

AGENDA
WORK SESSION MEETING
BOROUGH OF MONTVALE
Mayor and Council Meeting
November 26, 2019
Meeting to Commence 7:30 P.M.
Closed Executive Session 7:00P.M.

CLOSED/EXECUTIVE SESSION:

Motion to move into Executive Session as provided for by Resolution No. 15-2019 adopted on January 1, 2019 and posted on the bulletin board in the Municipal Building:

The Mayor and Council will go into a Closed /Executive Session for the following:

1. Attorney Client Privilege / Affordable Housing/Property Acquisition

Minutes to be disclosed as per the Open Public Meetings Act and Resolution No. 15-2019 matters discussed will be disclosed to the public when such matters are finally determined and there is no reason to prohibit the public disclosure of information relating to such matters.

ROLL CALL:

Councilmember Arendacs
Councilmember Curry
Councilmember Gloeggler

Councilmember Koelling
Councilmember Lane
Councilmember Russo-Vogelsang

MINUTES:

November 12, 2019

MINUTES CLOSED/EXECUTIVE SESSION:

November 12, 2019

RESOLUTIONS: (CONSENT AGENDA*)

*All items listed on a consent agenda are considered to be routine and non-controversial by the Borough Council and will be approved by a motion, seconded and a roll call vote. There will be no separate discussion on these items unless a Council member(s) so request it, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

- 212-2019 Authorize Submission Of An Application For Governor's Council on Alcoholism and Drug Abuse Fiscal Grant Cycle July 2020-June 2021
- 213-2019 A Resolution Requesting that the County of Bergen to Modify the Light Configuration on Grand Avenue Westbound at Mercedes Drive to Not Allow a Left Turn While the Traffic on Grand Avenue Eastbound has a Green Signal
- 214-2019 Authorizing Refund of Redemption of Tax Sale Certificate #17-00002 for Block 2504; Lot 24
18 Maple Ave
- 215-2019 Authorizing Hiring Full Time Floater/Includes Part Time Executive Confidential Secretary/N. Gayed

BILLS:

ENGINEER'S REPORT:

Andrew Hipolit
Report/Update

- a. Report Receipt of Bids
 - 1) Emergency Electrical
 - 2) Emergency Plumbing
 - 3) LaTrenta Field Improvements

ATTORNEY REPORT:

Joe Voytus, Esq.
Report/Update

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

None.

COMMUNICATION CORRESPONDENCE:

- a. Draft Proposed Dates/Budget Meetings/2020 Municipal Department Budgets

MEETING OPEN TO THE PUBLIC:

HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

MEETING CLOSED TO THE PUBLIC:

ADJOURNMENT:

The next Meeting of the Mayor and Council will be held Tuesday, December 10th at 7:30 p.m.

*****Disclaimer***** All M & C Meeting Are Subject To Additions, Deletions and Amendments

**PUBLIC MEETING
MINUTES**

The Public Meeting of the Mayor and Council was held in the Council Chambers and called to order at 7:31p.m. Adequate notification was published in the official newspaper of the Borough of Montvale. Master Sergeant Dieter Koelling led the Pledge of Allegiance to the Flag, and roll call was taken.

OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was provided to The Bergen Record and/or The Ridgewood News, informing the public of the time and place according to the provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

Also Present: Mayor Mike Ghassali; Borough Attorney, Joe Voytus; Borough Engineer, Andrew Hipolit; Administrator/Municipal Clerk, Maureen Iarossi-Alwan; and Fran Scordo, Deputy Municipal Clerk;

ROLL CALL:

Councilmember Arendacs
Councilmember Curry - absent
Councilmember Gloeggler

Councilmember Koelling
Councilmember Lane - via telephone
Councilmember Russo-Vogelsang

ORDINANCES:

PUBLIC HEARING OF ORDINANCE 2019-1475 AN ORDINANCE OF THE BOROUGH OF MONTVALE AMENDING AND SUPPLEMENTING CHAPTER 86 OF THE BOROUGH CODE TO ESTABLISH REGISTRATION AND MAINTENANCE REQUIREMENTS FOR VACANT AND ABANDONED RESIDENTIAL PROPERTIES IN FORECLOSURE

WHEREAS, vacant and abandoned residential properties, many of which are the result of foreclosures, have negative effects on local property values, pose threats to public health and safety, and are a burden on local taxpayers; and

WHEREAS, the Borough of Montvale is desirous of adopting a vacant property registration ordinance to help ensure that the owners and/or creditors of vacant and abandoned properties register with the Borough and assume responsibility for the maintenance of such properties; and

WHEREAS, the Borough is further desirous of setting forth that fines and penalties that may be assessed against the owners and/or creditors of unmaintained vacant and abandoned properties in order to compel compliance with these requirements.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Montvale as follows:

Section 1. Chapter 86, "Property Maintenance," of the Borough Code is hereby amended and supplemented by adding a new Article III, "Registration and Maintenance of Vacant and Abandoned Properties," as follows:

**Chapter 86 – Property Maintenance
Article III**

Registration and Maintenance of Vacant and Abandoned Properties

- §86-22** **Definitions.**
- §86-23** **Registration of Vacant and Abandoned Properties.**
- §86-24** **Fee schedule.**
- §86-25** **Responsibility for Vacant and Abandoned Properties.**
- §86-26** **Notice.**

§86-27 Enforcement officers.
§86-28 Violations and penalties.

Article III

§86-22 Registration and Maintenance of Vacant and Abandoned Properties
Definitions.

CREDITOR shall mean a State chartered bank, savings bank, savings and loan association or credit union, any person or entity required to be licensed under the provisions of the "New Jersey Residential Mortgage Act," P.L. 2009, c.53 (C.17:11C-51 et seq.), any foreclosing entity subject to the provisions of C.46:10B-51 (P.L. 2008, c. 127, Sec. 17, as amended from time to time) and any entity acting on behalf of the creditor named in the debt obligation including, but not limited to, servicers.

VACANT AND ABANDONED RESIDENTIAL PROPERTY means, consistent with section 1 of P.L. 2012, c.70 (C.2A:50-73), residential real estate, where a notice of violation has been issued pursuant to subsection 86-26(A). and subsection b. of section 1 of P.L.2014, c.35 (C.40:48-2.12s), or property which any condition on its own or combined with other conditions present would lead a reasonable person to believe that the property is or has been vacant for three (3) or more months.

Residential property shall further be deemed vacant and abandoned where a mortgaged property is not occupied by a mortgagor or tenant.

Such evidence would include, but is not limited to, evidence of the existence of two (2) or more of the following conditions at the property:

- (a) Overgrown or neglected vegetation;
- (b) The accumulation of newspapers, circulars, flyers or mail on the property;
- (c) Disconnected gas, electric, or water utility services to the property;
- (d) The accumulation of hazardous, noxious, or unhealthy substances or materials on the property;
- (e) The accumulation of junk, litter, trash or debris on the property;
- (f) The absence of window treatments such as blinds, curtains or shutters;
- (g) The absence of furnishings and personal items;
- (h) Statements of neighbors, association management, delivery persons, or government employees indicating that the residence is vacant and abandoned;
- (i) Windows or entrances to the property that are boarded up or closed off or multiple window panes that are damaged, broken and unrepaired;
- (j) Doors to the property that are smashed through, broken off, unhinged, or continuously unlocked;
- (k) A risk to the health, safety or welfare of the public, or any adjoining or adjacent property owners, exists due to acts of vandalism, loitering, criminal conduct, or the physical destruction or deterioration of the property;

- (l) An uncorrected violation of a municipal building, housing, or similar code during the preceding year, or an order by municipal authorities declaring the property to be unfit for occupancy and to remain vacant and unoccupied;
- (m) The mortgagee or other authorized party has secured or winterized the property due to the property being deemed vacant and unprotected or in danger of freezing;
- (n) A written statement issued by any mortgagor expressing the clear intent of all mortgagors to abandon the property;
- (o) Any other reasonable indicia of abandonment.

OWNER means the titleholder, any agent of the titleholder having authority to act with respect to the vacant property, or any other entity determined by the Borough of Montvale to act with respect to the property.

§86-23 Registration of Vacant and Abandoned Properties.

- A. A Creditor filing a summons and complaint in an action to foreclose on a vacant and abandoned property, or a Creditor who has previously filed a summons and complaint to foreclose on a residential property which subsequently becomes vacant and abandoned, or the Owner of a vacant and abandoned property, shall within thirty (30) calendar days after the building becomes vacant and abandoned or within thirty (30) calendar days after assuming ownership of the vacant and abandoned property, whichever is later; or within ten (10) calendar days of receipt of notice from the Borough, and annually thereafter, file a registration statement for such vacant and abandoned property with the Municipal Clerk on forms provided by the Borough for such purposes. Any failure to receive notice from the Borough shall not constitute grounds for failing to register the vacant and abandoned property.
- B. Each vacant and abandoned property having a separate block and lot number as designated in the official tax maps of the Borough shall be registered separately.
- C. The registration statement shall include the name, street address, telephone number, and email address (if applicable) of a person twenty-one (21) years or older, designated by the Creditor or the Owner as the authorized agent for receiving notices of code violations and for receiving process in any court proceeding or administrative enforcement proceeding on behalf of such Creditor in connection with the enforcement of any applicable code.
- D. The registration statement shall include the name, street address, telephone number, and email address (if applicable) of the firm and the actual name(s) of the Owner of the vacant or abandoned property or the firm's individual principal(s) responsible for maintaining the abandoned and vacant property. The Owner or the individual or representative of the firm responsible for maintaining the abandoned and vacant property shall be available by telephone or in person on a twenty-four-hour per day, seven-day per week basis. The two (2) entities may be the same or different persons. In the case of a Creditor, both entities shown on the statement must maintain offices in the State of New Jersey or reside within the State of New Jersey.
- E. The registration shall remain valid for one year from the date of registration except for the initial registration which shall be valid through December 31st of the year in which it was filed. The Owner of the property or the Creditor shall be required to renew the registration annually as long as the building remains vacant and abandoned and shall pay a registration or renewal

fee in the amount prescribed in paragraph C of this section for each vacant and abandoned property registered.

