

**MINUTES
WORK SESSION**

The Work Session Meeting of the Mayor and Council was held in the Council Chambers and called to order at 7:35pm. Adequate notification was published in the official newspaper of the Borough of Montvale. Roll call was taken.

OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was provided to The Bergen Record and The Ridgewood News, informing the public of the time and place according to the provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

ROLL CALL:

Councilmember Arendacs
Councilmember Curry – absent
Councilmember Gloeggler

Councilmember Koelling
Councilmember Lane
Councilmember Weaver

Also present: Mayor Michael Ghassali; Borough Attorney, Joe Voytus; Borough Engineer, Andrew Hipolit; Administrator/Clerk, Maureen Iarossi-Alwan and Deputy Municipal Clerk, Fran Scordo

Proclamation

Supporting the 2018 UDrive, UText, UPay Distracted Driving Crackdown April 1- 21, 2018

ORDINANCES:

INTRODUCTION OF ORDINANCE NO. 2018-1446 CALENDAR YEAR 2018 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)
(Public hearing 4/10/18)

A motion to Introduce Ordinance **2018-1446** for first reading was made by Councilmember Weaver; seconded by Councilmember Koelling; Clerk read by title only; Councilmember Lane made a motion that this ordinance be passed on first reading and advertised in The Ridgewood News; seconded by Councilmember Koelling - A roll call was taken – all ayes

INTRODUCTION 2018 MUNICIPAL BUDGET: Resolution No. 88-2018

BE IT RESOLVED, that the following statement of revenues and appropriations attached hereto constitute the local budget of the Borough of Montvale, Bergen County, New Jersey for the year 2018.

BE IT FURTHER RESOLVED that said budget be published in The Bergen Record in the issue of April 10, 2018 and that a hearing on the budget will be held at the Municipal Building on April 24, 2018 at 7:30 P.M.

Introduced by: Councilmember Lane; seconded by Councilmember Gloeggler - a roll call vote was taken - all ayes

Councilmember Lane gave a brief overview of the budget stating that the borough is in good shape financially; there will be a slight reduction in taxes on the municipal side

MINUTES:March 13, 2018

A motion to accept the minutes by Councilmember Koelling; seconded by Councilmember Gloeggler
 - all ayes with Councilmember Lane and Weaver abstaining

MINUTES CLOSED/EXECUTIVE SESSION:March 13, 2018

A motion to accept the minutes by Councilmember Koelling; seconded by Councilmember Gloeggler
 - all ayes with Councilmember Lane and Weaver abstaining

RESOLUTIONS:**89-2018 Transfer of 2017 Appropriation Reserves**

WHEREAS, certain transfer of funds for 2017 budget appropriation reserves are necessary to cover anticipated expenditures; and

WHEREAS, N.J.S.A. 40A:4-59 provides for transfers from appropriation reserves with an excess over and above the amount deemed to be necessary to fulfill the purpose for such appropriation reserves, to those appropriation reserves deemed to be insufficient;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, that the transfer be made between the 2017 budget appropriation reserves as follows:

<u>CURRENT FUND</u>	<u>FROM</u>	<u>TO</u>
GENERAL APPROPRIATIONS		
Operations - within "CAPS"		
Legal Services and Costs:		
Other Expenses	\$20,000.00	
Engineering Services and Costs:		
Other Expenses		\$20,000.00
Public health Services:		
Other Expenses	10,000.00	
Planning Board		
Other Expenses		10,000.00
Garbage and Trash Removal:		
Other Expenses	20,000.00	
Sewer System:		
Other Expenses		20,000.00
	_____	_____
	\$50,000.00	\$50,000.00
	=====	=====

Introduced by: Councilmember Lane; seconded by Councilmember Koelling - All ayes

90-2018 Emergency Temporary Appropriations

WHEREAS, an emergent condition has arisen with respect to certain budget appropriations and no adequate provision has been made in the 2018 temporary budget, and N.J.S.A. 40A:4-20 provides for the creation of emergency temporary appropriations for said purpose; and

WHEREAS, the total emergency temporary resolutions adopted in the year 2018 pursuant to the provisions of N.J.S.A. 40A:4-20 (Chapter 96, P.L. 1951) including this resolution total:

Current Fund \$1,931,441.00

NOW, THEREFORE, BE IT RESOLVED (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20:

1. An emergency temporary appropriation be and the same is hereby made in the total amount of:

Current Fund \$386,500.00

2. That said emergency temporary appropriation (will be) provided in the 2018 budget;

3. That one certified copy of this resolution be filed with the Director of Local Government Services.

CURRENT FUND

General Appropriations

Operations - Within "CAPS"

Fire:

Fire Hydrant Service \$15,000.00

Emergency Management:

Salaries and Wages 1,500.00

Road Repair and Maintenance: 100,000.00

116,500.00

General Appropriations

Operations - Excluded from "CAPS"

Maintenance of Free Public Library 50,000.00

Sewer Processing and Disposal:

Contractual 200,000.00

250,000.00

Shared Service Agreements

Municipal Court Administration:

Other Expenses 20,000.00

\$386,500.00

=====

Introduced by: Councilmember Koelling; seconded by Councilmember Lane - All ayes

91-2018 Authorize Hiring/Part Time Violations Clerk/Pascack Joint Municipal Court/V. Crowley

WHEREAS, the Pascack Joint Municipal Court desires to hire a part-time employee in the Borough of Montvale for the Pascack Joint Municipal Court in the capacity of Violations Clerk; and,

WHEREAS, Viola Crowley has met the qualifications for this position, agrees to the terms and conditions of employment, and has completed a satisfactory background investigation; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey that the above named individual is hereby appointed to the position of Part-time Violations Clerk, effective March 22, 2018.

