in a letter dated November 7, 2018 hereto attached to the original of this resolution the Borough of Montvale authorize and use escrow funds in the amount of \$11,500.00 for this project; and

WHEREAS, funds are available in escrow in the amount of \$12,153.45 and the remainder will be used for related inspection services.

BE IT FURTHER RESOLVED, that a copy of this resolution shall be sent to Maser Consulting and the Borough Treasurer.

207-2018 Authorize Appointment of Steve Cassiello/Fire Official/Fire Inspector

WHEREAS, the Uniform Fire Safety Act, (P.L. 1983, c.383) was enacted for the purpose of establishing a system for the enforcement of fire safety standards throughout the State of New Jersey; and

WHEREAS, the Uniform Fire Safety Act authorizes municipalities to provide for local enforcement and to establish local enforcement agencies for that purpose; and

WHEREAS, the Borough of Montvale has opted to have the Uniform Fire Safety Act enforced locally; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale that Steven Cassiello, 29 Blueridge Road, Lodi, NJ 07644 is hereby appointed Part- Time Fire Official and Fire Inspector for a term commencing on January 1, 2019 through December 31, 2019; and

BE IT FURTHER RESOLVED, a copy of this resolution shall be provided to the Personnel & Labor Relations Coordinator Division of Fire Safety for the State of NJ.

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Montvale that the Fire Official shall carry out the duties in accordance with the Uniform Fire Safety Act and the NJ Administrative Code.

208-2018 Authorize Release Of Performance Guarantee/The Reserve At Montvale/ Block 302 Lot 1

WHEREAS, K. Hovnanian The Reserve At Montvale, 110 Fieldcrest Ave., Edison, NJ 08837 has requested a release of their remaining Performance Guarantee – Bond #1103208 Lenox Insurance Company LX-272633 for The Reserve At Montvale; and

WHEREAS, a completed inspection of the site has been conducted by Maser Consulting P.A., which takes no the release of the remainder of the performance guarantee in the amount of \$644,857.52 and the cash portion remaining in the amount \$71,650.84 subsequent to the posting of \$325,247.00 Two Year Maintenance Bond which is detailed in a letter dated October 24, 2018 from Borough Engineer, Andrew Hipolit and has been made a part of this resolution; and

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Montvale that Accounts Payable/Accounts Receivable Department is hereby authorized to release the cash performance guarantee for The Reserve at Montvale when the Two Year Maintenance Bond in the amount of \$325,247.00 shall be posted with the Borough of Montvale and a copy of this resolution shall be sent to The Reserve At Montvale, 110 Fieldcrest Ave., Edison, NJ 08837 Attn: Kathy C. Herity .

209-2019 Amending Resolution No. 146-2018 Appointment Scott Ehalt / Special Law Enforcement Officer Class III

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey that Scott Ehalt was appointed effective June 29, 2018 as a Special Law Enforcement Officer Class III with the Borough of Montvale Police Department; and

BE IT RESOLVED, Two SLEO's were previously hired and Mr. Scott Ehalt is the Third (3) each appointed at the rate of \$3,547.00 per month.

210-2018 Special Item Of Revenue And Appropriation - Chapter 159

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item appropriation for an equal amount, and

WHEREAS, the Borough of Montvale has entered a shared service agreement with the Pascack Valley Regional School District for an additional amount of \$16,188.51 and wishes to amend its 2018 budget to include this amount as a revenue;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Montvale hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2018 in the sum of \$16,188.51 which is now available as a revenue from:

Miscellaneous Revenues:

Special Items of General Revenue Anticipated with
Prior Written Consent of the Director of Local Government
Services:

Shared Service Agreements Off-Set with Appropriations:

Pascack Valley Regional School District:

Special Police Officers III, and

BE IT FURTHER RESOLVED that a like sum of \$16,188.51 be and hereby appropriated under the caption of:

General Appropriations

(a) Operations Excluded from "CAPS"

Shared Service Agreements Off-Set by Revenues:

Pascack Valley Regional School District:

Special Police Officers III

211-2018 Special Item Of Revenue And Appropriation - Chapter 159

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item appropriation for an equal amount, and

WHEREAS, the Borough of Montvale has been awarded \$1,614.75 from Wegmans Food Markets, Inc. and wishes to amend its 2018 Budget to include this amount as a revenue;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Montvale hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2018 in the sum of \$1,614.75 which is now available as a revenue from:

Miscellaneous Revenues:

Special Items of General Revenue Anticipated with
Prior Written Consent of the Director of Local Government
Services:

Public and Private Revenues Off-Set with Appropriations:

Donation: Police – Other Expenses, and

BE IT FURTHER RESOLVED that a like sum of \$1,614.75 be and hereby appropriated under the caption of:

General Appropriations

(a) Operations Excluded from "CAPS"

Public and Private Programs Off-Set by Revenues:

Donation: Police – Other Expenses

212-2018 Transfer Of Appropriations

WHEREAS, certain transfer of funds for various 2018 budget appropriations are necessary to cover anticipated expenditures; and

WHEREAS, N.J.S.A. 40A:4-58 provides for transfers from appropriations with an excess over and above the amount deemed to be necessary to fulfill the purpose for such appropriations, to those appropriations deemed to be insufficient;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, that the transfers be made between the 2018 budget appropriations as follows:

	<u>FROM</u>	<u>TO</u>
<u>CURRENT FUND</u>		
General Appropriations		
Operations – Within "CAPS"		
Salary Adjustment Account	\$2,000.00	
Planning Board:		
Salaries and Wages		\$2,000.00
	\$2,000.00	\$2,000.00
	=====	=====

Introduced by: Councilmember Koelling; seconded by Councilmember Lane – a roll call was taken
- all ayes

BILLS:

Motion to pay bills by Councilmember Lane; seconded by Councilmember Gloeggler - all ayes

ENGINEER'S REPORT:

Andrew Hipolit

Report/Update

A. Update Montvale Municipal Building HVAC Status/Improvements/State Contract

Mr. Hipolit stated that the State vendor will be in next week to evaluate the 42 VAV boxes.

Milling and paving for the road program has begun. Update on the intersection of Woodland and Grand, part of it is in Park Ridge. It's a dangerous intersection. The improvement would have to be on the Park Ridge side. Accident reports from both towns have been submitted to the county. The county will be reviewing the data.

ATTORNEY REPORT:

Joseph Voytus, Esq.

Report/Update

No Report

UNFINISHED BUSINESS:

Update on the snow storm of November 15, the DPW was prepared with 18 plows and salters; the forecast was to turn from rain to snow by 1pm and the snow intensified by 3pm at that point, the schools and businesses all let out at the same time causing the traffic to build up, therefore, the DPW could not plow the streets; going forward the OEM will take the lead.

NEW BUSINESS:

- a. Schedule Re-Organization Meeting Date Mayor & Council/Proposed Recommendation 7:00 p.m. January 1st, 2019

Councilmembers all agreed on date and time

COMMUNICATION CORRESPONDENCE:

None

MEETING OPEN TO THE PUBLIC:

HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

Motion to open meeting to the public by Councilmember Lane; seconded by Councilmember Koelling - all ayes

NO PUBLIC COMMENT

Motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Curry - all ayes

ADJOURNMENT

Motion to adjourn Public Meeting by Councilmember Lane; seconded by Councilmember Koelling
- all ayes

Meeting was adjourned at 8:16pm

The next meeting of the Mayor and Council will be held December 11, 2018 at 7:30pm

Respectfully submitted, Fran Scordo, Deputy Municipal Clerk

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 213-2018**

RE: Authorize Hiring / Part Time Environmental Secretary/L. Anastasio

WHEREAS, the Montvale Environmental Commission desires to hire a part-time secretary in the Borough of Montvale; and,

WHEREAS, Lisa Anastasio has met the qualifications for this position, agrees to the terms and conditions of employment, and has completed a satisfactory background investigation; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey that the above named individual is hereby appointed to the position of Part-time Environmental Commission Secretary, effective January, 2019.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Curry							
Gloeggler							
Koelling							
Lane							
Weaver							

Adopted: December 11, 2018

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 214-2018**

**RE: Awarding Professional Service Contract/Engineering Services/Boundary Survey/Metes
Bounds Description/ Property Corner Stakeout/ Maser Consulting, LLC**

WHEREAS, the Borough of Montvale has deemed it necessary to engage the professional services of an Engineer to prepare a boundary survey associated with the formal vacation of West Drive 8 parcels; and
WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

WHEREAS, Maser Consulting, 200 Valley Road, Suite 400, Mt. Arlington, NJ 07856 has submitted a proposal November 21, 2018 to provide expanded professional engineering services which are attached to the original of this resolution, and

WHEREAS, the Certified Municipal Finance Officer has certified funds are available certification hereto attached to the original of this resolution.