- F. The annual renewal shall be completed by January 1st each year. The initial registration fee shall be pro-rated for registration statements received less than ten (10) months prior to that date.
- G. The Owner of the property or the Creditor shall notify the Municipal Clerk within thirty (30) calendar days of any change in the registration information by filing an amended registration statement on a form provided by the Municipal Clerk for such purpose.
- H. The registration statement shall be deemed prima facie proof of the statements therein contained in any administrative enforcement proceeding or court proceeding instituted by the Borough against the Creditor.

§86-24 Fee schedule.

- A. The initial registration fee for each vacant and abandoned property under the provisions of this section shall be five hundred (\$500.00) dollars.
- B. The fee for the first annual renewal shall be one thousand five hundred (\$1,500.00) dollars, and the fee for the second annual renewal shall be three thousand (\$3,000.00) dollars.
- C. The fee for any subsequent annual renewal beyond the second renewal shall be five thousand (\$5,000.00) dollars.

§86-25 Responsibility for Vacant and Abandoned Properties.

- A. The Owner of the property or a Creditor filing a summons and complaint in an action to foreclose on a residential property within the Borough shall be immediately responsible for the care, maintenance, security and upkeep of the exterior of the property, after the property becomes vacant and abandoned as defined in this section.
- B. Where a Creditor is located out-of-State, the Creditor shall be responsible for appointing an in-State representative or agent to act on the Creditor's behalf for the purpose of satisfying the requirements of subsection 86-25(A). Notice of said representative or agent shall be provided to the Municipal Clerk pursuant to subsections 86-23(C) and (D) and pursuant to paragraph (1) of subsection a. of section 17 of P.L.2008, c.127 (C.46:10B-51).

§86-26 Notice.

- A. The enforcement officers designated in this section shall be authorized to issue a notice to the Owner of the property, or a Creditor that has filed a summons and complaint in an action to foreclose on a residential property within the Borough, if the enforcement officer determines that the Owner of the property, or Creditor that has filed a summons and complaint in an action to foreclose on a residential property within the Borough has violated this section by failing to provide for the care, maintenance, security, and upkeep of the exterior of a vacant and abandoned property. Where a Creditor is an out-of-State Creditor, the notice shall be issued to the representative or agent that has been identified by the Creditor pursuant to subsection 86-25(B) and paragraph (1) of subsection a. of section 17 of P.L.2008, c. 127 (C.46:10B-51).
- B. The notice referenced in paragraph A, above shall require the Owner or Creditor to correct the violation(s) within thirty (30) days of receipt of the notice, or within ten (10) days of receipt of the notice if the violation presents an imminent threat to public health and safety.
- C. The issuance of a notice pursuant to paragraph A, above shall constitute proof that a residential property is vacant and abandoned for the purposes of this section.

§86-27 Enforcement officers.

The duty of administering and enforcing the provisions of this section is conferred upon the Municipal Clerk, Construction Official, and the Public Officer appointed pursuant to Chapter 86 of the Borough Code.

§86-28 Violations and penalties.

- A. The Owner of a property, or a Creditor subject to this Article that is found by the Municipal Court of the Borough, or by any other court of competent jurisdiction, to be in violation of the requirement to correct a care, maintenance, security, or upkeep violation cited in a notice issued pursuant to this Article shall be subject to a fine of one thousand five hundred (\$1,500.00) dollars for each day of the violation. Any fines imposed pursuant to this paragraph shall commence thirty-one (31) days following the receipt of the notice, except if the violation presents an imminent risk to public health and safety, in which case any fines shall commence eleven (11) days following receipt of the notice.
- B. An out-of-State Creditor subject to this Article that is found by the municipal court of the Borough, or by any other court of competent jurisdiction, to be in violation of the requirement to appoint an in-State representative or agent pursuant to this Article shall be subject to a fine of two thousand five hundred (\$2,500.00) dollars for each day of the violation. Any fines imposed on a Creditor for the failure to appoint an in-State representative or agent shall commence on the day after the 10-day period set forth in paragraph (1) of subsection a. of section 17 of P.L.2008, c. 127 (C.46:10B-51) for providing notice to the Municipal Clerk that a summons and complaint in an action to foreclose on a mortgage has been served.
- C. The Owner of a property, or a Creditor subject to this Article, that is found by the Municipal Court of the Borough, or by any other court of competent jurisdiction, to be in violation of the requirement to register a vacant and abandoned property pursuant to subsection 86-23 shall be subject to a fine not exceeding two thousand (\$2,000.00) dollars. Any fines imposed on a Creditor under this paragraph shall commence eleven (11) days following receipt of notice from the Borough pursuant to subsection 86-23(A).
- D. No less than twenty (20%) percent of any money collected by the Borough pursuant to this section shall be utilized by the Borough for municipal code enforcement purposes.
- E. Nothing in this section is intended to nor shall be read to conflict or prevent the Borough from taking action against buildings found to be unfit for human habitation or unsafe structures as provided in the applicable provisions of the Code of the Borough and/or the Uniform Construction Code. Further, any action taken under any such Code provision other than the demolition of a structure shall not relieve the Owner from its obligation under this section.

Section 2. Severability.

If any provision or portion of a provision of this ordinance is held to be unconstitutional, preempted by Federal or State law, or otherwise invalid by any court of competent jurisdiction, the remaining provisions of the ordinance shall not be invalidated and shall remain in full force and effect.

Section 3. Effective date.

This Ordinance shall take effect after adoption and publication according to law, but in no event prior to January 1, 2020.

Section 4. Repeal of inconsistent ordinances.

All ordinances and parts of ordinances which are inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

A motion Introduced for second reading Ordinance No. 2019-1475 by Councilmember Russo-Vogelsang; seconded by Councilmember Koelling Clerk read by title only.

Motion to open meeting to public by Councilmember Gloeggler; seconded by Councilmember Koelling - all ayes

NO PUBLIC COMMENT

Motion to close meeting to the public by Councilmember Koelling; seconded by Councilmember Arendacs - all ayes.

Motion to adopt on Second and Final Reading in the Bergen Record by Councilmember Lane; seconded by Councilmember Koelling - all ayes on a roll call vote

MEETING OPEN TO PUBLIC:

Agenda Items Only

Motion to open meeting to the public by Councilmember Koelling; seconded by Councilmember Gloeggler - all ayes

NO PUBLIC COMMENT

Motion to close meeting to the public by Councilmember Koelling; seconded by Councilmember Lane - all ayes

MEETING CLOSED TO PUBLIC:

Agenda Items Only

MINUTES:

October 29, 2019

A motion to accept the minutes by Councilmember Lane; seconded by Councilmember Koelling - all ayes

MINUTES CLOSED/EXECUTIVE SESSION:

October 29, 2019

A motion to accept the minutes by Councilmember Gloeggler; seconded by Councilmember Koelling - all ayes

RESOLUTIONS: (CONSENT AGENDA*)

*All items listed on a consent agenda are considered to be routine and non-controversial by the Borough Council and will be approved by a motion, seconded and a roll call vote. There will be no separate discussion on these items unless a Council member(s) so request it, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

204-2019 Amending Resolution No. 177-2019 To Establish Recreational Fees for Year 2019 / To add a new program / Pickleball

WHEREAS, The Recreation Department hereby establishes the programs, times and fees for various programs; and

WHEREAS, the Recreation Director has recommended that the following fees, programs, and times be revised as described; and

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale that the following fees and programs and services be and are hereby established

TIME SCHEDULE FOR SKATING RINK:

Weekdays:

8:00AM - 2:00PM	Pickleball
2:00PM - Dusk	Roller/Street Hockey

Weekends:

8:00AM - 10:00AM	Pickleball
10:00AM - 2:00PM	Roller/Street Hockey
2:00PM - 5:00PM	Pickleball

BOROUGH OF MONTVALE

NOVEMBER 12, 2019

5:00PM - Dusk Roller/Street Hockey

PROGRAMS:	RESIDENT	NON-RESIDENT
Basketball - 18+	\$50	\$75
Basketball - 30+	\$75	\$95
BollyX	\$80	\$100
BollyX- mini	\$40	\$50
Golf	\$105 per 6 week session	\$125 per 6 week session
Pickleball Clinic	\$50 per 3-week session \$20 per class drop-in fee	\$65 per 3-week session \$25 per class drop-in fee
Pickleball Program	\$50	\$75
Summer Camp: Grades 1-5	\$320/CHILD \$960/FAMILY MAX	\$380/CHILD \$1140/FAMILY MAX
Adventure Camp: Grades 6-7	\$400/CHILD	\$460/CHILD

RESIDENT/NON-RESIDENT: \$30 Additional Fee after Registration Period. \$25 late charge for every 15 minutes a child is left under care after camp dismissal. Payment shall be made directly to the Camp Director or Asst. Director and turned over to the Borough of Montvale.