Introduced by: Councilmember Lane; seconded by Councilmember Koelling - All ayes

92-2018 Award Proposal/US 2020 Census Preparation/Submission/Maser Consulting, LLC

WHEREAS, the Borough of Montvale has deemed it necessary in November 2017 at a Mayor & Council meeting to participate and engage in professional services to provide for the preparation and submission of the 2020 Census for the Borough of Montvale; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding; and

WHEREAS, Maser Consulting, 200 Valley Road, Suite 400, Mt. Arlington, NJ 07856 has submitted a proposal dated March 22, 2018 to provide these services which is attached to the original of this resolution, and

WHEREAS, the Certified Municipal Finance Officer has certified funds are available certification hereto attached to the original of this resolution.

NOW, THEREFORE BE IT RESOLVED by the Borough of Montvale as follows:

- 1) That the proposal for the scope of service is attached to this resolution which is made part of this resolution shall be awarded to Maser Consulting.
- 2) That the following be provided: Creation Of Address Database/Analysis of Census LUCA Records/Geocoding Addresses
- 3) The cost not to exceed shall be \$14,000.00. The Engineer shall be required to submit itemized bills and payment shall be made based upon services rendered. The rates for this work are in accordance with the hourly contractual agreement with the Borough of Montvale.

BE IT FURTHER RESOLVED, that a copy of this resolution be published an official newspaper of the Borough of Montvale, be on file, available for public inspection, in the office of the Municipal Clerk.

Account No.8-01-20-715-029

Not To Exceed: \$14,000.00

Introduced by: Councilmember Lane; seconded by Councilmember Gloeggler - All ayes

93-2018 Authorize Refund/Online Adult Soccer Registration/Moustafa/McIntyre/Schumacher

WHEREAS, refunds are hereby authorize to the following participants due to participants error in online registration; and

WHEREAS, Ahmed Moustafa, Brendan McIntyre, Jarret Schumacher online payment in the amount \$10.00 each will be reimbursed as per the recommendation and explanation provided by the Recreation Director which is attached to the original of this resolution; and

BE IT FUTHER RESOLVED, the Borough Treasurer and Recreation Director shall receive a copy of this resolution for processing.

Introduced by: Councilmember Lane; seconded by Councilmember Arendacs - All ayes

BILLS: Municipal Clerk read the Bill Report

Motion to pay bills by Councilmember Lane; seconded by Councilmember Koelling - All ayes

ENGINEER'S REPORT:

Andrew Hipolit

Report/Update

a. 2018 Road Program

The following streets are proposed to be milled and paved: Meadow Lane, Jefferson Place, Plymouth Place, Concord Court, Lexington Lane, Pine Hollow Drive, Charlotte Court, Partridge Run and Fairview Ave;

The following streets are proposed to be micro-surfaced: Huff Terrace, Candlelight Drive, Sheppard Drive and White Oak Court

b. Homeowner 23 Spring Valley Road/Request Installation of Guiderail/County Road

Sidewalk will be completed soon; resident requested a guiderail to be installed, councilmembers agreed to send a request to the County for the guiderail

c. Discussion Proposed Change Order No. 1/Upper Saddle River Roadway

Improvements/D& L Paving/To Include Serrell Drive

Culvert is being replace should be completed by end of April; recommended to pave Serrell Drive for an additional \$46,000, Councilmembers all agreed

d. National Joint Powers Alliance Cooperative Purchasing NJPA

This is a Coop program for Carrier Air conditioners; by joining the Coop, it will benefit the borough in purchasing units at a better price; Councilmembers agreed

Councilmember Weaver asked for an update about the Magnolia bridge; a consultant has been obtained by the County to do the scope of work; the work should begin sometime in 2019

ATTORNEY REPORT:

Joseph Voytus, Esq.

Report/Update

No report

UNFINISHED BUSINESS

Councilmember Weaver asked for clarification for the new resident field fees; why would we charge resident teams hourly rates; Councilmember Arendacs stated that Lisa Dent did a survey of the surrounding towns and their fees; the fees are comparable; last year the fee was \$200, now it is \$1,700; after a brief discussion, a motion to have the recreation director to do further research by Councilmember Lane; seconded by Councilmember Koelling – all ayes with Councilmember Weaver abstaining

NEW BUSINESS:

a. Council Review Memorial Bench Guidelines/Discussion/Determination To Set Standards For Requestors

After a brief discussion, councilmembers recommended that the Environmental Commission handle what type of standards can be used

COMMUNICATION CORRESPONDENCE:

None

MEETING OPEN TO THE PUBLIC:

HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

A motion to open meeting to the public by Councilmember Lane; seconded by Councilmember Arendacs – all ayes

Carolee Adams

Commended Councilmember Lane for his explanation of the budget; wanted to know what is the purpose of bonding, Councilmember Lane stated it is to covert the current Notes into bonds at a better rate; Ms. Adams asked why do we have so many code enforcement cars; the borough did not pay for them, it came from developer fees collected from new construction projects; Happy to hear the borough will be acknowledging the “Snow Angel” volunteers on May 8th and finally, there was an issue on the end of her street, it occurred the day before the last Nor’easter, a Suez water cap was bubbling over and was very appreciative it was repaired before the storm.

Chief Miller

In response to the park bench discussion, maybe use the style of bench in center of town as a guideline

A motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Koelling – all ayes

ADJOURNMENT:

Motion to adjourn by Councilmember Lane; seconded by Councilmember Koelling – all ayes

Meeting adjourned at 8:42pm

The next Meeting of the Mayor and Council will be held April 10, 2018 at 7:30 p.m.

Public Hearing 2017 Municipal Budget – April 24th, 2018 7:30 p.m.

Respectfully submitted, Fran Scordo, Deputy Municipal Clerk