NOW, THEREFORE BE IT RESOLVED by the Borough of Montvale as follows:

- 1) That the proposal for the scope of professional engineering services is attached to this resolution which is made part of this resolution shall be awarded to Maser Consulting.
- 2) That the following be provided: Boundary Survey/Metes Bounds Description/Property Corner Steakout
- 3) The cost not to exceed shall be \$23,400.00 The Engineer shall be required to submit itemized bills and payment shall be made based upon services rendered. The rates for this work are in accordance with the hourly contractual agreement with the Borough of Montvale.
- 4)

BE IT FURTHER RESOLVED, that a copy of this resolution be published an official newspaper of the Borough of Montvale, be on file, available for public inspection, in the office of the Municipal Clerk, Municipal Complex, 12 Mercedes Drive, Montvale, NJ 07645.

Account:

Not to Exceed: 23, 400.00

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Curry							
Gloeggler							
Koelling							
Lane							
Weaver							

Adopted: December 11, 2018

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor



Engineers
Planners
Surveyors
Landscape Architects
Environmental Scientists

400 Valley Road, Suite 304
Mount Arlington, NJ 07856
T: 973.398.3110
F: 973.398.3199
www.maserconsulting.com

November 21, 2018

Maureen Iarossi-Alwan
Borough Clerk/Borough Administrator
Borough of Montvale
12 Mercedes Drive
Montvale, NJ 07645

Re: Proposal for Professional Engineering Services
Vacation of West Drive
Borough of Montvale, Bergen County, NJ
MC Proposal No. MVB-595P

Dear Ms. Iarossi-Alwan:

Maser Consulting P.A. (Maser Consulting) is pleased to present this proposal for Professional Engineering Services associated with the formal vacation of West Drive. It is our understanding that the required survey work to finalize the conveyances to adjacent properties remains and is the subject of this proposal. Once the necessary boundary is established, the lot lines of adjacent or receiving lots will be extended through the West Drive right-of-way to be vacated. The portions of the right-of-way created will be described as individual properties and attributed to the appropriate adjacent lots.

Accordingly, the following describes the necessary scope of services:

SCOPE OF SERVICES

TASK 1.0 BOUNDARY SURVEY

Maser Consulting will perform a property boundary survey of eight (8) parcels (**Block 1604, Lot 2; Block 1606, Lots 9, 10, 11 and 12; Block 1607, Lots 13, 14, 15**) in accordance with the standards set forth in the Laws of the State of New Jersey Statutory Reference NJSA 45:8-28(e), and more specifically, the administrative rules and regulations promulgated by the State Board of Professional Engineers and Land Surveyors codified at NJAC 13:40-5.1. Maser Consulting will provide a certified plan of survey for the client's use.

The basis for the boundary survey will be current property deeds and maps of record along with physical evidence recovered and surveyed in the field, and the Horizontal Datum will be oriented to New Jersey State Plane coordinate system, NAD83.

Included in this phase of service are the following tasks:

- Public records research and pre-field records review;

Customer Loyalty through Client Satisfaction



- GPS field survey to establish NAD83 datum;
- Field traverse, location survey and data collection;
- Field survey data reduction and computation;
- Boundary analysis and survey calculations;
- Preparation of one boundary survey map showing all parcels.

The Borough should furnish our office with the following information/documents before we initiate service on the project:

- a) A copy of the Property Title Binders (if available);
- b) A statement in writing regarding replacement of corner markers, or
- c) A waiver not to set corner markers must be signed;
- d) Permission to enter the property to perform the services.

The fee for this service is based upon the assumption that the deeds mathematically close, that there are no title problems, that there are no overlaps or gores with adjoining properties and that extraordinary research or analysis is not required. In the event that any of the issues cited in this paragraph do become issues during the course of our survey work, we will discuss the additional work and related costs with you prior to completion of such work.

The mapping will depict major improvements (fences, structures, utilities, etc.) within and near the West Drive right of way. Topography will not be obtained.

TASK 2.0 METES & BOUNDS DESCRIPTIONS

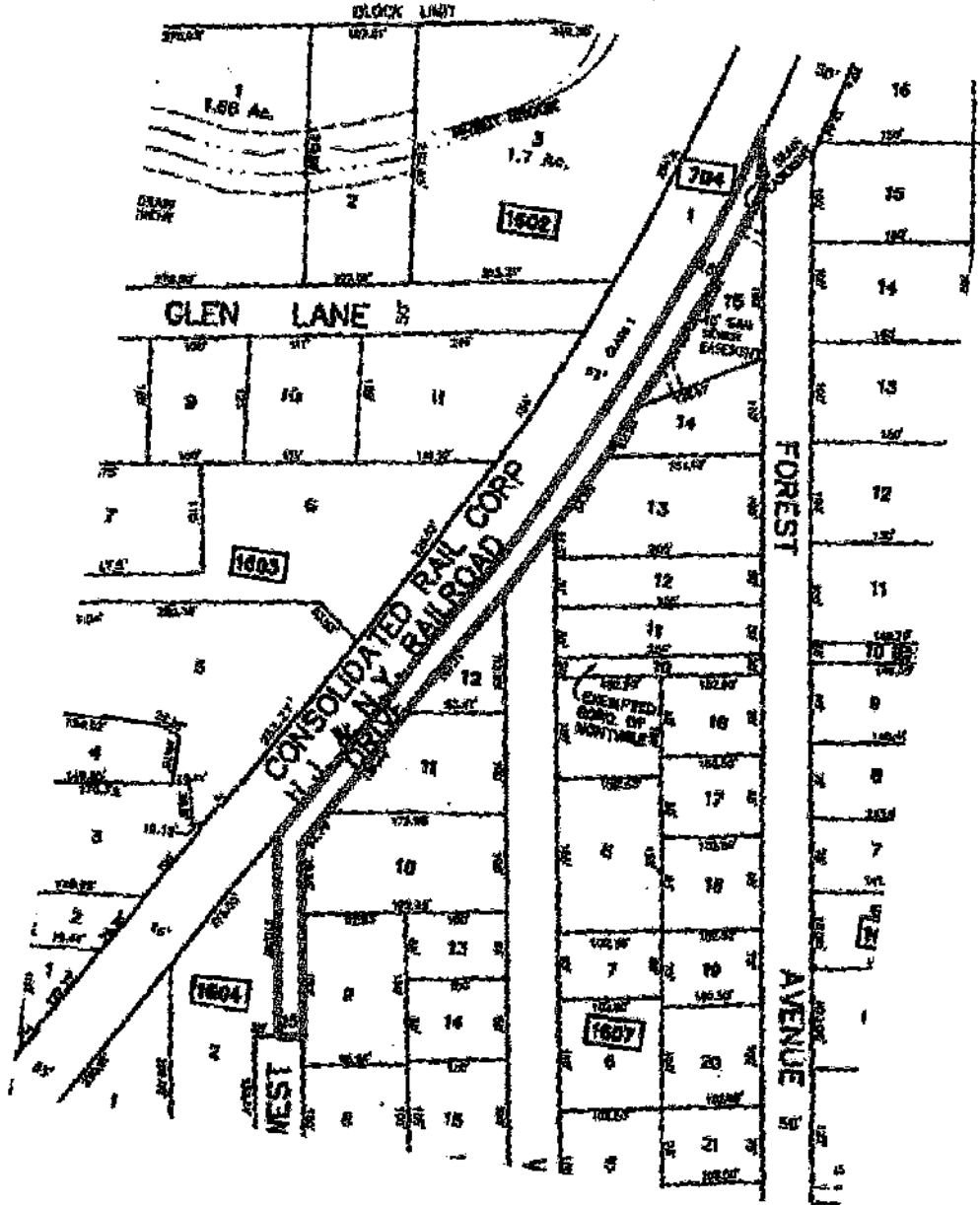
Maser Consulting will prepare on letterhead individual Metes and Bounds Descriptions for the vacated portion for each property affected by the project. An Easement Plan will accompany each description. This fee is based on each description. An allocation for the preparation of eight (8) descriptions/exhibits is included based on a preliminary review of the available information.