Tae Kwon-Do

Tae Kwon-Do - Youth	\$120	*\$180 (*space permitting)
Tae Kwon-Do – Adult	\$80	\$100
Tai Chi	\$80	\$100
Montvale Seniors Club Discount:	\$40	

	RESIDENT	NON-RESIDENT
Tennis Lessons- Adult/Child	\$80 per 6-week session \$65 per 5-week session	\$120 per 6-week session \$100 per 5-week session
Tennis Badges (Green Acres/ old) Approval Required)	\$30 Adult (Ages 18-61) \$10 Child (up to 17 yrs. old) \$50 Family max. Free Seniors 62+	\$60 Adult (Ages 18-61) \$20 Child (up to 17 yrs. \$100 Family max. \$10 Seniors 62+

RESIDENT/NON-RESIDENT: \$10 Fee for Replacement Tennis Badge

Volleyball - Adult	\$50	\$75
Volleyball- Girls	\$80	\$100
Yoga	\$80	\$100
Yoga - mini	\$40	\$50
Adult Soccer	\$15 per 10-week session	\$20 per 10-week session

WHEREAS, Borough Owned Recreational Fields shall be scheduled by the Borough of Montvale Field Coordinator; and

WHEREAS, Montvale Athletic League (“MAL”), Montvale Recreation and Pascack Hills High School shall have first priority field scheduling use and shall be provide a schedule to the Field Coordinator no later than February 1st.

WHEREAS, MAL, Recreation, Pascack Hills High School and churches are exempt from payment of fees relating to field use.

FIELD USE: 2019
Resident Team

Resident Team

Non-

Field Use- Ballfields- Baseball or Softball season
(Memorial, Fieldstone, or LaTrenta)

\$200 per season

\$400 per

Field Use- Turf Field- Soccer or Lacrosse (Fieldstone) ***MAL endorsed programs in sports that are not offered by MAL, and which have Montvale residents participating, shall be charged the resident fee for field use.

\$25 per hour

\$50 per hour

Turf Field Fees shall not exceed \$7,000 per season for any one organization. **Add 15% to total, if lights are requested at any field.

Corporation One Day Field Use
\$ 400

\$ 200

(1 scheduled day plus 2 rain dates)

Tennis Courts Daily Group Rate: \$25/day (Maximum Reservation of 2 courts per location at any time).

Resident Corporation: Any company that owns or leases commercial within the borough.

Non-Resident Corporation: Any company that does not own or lease commercial space within the borough.

Residential Team: Any athletic team comprised of at least 75% of its roster with Montvale residents.

Non-Residential Team: Any team not having at least 75% of its roster filled with Montvale residents.

Time Slot: An uninterrupted 1 hour time period, or any part thereof, that a field is being used by an approved team.

Corporate Fees: Corporate fees paid to the borough for field use, whether Resident Corporation or Non-Resident Corporation, will entitle the user to 1 field reservation time slot and up to 2 additional time slots that are designated as "rain dates".

Season: Spring season will begin March 1 and end July 31. Fall season will begin August 1 and end December 31.

No credit for unused Field Time Slots

All organizational (i.e. club team) play will be considered a non-resident teams.

Payment is required prior to use on all fields or no field use will be granted.

Once field use requests are received in full by February 1st, field use will be established with the following order of preference:

1. Montvale Athletic League, Recreation and Pascack Hills High School
2. Resident: Not-For-Profit Entity
3. Resident: For Profit Entity
4. Non-Resident: Not-For-Profit Entity
5. Non-Resident: For-Profit Entity

WHEREAS, it is the Borough of Montvale’s intention by the adoption of this resolution that if any prior established fee is in conflict with fee schedule the fees set forth in this fee schedule shall be the fees charged and any conflicting prior fee is hereby superseded, repealed and replaced with the fees adopted pursuant to this resolution.

**205-2019 Authorizing Appraisal/Summit Avenue Plaza, Inc. / 160 Summit Avenue/Tax Appeal
McNerney & Associates**

WHEREAS, the Borough of Montvale (hereinafter the "Borough") is the taxing authority for all properties located within its municipal boundaries, and;

WHEREAS, the owner of real property located at 160 Summit Avenue and identified as Block 1902 Lot 8 (hereinafter the "Subject Property") has filed a property tax appeal challenging the assessment of the Subject Property for the 2017, 2018 and 2019 tax years, and;

WHEREAS, the Borough is seeking to retain the services of an appraisal company to assist in the defense of the aforesaid tax appeal, and to memorialize its conclusions of value in a certified appraisal report that covers the aforementioned tax years, and,

WHEREAS, the Borough had received a proposal dated October 29, 2019 from McNerney & Associates, Inc. (hereinafter the "Proposal") to prepare the desired appraisal report for the total amount of \$5,000.00, and;

WHEREAS, a copy of the aforementioned Proposal is attached hereto as an Exhibit to this resolution, and;

WHEREAS, the appointment of McNerney & Associates, Inc. is considered a professional service appointment exempted by N.J.S.A. 40A:11-5 of the Local Public Contracts Law.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, that McNerney & Associates, Inc. is hereby appointed to prepare an appraisal report for the property located at 160 Summit Avenue, at Block 1902 Lot 8 in the Borough of Montvale, in accordance with the terms set forth in the attached Proposal for the 2017, 2018 and 2019 tax years.

206-2019 Authorizing Appraisal/52 North Avenue/Tax Appeal/McNerney & Associates

WHEREAS, the Borough of Montvale (hereinafter the "Borough") is the taxing authority for all properties located within its municipal boundaries, and;

WHEREAS, the owner of real property located at 52 North Avenue and identified as Block 402 Lot 12.01 (hereinafter the "Subject Property") has filed a property tax appeal challenging the assessment of the Subject Property for the 2018 and 2019 tax years, and;

WHEREAS, the Borough is seeking to retain the services of an appraisal company to assist in the defense of the aforesaid tax appeal, and to memorialize its conclusions of value in a certified appraisal report that covers the aforementioned tax years, and,

WHEREAS, the Borough had received a proposal dated October 29, 2019 from McNerney & Associates, Inc. (hereinafter the "Proposal") to prepare the desired appraisal report for the total amount of \$1,500.00, and;

WHEREAS, a copy of the aforementioned Proposal is attached hereto as an Exhibit to this resolution, and;

WHEREAS, the appointment of McNerney & Associates, Inc. is considered a professional service appointment exempted by N.J.S.A. 40A:11-5 of the Local Public Contracts Law.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, that McNerney & Associates, Inc. is hereby appointed to prepare an appraisal report for the property located at 52 North Avenue, at Block 402 Lot 12.01 in the Borough of Montvale, in accordance with the terms set forth in the attached Proposal for the 2018 and 2019 tax years.

207-2019 Authorize Release of Escrow/The Reserve At Montvale/Block 302/Lot 1

WHEREAS, The Reserve at Montvale/Taylor Management has requested release of escrow for Block 302/Lot 1, and

WHEREAS, the Borough Engineer and other Borough professionals take no exception to the release; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale the amount of \$458.00 hereby released to The Reserve at Montvale Taylor Management, 80 S. Jefferson Rd 2nd Floor, Whippany, NJ 07981; and

BE IT FURHTER RESOLVED, the Treasurer shall receive a copy of this resolution for processing

208-2019 Authorize Release of Escrow/Montvale Ventures LLC/Inactive Account

WHEREAS, Montvale Ventures, LLC has requested the escrow account be closed; and
WHEREAS, the Borough Engineer and other Borough professionals take no exception to the release; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale the amount of \$458.00 hereby released to Montvale Ventures c/o Broad Real Estate, 910 E. County Line Road, Suite 202, Lakewood, NJ 08701 for this inactive account; and

BE IT FURTHER RESOLVED, the Treasurer shall receive a copy of this resolution for processing

209-2019 Transfer of Appropriations

WHEREAS, certain transfer of funds for various 2019 budget appropriations are necessary to cover anticipated expenditures; and

WHEREAS, N.J.S.A. 40A:4-58 provides for transfers from appropriations with an excess over and above the amount deemed to be necessary to fulfill the purpose for such appropriations, to those appropriations deemed to be insufficient;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, that the transfers be made between the 2019 budget appropriations as follows:

<u>CURRENT FUND</u>	<u>FROM</u>	<u>TO</u>
General Appropriations		
Operations – Within “CAPS”		
Planning Board:		
Other Expenses	\$1,000.00	
Prosecutor:		
Other Expenses		\$1,000.00
Planning Board:		
Other Expenses	2,000.00	
Environmental Commission:		
Other Expenses		2,000.00
Salary Adjustment Ac	500.00	
Fire Subcode Official:		
Salaries and Wages		500.00
General Appropriations		
Operations – Within “CAPS”		
Planning Board:		
Other Expenses	1,000.00	
General Appropriations		
Operations – Excluded from “CAPS”		
Shared Service Agreements		
Prosecutor:		
Other Expenses		1,000.00
	\$4,500.00	\$4,500.00
	=====	=====

210-2019 Special Item of Revenue & Appropriation- Chapter 159

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item appropriation for an equal amount, and

WHEREAS, the Borough of Montvale has entered a shared service agreement with the Pascack Valley Regional School District for an additional amount of \$6,950.00 and wishes to amend its 2019 budget to include this amount as a revenue;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Montvale hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2019 in the sum of \$6,950.00 which is now available as a revenue from:

Miscellaneous Revenues:

Special Items of General Revenue Anticipated with

Prior Written Consent of the Director of Local Government Services:

Shared Service Agreements Off-Set with Appropriations:

Pascack Valley Special Police Officers, and

BE IT FURTHER RESOLVED that a like sum of \$6,950.00 be and hereby appropriated under the caption of:

General Appropriations

(a) Operations Excluded from "CAPS"

Shared Service Agreements Off-Set by Revenues:

Pascack Valley Special Police Officers:

Salaries and Wages \$6,100.00

Other Expenses 850.00

\$6,950.00

211-2019 Amending Resolution No. 86-2019/Kara Robinson, LLC/Cable Television Booking Service Change Order

WHEREAS, the Borough of Montvale requires professional booking services for the Montvale Cable TV Studio for the period January 1, 2019 through December 31, 2019; and

WHEREAS, section N.J.S.A. 40A:11-5 of the Local Public Contracts Law, (N.J.S.A. 40A:11-1 et seq.) exempts such professional services from competitive bidding.

by the Borough of Montvale as follows:

WHEREAS, a contract for professional television booking services was awarded to Kara Mayer Robinson, LLC., 14 John Street, Montvale, New Jersey 07645 in the amount of \$200.00 monthly not to exceed \$2,400.00 via resolution number 86-2019 which requires a change order; and

WHEREAS, the need for an additional shows and additional funding for the year 2019 in the amount of \$400.00; and

NOW, THEREFORE BE IT RESOLVED, the fee in the amount of \$200.00 be and hereby paid to Kara Mayer Robinson; and

WHEREAS, the Certified Municipal Finance Officer has provided funds to be available subject to the adoption of the year 2019 Municipal Budget; and

Introduced by Councilmember Lane; seconded by Councilmember Koelling - all ayes

BILLS: Municipal Clerk read the Bill Report.

