

# MINUTES WORK SESSION

The Public Meeting of the Mayor and Council was held in the Council Chambers and called to order at 7:32PM. Adequate notice was published in the official newspaper of the Borough of Montvale.

## **OPEN PUBLIC MEETING STATEMENT**

Adequate notice of this meeting was provided to The Bergen Record and The Ridgewood News, informing the public of the time and place according to the provisions of the Open Public Meeting Law (Chapter 231, P.L. 1975).

## **ROLL CALL:**

Councilmember Arendacs  
Councilmember Curry - absent  
Councilmember Koelling

Councilmember Lane  
Councilmember Roche  
Councilmember Russo-Vogelsang

Also Present: Mayor Mike Ghassali; Borough Attorney, Joe Voytus; Borough Engineer, Andrew Hipolit; Administrator/Municipal Clerk, Maureen Iarossi-Alwan; and Deputy Municipal Clerk, Fran Scordo

## **PROCLAMATION:**

Girl Scout Gold Award Troop #94006 – Aria Anahita Chalileh

## **ORDINANCES:**

**PUBLIC HEARING ORDINANCE NO. 2021-1504** AN ORDINANCE TO AMEND SALARY ORDINANCE NO. 2021-1498 TO PROVIDE FOR AND DETERMINE THE RATE, AMOUNT AND METHOD OF PAYMENT OF COMPENSATION TO PERSONS HOLDING CERTAIN OFFICES AND POSITIONS OF EMPLOYMENT IN THE BOROUGH OF MONTVALE, COUNTY OF BERGEN AND STATE OF NEW JERSEY FOR THE YEAR 2021

**BE IT ORDAINED BY** the Mayor and Council of the Borough of Montvale as follows:

**SECTION 1.** Each of the offices and positions of employment hereinafter named that are not established or created by virtue of any statutes or of any ordinance, resolution, or other lawful authority heretofore exercised by the Borough of Montvale, is hereby established, created, ratified and confirmed.

**SECTION 2.** The rate of compensation of the persons holding any of the hereinafter named offices and positions of employment whose compensation shall be on an annual basis and shall be payable semi-monthly is hereby fixed and determined to be as set opposite the title of each of the hereinafter named offices and positions of employment.

Title		2021 Salary Range	
1.	Park Monitor (PT)	\$20 - \$25	Per hour

**SECTION 5.** The Borough Treasurer shall present semi-monthly or as established by Resolution to the Governing Body for approval warrants drawn to the order of the Borough of Montvale Payroll Account and the Borough of Montvale Salary Account.

At the first meeting of the Governing Body in January of each year, there shall be approved accounts to be designated "The Borough of Montvale Payroll Account" and "The Borough of Montvale Salary Account" and from time to time the Borough Treasurer upon receipt of a warrant for the amount due each Payroll, shall deposit the same to the credit of these accounts, charging

the appropriate budgetary accounts therewith. The Borough Treasurer shall thereafter draw checks on said accounts to the employees entitled to payment therefrom.

Any employee hired under the terms of a Special Library Grants, salary will be determined by the Authority making such grant.

The Mayor and Borough Council may by adoption of a resolution and by approved payroll advice, increase compensation (base wage adjustment or one-time merit/bonus increase) of any salaried employee in the above schedule, who has reached their maximum, up to 10% above the pay range maximum.

At each regular meeting of the Governing Body of the Borough of Montvale, the Treasurer shall submit for the approval or ratification as the case may be, the necessary payroll amounts due to the several officers and employees for compensation.

Such officers as may be determined by the Governing Body, as established by resolution, shall be authorized to sign warrants drawn in favor of the Payroll Account, upon due notice that the payrolls have been approved by the proper certifying authorities.

**SECTION 6.** This ordinance shall become effective upon publication as required by law, and salaries paid shall be adjusted in accordance with the terms of this ordinance.

**SECTION 7.** All other ordinances and parts of ordinances inconsistent herewith are hereby repealed.

**SECTION 8.** This ordinance shall take effect immediately upon publication in the manner provided by Law.

A motion Introduced for second reading **Ordinance No. 2021-1504** by Councilmember Koelling; seconded by Councilmember Lane; Clerk read by title only.

Motion to open meeting to public by Councilmember Lane; seconded by Councilmember Roche

- All ayes

No Public Comment

Motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Roche - all ayes

Motion to adopt on Second and Final Reading in The Bergen Record by Councilmember Lane; seconded by Councilmember Roche; Clerk read by title only. - All ayes on a roll call vote

**MINUTES:**

**May 11, 2021**

A motion to accept minutes by Councilmember Lane; seconded by Councilmember Roche – all ayes

**CLOSED/EXECUTIVE MINUTES:**

None

**RESOLUTIONS: (CONSENT AGENDA\*)**

All items listed on a consent agenda are considered to be routine and non-controversial by the Borough Council and will be approved by a motion, seconded and a roll call vote. There will be no separate discussion on these items unless a Council member(s) so request it, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

**102-2021 RE: A Resolution Awarding a Contract to Grade Construction for the Memorial Drive Synthetic Turf Bocce Ball courts Project in the Borough of Montvale**

**WHEREAS**, the Borough of Montvale has a need to procure construction services for the Memorial Drive Synthetic Turf Bocce Ball Courts Project in the Borough; and

**WHEREAS**, the Borough of Montvale, in accordance with the laws of the State of New Jersey, publicly advertised for the receipt of bids under specifications for the Memorial Drive Synthetic Turf Bocce Ball Courts Project; and

**WHEREAS**, four (4) bids were received on May 6, 2021; and

**WHEREAS**, after receipt and review of the three (3) lowest bids received, the Borough of Montvale has determined that Grade Construction is the lowest responsible bidder for this contract, for the Base Bid plus Alternate "A"; and

**WHEREAS**, the Chief Financial Officer of the Borough has certified that funds have been appropriated and are available for this purpose, a copy of said certification attached to the original copy of this Resolution.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Montvale that a contract is hereby awarded as follows:

**Contractor**

Grade Construction  
110 Pennsylvania Avenue  
Paterson, New Jersey 07503

**Contract Amount**

Base:	\$90,579.35
Alternate "A":	\$ 3,458.00
<b>TOTAL:</b>	<b>\$94,037.35</b>

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk are hereby directed, authorized and empowered to execute all documents necessary to effectuate the purposes of this Resolution, consistent with the Borough's bid specifications and applicable law, subject to approval as to form by the Borough Attorney.