TASK 3.0 PROPERTY CORNER STAKEOUT

If requested, this task will include the stakeout in the field of property corners. An iron pin and cap, or other suitable permanent marker, will be set at each of the property corners. **This fee is based upon completing this task once in its entirety.**

If corner markers will not be set, the ultimate client must complete the corner marker setting waiver (see enclosed) pursuant to P.L. 2003, C.14(C.45:8-36.3) and as promulgated by the NJ Board of Professional Engineers and Land Surveyors, NJAC 13:40-5.2. An allocation for twenty (20) property corners at \$200.00 per corner is included based on a preliminary review of the available information.

EXHIBIT





EXCLUSIONS AND UNDERSTANDINGS

Services relating to the following items are not anticipated for the project or cannot be quantified at this time. Therefore, any service associated with the following items is specifically excluded from the scope of professional services within this agreement.

- Services not specifically outlined above;
- Topography;
- Underground utilities;
- Construction stakeout services;
- Tree survey;
- Wetland delineation, reports, or surveys;
- Locations outside West Drive right-of-way.

PROJECT SCHEDULE

Upon approval to move forward from the Mayor and Council, the work described should be completed within approximately six (6) weeks. Please note, the field data collection is weather dependent and therefore, inclement weather could delay the work. Also, this timeline assumes that everything required from the Borough can be provided in a timely manner.

FEE AGREEMENT

For your convenience, we have broken down the total estimated cost of the project into the categories identified within the scope of services.

TASK 1.0	BOUNDARY SURVEY	\$ 9,900.00
TASK 2.0	METES AND BOUNDS DESCRIPTIONS	\$ 9,500.00
TASK 3.0	PROPERTY CORNER STAKEOUT (if requested)	\$ 4,000.00
TOTAL	(LUMP SUM)	\$23,400.00

This contract and fee schedule are based upon the Engineering Contract authorized by the Borough of Montvale.



CONCLUSION

If the Borough finds this proposal acceptable, please forward a copy of the Resolution authorizing the work to be performed to this office. If you have any questions pertaining to this matter, please do not hesitate to call me.

Thank you for the opportunity to submit this proposal to you.

Very truly yours,

MASER CONSULTING P.A.

A handwritten signature in black ink, appearing to read 'A. Hipolit'.

Andrew R. Hipolit, P.E., P.P., C.M.E.
Borough Engineer

ARH/

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 215-2018**

RE: Authorize Release of Escrow /8 Rutherford Place/Block 1702/Lot 11

WHEREAS, Joseph Aschenbrand, 8 Rutherford Place/Montvale , NJ 07645 has requested release of escrow for Block 11702/Lot 11, for escrow posted; and

WHEREAS, the Borough Engineer and other Borough professionals take no exception to the release; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale the amount of \$534.75 is hereby released to Joseph Aschenbrand, Montvale NJ 07645 ; and

BE IT FURHTER RESOLVED, the Treasurer shall receive a copy of this resolution for processing.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Curry							
Gloeggler							
Koelling							
Lane							
Weaver							

Adopted: December 11, 2018

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 216-2018**

RE: Authorize Release of Escrow /20 Craig Road/Block 1902/Lot 11/Mountain Development Corporation

WHEREAS, Michele Oriolo, 680 Orangeburg Road, Rivervale, NJ 07675 has requested release of escrow for Block 2411; Lot6,7,8 & 9 for escrow posted 17 Hillside Terrace, Montvale, NJ ; and

WHEREAS, the Borough Engineer and other Borough professionals take no exception to the release; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale the amount of \$947.50 is hereby released to Michele Oriolo, 680 Orangeburg Road, Rivervale, NJ 07675; and

BE IT FURHTER RESOLVED, the Treasurer shall receive a copy of this resolution for processing.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Curry							
Gloeggler							
Koelling							
Lane							
Weaver							

Adopted: December 11, 2018

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 217-2018**

RE: Authorize Release of Escrow /Block 702/Lot 29/S. Huang

WHEREAS, Simon Huang, 11 Fieldstone Court, Woodcliff Lake, NJ 07677 has requested release of escrow for Block 702/Lot 29, Montvale, NJ ; and

WHEREAS, the Borough Engineer and other Borough professionals take no exception to the release; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale the amount of \$672.00 is hereby released to Simon Huang, 11 Fieldstone Court, Woodcliff Lake, NJ 07677; and

BE IT FURTHER RESOLVED, the Treasurer shall receive a copy of this resolution for processing.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Curry							
Gloeggler							
Koelling							
Lane							
Weaver							

Adopted: December 11, 2018

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 218-2018**

RE: Authorize Hiring / Part Time On Call / Crossing Guard / Lillian Dell'Aquila

WHEREAS, the Montvale Police Department desires to hire a part-time on call crossing guard in the Borough of Montvale; and,

WHEREAS, Lillian Dell'Aquila has met the qualifications for this position, agrees to the terms and conditions of employment; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey that the above named individual is hereby appointed to the position of Part-time On Call Crossing Guard, effective December 12, 2018.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Curry							
Gloeggler							
Koelling							
Lane							
Weaver							

Adopted: December 11, 2018

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor

RESOLUTION

BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, N.J., that the following bills, having been referred to the Borough Council and found correct, be and the same hereby be paid:

<u>FUND</u>	<u>AMOUNT</u>	<u>NOTES</u>
Current	\$2,740,929.57	Bill List Wire12/11/18
	<u>294,524.77</u>	Wires/Manual Checks
Current TOTAL	3,035,454.34	
Escrow - Trust	4,866.28	Bill List Wire12/11/18
Housing Trust	4,762.20	Bill List Wire12/11/18
Capital Fund	11,255.00	Bill List Wire12/11/18
Dog Trust	1,015.20	Bill List Wire12/11/18
Open Space Trust	2,400.00	Bill List Wire12/11/18
Recreation Trust	1,410.00	Bill List Wire12/11/18
	3,061,163.02	

*This resolution was adopted by the Mayor and Council of Montvale
at a meeting held on 12/11/18*

Introduced by: _____ 12/11/18

Approved:

Seconded by: _____

Michael Ghassali, Mayor

ATTEST:

Maureen Iarossi-Alwan, Municipal Clerk

MANUAL/VOID CHECKS - WIRES
December 11, 2018

<u>Check #</u>	<u>PO #</u>	<u>Date</u>	<u>Transaction/Vendor</u>	<u>Amount</u>
WIRE		12/11/18	Payroll Account	193,016.51
WIRE		12/11/18	Salary Account	101,155.76
WIRE		12/11/18	FSA Account	<u>352.50</u>
Total				<u>294,524.77</u>