Motion to pay bills by Councilmember Russo-Vogelsang; seconded by Councilmember Arendacs - all ayes

REPORT OF REVENUE: Municipal Clerk read the Report of Revenue – October

COMMITTEE REPORTS:

Councilmember President Gloeggler

TV Access

In October, two separate shows, Montvale in Motion and My Montvale were filmed; Marie Hopper suggested to have some residents that have lived in Montvale during WW 2 tell their stories and the audience was able to ask questions.

Regional BOE

Congratulated Tammy Molinelli on her re-election as board president.

Council President Gloeggler thanked everyone for an amazing three years, loved it, its been a pleasure working with all the residents and the staff at borough hall; thank you for the opportunity.

Councilmember Arendacs

DPW

Spoke to the superintendent and they are fully prepared for the potential upcoming storm; salt has been received; they are in the process of winterizing the fields and borough property; the recycle center has been busy on Saturdays, urges residents to be patient. Please contact DPW office at (201) 664-2346 ext 1400 or 1401 for any questions or concerns.

Engineering

Will be receiving bids on November 20 for LaTrenta field repairs, emergency plumbing repairs and emergency electrical repairs;

Councilmember Koelling

Police

Monthly report included in original minutes;

Tri-Boro Ambulance Corp.

Montvale logged: 59 calls; 580 miles; 44.5 crew hours; looking for volunteers;

Environmental Commission

As of the start of the plastic bag collection program in September over 500 pounds of bags have been collected; discussions on the center of town maintenance plan in addition to the Pascack Brook Trail and the revitalization of Huff Pond are continuing;

Councilmember Russo-Vogelsang

Local BOE

Montvale Education Foundation will be having their biggest fundraiser of the year on November 15, Casino night held at the Park Ridge Marriot, tickets are available through the MEF website; the 7 and 8 graders who take French traveled to Quebec City, thanked all involved for making this trip a success; discussions about the long range facilities plan as well as strategic planning are ongoing.

Special Events

Looking for volunteers, please call 201-391-5700 ext. 251 or email MontvaleRecreation@montvaleboro.org for more information; The Holiday house decorating contest registration begins November 22 – December 6, judging will be December 9-13 between 6-8pm; the Christmas Tree lighting will be held December 6th at 7pm on Memorial Drive; please go to the website for current winter programs. Applications for field use are available online and at borough hall, deadline for applications is February 1, 2020.

Councilmember Lane

Fire Dept

Held their 95th anniversary dinner; passing of a 45 year member Marty Gallagher;

Finance

Will start the budget process earlier this year because of our current CFO's retirement and the hiring of a new CFO, all are welcome to come to the budget meetings.

Mayor's Report

On November 2nd met with representatives from the Japanese Consulate from NYC, talked about the different cultures and how it works through business; the law firm of Beattie Padovano will be expanding into the new Mercedes development taking 20,000 square feet.

ENGINEER'S REPORT:

Andrew Hipolit
Report/Update

Magnolia bridge replacement update, the county will go out for bids in late December early January with work to start later in 2020; met with some residents for temporary easements, the road will be closed for a year; Met with some residents regarding localized flooding on some roads which will be included in the 2020 road program.

There will be some intersection improvements to Grand Ave and Mercedes Drive with the new development; a letter from the Police Chief and a resolution is needed in order for the county to change the left green arrow.

ATTORNEY REPORT:

Joe Voytus, Esq.
Report/Update
No Report

UNFINISHED BUSINESS:

None

NEW BUSINESS:

- a. Schedule Date/January Re-Organization Meeting/Proposed Date Wednesday, January 1st @ 7:00 p.m.

All councilmembers agreed

COMMUNICATION CORRESPONDENCE:

None

MEETING OPEN TO THE PUBLIC:

HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

Motion to open meeting to the public by Councilmember Koelling; seconded by Councilmember Lane - all ayes

Carolee Adams

Mentioned about snow angels and ask the mayor if he spoke with the high school; wanted an update about the parking lot auction, the attorney stated had a minimum bid with three potential bidders but none of them were prepared to bid the minimum bid required, therefore, there are no plans to do an auction again; asked for an update on the Airbnb, the Planning Board recommends no need for an ordinance now but

Councilmembers would like to pursue it further; mentioned the outpouring respect the Gallagher family received not only from the Fire department but from family and friends;

Jarret Schumacher

Mentioned if the borough is interested in purchasing the furniture store in the center of town, Mayor Ghassali stated it might have been sold; Asked for clarification in regards to the Mayor running for Congress and the process if the Mayor wins; the Republication committee will nominate 3 candidates and the current councilmembers will decide; Mr. Schumacher continued by asking if a current councilmember can be nominated, yes they can; so a potential replacement would be needed not only for Mayor but a Councilmember as well, yes. Asked if in the police report can the drug arrests be broken out for what type of offence like opioid vs. non opioid.

Motion to close meeting to the public by Councilmember Koelling; seconded by Councilmember Russo-Vogelsang - all ayes

Councilmember Arendacs wanted to congratulate the Fieldstone girls' soccer team for an undefeated season.

A motion to go into closed session by Councilmember Koelling; seconded by Councilmember Lane – all ayes -- No Action was taken

ADJOURNMENT

Motion to adjourn Public Meeting by Councilmember Koelling; seconded by Councilmember Gloeggler - all ayes

Meeting was adjourned at 8:30pm

The next Meeting of the Mayor and Council will be held November 26, 2019 at 7:30 p.m.

Respectfully submitted, Fran Scordo, Deputy Municipal Clerk

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 212-2019**

RE: Authorize Submission Of An Application For Governor's Council on Alcoholism and Drug Abuse Fiscal Grant Cycle July 2020-June 2021

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Council of the Borough of Montvale, County of Bergen, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore, has an established Municipal Alliance Committee; and

WHEREAS, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Borough Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Bergen.

NOW THEREFORE, BE IT RESOLVED, by the Borough of Montvale, County of Bergen, State of New Jersey hereby recognizes the following:

1) The Borough Council does hereby authorize submission of a strategic plan for the Borough of Montvale Municipal Alliance grant for fiscal year 2020/2021 in the amount of:

DEDR \$5,501.00
Cash Match \$1,375.25
In-Kind \$ 4,125.75

The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Curry							
Gloeggler							
Koelling							
Lane							
Russo-Vogelsang							

Adopted: November 26, 2019

Account #
Amount \$

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 213-2019**

RE: A Resolution Requesting that the County of Bergen to Modify the Light Configuration on Grand Avenue Westbound at Mercedes Drive to Not Allow a Left Turn While the Traffic on Grand Avenue Eastbound has a Green Signal

Whereas, the Borough of Montvale has experienced a high number of accidents resulting from cars turning left from Grand Avenue westbound onto Mercedes Drive; and

Whereas, Grand Avenue is a County Road under the jurisdiction of the County of Bergen; and

Whereas, the Chief of Police of the Borough of Montvale has determined that these accidents have resulted from the limited sight distance and the speed of vehicles on Grand Avenue eastbound; and

Whereas, the Chief of Police has signed a letter dated November 14, 2019, which recommends that the County establish a light configuration that only allows a left turn from Grand Avenue westbound onto Mercedes Drive during a dedicated green left turn arrow; and

Whereas, the Borough Engineer concurs with the findings of the Chief of Police and has determined that the requested signal configuration would likely reduce future accidents at that location; and

Whereas, the Borough Council is desirous of expressing to the County of Bergen its concern with the present light configuration at the above-referenced intersection and requesting that the County modify the light configuration consistent with the recommendations of the Chief of Police and Borough Engineer.

Now, Therefore, Be It Resolved that the Borough of Montvale does hereby formally request the County of Bergen modify the light configuration at the intersection of Grand Avenue westbound and Mercedes Drive in the Borough of Montvale to establish a light configuration that does not permit a left turn while the traffic on Grand Avenue eastbound has a green signal, consistent with the recommendations of the Chief of Police and the Borough Engineer.