**103-2021 Shared Service Agreement With The County Of Bergen For The Ada Cooperative Curb Ramp Program**

**WHEREAS**, the County of Bergen maintains and controls approximately 450 miles County roads; and

**WHEREAS**, public sidewalks and handicap ramps are a municipal responsibility in as much as the County's road responsibility is limited to improved road areas from curb face to curb as set forth in N.J.S.A. 27:16-8; and

**WHEREAS**, the County of Bergen seeks to assist municipalities with their obligation to comply with NJDOT and Federal ADA regulations on County roadways by dedicating a portion of the County's NJDOT, Bureau of Local Aid funds for the design and inspection of ADA improvements, as designated by the County Engineer or his designed-on County roads; and

**WHEREAS**, by entering into a Shared Service Agreement with the County of Bergen, the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et seq.) will help promote the broad use of shared services to reduce local expenses funded by property tax payers;

**NOW, THEREFORE, BE IS RESOLVED**, by the Mayor and Council of the Borough of Montvale that authorization is granted to enter into a shared service with the County of Bergen for the ADA Cooperative Curb Ramp Program;

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to execute the Shared Service Agreement with the County of Bergen for the above stated purpose.

**104-2021 Authorize Agreement for County Road Resurfacing Program/County Roads/County of Bergen**

**WHEREAS**, the County of Bergen maintains and controls approximately 450 mile of County roads; and

**WHEREAS**, the maintenance of County roads requires periodic resurfacing for the benefit of the drivers and residents of Bergen County; and

**WHEREAS**, the County's Department of Public Works performs this resurfacing through periodic Road Resurfacing Projects; and

**WHEREAS**, a formal agreement is needed between the County of Bergen and each municipality to memorialize the receptive responsibilities of the County and the municipality in connection with a Road Resurfacing Project; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Montvale that authorization is granted to enter into a shared service with the County of Bergen for the County Road Resurfacing Program;

**BE IT FURTHER RESOLVED**, that the Mayor and Clerk are hereby authorized to execute the Shared Service Agreement with the County of Bergen for the above stated purpose.

Introduced by: Councilmember Lane; seconded by Councilmember Roche - a roll call was taken - all ayes

**BILLS:** *Municipal Clerk read the Bill Report*

Motion to pay bills by Councilmember Lane; seconded by Councilmember Russo-Vogelsang - all ayes

**ENGINEER'S REPORT:**

Andrew Hipolit

Report/Update

- a. Report on Overview of Water Pressure/Water Tower/Borough of Montvale

In touch with Suez regarding the Hickory hill water tank;

The county is working on the signal at Mercedes Drive, they say it is working and looking into the 6 minute wait time.

**ATTORNEY REPORT:**

Joe Voytus, Esq.

Report/Update

Met with John DePinto, Planning Board Chairman, Darlene Green, Borough Planner, Andy Hipolit and Lorraine Hutter to discuss the recommendations in regards to the lighting ordinance.

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS:**

Mayor Ghassali asked Councilmember Roche to speak with the Recreation Director in regards to the pickle ball court use.

**COMMUNICATION CORRESPONDENCE:**

None

**MEETING OPEN TO THE PUBLIC:**

**HEARING OF CITIZENS WHO WISH TO ADDRESS THE MAYOR AND COUNCIL:**

Upon recognition by the Mayor, the person shall proceed to the floor and give his/her name and address in an audible tone of voice for the records. Unless further time is granted by the Council, he/she shall limit his/her statement to five (5) minutes. Statements shall be addressed to the Council as a body and not to any member thereof. No person, other than the person having the floor, shall be permitted to enter into any discussion, without recognition by the Mayor.

A motion to open meeting to the public by Councilmember Lane; seconded by Councilmember Roche – all ayes

Ed Carpezzi, 5 White Oak Court

Would like to open an upscale Cannabis Dispensary, would employ 15-20 people; partnered with Colorado business; anticipated revenue for the first year to the town is approximately \$140,000; the amount of space needed is 2500-3000 sq foot; all products are barcoded; Mayor Ghassali thanked them for the information and mentioned that the public hearing on the ordinance will be on June 10<sup>th</sup>.

A motion to close meeting to the public by Councilmember Lane; seconded by Councilmember Roche – all ayes

**ADJOURNMENT:**

Motion to adjourn by Councilmember Lane; seconded by Councilmember Roche - all ayes

Meeting adjourned at 8:00pm

The next Meeting of the Mayor and Council will be held Thursday June 10<sup>th</sup>, 2021.

*The Governing Body will be holding a hybrid method of meetings for Public Sessions held on the 2<sup>nd</sup> Tuesday of each month (with the exception of June 8<sup>th</sup> 2021- Election Day) as the Council Chambers is a polling location District 4. This Public Meeting has been re-scheduled and advertised for Thursday, June 10<sup>th</sup> 7:30 p.m. The regularly scheduled Workshop Sessions held on the last Tuesday of each month will be in person attendance only (no Zoom).*

**Respectfully submitted, Fran Scordo, Deputy Municipal Clerk**