December 6, 2018
12:54 PM

Borough of Montvale
Bill List By Vendor Id

Page No: 1

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name

PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099
Item Description	Amount	Charge Account	Acct Type	Description	Enc	Date	Date	Date	Invoice
00019 MUNICIPAL CAPITAL CORPORATION									
18-00116 01/17/18 COLOR COPIER/PRINTER SCANNER		B							
26 COLOR COPIER/PRINTER SCANNER	129.50	8-01-22-725-061	B	LEASED EQUIPMENT	R	01/17/18	12/05/18		4975121018/NOV N
27 COLOR COPIER/PRINTER SCANNER	129.50	8-01-21-720-061	B	LEASED EQUIPMENT	R	01/17/18	12/05/18		4975121018/NOV N
	259.00								
Vendor Total:	259.00								

00027 BT SPECIALTIES

18-01352 10/18/18 NAME PLATES - FIRE DEPT									
1 NAME PLATES - FIRE DEPT	297.00	8-01-25-752-058	B	OTHER EQUIPMENT & SUPPLIES	R	10/18/18	12/05/18		4636 N
Vendor Total:	297.00								

00047 D & E UNIFORMS

18-01196 09/11/18 FIRE UNIFORMS & SHOES									
1 FIRE UNIFORMS & SHOE	650.95	8-01-25-752-032	B	CLOTHING & UNIFORMS	R	09/11/18	12/05/18		MV1066 N
18-01300 10/11/18 FIRE BADGES									
1 FIRE BADGES	676.55	8-01-25-752-032	B	CLOTHING & UNIFORMS	R	10/11/18	12/05/18		MV1067 N
18-01301 10/11/18 SLEO III CLOTHING									
1 SLEO III CLOTHING	1,773.81	8-01-25-745-266	B	CLOTHING	R	10/11/18	12/05/18		54792 N
18-01403 10/30/18 PD LIEUTENANT BADGES									
1 PD LIEUTENANT BADGES	415.00	8-01-25-745-252	B	BOMAN, DONALD W - CLOTHING	R	10/30/18	12/05/18		MV1064 N
18-01412 10/31/18 ROBALINO CLOTHING ALLOWANCE									
1 ROBALINO CLOTHING ALLOWANCE	54.95	8-01-25-745-257	B	ROBALINO, ERIC - CLOTHING	R	10/31/18	12/05/18		54925 N
Vendor Total:	3,571.26								

December 6, 2018
12:54 PM

Borough of Montvale
Bill List By Vendor Id

Page No: 2

Vendor # Name

PO #	PO Date	Description	Amount	Contract	Charge Account	PO Type	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
00055 FOLEY, ALISHA														
18-01478	11/20/18	REIMB MEAL AND PARKING CONF												
1		REIMB MEAL AND PARKING CONF	146.42		8-01-25-745-041		B	MEAL REIMBURSEMENT	R	11/20/18	12/05/18		MEAL REIMBURSE	N
2		REIMB MEAL AND PARKING CONF	5.00		8-01-25-745-042		B	EDUCATION/TRAINING/SEMINARS	R	11/20/18	12/05/18		MEAL REIMBURSE	N
			151.42											
18-01524	11/28/18	REIMB CLOTHING ALLOWANCE												
1		REIMB CLOTHING ALLOWANCE	228.45		8-01-25-745-268		B	FOLEY, ALISHA R - CLOTHING	R	11/28/18	12/05/18		REIMB. CLOTHING	N
		Vendor Total:	379.87											
00097 CABLEVISION														
18-01472	11/20/18	07873-204461-01-0 CABLEVISION												
1		07873-204461-01-0 CABLEVISION	132.12		8-01-20-701-029		B	OTHER CONTRACTUAL ITEMS	R	11/20/18	12/06/18		NOV. - DEC.	N
18-01473	11/20/18	07873-10989-01-7 CABLEVISION												
1		07873-10989-0-7 CABLEVISION	82.59		8-01-20-701-029		B	OTHER CONTRACTUAL ITEMS	R	11/20/18	12/06/18		NOV. DEC.	N
18-01573	12/05/18	07873-218840-01-0 CABLEVISION												
1		07873-218840-01-0 CABLEVISION	7.75		8-01-27-791-029		B	OTHER CONTRACTUAL ITEMS	R	12/05/18	12/05/18		OCTOBER 2018	N
18-01574	12/05/18	07873-218840-01-0 CABLEVISION												
1		07873-218840-01-0 CABLEVISION	6.85		8-01-27-791-029		B	OTHER CONTRACTUAL ITEMS	R	12/05/18	12/05/18		NOVEMBER 2018	N
2		07873-218840-01-0 CABLEVISION	19.25		8-01-27-791-029		B	OTHER CONTRACTUAL ITEMS	R	12/05/18	12/05/18		DECEMBER 2018	N
			26.10											
		Vendor Total:	248.56											
00104 MONTVALE BOARD OF EDUCATION														
18-00004	01/03/18	2018 LOCAL SCHOOL TAX				B								
15		LOCAL SCHOOL TAX 2018	1,336,446.50		8-01-55-207-000		B	LOCAL SCHOOL TAXES	R	05/15/18	12/05/18		2018 TAX DEC	N
		Vendor Total:	1,336,446.50											
00113 FEDICK, ANDREW														
18-01475	11/20/18	FEDICK CLOTHING ALLOW REIMB												
1		FEDICK CLOTHING ALLOW REIMB	199.92		8-01-25-745-260		B	FEDICK, ANDREW - CLOTHING	R	11/20/18	12/05/18		CLOTHING REIM	N

Vendor # Name	PO # PO Date Description	Contract Amount Charge Account	PO Type Acct Type Description		First Stat/chk Enc Date	Rcvd Date	Chk/Void Date Invoice	1099 Exc]
00139 SCORDO, FRANCES								
18-01556 12/05/18 PETTY CASH								
1 PETTY CASH	37.49	8-01-20-703-125	B MAYORS EXPENSES	R	12/05/18	12/05/18	PETTY CASH	N
2	15.00	8-01-25-752-026	B MAINTENANCE OF OTHER EQUIPMENT	R	12/05/18	12/05/18	PETTY CASH	N
3	60.00	8-01-22-725-058	B OTHER EQUIPMENT & SUPPLIES	R	12/05/18	12/05/18	PETTY CASH	N
4	32.68	8-01-20-704-042	B EDUCATION/TRAINING/SEMINARS	R	12/05/18	12/05/18	PETTY CASH	N
5	10.00	8-01-20-701-041	B MEAL REIMBURSEMENT	R	12/05/18	12/05/18	PETTY CASH	N
	155.17							
Vendor Total:	155.17							
00151 LAMENDOLA, BRIAN								
18-01476 11/20/18 LAMENDOLA CLOTHING ALLOW REIMB								
1 LAMENDOLA CLOTHING ALLOW REIMB	469.27	8-01-25-745-262	B LAMENDOLA, BRIAN - CLOTHING	R	11/20/18	12/05/18	CLOTHING REIM	N
Vendor Total:	469.27							
00164 STATELINE FIRE & SAFETY, INC.								
18-01211 09/14/18 EXTRICATION GLOVE								
1 EXTRICATION GLOVE	1,395.00	8-01-25-752-061	B TURNOUT GEAR	R	09/14/18	12/05/18	116417	N
18-01237 09/24/18 5IN HOSES								
1 5IN HOSES	5,693.60	8-01-25-752-058	B OTHER EQUIPMENT & SUPPLIES	R	09/24/18	12/05/18	116527	N
18-01319 10/15/18 TRAFFIC SAFETY CONES								
1 SET OF 5 COLLAPSIBLE	215.00	8-01-25-752-058	B OTHER EQUIPMENT & SUPPLIES	R	10/15/18	12/05/18	116336	N
18-01320 10/15/18 GENERATOR W/BATTERY STARTUP								
1 HONDA 65000W GENERATOR	2,575.00	8-01-25-752-135	B DISASTER PREPAREDNESS	R	10/15/18	12/05/18	116418	N
Vendor Total:	9,878.60							
00186 PRIMEPAY, LLC								
18-00205 02/02/18 FSA FEES 2018			B					
12 FSA FEES 2018 OCTOBER	110.00	8-01-20-701-028	B OTHER PROF/CONSULTANT SERVICES	R	04/26/18	12/05/18	54669918	N
Vendor Total:	110.00							