Be It Further Resolved that the Borough Clerk and/or Borough Engineer is hereby directed to forward a copy of this Resolution to the Bergen County Department of Planning & Engineering, and to other appropriate County Officials, along with a copy of the correspondence from the Chief of Police referenced herein.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Curry							
Gloeggler							
Koelling							
Lane							
Russo-Vogelsang							

Adopted: November 26, 2019

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor

MONTVALE POLICE DEPARTMENT



CHIEF JOSEPH A. SANFILIPPO

**12 MERCEDES DRIVE MONTVALE, N.J. 07645
201-391-4600 FAX 201-391-6379**

County of Bergen
Planning and Engineering
One Bergen County Plaza 4th Floor
Hackensack, New Jersey 07601-7076

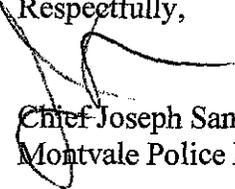
November 14, 2019

Dear Sir,

I have a safety related concern regarding the traffic signal controlling the intersection of West Grand Avenue and Mercedes Drive in Montvale. More specifically, the green arrow allowing westbound traffic on Grand Avenue to turn left onto Mercedes Drive has contributed to several rather serious crashes at this intersection. One of the more recent crashes, on July 9th of this year, resulted in one of the drivers being airlifted to a trauma center with a severe head injury.

The present programming of the light has the arrow turning to green for a short time while the light for eastbound traffic stays red. After the eastbound light turns green, vehicles can still turn left when eastbound traffic is clear. The problem here is the limited sight distance, and the speed of vehicles on Grand Avenue. I would recommend a light configuration that would not allow a left turn while eastbound traffic has a green signal.

Respectfully,


Chief Joseph Sanfilippo
Montvale Police Department



Engineers
Planners
Surveyors
Landscape Architects
Environmental Scientists

400 Valley Road, Suite 304
Mount Arlington, NJ 07856
T: 973.398.3110
F: 973.398.3199
www.maserconsulting.com

November 19, 2019

VIA EMAIL

Joseph A. Femia, P.E.
Director and County Engineer
Bergen County Department of Planning & Engineering
One Bergen Plaza, 4th Floor
Hackensack, NJ 07601-7076
JFemia@co.bergen.nj.us

Re: **Revised Signalization Request**
Grand Avenue West and Mercedes Drive
Montvale, New Jersey
MC Project No: MVP-543

Dear Mr. Femia:

As you know, the intersection of Grand Avenue and Mercedes Drive has seen a significant increase in traffic with the opening of the Shoppes at De Piero's Farm. Improvements to the surrounding intersections have increased traffic flow throughout the Borough. With construction starting at the former Mercedes property, there will be increases not only with commercial/retail uses, but also office, housing and hotel uses. In addition, there will be the Hornrock development which straddles the Borough of Montvale and Park Ridge. The development in Montvale alone will include 185-residential units.

Since Wegman's opened in September 2017, there has been an increase in accidents from Grand Avenue West onto Mercedes Drive, heading southbound. After discussions with the Montvale Police Department and Maser Consulting, we are requesting that the left turn from Grand Avenue West be limited to a protected phase with a green arrow, appropriate signage that left turns are restricted to turns on the green arrow only, and the remaining phase would be a red arrow.

We have attached a Resolution from the Mayor & Council in support of this improvement, as well as a letter from Montvale Police Chief, Joseph Sanfilippo. Please advise this office of the next steps needed to incorporate these changes. As always, we are available to discuss the above at your convenience and look forward to your positive response.





Joseph A. Femia, P.E.
Grand Avenue West and Mercedes Drive
MC Project No. MVP-543
November 19, 2019
Page 2 of 2

Thank you for your kind attention in this matter. Please do not hesitate to contact me, should you have any questions.

Very truly yours,

MASER CONSULTING P.A.

Andrew R. Hipolit, P.E., P.P., C.M.E., C.P.W.M.
Borough Engineer

ARH/cld/ljb

cc Mayor and Council via Montvale Borough Clerk (miarossi@montvaleboro.org)
Joseph Voytus, Esq., Montvale Borough Attorney (jvoytus@boggialaw.com)
Joseph Sanfilippo, Montvale Borough Police Chief (jsanfilippo@montvaleboro.org)
Eric Timsak, Bergen County Planning Board (ETimsak@co.bergen.nj.us)
Nancy Dargis, P.E., Assistant County Engineer (NDargis@co.bergen.nj.us)

r:\projects\mvp\mvp-543 1 mercedes - triboro west\correspondence\out\191119_bcounty-femia_revised signalization request.docx



**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 214-2019**

**RE: Authorizing Refund of Redemption of Tax Sale Certificate #17-00002 for Block 2504; Lot 24
18 Maple Ave**

WHEREAS, at the Municipal Tax Sale held on October 25, 2018, a lien was sold on Block 2504, Lot 24, also known as 18 Maple Ave for 2017 excess sewer charges; and,

WHEREAS, this lien, known as Tax Sale Certificate #17-00002, was sold to US Bank Custodian ActLien Holding at 0% interest rate and a premium in the amount of \$1,100.00; and

WHEREAS, The Bank of New York on behalf of the owner of record has effected redemption of Tax Sale Certificate #17-00002 in the amount of \$612.23 plus premium \$1,100.00; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey, that the Tax Collector be and is hereby authorized to Redeem Certificate #17-00002 and send payment of \$1,712.23 to US Bank Custodian Actlien Holding, 50 South 16th Street, Suite 2050, Philadelphia, PA 19102

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Curry							
Gloeggler							
Koelling							
Lane							
Russo-Vogelsang							

Adopted: November 26, 2019

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor

**BOROUGH OF MONTVALE
BERGEN COUNTY, NEW JERSEY
RESOLUTION NO. 215-2019**

RE: Authorizing Hiring Full Time Floater/Includes Part Time Executive Confidential Secretary/N. Gayed

WHEREAS, the Borough of Montvale restructured a position within the Administration; and

WHEREAS, Nevene Gayed meets the qualifications for this position and agrees to the terms and conditions of employment, and has previously completed a satisfactory background investigation; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Montvale, County of Bergen, State of New Jersey that the above-named individual is hereby appointed to the position of full time Floater which duties and responsibilities include part-time executive confidential secretary to the Mayor's office, effective December 1, 2019.

Councilmember	Motion	Second	Yes	No	Absent	Abstain	No Vote
Arendacs							
Curry							
Gloeggler							
Koelling							
Lane							
Russo-Vogelsang							

Adopted: November 26, 2019

ATTEST:

APPROVED:

Maureen Iarossi-Alwan
Municipal Clerk

Michael Ghassali
Mayor

RESOLUTION

BE IT RESOLVED by the Mayor and Council of the Borough of Montvale, N.J., that the following bills, having been referred to the Borough Council and found correct, be and the same hereby be paid:

<u>FUND</u>	<u>AMOUNT</u>	<u>NOTES</u>
Current	\$195,717.42	Bill List Wire 11/29/2019
	<u>268,730.51</u>	Wires/Manual Checks
Current TOTAL	464,447.93	
Escrow - Trust	809.00	Bill List Wire 11/29/2019
Recreation Trust	2,693.85	Bill List Wire 11/29/2019
Housing Trust	1,050.00	Bill List Wire 11/29/2019
Capital	971,636.82	Bill List Wire 11/29/2019

This resolution was adopted by the Mayor and Council of Montvale at a meeting held on 11/29/19

Introduced by: _____

Approved: 11/29/19

Seconded by: _____

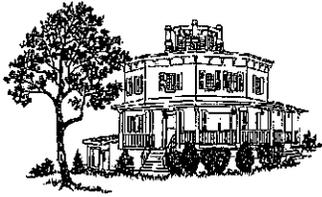
Michael Ghassali, Mayor

ATTEST:

Maureen Iarossi-Alwan, Municipal Clerk

MANUAL/VOID CHECKS - WIRES
November 29, 2019

<u>Check #</u>	<u>PO #</u>	<u>Date</u>	<u>Transaction/Vendor</u>	<u>Amount</u>
WIRE		11/12/19	Payroll Account	172,070.20
WIRE		11/12/19	Salary Deduction Account	95,167.81
WIRE		11/12/19	FSA Account	217.50
	19-01619	11/8/19	Open Space-LaTrenta	<u>1,275.00</u>
Total				<u>268,730.51</u>



Borough of Montvale

12 Mercedes Drive, 2nd Floor
Montvale NJ 07645

www.montvale.org

Ph: 201-391-5700
Fx: 201-391-9317

Date: November 26, 2019

Bank: Wells Fargo

BILL LIST Book Transfer of Funds

<u>From:</u>	Current Account	2030700347976	\$195,717.42
<u>From:</u>	Capital Account	2030700698573	\$971,636.82
<u>From:</u>	Recreation Trust Account	4343826194	\$2,693.85
<u>From:</u>	Housing Trust Fund	2030006508244	\$1,050.00
<u>To:</u>	Claims Fund Account	2030700065957	\$1,171,098.09

