



**BOROUGH OF MONTVALE**  
**Building Department - Code Enforcement**  
12 DePiero Drive, Montvale, NJ 07645  
[www.montvale.org](http://www.montvale.org)

**TEMPORARY EVENT APPLICATION**

Permit # \_\_\_\_\_ Date of Application \_\_\_\_\_

\_\_\_\_\_  
Property Address of Event

\_\_\_\_\_  
Block Lot Zone

\_\_\_\_\_  
Name of Temporary Event

\_\_\_\_\_  
Owner / Coordinator of Temporary Event

\_\_\_\_\_  
Address of Temporary Event

\_\_\_\_\_  
Event contact telephone Daytime telephone Cell telephone

\_\_\_\_\_  
License number (if applicable)

\_\_\_\_\_  
Property Owner

\_\_\_\_\_  
Owner Address

\_\_\_\_\_  
Owner Home telephone Daytime telephone Cell telephone

\_\_\_\_\_  
Signature of Applicant / Event Coordinator

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**TYPE OF PERMIT FOR TEMPORARY EVENT**

Residential (single day event)	Fee - \$25.00
Commercial (or any zone other than Residential)	Fee - \$50.00
Duration (Fees apply to Commercial Permits only)	Fee - \$50.00
Single date (From _____ to _____)	Fee - \$50.00
Weekend (From _____ to _____)	Fee - \$50.00
Week long (From _____ to _____)	Fee - \$75.00
Monthly (From _____ to _____)	Fee - \$100.00
Seasonal (From _____ to _____)	Fee - \$150.00

Specify type of attraction \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Specify location of attraction \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Specify hours of operation for attraction \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Office Use Only:**

Approved \_\_\_\_\_ Denied \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_  
Christopher Gruber / Zoning Official  
201-391-5732, ext. 223

\_\_\_\_\_  
Date

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_

Amount Paid: \_\_\_\_\_ Check # \_\_\_\_\_ Received by: \_\_\_\_\_ Date: \_\_\_\_\_

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