Borough of Montvale
Bill List By Vendor Id

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	chk/Void Date	Invoice	1099 Exc]
00215 TOWNSHIP OF RIVER VALE												
18-00165		01/24/18	PASCACK VALLEY DPW 2018 SVCS.		B							
13		PASCACK VALLEY DPW DECEMBER	130,733.00	8-01-37-850-029	B OTHER CONTRACTUAL - PASCACK VALLEY DPW	R	04/26/18	12/05/18			DECEMBER 2018	N
Vendor Total:		130,733.00										
00258 ROCKLAND ELECTRIC COMPANY												
18-01567		12/05/18	ROCKLAND ELECTRIC CHARGES NOV									
1		2310843006 ALAYNA ASSOC	47.11	8-01-38-854-029	B OTHER CONTRACTUAL ITEMS	R	12/05/18	12/05/18			NOVEMBER 2018	N
2		1619931002 VALLEY VIEW TER	714.52	8-01-31-825-071	B ELECTRICITY	R	12/05/18	12/05/18			NOVEMBER 2018	N
3		5103845008 CHESTNUT TRAF/SUMT	112.72	8-01-31-825-071	B ELECTRICITY	R	12/05/18	12/05/18			NOVEMBER 2018	N
4		1753077003 W GRAND AVE TFL X	49.61	8-01-31-825-071	B ELECTRICITY	R	12/05/18	12/05/18			NOVEMBER 2018	N
5		9704932006 W GRAND OTH MTLBX	1.41	8-01-31-825-071	B ELECTRICITY	R	12/05/18	12/05/18			NOVEMBER 2018	N
6		9683932013 GRAND TFLT 57400	35.07	8-01-31-825-071	B ELECTRICITY	R	12/05/18	12/05/18			NOVEMBER 2018	N
7		0052060009 CHESTNUT TFLT	28.51	8-01-31-825-071	B ELECTRICITY	R	12/05/18	12/05/18			NOVEMBER 2018	N
8		0700055009 HUFF TER PUMP 57088	610.56	8-01-31-825-071	B ELECTRICITY	R	12/05/18	12/05/18			NOVEMBER 2018	N
9		5208845000 159 CHESTNUT RDG	94.94	8-01-31-825-071	B ELECTRICITY	R	12/05/18	12/05/18			NOVEMBER 2018	N
10		5229845000 LA TRENTA FIELD	98.09	8-01-31-825-071	B ELECTRICITY	R	12/05/18	12/05/18			NOVEMBER 2018	N
11		1503030001 SUMMIT AVE TFLT X	48.92	8-01-31-825-071	B ELECTRICITY	R	12/05/18	12/05/18			NOVEMBER 2018	N
12		5985845006 CHESTNUT RIDGE RD	44.43	8-01-31-825-071	B ELECTRICITY	R	12/05/18	12/05/18			NOVEMBER 2018	N
13		0018169009 35 N GRAND AVE	1,982.62	8-01-31-825-071	B ELECTRICITY	R	12/05/18	12/05/18			NOVEMBER 2018	N
14		2397150008 SPRING VALLEY RD	49.72	8-01-31-825-071	B ELECTRICITY	R	12/05/18	12/05/18			NOVEMBER 2018	N
			3,918.23									
Vendor Total:		3,918.23										
00284 DAVID ZUIDEMA, INC.												
18-00390		03/14/18	DITP Portable Toilets									
1		DITP Portable Toilets	375.00	8-01-28-797-029	B OTHER CONTRACTUAL ITEMS	R	03/14/18	12/05/18			108958	N
Vendor Total:		375.00										
00320 NEW JERSEY ELEVATOR INSPECTION												
18-00383		03/14/18	ELEVATOR INSPECTION SVS 2018		B							
7		ELEVATOR INSPECTION SVS 2018	1,412.00	8-01-22-725-029	B OTHER CONTRACTUAL ITEMS	R	10/03/18	12/05/18			375	N
Vendor Total:		1,412.00										

December 6, 2018
12:54 PM

Borough of Montvale
Bill List By Vendor Id

Page No: 7

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
00529 PETER AND CATHERINE DAVEY, LLC														
	18-01298	10/11/18	9/11 dinner meeting											
			1 9/11 Dinner Meeting			352.84	8-01-20-703-125	B MAYORS EXPENSES	R	10/11/18	12/05/18		9/11/2018	N
Vendor Total:						352.84								
00541 TECHNICAL FIRE SERVICE INC														
	18-01103	08/20/18	GROUND LADDER TESTING											
			1 GROUND LADDER TESTING			475.00	8-01-25-752-026	B MAINTENANCE OF OTHER EQUIPMENT	R	08/20/18	12/05/18		6509	N
			2 REPLACEMENT HEAT SENSOR LABELS			175.00	8-01-25-752-026	B MAINTENANCE OF OTHER EQUIPMENT	R	12/03/18	12/05/18		6509	N
						650.00								
	18-01104	08/20/18	AERIAL DEVICE TESTING											
			1 AERIAL DEVICE TESTING			925.00	8-01-25-752-026	B MAINTENANCE OF OTHER EQUIPMENT	R	08/20/18	12/05/18		6510	N
	18-01105	08/20/18	ANNUAL PUMPER SERVICE TESTING											
			1 ANNUAL PUMPER SERVICE TESTING			700.00	8-01-25-752-026	B MAINTENANCE OF OTHER EQUIPMENT	R	08/20/18	12/05/18		6507	N
Vendor Total:						2,275.00								
00635 CDW GOVERNMENT														
	18-00690	05/17/18	APPLE TABLET/KEYBOARD.PENCIL											
			1 APPLE TABLET/KEYBOARD.PENCIL			1,409.62	8-01-21-720-059	B COMPUTER EQUIPMENT S/W & SUPPL	R	05/17/18	12/05/18		MTP0773+	N
Vendor Total:						1,409.62								
00659 MOORE MEDICAL LLC														
	18-01278	10/02/18	HEARTSTART ONSITE PADS											
			1 HEARTSTART ONSITE PADS/ADULT			62.00	8-01-26-772-029	B OTHER CONTRACTUAL ITEMS	R	10/02/18	12/05/18		70055683	N
			2 HEARTSTART ONSITE PADS/CHILD			96.00	8-01-26-772-029	B OTHER CONTRACTUAL ITEMS	R	10/02/18	12/05/18		70055683	N
			3 ZOLL PEDI-PADZ II			89.00	8-01-26-772-029	B OTHER CONTRACTUAL ITEMS	R	10/02/18	12/05/18		70055683	N
			4 FUEL SURCHARGE			0.71	8-01-26-772-029	B OTHER CONTRACTUAL ITEMS	R	10/02/18	12/05/18		70055683	N
						247.71								
Vendor Total:						247.71								