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
00019 MUNICIPAL CAPITAL CORPORATION											
	19-00117	01/15/19	COLOR COPIER/PRINTER SCANNER		B						
			23 COLOR COPIER/PRINTER SCANNER	129.50	9-01-22-725-061	R	07/25/19	11/20/19		4975241019	N
			24 PLANNING BOARD 2019	129.50	9-01-21-720-061	R	06/13/19	11/20/19		4975241019	N
				259.00							
	19-00353	03/05/19	COPY MACHINE LEASE - MAILROOM		B						
			17 COPY MACHINE LEASE - MAILROOM	399.00	9-01-20-701-061	R	06/13/19	11/20/19		4975241019	N
	19-00535	04/16/19	PD COPY MACHINE		B						
			9 PD COPY MACHINE	179.00	9-01-25-745-061	R	05/31/19	11/20/19		4975241019	N
			Vendor Total:	837.00							
00050 DEPIERO'S FARM											
	19-01508	10/22/19	SUPPLIES- HALLOWEEN CARNIVAL								
			1 LARGE HAY BALES	32.00	9-01-28-795-068	R	10/22/19	11/20/19		0817	N
			2 SMALL HAY BALES	20.00	9-01-28-795-068	R	10/22/19	11/20/19		0817	N
			3 LARGE PUMPKINS	80.00	9-01-28-795-068	R	10/22/19	11/20/19		0817	N
			4 SMALL PUMPKINS	36.00	9-01-28-795-068	R	10/22/19	11/20/19		0817	N
			5 CORN STALKS	24.00	9-01-28-795-068	R	10/22/19	11/20/19		0817	N
			6 APPLE CIDER	200.00	9-01-28-795-068	R	10/22/19	11/20/19		0817	N
				392.00							
			Vendor Total:	392.00							
00064 MUNNOS ITALIAN DELI											
	19-01580	11/04/19	ELECTION FOOD 11/5/2019								
			1 ELECTION FOOD 11/5/2019	500.00	9-01-20-702-041	R	11/04/19	11/20/19		10572	N
			Vendor Total:	500.00							

Vendor # Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date Invoice	1099 Excl
00256 VAN DALEN, JOHN											
	19-01584	11/05/19	RELEASE OF ESCROW								
	1		JOHN M. VAN DALEN (708/1)	500.00	E-08-00-219-17A	B JOHN M. VAN DALEN (708/1)	R	11/05/19	11/20/19	ESCROW RELEASE	N
	Vendor Total:			500.00							
00258 ROCKLAND ELECTRIC COMPANY											
	19-01608	11/07/19	ROCKLAND ELECTRIC-OCTOBER 2019								
	1		88229-32014 - 12 MERCEDES DR.	14,671.64	9-01-31-825-078	B ELECTRICITY - 12 MERCEDES	R	11/07/19	11/20/19	OCTOBER 2019	N
	19-01642	11/15/19	ROCKLAND ELECTRIC-AUGUST 2019								
	1		52298-45000 LA TRENTA FIELD	252.50	9-01-31-825-071	B ELECTRICITY	R	11/15/19	11/20/19	AUGUST 2019	N
	2		07000-55009 HUFF TER PUMP	405.16	9-01-31-825-071	B ELECTRICITY	R	11/15/19	11/20/19	AUGUST 2019	N
				657.66							
	Vendor Total:			15,329.30							
00263 GARCIA, PATRICK											
	19-01586	11/05/19	RELEASE OF ESCROW								
	1		GARCIA, PATRICK (705/5)	309.00	E-08-00-218-20A	B GARCIA, PATRICK (705/5)	R	11/05/19	11/20/19	ESCROW RELEASE	N
	Vendor Total:			309.00							
00375 BOROUGH OF PARK RIDGE											
	19-01561	10/31/19	TRI-BORO FUEL - SEPTEMBER 2019								
	1		TRI-BORO FUEL - SEPTEMBER 2019	3,623.72	9-01-31-833-074	B GASOLINE & DIESEL FUEL	R	10/31/19	11/20/19	SEPTEMBER 2019	N
	2		TRI-BORO FUEL - SEPTEMBER 2019	109.58	9-01-31-833-074	B GASOLINE & DIESEL FUEL	R	10/31/19	11/20/19	SEPTEMBER 2019	N
	3		TRI-BORO FUEL - SEPTEMBER 2019	162.71	9-01-25-748-074	B GASOLINE	R	10/31/19	11/20/19	SEPTEMBER 2019	N
				3,896.01							
	19-01582	11/04/19	SENIOR VAN TIRES								
	1		SENIOR VAN TIRES	419.01	9-01-26-767-119	B SENIOR VAN MAINTENANCE	R	11/04/19	11/20/19	10-30-2019	N
	Vendor Total:			4,315.02							
00456 EAGLE POINT GUN											
	18-01540	12/03/18	PD AMMUNITION								
	1		PD AMMUNITION	2,484.32	8-01-25-745-100	B AMMUNITION/ARMAMENTS	R	12/03/18	11/20/19	158636	N

Vendor # Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date Invoice	1099 Exc1
00456 EAGLE POINT GUN	19-01147	08/19/19	PD AMMUNITION								
			1 PD AMMUNITION	4,647.40	9-01-25-745-100	B AMMUNITION/ARMAMENTS	R	08/19/19	11/20/19	158635	N
			Vendor Total:	7,131.72							
00497 LEVITZKI, ANN	19-01665	11/20/19	Cell Phone - October								
			1 Cell Phone - OCTOBER	24.83	9-01-42-855-029	B OTHER CONTRACTUAL ITEMS	R	11/20/19	11/20/19	EXP. REIMB.	N
			2 Cell Phone - OCTOBER	25.85	9-01-41-250-029	B OTHER CONTRACTUAL ITEMS	R	11/20/19	11/20/19	EXP. REIMB.	N
				50.68							
			Vendor Total:	50.68							
00554 BERGEN MUNI.EMPL.BENEFITS FUND	19-01652	11/18/19	HEALTH BENEFITS-DECEMBER 2019								
			1 MEDICAL BENEFITS-DECEMBER 2019	53,060.00	9-01-23-733-096	B OTHER CONTRACTUAL - BMED	R	11/18/19	11/20/19	DECEMBER 2019	N
			2 DENTAL BENEFITS -DECEMBER 2019	2,908.00	9-01-23-733-095	B DENTAL	R	11/18/19	11/20/19	DECEMBER 2019	N
			3 RX BENEFITS - DECEMBER 2019	9,570.00	9-01-23-733-097	B PRESCRIPTION	R	11/18/19	11/20/19	DECEMBER 2019	N
				65,538.00							
			Vendor Total:	65,538.00							
00635 CDW GOVERNMENT	19-01367	09/27/19	SENIOR COMMUNITY ROOM TV								
			1 SAMSUNG 6 SERIES LED TV	1,499.00	9-01-27-791-063	B SENIOR ACTIVITIES	R	09/27/19	11/20/19	VFH7634	N
			4 SHIPPING	270.38	9-01-27-791-063	B SENIOR ACTIVITIES	R	09/27/19	11/20/19	VFH7634	N
				1,769.38							
			Vendor Total:	1,769.38							
00660 AMERICAN ASPHALT & MILLING	18-01644	12/18/18	ROADWAY IMPROVEMENT PROJECT								
			9 ROADWAY IMPROVEMENT PROJECT	13,689.03	C-04-55-413-C00	B IMPROVEMENT TO BUILDINGS AND GROUNDS	R	12/18/18	11/20/19	PAYMENT #5	N
			Vendor Total:	13,689.03							

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Exc1
	Item Description		Amount	Charge Account	Acct Type Description						
00699	ATLANTIC TOMORROWS OFFICE										
	19-00606	05/02/19	2019 MAINTENANCE CONTRACT		B						
	4		2019 MAINTENANCE CONTRACT	996.75	9-01-20-701-062	R	05/02/19	11/20/19		CNIN958652	N
	Vendor Total:		996.75								
00730	BOGGIA & BOGGIA, ESQS										
	19-00143	01/17/19	LEGAL FEES 2019		B						
	186		GENERAL MATTERS - 2019	2,131.60	9-01-20-712-028	R	09/05/19	11/20/19		30154	N
	187		LIBOCK V. BEAR-BAN BUILDERS	120.00	9-01-20-712-028	R	09/05/19	11/20/19		30156	N
	188		MERCEDES REDEVELOPMENT	180.00	9-01-20-712-028	R	09/05/19	11/20/19		30157	N
	189		25 W. GRAND AVENUE	165.00	9-01-20-712-028	R	09/05/19	11/20/19		30158	N
	190		32 WAVERLY PLACE	150.00	9-01-20-712-028	R	09/05/19	11/20/19		30159	N
	191		DPW - TERMINATION OF SHARED	1,275.00	9-01-20-712-028	R	09/05/19	11/20/19		30160	N
	192		RECREATION	45.00	9-01-20-712-028	R	09/05/19	11/20/19		30161	N
	193		ALEXANDRIA REAL ESTATE	165.00	9-01-20-712-028	R	09/05/19	11/20/19		30162	N
	194		SALE OF 22 RAILROAD AVENUE	450.00	9-01-20-712-028	R	09/05/19	11/20/19		30163	N
	195		43 WEST GRAND AVENUE	45.00	9-01-20-712-028	R	09/05/19	11/20/19		30164	N
	196		SALT SHED	75.00	9-01-20-712-028	R	09/05/19	11/20/19		30165	N
	197		O'SULLIVAN GRC COMPLAINT	720.00	9-01-20-712-028	R	09/05/19	11/20/19		30166	N
	198		BERGEN COUNTY TAX APPEALS 2019	1,245.00	9-01-20-712-028	R	09/05/19	11/20/19		30167	N
	199		FRANCESCO CAMPANA - TAX APPEAL	255.00	9-01-20-712-028	R	09/05/19	11/20/19		30168	N
	200		EVAN STEELE - TAX APPEAL	690.00	9-01-20-712-028	R	09/05/19	11/20/19		30169	N
	201		THOMAS CALECA - TAX APPEAL	75.00	9-01-20-712-028	R	09/05/19	11/20/19		30170	N
	202		1 PARAGON DR - TAX APPEAL 2019	285.00	9-01-20-712-028	R	09/05/19	11/20/19		30171	N
			8,071.60								
	19-01537	10/25/19	2015 AFFORDABLE HOUSING LITIG.								
	1		TRUST - RESERVE FOR HOUSING	315.00	T-03-56-286-006	R	10/25/19	11/20/19		30155	N
	Vendor Total:		8,386.60								
00731	MASER CONSULTING P.A.										
	18-00826	06/20/18	DESIGN- 2018 ROADWAY IMPROV.		B						
	13		2018 ROADWAY IMPROV. DESIGN	2,683.00	C-04-55-447-A00	R	06/20/18	11/20/19		0000546800	N
	18-00827	06/20/18	INSPECTION-2018 ROADWAY IMPROV		B						
	14		2018 ROADWAY IMPROV.INSPECTION	516.00	C-04-55-447-A00	R	06/20/18	11/20/19		0000546800	N