December 6, 2018
12:54 PM

Borough of Montvale
Bill List By Vendor Id

Page No: 8

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/void Date	Invoice	1099 Excl
00699 ATLANTIC TOMORROWS OFFICE														
18-00860 07/02/18 COPY MACHINE MAINTENANCE				B										
4 COPY MACHINE MAINTENANCE 2018						1,718.72	8-01-20-701-062	B OFFICE EQUIP - MAINT/REPAIR	R	07/02/18	12/05/18		CNIN816023	N
Vendor Total:						1,718.72								
00730 BOGGIA & BOGGIA, ESQS														
18-00134 01/18/18 LEGAL RETAINER 2018				B										
6 LEGAL RETAINER 3RD QTR 2018						10,000.00	8-01-20-712-027	B LEGAL SERVICES - CONTRACTUAL	R	04/26/18	12/05/18		3RD QTR 2018	N
7 CLOSED SESSION 3RD QTR 2018						1,250.00	8-01-20-712-027	B LEGAL SERVICES - CONTRACTUAL	R	04/26/18	12/05/18		3RD QTR 2018	N
						11,250.00								
Vendor Total:						11,250.00								
00731 MASER CONSULTING P.A.														
18-00191 01/30/18 ENGINEER RETAINER 2018				B										
8 ENGINEER RETAINER 2018						450.00	8-01-20-715-028	B OTHER PROF/CONSULTANT SERVICES	R	04/26/18	12/05/18		480919	N
9 ENGINEER RETAINER 2018						900.00	8-01-20-715-028	B OTHER PROF/CONSULTANT SERVICES	R	04/26/18	12/05/18		485498	N
						1,350.00								
18-00318 02/26/18 2017 ROAD IMPROVEMENT PROGRAM				B										
7 2017 ROAD IMPROVEMENT PROGRAM						1,252.50	C-04-55-425-A00	B ROAD IMPROVEMENTS	R	02/26/18	12/05/18		475790	N
18-00453 03/30/18 US 2020 CENSUS PREPARATION				B										
6 US 2020 CENSUS PREPARATION						735.00	8-01-20-715-029	B ENGINEERING - OTHER CONTRACTUAL ITEMS	R	03/30/18	12/05/18		480904	N
7 US 2020 CENSUS PREPARATION						737.50	8-01-20-715-029	B ENGINEERING - OTHER CONTRACTUAL ITEMS	R	03/30/18	12/05/18		485293	N
						1,472.50								
18-00824 06/19/18 UPPER SADDLE RIVER ROAD				B										
2 UPPER SADDLE RIVER ROAD						6,770.00	C-04-55-425-A00	B ROAD IMPROVEMENTS	R	06/19/18	12/05/18		475887	N
18-00826 06/20/18 DESIGN- 2018 ROADWAY IMPROV.				B										
3 2018 ROADWAY IMPROV. DESIGN						3,232.50	C-04-55-447-A00	B ROAD IMPROVEMENTS	R	06/20/18	12/05/18		480937	N
18-00983 07/26/18 ROADWAY & STORM SEWER REPAIRS				B										
2 ROADWAY & STORM SEWER						217.52	8-01-20-715-029	B ENGINEERING - OTHER CONTRACTUAL ITEMS	R	07/26/18	12/05/18		480936	N

December 6, 2018
12:54 PM

Borough of Montvale
Bill List By Vendor Id

Page No: 10

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	chk/Void	1099
Item Description	Amount	Charge Account	Acct Type Description				Enc Date	Date	Date Invoice	Exc1
00960 CHESTNUT RIDGE EXXON										
18-01477 11/20/18 FUEL GAS PUMPS DOWN										
1 FUEL GAS PUMPS DOWN	167.98	8-01-31-833-074	B GASOLINE & DIESEL FUEL	R		11/20/18	12/05/18		7/4/18+	N
Vendor Total:	167.98									
01000 BOROUGH OF MONTVALE										
18-01555 12/04/18 REIMBUR. FOR SPECIAL PB MTG										
1 REIMBUR. FOR SPECIAL PB MTG	541.28	E-08-00-216-02A	B S.Hekemian/Mercedes (2702/1 & 3)	R		12/04/18	12/05/18		REIM. SPEC MTG	N
Vendor Total:	541.28									
01063 SUMMIT RIDGE CONDOMINIUM										
17-01442 12/19/17 SNOW REMOVAL & STR. LIGHT 2017										
1 SNOW REMOVAL @ MAXIMUM 2017	800.00	7-01-38-854-029	B OTHER CONTRACTUAL ITEMS	R		12/19/17	12/05/18		2017 MAXIMUM	N
2 STREET LIGHTING @ MAXIMUM 2017	1,800.00	7-01-38-854-029	B OTHER CONTRACTUAL ITEMS	R		12/19/17	12/05/18		2017 MAXIMUM	N
	2,600.00									
Vendor Total:	2,600.00									
01132 COOPERATIVE COMMUNICATIONS, INC										
18-01535 11/30/18 2013915700 BOROUGH OF MONTVALE										
1 2013915700 BOROUGH OF MONTVALE	1,998.07	8-01-31-827-076	B TELEPHONE CHARGES	R		11/30/18	12/05/18		NOVEMBER 2018	N
Vendor Total:	1,998.07									
01227 PIAZZA & ASSOCIATES, INC										
18-00062 01/10/18 AFFORDABLE HOUSING SVS 2018										
11 AFFORDABLE HOUSING SVS	1,200.00	T-03-56-286-006	B TRUST - RESERVE FOR HOUSING	R		01/10/18	12/05/18		1805-06	N
12 AFFORDABLE HOUSING SVS POSTAGE	199.70	T-03-56-286-006	B TRUST - RESERVE FOR HOUSING	R		01/10/18	12/05/18		1805-06	N
	1,399.70									
Vendor Total:	1,399.70									
01241 PIZZA INC										
18-01471 11/20/18 PLANNING/SPR MEETINGS										
2 TIP	20.00	8-01-21-720-041	B MEAL REIMBURSEMENT	R		11/20/18	12/05/18		11/20/2018	N

Vendor # Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
01409 MARAJ NARITA LLC													
18-00063	01/10/18	RECORDS MANAGEMENT SVS 2018			B								
33	RECORDS MANAGEMENT SVS 2018	677.88	8-01-20-701-028		B OTHER PROF/CONSULTANT SERVICES	R	04/26/18	12/05/18				MTV-2018-032	N
35	RECORDS MANAGEMENT SVS 2018	484.20	8-01-20-701-028		B OTHER PROF/CONSULTANT SERVICES	R	04/26/18	12/05/18				MTV-2018-033	N
		1,162.08											
18-01494 11/26/18 PLANNING BD/MEETING/COPIES ETC													
1	PLANNING BD/MEETING/COPIES ETC	177.54	8-01-21-720-028		B OTHER PROF/CONSULTANT SERVICES	R	11/26/18	12/05/18				MTV-2018-PB001	N
Vendor Total:		1,339.62											
01424 REGIONAL COMMUNICATIONS, INC.													
18-01379	10/24/18	CABLES FOR ROCKLAND RADIO											
1	CABLES FOR ROCKLAND RADIO	178.10	8-01-25-752-077		B COMMUNICATIONS EQUIPMENT	R	10/24/18	12/05/18				139916	N
Vendor Total:		178.10											
01450 EARTH NETWORKS dba WEATHERBUG													
18-01312	10/11/18	STROBE LIGHT- LIGHTING DETECT											
1	STROBE LIGHT- LIGHTING DETECT	300.00	8-01-26-772-029		B OTHER CONTRACTUAL ITEMS	R	10/11/18	12/05/18				WBB0037511	N
Vendor Total:		300.00											
01464 JEFFREY R. SURENTAN & ASSOC. LLC													
17-00879	08/02/17	SPECIAL COAH COUNSEL			B								
17	SPECIAL COAH COUNSEL	164.22	7-01-21-720-028		B OTHER PROF/CONSULTANT SERVICES	R	01/15/18	12/05/18				OCTOBER 2018	N
Vendor Total:		164.22											
01479 GLAZER DESIGN LLC													
18-01322	10/15/18	MAG LITE SOLITAIRE											
1	MAG LITE SOLITAIRE	1,418.40	8-01-25-752-058		B OTHER EQUIPMENT & SUPPLIES	R	10/15/18	12/05/18				1840-1	N
2	SETUP CHARGE	62.50	8-01-25-752-058		B OTHER EQUIPMENT & SUPPLIES	R	10/15/18	12/05/18				1840-1	N
3	FREIGHT	50.00	8-01-25-752-058		B OTHER EQUIPMENT & SUPPLIES	R	10/15/18	12/05/18				1840-1	N
		1,530.90											
Vendor Total:		1,530.90											

December 6, 2018
12:54 PM

Borough of Montvale
Bill List By Vendor Id

Page No: 13

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/chk	First	Rcvd	Chk/Void	1099
Item Description	Amount	Charge	Account	Acct Type	Description	Enc Date	Date	Date	Invoice	Exc]
01488 BANISCH ASSOCIATES, INC.										
18-01368 10/23/18 PLANNING BOARD SERVICES										
1 PLANNING BOARD SERVICES	2,890.00	T-03-56-286	006	B TRUST - RESERVE FOR HOUSING	R	10/23/18	12/05/18		P18-28891	N
Vendor Total:	2,890.00									
01503 WITMER PUBLIC SAFETY GROUP										
18-01429 11/06/18 NIMH RECHARGEABLE BATTERIES										
1 NIMH RECHARGEABLE BATTERIES	952.00	8-01-25-752	026	B MAINTENANCE OF OTHER EQUIPMENT	R	11/06/18	12/05/18		1903219	N
2 NIMH RECHARGEABLE BATTERIES	18.00	8-01-25-752	026	B MAINTENANCE OF OTHER EQUIPMENT	R	11/06/18	12/05/18		1903219	N
	970.00									
Vendor Total:	970.00									
01557 RAYMOND BROTHERS LANDSCAPING										
18-01350 10/18/18 LAWN MAINT. 37 AKERS AVENUE										
1 LAWN MAINT. 37 AKERS AVENUE	1,750.00	8-01-26-772	029	B OTHER CONTRACTUAL ITEMS	R	10/18/18	12/05/18		190411	N
Vendor Total:	1,750.00									
01593 AMERICAN LAWN SPRINKLER CO.										
18-01364 10/23/18 WINTERIZATION 2018										
1 WINTERIZATION 2018	1,200.00	8-01-26-772	029	B OTHER CONTRACTUAL ITEMS	R	10/23/18	12/05/18		173455	N
2 WINTERIZATION 2018	650.00	8-01-26-772	029	B OTHER CONTRACTUAL ITEMS	R	10/23/18	12/05/18		173454	N
	1,850.00									
Vendor Total:	1,850.00									
01626 RFP SOLUTIONS INC.										
18-01224 09/18/18 CABLE TV CABLE INSTALLATION										
1 CABLE TV CABLE INSTALLATION	580.00	8-01-25-752	058	B OTHER EQUIPMENT & SUPPLIES	R	09/18/18	12/05/18		A22667	N
Vendor Total:	580.00									
01738 ARENDACS, DOUGLAS										
18-01561 12/05/18 NJLOM 2018										
1 Mileage	156.75	8-01-20-703	045	B TRAVEL	R	12/05/18	12/05/18		EX. REIMBURSE	N
2 tolls & parking	20.00	8-01-20-703	045	B TRAVEL	R	12/05/18	12/05/18		EX. REIMBURSE	N

December 6, 2018
12:54 PM

Borough of Montvale
Bill List By Vendor Id

Page No: 14

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
Item Description	Amount	Charge Account	Acct Type Description								
01738 ARENDACS, DOUGLAS Continued											
18-01561 12/05/18 NJLOM 2018			Continued								
3 taxis	36.00	8-01-20-703-045	B TRAVEL			R	12/05/18	12/05/18		EX. REIMBURSE	N
4 Meal Reimbursement	11.73	8-01-20-703-041	B MEAL REIMBURSEMENT			R	12/05/18	12/05/18		EX. REIMBURSE	N
	224.48										
Vendor Total:	224.48										
01767 VERIZON											
18-00329 02/27/18 555-569-014-0001-55 VERIZON											
1 555-569-014-0001-55 VERIZON	175.64	8-01-20-701-029	B OTHER CONTRACTUAL ITEMS			R	02/27/18	12/05/18		FEB.MAR.	N
18-01505 11/27/18 555-569-014-0001-55 VERIZON											
1 555-569-014-0001-55 VERIZON	175.91	8-01-20-701-029	B OTHER CONTRACTUAL ITEMS			R	11/27/18	12/05/18		NOV-DEC	N
Vendor Total:	351.55										
01788 TIGHE, RAYMOND											
18-01490 11/21/18 EXPENSE REPORT REIMBURSEMENT											
1 TRAVEL REIMBURSEMENT	190.09	8-01-20-710-045	B TRAVEL			R	11/21/18	12/05/18		TRAVEL REIMBURS	N
2 MEAL REIMBURSEMENT	96.57	8-01-20-710-041	B MEAL REIMBURSEMENT			R	11/21/18	12/05/18		MEAL REIMBURSE	N
	286.66										
18-01504 11/27/18 MILEAGE REIMBURSEMENT											
1 MILEAGE REIMBURSEMENT	70.58	8-01-20-710-045	B TRAVEL			R	11/27/18	12/05/18		MILEAGE REIM.	N
Vendor Total:	357.24										
01829 LL BEAN INC											
18-01152 08/30/18 JACKETS FOR RABIES CLINIC											
1 JACKETS FOR RABIES CLINIC	837.30	T-12-56-286-001	B RESERVE FOR DOG LICENSE			R	08/30/18	12/05/18		9021834734	N
18-01203 09/13/18 JACKET FOR RABIES CLINIC											
1 JACKET FOR RABIES CLINIC	95.00	T-12-56-286-001	B RESERVE FOR DOG LICENSE			R	09/13/18	12/05/18		9021093612	N

December 6, 2018
12:54 PM

Borough of Montvale
Bill List By Vendor Id

Page No: 15

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
01829 LL BEAN INC				Continued										
18-01203 09/13/18 JACKET FOR RABIES CLINIC				Continued										
2 JACKET FOR RABIES CLINIC						82.90	T-12-56-286-001	B RESERVE FOR DOG LICENSE	R	09/13/18	12/05/18		9021872186	N
						177.90								
Vendor Total:						1,015.20								
01837 ADVANCED ELECTRONIC DESIGN INC														
18-01114 08/23/18 PD BODY CAMERAS														
1 PD BODY CAMERAS						4,215.00	8-01-44-819-000	B ACQUISITION OF EQUIPMENT - POLICE	R	08/23/18	12/05/18		8265273	N
Vendor Total:						4,215.00								
01848 NEW YORK-NEW JERSEY TRAIL														
18-01407 10/30/18 PASCACK BROOK/MONTVALE TRAIL					B									
2 PASCACK BROOK/MONTVALE TRAIL						2,400.00	T-14-56-286-001	B RESERVE FOR OPEN SPACE TRUST	R	10/30/18	12/05/18		RES. #198-2018	N
Vendor Total:						2,400.00								
01854 STALKER RADAR														
18-01400 10/30/18 PD ANTENNA CABLES / KIT														
1 PD ANTENNA CABLES / KIT						352.00	8-01-25-745-077	B COMMUNICATIONS EQUIPMENT	R	10/30/18	12/05/18		337860	N
Vendor Total:						352.00								
01866 MCCAIN, ANGELA														
18-01559 12/05/18 MILEAGE/TOLL REIMBURSEMENT														
1 MILEAGE/TOLL REIMBURSEMENT						847.79	8-01-20-705-045	B TRAVEL	R	12/05/18	12/05/18		EXP. REIMBURSE	N
Vendor Total:						847.79								
01868 KOELLING, DIETER														
18-01560 12/05/18 NJLOM Meal Expenses														
1 NJLOM- Meal Reimbursement						425.60	8-01-20-703-041	B MEAL REIMBURSEMENT	R	12/05/18	12/05/18		EXP. REIMBURSE	N
2 NJLOM Meal Reimbursement						425.65	8-01-25-745-041	B MEAL REIMBURSEMENT	R	12/05/18	12/05/18		EXP. REIMBURSE	N
3 NJLOM Meal Reimbursement						170.24	8-01-21-720-041	B MEAL REIMBURSEMENT	R	12/05/18	12/05/18		EXP. REIMBURSE	N
4 NJLOM Meal Reimbursement						85.13	8-01-20-710-041	B MEAL REIMBURSEMENT	R	12/05/18	12/05/18		EXP. REIMBURSE	N
5 NJLOM Dinner						0.00	8-01-21-720-041	B MEAL REIMBURSEMENT	R	12/05/18	12/05/18		EXP. REIMBURSE	N