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Exc1
01210 GOOSETOWN COMMUNICATIONS	19-01361	09/26/19	REPROGRAM CONSOLES - SIREN									
	1		REPROGRAM CONSOLES - SIREN	270.00	9-01-25-752-079	B COMMUNICATION EQUIP MAINT/REPR	R	09/26/19	11/20/19		123427	N
			Vendor Total:	270.00								
01244 BOSWELL MCCLAVE ENGINEERING	19-01539	10/25/19	PASCACK BROOK TRAIL									
	2		PASCACK BROOK TRAIL	669.00	9-01-43-312-029	B OTHER CONTRACTUAL(PARKS, PONDS & TRAILS)	R	10/25/19	11/20/19		135538	N
			Vendor Total:	669.00								
01368 ROBALINO, ERIC	19-01644	11/15/19	REIMB FMS KEYS 12 COPIES									
	1		REIMB FMS KEYS 12 COPIES	84.00	9-01-25-745-058	B OTHER EQUIPMENT & SUPPLIES	R	11/15/19	11/20/19		EXP. REIMB.	N
			Vendor Total:	84.00								
01431 THE SIGTIST	19-01341	09/20/19	PD SIDE BY SIDE REFLECTIVE LET									
	1		PD SIDE BY SIDE REFLECTIVE LET	315.00	9-01-25-745-103	B POLICE VEHICLE EQUIPMENT	R	09/20/19	11/20/19		2949	N
			Vendor Total:	315.00								
	19-01573	11/01/19	RE-LETTER FIRE DEPT. VEHICLE									
	1		RE-LETTER FIRE DEPT. VEHICLE	580.00	9-01-25-752-026	B MAINTENANCE OF OTHER EQUIPMENT	R	11/01/19	11/20/19		2983	N
			Vendor Total:	580.00								
01462 MARSICO, WALTER	19-01630	11/13/19	REIMB CLOTHING ALLOWANCE									
	1		REIMB CLOTHING ALLOWANCE	134.99	9-01-25-745-265	B MARSICO, WALTER - CLOTHING	R	11/13/19	11/20/19		CLOTHING REIMB.	N
			Vendor Total:	134.99								
01467 POSITIVE PROMOTIONS, INC.	19-01359	09/25/19	Halloween Bags									
	1		Halloween Bags	99.95	9-01-28-795-068	B SPECIAL EVENTS	R	09/25/19	11/20/19		06399142	N

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
01467 POSITIVE PROMOTIONS, INC.	19-01359	09/25/19	Halloween Bags	Continued	Continued						
			2 Shipping	13.95	9-01-28-795-068	R	09/25/19	11/20/19		06399142	N
				113.90							
			Vendor Total:	113.90							
01472 D.L.S. CONTRACTING, INC.	19-01436	10/10/19	2019 ROADWAY IMPROVEMENTS		B						
			3 2019 ROADWAY IMPROVEMENTS	926,271.29	C-04-55-470-A00	R	10/10/19	11/20/19		PAYMENT #1	N
			Vendor Total:	926,271.29							
01535 ROCKLAND BOULDERS	19-01603	11/07/19	ADVENTURE CAMP TRIPS 2020								
			1 ADVENTURE CAMP TRIPS 2020	300.00	T-19-56-286-114	R	11/07/19	11/20/19		7-22-2020	N
			Vendor Total:	300.00							
01593 AMERICAN LAWN SPRINKLER CO.	19-01577	11/04/19	WINTERIZATION SENIOR CTR.								
			1 SPRINKLER WINTERIZATION	175.00	9-01-26-772-031	R	11/04/19	11/20/19		181119	N
			Vendor Total:	175.00							
01594 GALLS, LLC	19-01391	10/03/19	PD NEW VEHICLE 365 SET UP								
			1 PD NEW VEHICLE 365 SET UP	130.30	9-01-25-745-103	R	10/03/19	11/20/19		BC0908133	N
			Vendor Total:	130.30							
01638 FRESH H2O FILTRATION SYSTEMS	19-01422	10/08/19	4 STAGE MICRO FILTER CHANGE								
			1 4 STAGE MICRO FILTER CHANGE	99.99	9-01-20-701-036	R	10/08/19	11/20/19		37676	N
			Vendor Total:	99.99							

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First	Rcvd	Chk/Void	1099
Item Description	Amount	Charge	Account	Acct Type Description	Enc Date	Date	Date	Invoice	Excl	
03727 STAPLES INC										
19-01499 10/21/19 OFFICE SUPPLIES										
1 OFFICE SUPPLIES	109.99	9-01-20-710-053	B OFFICE EQUIPMENT	R	10/21/19	11/20/19		3428911313	N	
2 SWINGLINE DESKTOP STAPLER	4.56	9-01-20-705-036	B OFFICE SUPPLIES	R	10/21/19	11/20/19		3428619591	N	
3 3-TIER ORGANIZER	38.59	9-01-20-705-036	B OFFICE SUPPLIES	R	10/21/19	11/20/19		3428619592	N	
4 CUBICLE HOOKS	3.00	9-01-20-705-036	B OFFICE SUPPLIES	R	10/21/19	11/20/19		3428619591	N	
5 2020 12" X 17" WALL CALENDAR	10.08	9-01-20-705-036	B OFFICE SUPPLIES	R	10/21/19	11/20/19		3428619591	N	
6 2020 ERASABLE WALL CALENDAR	23.17	9-01-20-705-036	B OFFICE SUPPLIES	R	10/21/19	11/20/19		3428619591	N	
7 BALLPOINT PENS - RED INK	7.99	9-01-20-705-036	B OFFICE SUPPLIES	R	10/21/19	11/20/19		3428619591	N	
8 BALLPOINT PENS - BLUE INK	6.26	9-01-20-705-036	B OFFICE SUPPLIES	R	10/21/19	11/20/19		3428619591	N	
9 EXPANDING FILE POCKETS 25/BOX	18.55	9-01-20-705-036	B OFFICE SUPPLIES	R	10/21/19	11/20/19		3428619591	N	
10 WIRELESS MOUSE	29.99	9-01-20-705-036	B OFFICE SUPPLIES	R	10/21/19	11/20/19		3428619591	N	
	<u>252.18</u>									
19-01506 10/22/19 TV BRACKET - SR. COMMUNITY RM										
1 TV BRACKET - SR. COMMUNITY RM	75.49	9-01-27-791-063	B SENIOR ACTIVITIES	R	10/22/19	11/20/19		3429288838	N	
19-01512 10/23/19 OFFICE SUPPLIES- COURT										
1 Office Supplies	37.99	9-01-42-855-036	B OFFICE SUPPLIES	R	10/23/19	11/20/19		3428911314	N	
2 Office Supplies	39.54	9-01-41-250-036	B OFFICE SUPPLIES	R	10/23/19	11/20/19		3428911314	N	
	<u>77.53</u>									
19-01527 10/24/19 PD OFFICE SUPPLIES										
1 USB 2.0 MULTI CARD READER	13.30	9-01-25-745-036	B OFFICE SUPPLIES	R	10/24/19	11/20/19		3429113630	N	
2 PINSTRIPE 8GB USB 2.0 FLASH DR	59.90	9-01-25-745-036	B OFFICE SUPPLIES	R	10/24/19	11/20/19		3428911316	N	
3 MEMO PADS	5.49	9-01-25-745-036	B OFFICE SUPPLIES	R	10/24/19	11/20/19		3428911316	N	
4 PEEL & SEAL BUBBLE MAILER	35.67	9-01-25-745-036	B OFFICE SUPPLIES	R	10/24/19	11/20/19		3428911316	N	
5 PAPER CLIPS - JUMBO	0.53	9-01-25-745-036	B OFFICE SUPPLIES	R	10/24/19	11/20/19		3428911316	N	
6 SHIPPING PACKING TAPE	14.38	9-01-25-745-036	B OFFICE SUPPLIES	R	10/24/19	11/20/19		3428911316	N	
7 MEDIA LABELS, MATTE WHITE	30.88	9-01-25-745-036	B OFFICE SUPPLIES	R	10/24/19	11/20/19		3428911316	N	
8 LANDSCAPE CLIPBOARD	12.38	9-01-25-745-036	B OFFICE SUPPLIES	R	10/24/19	11/20/19		3428911316	N	
	<u>172.53</u>									
19-01555 10/30/19 office supplies										
1 tape	6.44	9-01-20-701-036	B OFFICE SUPPLIES	R	10/30/19	11/20/19		3429618024	N	
2 pens	5.49	9-01-20-701-036	B OFFICE SUPPLIES	R	10/30/19	11/20/19		3429618024	N	
3 zip lock bags	5.23	9-01-20-701-036	B OFFICE SUPPLIES	R	10/30/19	11/20/19		3429618024	N	