December 6, 2018
12:54 PM

Borough of Montvale
Bill List By Vendor Id

Page No: 16

Vendor # Name

PO #	PO Date	Description	Contract	PO Type	First	Rcvd	Chk/Void	1099
Item Description	Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date Invoice	Excl
01868 KOELLING, DIETER Continued								
18-01560 12/05/18 NJLOM Meal Expenses		Continued						
6 NJLOM Meal Reimbursement	170.24	8-01-25-752-042	B EDUCATION/TRAINING/SEMINARS	R	12/05/18	12/05/18	EXP. REIMBURSE	N
	1,276.86							
Vendor Total:	1,276.86							
01871 DEGENAARS, BELLE								
18-01562 12/05/18 MAILBOX DAMAGE REIMBURSEMENT								
1 MAILBOX DAMAGE REIMBURSEMENT	75.00	8-01-20-701-026	B MAINTENANCE OF OTHER EQUIPMENT	R	12/05/18	12/05/18	MAILBOX REIM	N
Vendor Total:	75.00							
01872 REALSOURCE ASSOICATION								
18-01569 12/05/18 REALSOURCE REALTOR MEMBERSHIP								
1 REALSOURCE REALTOR MEMBERSHIP	545.00	8-01-20-710-044	B PROFESSIONAL ASSOCIATION DUES	R	12/05/18	12/05/18	1174903	N
Vendor Total:	545.00							
02141 REGAN, ROBERT T., ESO.								
18-01509 11/27/18 COAH								
1 COAH	472.50	T-03-56-286-006	B TRUST - RESERVE FOR HOUSING	R	11/27/18	12/05/18	15137	N
Vendor Total:	472.50							
02426 VERIZON WIRELESS								
18-01440 11/07/18 PD BROADBAND CHARGES								
1 PD BROADBAND CHARGES	190.07	8-01-31-827-076	B TELEPHONE CHARGES	R	11/07/18	12/05/18	9816725005	N
18-01515 11/27/18 PD BROADBAND CHARGES								
1 PD BROADBAND CHARGES	190.05	8-01-31-827-076	B TELEPHONE CHARGES	R	11/27/18	12/05/18	9818615173	N
18-01571 12/05/18 982182917 VERIZON WIRELESS								
1 982182917 VERIZON WIRELESS	206.23	8-01-31-827-076	B TELEPHONE CHARGES	R	12/05/18	12/05/18	9818803702	N
Vendor Total:	586.35							

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
02559 INS. DESIGN ADMINISTRATORS												
18-00006	01/03/18	BOROUGH VISION PLAN			B							
12		VISION ADMIN. FEES/NOVEMBER	273.00	8-01-20-701-028		B OTHER PROF/CONSULTANT SERVICES	R	04/26/18	12/05/18		410796/NOV	N
Vendor Total:			273.00									
02679 EDMUNDS & ASSOCIATES, INC.												
18-01428	11/06/18	BLANK TAX BILLS										
1		BLANK TAX BILLS	34.00	8-01-20-708-023		B PRINTING AND BINDING	R	11/06/18	12/05/18		19-01650	N
Vendor Total:			34.00									
02757 TYCO ANIMAL CONTROL SERVICES												
18-00135	01/18/18	ANIMAL CONTROL - 2018			B							
11		ANIMAL CONTROL - OCTOBER 2018	885.00	8-01-27-788-029		B OTHER CONTRACTUAL ITEMS	R	04/26/18	12/05/18		OCTOBER 2018	N
Vendor Total:			885.00									
03060 TRI-STATE TECHNICAL SERVICES												
18-00072	01/11/18	2018 COMPUTER MAINTENANCE			B							
12		2018 COMPUTER MAINTENANCE	708.33	8-01-20-701-108		B MAINTENANCE/RENTAL AGREEMENTS	R	01/11/18	12/05/18		26707/NOV	N
18-00073	01/11/18	2018 ACCESS/SPECIAL MICROSOFT			B							
12		2018 ACCESS/SPECIAL MICROSOFT	344.00	8-01-20-701-108		B MAINTENANCE/RENTAL AGREEMENTS	R	04/26/18	12/05/18		26331/NOV	N
18-00074	01/11/18	CABLE TV ADOBE SOFTW.LEASE2018			B							
12		CABLE TV ADOBE SOFTW.LEASE	21.39	8-01-20-716-061		B LEASED EQUIPMENT & SOFTWARE	R	01/11/18	12/05/18		25925/NOV	N
18-01383	10/25/18	COMPUTER SERVICES										
1		COMPUTER SERVICES	554.00	8-01-20-703-059		B COMPUTER EQUIPMENT S/W & SUPPL	R	10/25/18	12/05/18		18212	N
18-01468	11/16/18	COURT -COMPUTER SERVICES										
1		COURT -COMPUTER SERVICES	72.00	8-01-42-855-108		B MAINTENANCE/RENTAL AGREEMENTS	R	11/16/18	12/05/18		18246	N
2		COURT -COMPUTER SERVICES	78.00	8-01-41-250-108		B MAINTENANCE/RENTAL AGREEMENTS	R	11/16/18	12/05/18		18246	N
			150.00									
Vendor Total:			1,777.72									

December 6, 2018
12:54 PM

Borough of Montvale
Bill List By Vendor Id

Page No: 19

Vendor # Name											
PO #	PO Date	Description	Contract	PO Type			First	Rcvd	Chk/Void	1099	
Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl	
Total Purchase Orders:	114	Total P.O. Line Items:	170	Total List Amount:	2,766,638.25	Total Void Amount:	0.00				

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND 2017 BUDGET	7-01	2,764.22	0.00	2,764.22	0.00	0.00	2,764.22
CURRENT FUND 2018 BUDGET	8-01	2,738,165.35	0.00	2,738,165.35	0.00	0.00	2,738,165.35
CAPITAL FUND	C-04	11,255.00	0.00	11,255.00	0.00	0.00	11,255.00
BOA ESCROW ACCOUNTS	E-08	4,866.28	0.00	4,866.28	0.00	0.00	4,866.28
OTHER TRUST ACCOUNT	T-03	4,762.20	0.00	4,762.20	0.00	0.00	4,762.20
DOG TRUST ACCOUNT	T-12	1,015.20	0.00	1,015.20	0.00	0.00	1,015.20
OPEN SPACE TRUST ACCT	T-14	2,400.00	0.00	2,400.00	0.00	0.00	2,400.00
RECREATION TRUST FUND	T-19	1,410.00	0.00	1,410.00	0.00	0.00	1,410.00
Year Total:		9,587.40	0.00	9,587.40	0.00	0.00	9,587.40
Total of All Funds:		2,766,638.25	0.00	2,766,638.25	0.00	0.00	2,766,638.25