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
03727 STAPLES INC				Continued								
	19-01555	10/30/19	office supplies	Continued								
			4 safety power strips	94.12	9-01-25-753-058	B OTHER EQUIPMENT & SUPPLIES	R	10/30/19	11/20/19		3429618024	N
				111.28								
			Vendor Total:	689.01								
03730 NJ DEPT OF ENVIRON PROTECTION												
	19-01638	11/14/19	UNDERGROUND TANK REGISTRATION									
			1 UNDERGROUND TANK REGISTRATION	50.00	9-01-26-772-098	B BUILDING MAINT - DPW/BLDG	R	11/14/19	11/20/19		000000202697700	N
			Vendor Total:	50.00								
03743 S&S WORLDWIDE INC												
	19-00548	04/18/19	CAMP 2019 SUPPLY ORDER									
			1 CAMP SUPPLY ORDER	1,217.40	T-19-56-286-106	B SUMMER CAMP	R	04/18/19	11/20/19		IN100108647+	N
	19-00657	05/07/19	Pickleball Sets									
			1 Pickleball Sets	238.66	9-01-28-795-063	B SENIOR ACTIVITIES	R	05/07/19	11/20/19		IN100121462	N
	19-00809	06/05/19	ART & CAMP SUPPLIES									
			1 ART & CAMP SUPPLIES 2019	1,176.45	T-19-56-286-106	B SUMMER CAMP	R	06/05/19	11/20/19		IN100176663 +	N
			Vendor Total:	2,632.51								
<hr/>												
Total Purchase Orders: 85 Total P.O. Line Items: 165 Total List Amount: 1,171,907.09 Total Void Amount: 0.00												

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND 2018 BUDGET	8-01	2,730.32	0.00	2,730.32	0.00	0.00	2,730.32
CURRENT FUND 2019 BUDGET	9-01	192,987.10	0.00	192,987.10	0.00	0.00	192,987.10
CAPITAL FUND	C-04	971,636.82	0.00	971,636.82	0.00	0.00	971,636.82
BOA ESCROW ACCOUNTS	E-08	809.00	0.00	809.00	0.00	0.00	809.00
OTHER TRUST ACCOUNT	T-03	1,050.00	0.00	1,050.00	0.00	0.00	1,050.00
RECREATION TRUST FUND	T-19	<u>2,693.85</u>	<u>0.00</u>	<u>2,693.85</u>	<u>0.00</u>	<u>0.00</u>	<u>2,693.85</u>
Year Total:		3,743.85	0.00	3,743.85	0.00	0.00	3,743.85
Total of All Funds:		<u>1,171,907.09</u>	<u>0.00</u>	<u>1,171,907.09</u>	<u>0.00</u>	<u>0.00</u>	<u>1,171,907.09</u>

P.O. Type: All Print Alpha, Revenue, & G/L Accounts: N Open: N Void: N Paid: N
 Format: Detail without Line Item Notes Held: Y Aprv: N Rcvd: Y
 Range: C-04-00-000-000 to C-04-99-999-999 Bid: Y State: Y Other: Y Exempt: Y
 Rcvd Batch Id Range: First to Last Include Non-Budgeted: Y
 Department Page Break: No Subtotal CAFR: Yes Subtotal Department: Yes

Account	Description	Item Description	Amount	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	PO Type
Fund: CAPITAL FUND									
Department: ORDINANCE #2016-1413									
C-04-55-413-C00	IMPROVEMENT TO BUILDINGS AND GROUNDS								
18-01644	9 00660	AMERICAN ASPHALT & MILLING ROADWAY IMPROVEMENT PROJECT	13,689.03	R	12/18/18	11/20/19		PAYMENT #5	B
Department Total: ORDINANCE #2016-1413			13,689.03						
Department: ORDINANCE #2018-1447									
C-04-55-447-A00	ROAD IMPROVEMENTS								
18-00826	13 00731	MASER CONSULTING P.A. 2018 ROADWAY IMPROV. DESIGN	2,683.00	R	06/20/18	11/20/19		0000546800	B
18-00827	14 00731	MASER CONSULTING P.A. 2018 ROADWAY IMPROV.INSPECTION	516.00	R	06/20/18	11/20/19		0000546800	B
18-01482	15 00731	MASER CONSULTING P.A. NJDOT FY2018 USR ROAD IMPROV.	260.50	R	03/04/19	11/20/19		0000545206	B
			3,459.50						
Department Total: ORDINANCE #2018-1447			3,459.50						
Department: ORDINANCE #2019-1470									
C-04-55-470-A00	ROAD IMPROVEMENTS								
19-00947	7 00731	MASER CONSULTING P.A. 2019 ROADWAY IMPROVEMENT PROG.	1,591.00	R	07/03/19	11/20/19		0000545214	B
19-01436	3 01472	D.L.S.CONTRACTING, INC. 2019 ROADWAY IMPROVEMENTS	926,271.29	R	10/10/19	11/20/19		PAYMENT #1	B
			927,862.29						
C-04-55-470-C00	IMPROVEMENTS TO VARIOUS FIELDS								
19-01003	6 00731	MASER CONSULTING P.A. LATRENTA FIELD IMPROVEMENTS	22,400.00	R	07/17/19	11/20/19		0000545225	B
19-01004	2 00731	MASER CONSULTING P.A. LATRENTA FIELD IMPROVEMENTS	344.00	R	07/17/19	11/20/19		0000545225	B
			22,744.00						

Account P.O. Id Item Vendor	Description Item Description	Amount	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date Invoice	PO Type
C-04-55-470-E00 19-01515 3 00731	IMPROVEMENTS TO BUILDINGS AN GROUNDS MASER CONSULTING P.A. CLEAR SPAN SALT DOME	3,882.00	R	10/23/19	11/20/19	0000545239	B
Department Total: ORDINANCE #2019-1470		954,488.29					
CAFR Total:		971,636.82					
Fund Total: CAPITAL FUND		971,636.82					
Year Total:		971,636.82					
Total Charged Lines: 9	Total List Amount: 971,636.82	Total Void Amount: 0.00					

Totals by Year-Fund				
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total
CAPITAL FUND	C-04	971,636.82	0.00	971,636.82
Total of All Funds:		<u>971,636.82</u>	<u>0.00</u>	<u>971,636.82</u>

Totals by Year-Fund				
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total
BOA ESCROW ACCOUNTS	E-08	809.00	0.00	809.00
Total of All Funds:		<u>809.00</u>	<u>0.00</u>	<u>809.00</u>

Totals by Year-Fund				
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total
OTHER TRUST ACCOUNT	T-03	1,050.00	0.00	1,050.00
RECREATION TRUST FUND	T-19	2,693.85	0.00	2,693.85
Total of All Funds:		<u>3,743.85</u>	<u>0.00</u>	<u>3,743.85</u>

P.O. Type: All Print Alpha, Revenue, & G/L Accounts: N Open: N Void: N Paid: N
 Format: Detail without Line Item Notes Held: Y Aprv: N Rcvd: Y
 Range: P-00-00-000-000 to P-99-99-999-999 Bid: Y State: Y Other: Y Exempt: Y
 Rcvd Batch Id Range: First to Last Include Non-Budgeted: Y
 Department Page Break: No Subtotal CAFR: Yes Subtotal Department: Yes

Account	Description	Item Description	Amount	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	PO Type
P.O. Id	Item	Vendor							

Total Charged Lines: 0 Total List Amount: 0.00 Total Void Amount: 0.00

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total
Total of All Funds:		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

DRAFT:

MEMORANDUM:

TO: Department Heads
FROM: Maureen Iarossi-Alwan, Administrator/Municipal Clerk
DATE:
RE: Scheduled Departmental Budget Meetings & Timeline for Montvale Municipal Budgets
CC: Mayor & Council, R.Overgaard, CMFO, Finance Dept. C. Kalafut, A. McCain

Budget Timeline:

Budget Meeting Dates/Times:

Monday, December 30th, 2019 @ 5:30 p.m.
January 14, 2020 @ 6:00 p.m.
February 11, 2020 @ 6:00 p.m.
Final Budget Review Meeting February 25th @ 6:00 p.m.

Department Heads please mark your calendars. Please contact your Council Liaison prior to your schedule date to review of your department's budget prior to your scheduled date

Monday, December 30th @ 5:30 p.m.

- | | |
|---|-------------|
| 1. General Administration/M. Iarossi-Alwan | 5:30 – 6:00 |
| 2. Capital Budget Requests & Buildings & Grounds
J./Fette and A. Hipolit | 6:00 – 6:45 |
| Montvale Police Department/Chief Sanfilippo | 6:45 – 7:30 |

January 14th @ 6:00 p.m.

- | | |
|--|-------------|
| 1. Fire Department/Chief Gibbons | 6:00 – 6:30 |
| 2. Office of Emergency Management/F. DiPalma | 6:30 - 6:45 |
| 3. Senior Club/Marie Dineen | 6:45 – 7:15 |
| 4. Planning Board/Land Use/L. Hutter | 7:15 - 7:30 |

February 11th @ 6:00 p.m.

- | | |
|---|-------------|
| 1. Environmental Commission/R. Hanrahan | 6:00 - 6:30 |
| 2. Recreation/L. Dent | 6:30 –6:45 |
| 3. Montvale Library/P. Shaver | 6:45 – 7:00 |
| 4. Various Other Budgets | 7:00 – 7:30 |

**February 25th – Overview of Budgets @ 6:00 p.m. – 7:30 Presented by
Chief Financial Officer**

Final Budget Review Meeting budget prior to Introduction on March 10th, 2020

Budget Introduction: March 10th, 2020

Budget Adoption: April 14th, 2020

Council Liaisons please meet with your departments for which you are an assigned liaison **prior** to the date above for consideration of the full Governing Body. This should include a review of the each individual department's line items and recommended expense as well as overall level of total expenses for that department. Information obtained from this process will assist in the overall budget process. Thank you!